

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

Roll Call:

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Kevin Gardner and Dave Trinkle

Ward 2: Andi Pawlowski and Don Studnicka

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of January 7, 2016. Councilmember McNeill seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

Audience Participation: Mayor Kirby called for audience participation and there was none.

Presentation: Deffenbaugh Industries Update to Council: Representatives from Deffenbaugh Industries, John Blessing and Paul Howe addressed the Council regarding recent service issues in our area and actions that Deffenbaugh Industries and Waste Management have made, and are in the process of implementing, to remedy those service issues. The focus areas addressed by Deffenbaugh where improvements are being made were staffing and recruitment, truck technology, internal communication, and external communication. The Governing Body expressed how important the communication piece is, and that Deffenbaugh needs to improve on getting information out and responding to inquiry's into service issues from both residents and the City employees who handle the service issue phone calls. Paul Howe advised that he does not foresee any further issues with trash service.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Compensation Study Proposal: Councilmember Buehler moved to approve the proposal from The Austin Peters Group, Inc., to perform the compensation study. Councilmember McNeill seconded the motion.

- Councilmember Gardner stated in the external equity section, they stated they will gather information from 10 external areas and 10 internal areas, when we get that is it going to be separated or will they lump it all into 1?
 - HR Director Sunshine Petrone replied their final recommendation will be lumped with all of the data in their recommendation, but they are going to interview several different groups, so they'll interview the Council, employees, interviewing Directors along with the City Administrator, so that's what will determine what those 10 internal and 10 external will be.
 - Councilmember Gardner asked down at the bottom of that section it says that external data sources may be used in lieu of a full survey, if we could get an explanation, they went through a whole paragraph of everything they were going to do and then at the bottom it's like a caveat saying well maybe we won't. The internal equity section is first and then the external is second where down at the bottom it says external data sources may be used in lieu of the a full survey, does that mean they are just going to grab some information from somewhere.
 - HR Director Sunshine Petrone replied I'd have to ask them what they are referring to with that statement, since they previously mentioned they would do 10 and 10, so I'd have to ask them to clarify, and I can do that and send an email to the Council to let you know.
- Councilmember Gardner stated I applaud them, the way they are gathering information from all the employees, everybody all the way up, and the different ways they are grabbing that, I think it's going to be good.
- Councilmember Pawlowski stated we've talked about the last time we did this and what we had hoped would happen didn't with the desk audits and aligning actual jobs with job titles, classifications, do you feel comfortable that is going to happen this time.
 - HR Director Sunshine Petrone replied yes, the committee that reviewed everything, that was one of the primary focuses, and they are going to do the desk audits along with updating and assisting with updating the job descriptions, so I do believe that will take place as it was a component of the RFP and was requested.
- Councilmember Pawlowski stated and they put something in here about the personnel manual, will they recommend changes not just with, because they get the personnel manual too right?
 - HR Director Sunshine Petrone replied they're going to review, potentially, the component that deals with compensation. So if there is anything that changes based on policy structure that needs to be modified and they will incorporate that into the handbook.

- Councilmember Gardner stated the point value scheme and evaluation, are the department heads going to be involved in that or is that how they assess the value.
 - HR Director Sunshine Petrone replied the goal is for the Department Directors and the City Administrator to be involved in pretty much every phase of process.
- Councilmember Trinkle stated I hope that we're going to use this whole study this time instead of piece milling it.
 - Councilmember McNeill stated it's a study. A study always provides recommendations, we decide what we pick and don't pick.
 - Councilmember Pawlowski stated but we're going to see it all this time.
 - Councilmember McNeill stated we may implement them all.
 - Councilmember Pawlowski stated maybe.

The motion was unanimously approved.

Treasurer's Report for Quarter Ending December 31, 2015: Councilmember Brungardt moved to approve the Treasurer's Report for the quarter ending December 31, 2015. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Ordinance No. 958 – An Ordinance Amending Court Costs under Chapter 10, Article 1, Section 108 of the Code of the City of Lansing, Kansas: Councilmember Brungardt moved to adopt Ordinance No. 958, amending court costs under Chapter 10, Article 1, Section 108 of the Code of the City of Lansing, Kansas and amendments hereto. Councilmember McNeill seconded the motion.

- Councilmember Trinkle asked Steve does this not affect your budget, is it going to hurt you any by raising these fees, do we have that many.
 - Police Chief Steve Wayman replied if we arrest a lot of people and put a lot of people in jail, then we're out, that's where it would effect, but it's just one of those, if we rustle up we'll be out, but the jail, Sheriff's Department, decided that they did some research and checked other places around and they were far below anybody else, so they decided to make an adjustment. This is the first adjustment they've had in a long time.
- Councilmember Trinkle asked is there something in the court proceedings where we can recoup some of that, get the money back, as far as the City.
 - Police Chief Steve Wayman replied through fines the judge levies and stuff, assuming you pay.
 - City Attorney Greg Robinson stated it says here in the ordinance that it shall be assessed, so the goal is to recoup that \$55.00 per day.
- Councilmember Brungardt asked so how many people, do you know the cost last year at \$52.50.
 - Police Chief Steve Wayman replied no, we get a bill from the jail, they give us an itemized list on it, we check our records on it.
 - Councilmember Brungardt stated can I ask is a \$2.50 increase going to bankrupt your budget?
 - Police Chief Steve Wayman replied no.
 - Councilmember Garvey stated but if they stay for 10 days, it's \$2.50 per day.
 - Police Chief Steve Wayman replied where it would really hurt is if it's a DUI situation and its 90 days, or if it's a state mandatory, state mandated sentence, but we'd have to abide by it, we'd get a big bill. The other big thing that they changed now is they used to prorate, so if we brought somebody in at midnight, they'd prorate the day, but now it doesn't make any difference what time we bring them in now, it's all day, that \$55.00 per day, whether they are in for 30 minutes that day or if they are in for 24 hours that day, it's going to be the same. It doesn't eat us, it's not going to make or break me.
 - Mayor Kirby stated Beth sometime in the next day could you just send us what we paid last year to give people an idea.

The motion was unanimously approved.

Ordinance No. 959 – An Ordinance Concerning the Fine and Bond Schedule Established by the Municipal Court Judge: Councilmember McNeill moved to adopt Ordinance No. 959, amending the fine and bond schedule for Lansing Municipal Court as presented. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Tree Board Appointment: Councilmember Gardner moved to appoint Barb Eikmeier to the Lansing Tree Board for a term ending December 31, 2018. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

2016 Fireworks Displays: Councilmember McNeill stated I see the cost by day by the vendors and I see the two and half times or the one and half times, I need the math on that, so how many people worked, what was the salary cost to do either one of the days so that we know totally what we're going to vote on.

- Economic Development/CVB Director Stefanie Lief stated that is a very good question, but that is not something that I put together.
 - City Administrator Tim Vandall stated Beth has that though.
 - Finance Director Beth Sanford stated so basically what I did was I looked at last year when we worked the holiday, I did not count the number of employees, I just looked at the dollar figures. The total cost including taxes, KPERS, and KPNF was about \$5,900.00 at the holiday pay rate. For overtime versus holiday pay, it would have been \$3,600.00, so there is a difference of about \$2,300.00, and that doesn't count any officers because they work the holiday.
- Councilmember Pawlowski stated I think it's time we get 4th of July back on the 4th of July.
 - Councilmember Buehler stated I disagree.
 - Councilmember Trinkle stated I think we had a good turn out the way it is, we should leave it the way it is.
 - Councilmember Garvey stated I agree.
 - Councilmember Pawlowski stated you guys, you don't know how many times I've heard from people all bent out of shape because it's not on the 4th.
 - Councilmember Buehler stated I talked to 3 people about it, 1 guy said I think it's a waste of money I don't think you should have fireworks anyway, the other 2 people said I have to go to work Tuesday morning, so I am more likely to attend fireworks if it is on Friday night than I am Monday night because I have to go to work. So we've had great crowds the last few times, it has been held on the weekend, I agree with Dave, I think last year we set a record of people in attendance and the other thing is, people have family things on the 4th of July and they don't always come. If the intent is to get a lot of people here and to put out a good show for the most people to watch it, then I think we need to do it on the 1st because I think we'll lose people on the 4th.
 - Councilmember Trinkle stated and if you do have what we have had in the past, have people come in from out of town, you've got to stop the barbeque or whatever you are doing to go to the fireworks then you have to come back and open everything back up; most of them come in for the weekend anyway.
 - Councilmember Pawlowski stated until 4 or 5 years ago we had it on the 4th of July and we had great crowds, but we've also turned it into a festival instead of just fireworks.
 - Councilmember Trinkle stated I was there last year and I think it was one of the best ones we've had, we just need to keep building on it.
 - Councilmember McNeill asked is it going to be like last year about having the festival and all that.
 - Economic Development/CVB Director Stefanie Lief replied yes, that's right, we'll have the food vendors, inflatables as well.
 - Mayor Kirby stated that's all I hear, that people liked it when it's not on the 4th, so they can go to this. And if they want to go the Fort on the 4th, and again, this is going to be on a Monday, people have to get up and go to work on Tuesday, so, not that I get a vote.

Councilmember Studnicka moved to hold the Independence Day Fireworks Celebration on July 1, 2016.

Councilmember Gardner seconded the motion. The motion was approved with Councilmembers Brungardt and Pawlowski voting against the motion.

- Councilmember Trinkle stated you'd even have a rain date if you had it on a Friday, if you have it on a Monday would you have a rain date after the 4th.
 - Economic Development/CVB Director Stefanie Lief replied we say it's the next day but...
 - Mayor Kirby stated we've already had the vote, so let's move on.
 - Councilmember Trinkle stated sorry your highness.
- Economic Development/CVB Director Stefanie Lief stated we have 3 companies that submitted their bids: Aerial FX, Kapow Fireworks and Stellar Fireworks, Aerial FX has had our contract the last few years, really the bids were pretty similar in terms of pricing, you're looking at only a little bit of a difference in cost. I would go over the July 4th costs, but since we've ruled that out, we'll talk about the July 1 costs. Aerial for Lansing DAZE for Friday, May 6th is \$5,000, Kapow for Lansing DAZE would be \$4,830, Stellar is \$5000 for Lansing DAZE, and for July 1st Aerial is \$17,000, Kapow Fireworks is \$16,925, and Stellar is \$17,000, just a few differences in the bids: Aerial would do a fully choreographed show where they would supply their own music,

the DAZE show has about 1,730 total shot and shell breaks, the Independence Day show would be about 3,000 total shot and shell breaks, and these shows run about 15 to 20 minutes each. Kapow would also provide music and they would choreograph the show to the music, their shell count for Lansing DAZE is a little bit less than Aerial, they are at 1,052, the Independence Day show they are only about 50 shots less than Aerial, they are at 2,950. Stellar Fireworks, the main difference between them and the others is that they will choreograph to music, however they do not provide the music, so staff would have to provide the music to them to do which would be a little bit more of an effort on our part, but we could do it if that was the decision. Their Lansing DAZE show is 1,778 shot and shell breaks and the Independence Day show is 2,500 shot and shell breaks. As I mentioned, Aerial has been the contractor the last few years, we've been very happy with them and the shows they have provided, but we also thought that Kapow had a good proposal as well. Stellar, just because of the music requirement, that's something we could do, but we wanted to have the contractor supply the music, so that is all that, and I'd be happy to answer any questions.

Councilmember Pawlowski moved to award the contract for the 2016 Fireworks Display to Aerial FX. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Lansing Connection Printing and Distribution Bid for 2016: Councilmember Brungardt moved to award the contract for the printing and distribution of the Lansing Connection to Leavenworth Times in the amount of \$11,600.00. Councilmember Garvey seconded the motion.

- Councilmember Studnicka asked do we get a bang for our buck by doing a quarterly newsletter. Over the years I've always wondered that, with social media and email and our website now has grown, etcetera, is there really a need for that expense?
 - Economic Development/CVB Director Stefanie Lief replied I know from our vantage point there are residents in our community that do not have computers and do not go on social media, it is something they can get to their mailbox at their home and something they can access us and get to know what is going on in the City. It also provides a good avenue to have more thorough stories on what is happening in the City, plus councilmembers have the opportunity to talk about anything they choose to talk about, but we also do an online version we put it in a program called Issue, and so we do have that on the website, so it is just an online version that you can flip through like the newsletter, so we do do that as well, but it is always up for discussion.
 - Councilmember Studnicka stated I just think we have a redundancy in putting this out.
- Councilmember Trinkle stated for what it is worth, I know of about 4 of the elderly couples and widows over in Ward 1 that look for it every quarter.
- Councilmember McNeill asked could we put a mailer out that says it is your option, if you want it we'll take your address down and deliver the Connection to you, and anybody else who just wants to get online can get online, it would be less printing.
- Councilmember Garvey stated this probably doesn't include mailing right, postage.
 - Public Information Officer Ken Miller stated it's everything and postage. When we basically put it online in that Issue that Stefanie referenced, we're basically just taking what was created by the Leavenworth Times under the contract, so we could do an online version but we'd be doing it in-house and I can tell you I don't think it would look as good, and then to Dave's point, when we have turnover in the community.
 - Councilmember McNeill stated so we couldn't have a contract for them to have a printed version and make an electronic version that they give us and we hang on our website.
 - Public Information Officer Ken Miller replied you mean instead of a printed version at all, that's a good question. We could ask them for graphic services, it's something we could look into.
 - Councilmember McNeill stated I'm not saying it is something we have to do this time, but something we could look into.
 - Councilmember Pawlowski stated over the years I ask people when they come to open houses where they hear about it, because it used to be that you'd look in the paper or heard about it, but now it's almost always online, so I think maybe us as a group should ask people do you read it, do you get it, just people we run into to see what their feedback is and maybe next year we could look at it.
 - Councilmember McNeill replied we're supposed to all get it, it's in my mailbox.
 - Councilmember Pawlowski interjected some people just don't read it.
 - Councilmember McNeill stated right, but you could send out something that says this is an optional issue we'd like to know whether or not you'd even go to this website or call our office and let us know if you want a printed copy, we could do that data collection this year, and next year have a small contract for print and an electronic version.
 - Public Information Officer Ken Miller replied we can look into that.

- Mayor Kirby stated can we put something like that in the paper.
 - Public Information Officer Ken Miller replied yeah, we can certainly save some space for that, the only other thing I'm going to add is to what Dave said, when we have turnover in the community, I've heard from people who've just moved into the community that they really like it, now you're in the real estate business you know, how many are we talking about, but I have heard from those folks who like getting it as a nice introduction.
- Councilmember Trinkle stated the older people, the Leavenworth Times is their lifeblood because a lot of them don't own computers, older people don't.
 - Councilmember Brungardt stated but Dave we'd be giving them an option. We've said we would give them the option to receive the hard copy, so I think the vast majority of people are going to use an online version.
 - Councilmember Trinkle stated I'm going to have to disagree, but it's whatever the council wants.
 - Councilmember Pawlowski stated but Dave they'll still have the option to get the hard copy.
 - Councilmember Brungardt stated they need to have the option I agree, I don't want anybody left out.
 - Public Information Officer Ken Miller stated the only thing is we would be paying to have some printed, so I'm wondering what is the price difference in having 500 printing and postage, so I see what you're saying and I think we can ask that several different ways to get a response.
 - Councilmember Studnicka stated we could do a survey over the next year and find out.
 - Councilmember Pawlowski stated and as we have new people move into town maybe we can add that to the process of signing up, do you want this mailed to you or whatever.
 - Mayor Kirby stated so we've got some work to do on that.
 - Economic Development/CVB Director Stefanie Lief stated we also have done several surveys using Survey Monkey online, so again that would only apply to folks who are online as well as some other options.

The motion was unanimously approved.

Request to Purchase Police Vehicles: Councilmember Buehler moved to approve the purchase of two police package patrol vehicles from Landmark Dodge in the amount of \$48,066.00. Councilmember Gardner seconded the motion.

- Councilmember Studnicka asked are we getting Chargers.
 - Police Chief Steve Wayman replied yes sir, these are for two 2016 Dodge police package.
 - Councilmember Studnicka asked I thought we were moving away from Chargers because they weren't holding up.
 - Police Chief Steve Wayman replied the Explorers that we have are all wheel drive, we were mixing out our fleet, so if we have a maintenance issue with it an Explorer it won't go down the line. The Chargers hold up but they do require maintenance. Right now the Explorers are doing enough that I don't know what maintenance problems we may fall in line with those, but always along the line, it's been my intention to mix up the fleet so we don't have the same maintenance issues, and that could change in the future if we have great success with the Explorers, we'll just change out and go straight to the Explorer.
- Councilmember Pawlowski asked about how much per vehicle is the upcharge for outfitting the vehicles after you get them.
 - Police Chief Steve Wayman replied for the 2 vehicles it will be about \$20,000.00.
 - Councilmember Pawlowski stated about \$10,000.00 each.
 - Police Chief Steve Wayman replied yeah, and half of that is the video system, the in-car video system. The 2 cars that are going to come off the road they do have older systems, anything over 5 years old when it comes to the video systems you're just kind of up and down on, and in this day and age if we don't have quality video systems that we are relying on, then we're in a bad way. So yeah, the big cost on that is buying the new in-car video system, and I don't have up-fitters anymore, so I have to outsource up-fitting the cars now. Fred Grenier up-fitted for me, but with him being gone, 9-11 Custom in Overland Park up-fits cars.
- Councilmember Garvey asked did Speedway not submit a bid.
 - Police Chief Steve Wayman replied no, Speedway never submits when it comes to commercial bids, a lot of your dealers won't deal with fleets because there is a lot of codes that they have to have and they just don't deal with them enough, so they just don't have an interest in them and there's not a big

markup for a fleet vehicle in police departments. They get our maintenance when we have to do maintenance or any kind of recalls or anything else, the city goes to them.

- Councilmember Pawlowski asked you don't buy these off of the state contract.
 - Police Chief Steve Wayman replied through Landmark these vehicles are through the M.A.R.C. contract. The state contract is good which is Davis Moore out of Wichita, but Landmark does a M.A.R.C. contract through the Kansas City Metro area and we actually got them cheaper through the M.A.R.C. contract.
- Councilmember Trinkle asked what is it going to cost to put the emergency stuff on that we're not getting here.
 - Police Chief Steve Wayman replied the light bars are coming off the cars, I'm recycling as much product as I can, but there are some additional lights and caging. One of the other new deals is the cage system, I've got to go to a quarter cage for one of these cars because my new hire, Tanner Eddings is 6 foot 10, and doesn't fit in the car with a full cage in it, so one of the things I had to do was look at a quarter cage for the car because we had him go down and sit in all of our cars and just about every one of them, his knees were up and around the wheel.
 - Councilmember Trinkle stated he'd probably fit in the Explorer better.
 - Police Chief Steve Wayman replied we put it in there, we had him sit in it, we went down there and had him check out to see what would work and what wouldn't work, so really just for the safety issue on that, with his knees in inclement weather, he's just going to have to fit in there, we'll have to squeeze him in, but really with the all-wheel drive, they are only driving those when the roads are really bad. That's one I haven't ran across yet, somebody who is as tall as him, I don't have to look up to too many people but I definitely have to look up to him.

The motion was unanimously approved.

Replacement of One-Ton 4x4 Dump Truck with Snowplow and Sander: Councilmember Garvey moved to approve the bid of Zeck Ford in the amount of \$61,642.00 from Fund 80, Equipment Reserve, 80-010-43301. Councilmember McNeill seconded the motion.

- Councilmember Studnicka asked so we're just talking about the truck here right.
 - Street Superintendent Jeff Focht replied yes sir, it's the truck, sander, and plow.
 - Councilmember Studnicka asked so it's for all 3 items for that price.
 - Street Superintendent Jeff Focht replied yes sir it's for all 3 of them: the truck, plow, and sander.
- Mayor Kirby asked does the snowplow need to be replaced.
 - Street Superintendent Jeff Focht replied yes sir, we've rebuilt it twice and yes sir.
- Mayor Kirby asked and the spreader won't work.
 - Street Superintendent Jeff Focht replied it works but usually when we replace the truck we replace the sanders too.
- Councilmember Trinkle asked what about a shovel.
- Street Superintendent Jeff Focht stated they are both 99's, everything is 99.

The motion was unanimously approved.

Councilmember Pawlowski moved to recess into Executive Session for 15 minutes to discuss personnel matters of non-elected personnel beginning at 7:58 p.m. and resuming at 8:13 p.m. Councilmember Gardner seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to return to Open Session at 8:13 p.m. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to recess into Executive Session for 10 minutes to discuss personnel matters of non-elected personnel beginning at 8:15 p.m. and resuming at 8:25 p.m. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to return to Open Session at 8:25 p.m. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

REPORTS:

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer had nothing to report.

City Administrator: City Administrator Tim Vandall stated the creek cleanup start date has been delayed due to weather and will start a week later than originally planned. Creek cleanup will start at the Angel Falls Bridge and will work up 7 Mile Creek until the intersection of 7 Mile and 9 Mile, then will head South down 9 Mile Creek. Items marked as potential obstructions by City Engineer Matt Harding will be cleared with this project. 2 staff members will be present with the crews and will have maps of where they are allowed to be and not allowed to be. The work session next week will begin at 6:30 p.m. at the Museum for a tour, then back to City Hall at 7 p.m.

Governing Body: Councilmember Gardner was impressed with the work on the vehicle bids from both Police and Street Departments. He also thanked the City Administrator and additional staff for coming up with cost saving ideas for the City. He congratulated the museum for their quilting event filling up and selling out quickly. He thanked Economic Development Department for keeping the council informed and updating the website. Lastly, he thanked City Administrator, Tim Vandall for keeping the Council updated and informed of city business.

Councilmember Pawlowski asked when the Citywide Clean-up was scheduled.

- City Clerk Sarah Bodensteiner replied Saturday, April 9, 2016 from 8 a.m. to 1:45 p.m.

Councilmember Buehler provided a fun fact, on this day in 1950 George Orwell, author of *Animal Farm* and *1984* died in London, England.

ADJOURNMENT: Councilmember Buehler moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:30 p.m.

ATTEST:

Louis E. Kirby, Mayor

Sarah Bodensteiner, City Clerk