



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, April 2, 2020
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Leavenworth County Port Authority Board Appointment
3. Conditional Use Permit Renewal – 422 N. DeSoto Road

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest

Adjournment



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City Administrator's Report

April 2nd, 2020

Agenda Items:

A Conditional Use renewal for a daycare along DeSoto Road is on the agenda for Thursday evening.

The recent updates to the Leavenworth County Port Authority allow each City to appoint a representative. Dan Gutshall has expressed interest in the position. Dan is a Lansing resident, works for a financial institution in Lansing, chaired the Spec Building Committee, and is a past president of the LCDC. The initial term is for two years. Mr. Gutshall will be available by phone if anyone has any questions.

Community & Economic Development:

COOP is continuing work on construction of their facilities on Gilman Road. The canopy and pumps have been installed, the warehouse is closed in, and concrete has been poured. Work is continuing on COOP's office building, with most of the structure up and work on the roof beginning to take place. The contractor for QuikTrip is also making rapid progress! The fuel tanks have been set, the walls and roof have been constructed, and they are now working on the rock base for concrete around the building.

Although the Spec building on 400 N Main is on hold due to COVID19, other commercial prospects and projects along the K7 corridor continue to progress.

Ribbon cuttings for new businesses have been postponed. Staff will keep everyone posted when the ribbon cuttings for Exos, The Moreno Group, and LCHS are scheduled. We are also excited to see Low N Slow BBQ moving forward with a location on the corner of Kansas & Main St!

Public Works:

The lane shifts near the Eisenhower/DeSoto intersection began last week, with the lane expansion for the south side of Eisenhower under construction. The subcontractor started installing new traffic signals on March 27th. The intersection of DeSoto & Eisenhower will cause congestion until the completion of the project. Encourage citizens to use different routes to access business in the area, or to utilize Eisenhower during non-peak hours. KDOT noted some issues with asphalt segregation along DeSoto and has passed along those issues to the subcontractor, so it is possible there could be some repaving on already paved areas this summer. Based on the sub-grade change to AB3 last year which sped up the contract, we anticipate construction observation costs to be less than the original budget.



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Staff from Lansing and Leavenworth met with the engineers to review concepts for the K7/Eisenhower project, currently slated for 2021. We are hopeful to have a land acquisition breakdown very soon. Lansing and Leavenworth staff coordinated to discuss a cost breakdown, with Leavenworth tentatively agreeing to a 33% contribution. As previously discussed, a southbound right turn lane is a component of this project, and QT has offered to donate the right of way needed for the right turn lane. We also expect to see an additional northbound left turn lane.

The City engaged Wilson & Company to conduct a traffic analysis of the K7 & Gilman intersection. The work will include radar counters in each direction to capture volume/speed, as well as video counters to see turning movements. This study will assist the City with our application to KDOT for improvements along K7. Applications for assistance are due in July 2020.

Bids for our annual mill and overlay work were released on March 26th. We have scheduled an electronic Pre-bid meeting for April 7th, with the bid opening slated for April 28th. We are hopeful to have this on the City Council agenda for May 7th.

Wastewater:

The Northwest Relief Sewer Project is still ongoing. Pipe installation on the golf course is complete as of March 27th. Multiple crews continue to work on the site to meet the March 31st deadline. Performance testing of all lines and manholes is also complete. The WW Director is in regular communication with the Golf Course Superintendent, and both are working to facilitate the opening of as much of the site for golfers as is practical while it remains an active construction site. Another progress meeting is scheduled for April 1st. The pipe crew that began on the second phase of the project behind Oakmont has been pulled back to assist with final grading on the golf course. Woodland Road will remain closed at least through April 1st, as there was a weather delay with the asphalt contractor, so the work will be completed as they are available. Additionally, La Mesa has elected to have the remaining portion of their rear parking area repaved at the same time as the City's contractor. Final grading at the Groggery site should conclude next week, as well.

Library:

Although the Library is closed to the public, the staff is working with the school district to ensure that families know that WiFi is available for those who are in need of the service during this time. Staff is also using this time to answer phone calls to assist the community with digital resources, to answer questions and directing people to the right agencies during this time, plan for future programs, and ensure that the library is ready to go when the Stay at Home Order is



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lifted. We are rotating shifts in order to maintain safe distances. At this time, the Friends of the Library's annual book sale has been postponed. We will explore new dates later.

Sales Tax Updates:

	2019 YTD	2020 YTD	Difference
Local Sales & Use Tax (1.45%)	\$344,971	\$375,930	\$30,959 (8.97%)
County Sales Tax	\$214,091	\$229,795	\$15,704 (7.34%)
County Use Tax	\$47,744	\$60,758	\$13,014 (27.26%)
Guest Tax	\$25,861	\$29,500	\$3,639 (14.07%)

The above figures were compiled prior to recent stay at home orders. We anticipate a noticeable drop in sales tax receipts for current months. Some estimates have projected a 25% drop in local sales taxes for the 2020 year, which would equate to \$368,000 for Lansing. Some estimates are also anticipating a 15% decrease in property tax collections. Please be sure to buy local whenever possible during this time! The special .45% sales tax has generated \$116,538 so far this year, putting the special revenue on pace to be \$466,152 in 2020.

Meetings & Announcements:

The City is accepting applications for the Tree Board and Planning Commission.

Parks & Recreation staff is extending the baseball/softball/Tball registration to May 1st. Staff will continue to evaluate what other communities are doing to determine the timing of practices and games. It is possible this could be an abbreviated season.

When possible, we are working to stagger our staff to limit interactions and to ensure each department is functional even if an illness arises.

Welcome aboard to John Seymour, the newest member of our Street Department! We are happy to have you on the team!

- Thursday, April 2 City Council Meeting, 7:00pm, City Hall
- Wednesday, April 15 Planning Commission Meeting (Cancelled)
- Thursday, April 16 City Council Meeting, 7:00pm, City Hall
- Thursday, April 30 City Council Work Session (TBD), 7:00pm, City Hall

Respectfully Submitted,

Tim Vandall