

COUNCIL AGENDA

Regular Meeting Thursday, October 15, 2015 7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order
Pledge of Allegiance
Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

- 2. Military Retiree Appreciation Day Proclamation
- 3. Employee of the Quarter

Council Consideration of Agenda Items:

- Treasurer's Report for Quarter Ending September 30, 2015
- 5. Reservation for up to 500 tons of Street De-Icing Salt

Reports:

City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest

- 6. Department Fleet Monthly Reports
- 7. Thank You Police Department

Adjournment

To: Tim Vandall, City Administrator

FROM: Sarah Bodensteiner, City Clerk

DATE: October 8, 2015

SUBJECT: Agenda Summary

Call To Order
Pledge of Allegiance
Roll Call

OLD BUSINESS:

1. Approval of Minutes

The regular meeting minutes of October 1, 2015, are attached.

ACTION: A motion to approve the regular meeting minutes for October 1, 2015, as presented.

NEW BUSINESS:

Audience Participation

Presentation:

- 2. Military Retiree Appreciation Day Proclamation
- 3. Employee of the Quarter
 - Mayor Kirby will present Susie Lillard with a plaque recognizing her as the Employee of the Quarter.

Items for Council Consideration:

- 4. Treasurer's Report for Quarter Ending September 30, 2015
 - The Treasurer's Report for quarter ending September 30, 2015 is included for your review.
 - ACTION: A motion to approve the Treasurer's Report for the quarter ending September 30, 2015, as presented.
- 5. Reservation of up to 500 Tons of Street De-Icing Salt
 - Lansing participated in a group purchasing bid process with Leavenworth County and other cities for purchase
 of street de-icing salt with no obligation to take delivery of the entire amount.
 - We have sufficient salt on hand for the remainder of 2015 and the ice control is funded in the Consolidated Street and Highway Fund 22 at \$35,000.00 for 2016.
 - ACTION: A motion to approve the bid of Central Salt of Lyons, Kansas, for de-icing salt at delivered unit price
 of \$58.97 a ton, and authorize the Public Works Department to purchase up to 500 tons as needed.

Reports: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

- 6. Department Fleet Monthly Reports
- 7. Thank You Police Department

Adjournment

AGENDA SUMMAR

TO:

Tim Vandall, City Administrator

FROM:

Sarah Bodensteiner, City Clerk

DATE:

October 8, 2015

SUBJECT:

Approval of Minutes

The regular meeting minutes for October 1, 2015, are enclosed for your review.

Action:

Staff recommends a motion to approve the regular meeting minutes for October 1, 2015, as presented.

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

Roll Call

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Kevin Gardner and Dave Trinkle Ward 2: Andi Pawlowski and Don Studnicka Ward 3: Kerry Brungardt and Jesse Garvey Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Consent Calendar: Councilmember Buehler moved to approve the regular meeting minutes of September 17, 2015. Councilmember Garvey seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

Audience Participation: Mayor Kirby called for audience participation and there was none. **Presentation**

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Request for Special Use Permit (921 S. Main Lot #31): Councilmember Buehler moved to approve the Special Use Permit for 921 S. Main Street Lot #31. Councilmember Trinkle seconded the motion.

- Councilmember Gardner stated the only thing I see on here Steve, is they've got the vaccinations, but
 everything else I read tells me that we shouldn't be allowing this or we shouldn't be leaning towards this.
 - Police Chief Steve Wayman replied Captain Ontiveros is present and so is Ms. McKean, the resident who requested the permit. When I read through this there were a couple of neighbors who didn't like it, who wouldn't approve it, but if anyone has questions regarding the investigation, Captain Ontiveros can come up here and answer any questions you have.
- Councilmember McNeill asked was this a voluntary request or a result of somebody having to come out and do a report.
 - Police Captain Ben Ontiveros replied it was a voluntary request, it was not part of an animal investigation.
 - Councilmember McNeill stated so it wasn't because of an original complaint?
 - · Police Captain Ben Ontiveros replied no.
- Councilmember Buehler asked could you smell; and in your report it says odor is so strong it can be smelled by adjoining properties. While you were there was it that noticeable to you also?
 - Police Captain Ben Ontiveros replied when I was there that day I could not from the outside, but throughout the residence, yes.
 - Councilmember Buehler stated some of the neighbors have stated that they can smell it in their properties adjoining.
- Councilmember McNeill asked are any neighbors present?
 - o Police Captain Ben Ontiveros replied not that I'm aware of.
- Mayor Kirby asked is Ms. McKean here? Is there anything you'd like to say?
 - O Christina McKean stated most of the animals are old and there's nobody that would probably take them if we put them in the animal shelter. Some of them are younger, the 3 snakes are kept in their own habitat, and the 2 dogs, they're pretty young, one's a 4 year old, and one's a 2 year old. We're trying to keep the smell under control, but when you've got the older cats they sometimes don't actually hit the litter box and we clean that up as soon as possible.
- Councilmember Pawlowski stated there were complaints from neighbors, typically when we have neighbor complaints.
 - Christina McKean stated no neighbor has even come to us and told us about this.
 - Councilmember Pawlowski replied that's not unusual.
- Councilmember McNeill asked do the dogs always stay in the trailer.
 - Christina McKean replied no, the dogs are walked by my daughter before she goes to school, when she comes home from school, and before she goes to bed.
- Councilmember McNeill stated and you said the dog bit your leg while you were in there.
 - Police Captain Ben Ontiveros replied yes, when I was doing the initial inspection the dog had bit on my pant leg and I kind of pulled at it and jerked my leg back, and he let go, and within a few seconds later started biting the toe of my boot, and that's when Ms. McKean took the animal and put it in a small kennel cage.

The motion was denied.

Fence Request – 800 Hithergreen Court: Councilmember Brungardt moved to approve the Fence Request for Nickalas Gray at 800 Hithergreen Court. Councilmember Buehler seconded the motion.

- · Councilmember Buehler asked Becky, no sight issues.
 - City Inspector Becky Savidge replied no sir, actually it's not like the ones we typically bring because it's only 4 foot. I stood at the stop sign and took my picture.
 - Councilmember Buehler stated so it's actually only going 9 feet over the setback.
 - City Inspector Becky Savidge replied yes, that is correct.

The motion was unanimously approved.

Request for Approval of Appraisal Services for 9 Mile Creek Action Plan: Councilmember Trinkle moved to approve the contract with Valbridge Property Advisors for appraisal services in support of the 9 Mile Creek Action Plan (City Project 15-01). Councilmember Garvey seconded the motion.

- Councilmember Pawlowski asked so this is the same, we paid \$1,100.00 a parcel for the other project too?
 Wastewater Utility Director Tony Zell replied for 9B and for 7 Mile yes ma'am.
- Councilmember Buehler stated so the personal hourly rates and the mileage, what are those for?
 - O Wastewater Utility Director Tony Zell replied those are in addition to, if needed. We will have the principal that is assigned to this project, Laird Goldsborough, who signed the contract, he typically hands this off to another gentleman who worked exclusively on the last 2 projects. There was no need to even involve Laird for any reason. They've got that in there in case there comes a discrepancy or an issue for something that would require.
 - Councilmember Buehler interjected so that's for additional personnel if something else happens.
 - Wastewater Utility Director Tony Zell replied correct, they just state that in their listing of fees so you wouldn't be surprised.
- Councilmember McNeill stated the email that you sent, Tim, that's attached to this, it mentions \$800.00 per parcel.
 - Wastewater Utility Director Tony Zell replied that's for the actual acquisition, there's 2 motions.
 - Councilmember McNeill stated so that is for the other one? I was confused on the end, as they're all tied to one string.
 - Wastewater Utility Director Tony Zell replied that is correct.

The motion was unanimously approved.

Request for Approval of Easement Acquisition Services for 9 Mile Creek Action Plan: Councilmember Brungardt moved to approve the contract with Skeens Consulting for easement acquisition services in support of the 9 Mile Creek Action Plan (City Project 15-01). Councilmember Pawlowski seconded the motion.

- Wastewater Utility Director Tony Zell stated just a clarification Mayor, there is a typo in the second to last paragraph, the rate is actually \$850.00 per tract, as stated in the contract. I apologize for that, and because we will be doing the actual acquisition of the 16th property internally with the Kansas Department of Corrections, we won't be paying for a 16th acquisition, so that is why it says 15 instead of 16.
- · Councilmember Pawlowski asked and we were happy with him.
 - Wastewater Utility Director Tony Zell replied oh yes, he did excellent work.
 - Councilmember Pawlowski stated I thought so, I just wanted to make sure.

The motion was unanimously approved.

Councilmember Brungardt moved to recess into Executive Session for 15 minutes to discuss with the City Attorney under Attorney-Client privilege beginning at 7:12 p.m. and ending at 7:27 p.m. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Pawlowski moved to return to open session at 7:27 p.m. Councilmember Buehler seconded the motion. The motion was unanimously approved.

REPORTS:

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer Matt Harding stated I wanted to let you know we are officially into fall now and the trees are going to start dropping their leaves and I'm going to continue with the storm water assessment of 9 Mile Creek. The less foliage there is, the easier and faster that it goes. I also wanted to let you know that I've been asked

to do this within my contract time, so if there are other things that come up it leaves less time for the stream assessment. If you want it done in a certain time, just talk to Tim and let him know what you want for my time. So if it has to be done at a certain date, I can make sure it gets done at a certain date, but I've been asked to stay within my contract time.

- City Administrator Tim Vandall stated if we try to stay in the realm of the contract, worst case scenario it would be done November 30th, probably. So if we want it done significantly before that, give me a call and let me know.
 - Councilmember Trinkle stated but the leaves won't be off, they are just going to be starting, or whatever they're talking about, I don't see anything wrong with November anyway. Are we pressed to get it done any guicker than that anyway?
 - Councilmember Garvey stated rainy season is already over.
 - Matt Harding replied actually we might be getting in late October, early November sometime, some rain, but you're right, we're out of spring. Actually the winter is a great time to do it, had I been asked to do it this time last year, to set it up, the leaves on the tree would be gone, sometimes the creeks are frozen and you can walk on water, instead of trying to navigate in mud, you can see everything so much clearer, and you can get to a point where you have to take photographs, and I can get to an easy spot to put a camera up.

City Administrator: Tim Vandall stated a couple of things, we're looking at doing a work session on Tuesday, November 10th with Representative Bradford and Senator Fitzgerald. The last Thursday of November is Thanksgiving and the second Thursday is a PRAB Meeting that is how we came upon that date. Wanted to double check and see if that worked for you guys, Tuesday, November 10th. Street Improvements line item came in a little less so we do have \$17,000.00 to do small projects, curb and gutter, sidewalks, maybe a small drainage thing, wanted to double check with you guys to see if there was anything you were aware of.

- Councilmember Buehler asked who makes the determination on what gets done, and the reason I'm bringing that up is that 1 cul-de-sac behind me, the people have had their street shaved out like they do for well over a year and it's never been repaired. I'll send you an address.
 - Tim Vandall replied if you could that would be helpful, there is a list kind of how we quantify which streets we're going to do and when, my thing is I don't think there's a list like that for curb and gutter or sidewalk and that's why I was tossing it out to you guys.
 - Councilmember Pawlowski stated I think there is something there. There's a list. Like that one where there's a big hole that they filled with asphalt, that we all know is not going to stay there, that kind of thing. Otherwise, just carry it over and put it in next year's sidewalk.
 - Mayor Kirby replied there's a list for curb and gutter. I've been told there's a list. Let's come up with some things that this could cover because that's what we did last year; they had the whatever left over and what we fixed was not priority, high on the list, but it was something we could get done with the money that we had. So give us some options that we can cover with this.
 - Councilmember Pawlowski asked does he need to come back to us or can he just do it.
 - Mayor Kirby stated no.
 - Tim Vandall replied I can just do it, if there is in fact a list, we can just do it.
- Tim Vandall stated one other item in response to a discussion we had, the light poles, we did find 2 pieces to repair those light poles that you brought up at the last meeting, but they are \$4,000.00 each.
 - Councilmember McNeill stated those are curbs and gutters right?
 - Councilmember Buehler stated curbs, gutters, and light poles.
 - Councilmember Pawlowski asked how much are those silly things costing us total.
 - Tim Vandall replied I'm not sure what the original cost is, but it sounds like we continue to pump a lot of money into them, so I think at some point we might want to look into what it would cost just to get a better kind of light pole, but for right now, I want to go ahead and do that so we don't have a bunch of orange wrapping around them for the next few years, so I wanted to make you guys aware of that since it was brought up at our last meeting. Other than that did you guys have any questions or comments on the report or anything you guys wanted to go over.
 - Councilmember Pawlowski stated no, but I love your reports. When you read them it's like you actually really know what's going on.
 - Tim Vandall replied I know enough be dangerous.

Governing Body: Councilmember Garvey stated noise ordinances, what are the times for noise ordinances for Deffenbaugh trucks banging cans. Carriage Hills Shopping Center, the lumber yard, Freddy's, I woke up at 3:30 in the

October 1, 2015 Council Regular Meeting Minutes (continued)	4
morning to just bang bang bang, and I have a tree line behind my house, so I can't imagine for those folks who live closer must have been thinking.	Ü
o Police Chief Wayman replied in all reality if it's not a constant noise, there's nothing we can do	

- - o Councilmember Garvey stated right, it's not a contact noise, it goes in and out.
 - Councilmember McNeill stated we might be able to change Deffenbaugh's route for the commercial pickup from 3:30 in the morning to some other time.
 - Councilmember Garvey replied that was my next request.
 - o Police Chief Wayman replied that may be something Beth can look into and see what she can find out.
 - Mayor Kirby stated if it's not banging here it will be banging somewhere else.

Councilmember Buehler stated Steve is leaving for the FBI Academy this weekend, so good luck while you're down there and on this day in 1962 the very first episode of The Tonight Show aired. Councilmember McNeill stated I have nothing but Go Royals.

Councilmember Studnicka stated the only thing I've got is a question about drones. I know we don't have a drone ordinance but other cities do, I'd like maybe Tim or somebody to just kind of look into that and I'm asking from the simple fact of privacy issues. I know some businesses are using them so you can't go into, so to say, an old building, but they'll send a drone in with a camera to look at the floor and the windows, and all that stuff. But the fact with drones, there have already been some cases in the United States where a guy in Kentucky blew a drone out of the air with his shotgun, because somebody had a drone and was looking in his back windows of his house and I think he did the right thing, but I don't know so I just think we might want to get ahead of this curve because they are going to be more and more drones out there as we go along.

o Councilmember Pawlowski stated I think the state did something about this just this year. Councilmember Trinkle stated Steve, congratulations.

ADJOURNMENT: Councilmember Trinkle moved to adjourn. Councilmember Brungardt seconded the motion. The motion was approved with Councilmember Trinkle voting against the motion. The meeting was adjourned at 7:38 p.m.

ATTEST:	Louis E. Kirby, Mayor
Sarah Bodensteiner, City Clerk	

TO: Tim Vandall, City Administrator

FROM: Sarah Bodensteiner, City Clerk

DATE: October 8, 2015

SUBJECT: Military Retiree Appreciation Day Proclamation

A proclamation in recognition of Military Retiree Appreciation Day October 31, 2015.

Action:

No action required.



Proclamation

Whereas: Military retirees have served our country faithfully in times of peace and war; and

Whereas: Military retirees have made significant sacrifices in defense of our freedom and liberty; and

Whereas: A large number of military retirees and their families live, work and play in the Cansing community, and

Whereas: The Fort Reavenworth Garrison will conduct a Retiree Appreciation Day on October 31, 2015,

Now, Cherefore: S, Rouis & Kirby, Mayor of the Pity of Ransing, State of Kansas, do hereby join the fort Reavenworth Garrison in recognizing the contributions, sacrifices, and loyalty of military retirees in our community by designating October 31, 2015 as

"Military Retiree Appreciation Day"

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TO: Mayor Kirby and Governing Body

FROM: Tim Vandall, City Administrator

DATE: October 9, 2015

SUBJECT: Employee of the Quarter

The Employee of the Quarter committee met to review nominations for the Employee of the Quarter. The committee unanimously agreed to approve the nomination of Susie Lillard. Susie has served the City of Lansing for about a year and half as the Administrative Assistant with the Parks & Recreation Department. Susie was nominated by 3 separate employees and each nomination referenced different capacities of her dedication and initiative.

The nominations state,

- Susie has done an exceptional job of running the Parks & Recreation office in the absence of her direct supervisor while she was on maternity leave. Not only has she done an outstanding job of her own duties, but she has covered many of the duties of her supervisor. This includes visiting games and practices, organizing and holding coaches meetings, recruiting coaches, working with the PRAB Commissioners, organizing and issuing equipment and many other items too numerous to list. She has done an excellent job with each of these duties. Susie has truly gone above and beyond and has put in many extra hours in doing so. She has volunteered to do most of this work and she has done it with a smile. For these reasons I feel that she is an excellent candidate for this award.
- Susie is one of the most pleasant city employees to work with. She was extremely helpful in putting together some stories for the Lansing Connection when asked; she is always so cheery. When we have the usual Windows Update/Cash Receipts problem, she never gets frustrated and is appreciative when the problem is solved. I always see her out at events and appreciate her willingness to go the extra yard to make things better.
- Susie has been with the Parks & Rec. Department for a year and 3 months. She is always going that extra mile to do everything she can to help in any way. In July, after all the rain-outs we had during the baseball season she realized that there were 3 T-ball teams that did not get to play "T-ball under the lights". So she took it upon herself to organize one night for "T-Ball under the lights" and called all the coaches and having a good enough response was able to use 3 fields and 6 teams were able to enjoy "T-ball under the lights" so all the kids had a chance to play! Now it's the last week of July and the first two weeks of August and Susie is trying to fill all the vacant coaching positions, flag football, soccer, and cheerleading. Then, she must have coaches meetings with all the different sports to pick teams and set up practice times. After that, she must order all the different uniforms, making sure everyone is accounted for and all the correct sizes are ordered. During this time she also worked Pair Day, Saturday, August 8th, all day. Along with everything I just mentioned, she managed to do about 16 loads of laundry including football game and practice pants, jerseys, soccer goalie jersey's, and other items. Susie has been a fantastic addition to the Parks & Recreation Department!

Action:

Mayor Kirby to present Susie Lillard with the Employee of the Quarter plaque.

TO:

Tim Vandall, City Administrator



FROM:

Elizabeth Sanford, Director of Finance &

DATE:

October 08, 2015

SUBJECT: Treasurer's Report for Quarter Ending September 30, 2015

Please find the Treasurer's Report for the third quarter (July through September 30, 2015) attached for your review. This report is published quarterly in accordance with KSA 12-1608, 12-1609.

Action:

Staff recommends a motion to approve the Treasurer's Report for the quarter ending September 30, 2015 as presented.

CITY OF LANSING
TREASURER'S REPORT - QUARTER ENDING SEPTEMBER 30, 2015

Fund Name	Fund Number	Cash Balance 6/30/15 DR / (CR)	Receipts	Disbursements 1,303,396.00	Fund Balance 9/30/15 DR / (CR) 1,282,860.34	Account Payable, and Encumbrances 167,073.79	Receivables, Other Assets, and Net Fixed Assets 12,235.16	Treasurer's Cash Balance 9/30/15 1,437,698.95
General:	10	1,541,575.66	1,044,680.68	1,303,396.00	1,282,860.34	167,073.79	12,235.16	1,437,698.95
Special Revenue:								THE STATE OF THE S
Library	20	146,318.88	14,376.37	56,429.46	104,265.79	7,554.25	0.00	111,820.03
Consolidated Street & Highway	22	259,258.02	117,107.43	88,325.74	288,039.71	9,987.52	0.00	298,027.25
Special Parks & Recreation	23	296,740.44	28,636.20	76,678.19	248,698.45	0.00	0.00	248,698.45
Special Alcoholic Liquor	24	9,627.64	2,791.59	0.00	12,419.23	0.00	0.00	12,419.23
KS Regional Prisons Museum	62	138,154.78	3.71	1,596.32	136,562.17	0.00	0.00	136,562.17
Hillbrook Subdivision Escrow	66	20,000.00	0.00	0.00	20,000.00	0.00	0.00	20,000.00
Agency:								
Bonds Posted	41	0.00	0.00	0.00	0.00	9,152.55	0.00	9,152.55
Park Land Trust	59	11,600.00	0.00	0.00	11,600.00	0.00	0.00	11,600.00
Mayor's Christmas	61	5,324.38	0.00	0.00	5,324.38	0.00	0.00	5,324.38
Transient Guest Tax	63	96,666.43	19,265.00	37,545.21	78,386.22	0.00	0.00	78,386.22
Facilities Renovation	73	0.00	0.00	0.00	0.00	53,976.41	0.00	53,976.41
Debt Service:	The second							
Bond & Interest	40	2,083,169.28	7,952,188.93	4,303,318.18	5,732,040.03	0.00	5,235,247.26	496,792.77
Enterprise:								
Wastewater Utility	50	15,682,781.24	598,791.84	607,624.38	15,673,948.70	31,767.28	14,626,518.06	1,079,197.92
Solid Waste Utility	51	438,191.53	174,407.09	134,053.96	478,544.66	0.00	216,218.01	262,326.65
Investment Fixed Assets	90	3,992,316.82	0.00	0.00	3,992,316.82	0.00	3,992,316.82	0.00
Capital Projects:								
Capital Projects Fund	70	409,346.13	253,676.31	662,915.22	107.22	0.00	0.00	107.22
Equipment Reserve Fund	80	162,013.51	18,752.01	8,168.00	172,597.52	0.00	0.00	172,597.52
Police Equipment Reserve Fund	45	35,348.56	2,593.00	18,082.50	19,859.06	0.00	0.00	19,859.06
147th St./9B Interceptor Fund	79	242,490.90	0.00	238,989.92	3,500.98	0.00	0.00	3,500.98
7 Mile Creek Project Fund	82	0.00	4,508,523.00	32,125.00	4,476,398.00	0.00	0.00	4,476,398.00
Total All Funds		25,570,924.20	14,735,793.16	7,569,248.08	32,737,469.28	279,511.80	24,082,535.31	8,934,445.76

ST	ATEMEN.	STATEMENT OF BOND INDEBTEDNESS	DEBTEDNESS			
		General Obligation	bligation	Waste Water		
Bonds	<u></u>	Improvement	Revolving Loans	Revenue		Total
Outstanding as of 7/1/15	49	19,520,000	- \$	÷	છ	19,520,000
Retired		(1,635,000)	3	6		(1,635,000)
Issued		7,130,000	ř			7,130,000
Refunded		(4,985,000)	ĵ.	140		(4,985,000)
Outstanding as of 9/30/15	8	20,030,000	- \$	\$	8	20,030,000
Temporary Notes	S	4,450,000	-	\$	8	4,450,000
Total Outstanding 9/30/15					8	24,480,000
					I	

TO:

Tim Vandall, City Administrator

FROM:

John W. Young, Director of Public Works

DATE:

October 9, 2015

SUBJECT:

Reservation of up to 500 Tons of Street De-icing Salt

Lansing Public Works participated again this year in a group purchasing bid process with Leavenworth County and the other cities in the county. This agreement guarantees up to 500 tons of salt. We are not obligated to take delivery of the entire amount, and the price is guaranteed for the 2015-2016 winter season for additional salt as available beyond 500 tons if we need it.

The low bid from Central Salt of Lyons, Kansas, was accepted by the county. The bid amount was \$58.97/ton delivered to our Service Center. We have sufficient salt on hand for the remainder of 2015, and ice control is funded in Fund 22, Consolidated Street and Highway, Line 22-014-42200 at \$35,000 for 2016.

To formalize Lansing's acceptance of the bid, we need City Council approval.

Action: Approve the bid of Central Salt of Lyons, Kansas, for de-icing salt at delivered unit price of \$58.97/ton, and authorize the Public Works Department to purchase up to 500 tons as needed.

Briefing Report

Rock Salt Bid Prices

To: The Board of County Commissioners of Leavenworth

From: Michael Spickelmier - Public Works

Date: August 10, 2015

Issue: The purchase of Rock Salt for snow and ice operations

Background: Bids were solicited from the rock salt suppliers in accordance with the Leavenworth County Purchasing Policy. The bids were opened and read aloud, and the following results are shown below:

Cargill, North Olmstead, OH	No-Bid
Independent Salt, Kanopolis	\$63.20
Central Salt, Lyons KS	\$58.97
Compass Minerals	No-Bid

All of the bids received met specifications. PW has worked with all of the above suppliers and has a good working relationship with them. The 2012 bid price was \$54.76 per ton and the 2013 bid price was \$56.48 per ton. And the 2014 bid was \$57.97 per ton.

Stakeholders: Leavenworth County, City of Leavenworth, City of Tonganoxie, City of Basehor, City of Lansing. These municipalities have asked to be included in our procurement and will receive the same price per ton. We feel that this enhances our pricing opportunities as the quantity purchased increases. This is the third year that we have solicited for cooperative agreement between the Cities and Leavenworth County.

Action Needed by Commission: Approve the low bid from Central Salt of Lyons KS in the amount of \$58.97 per ton.

Options to Consider: (1) Approval; (2) Table; (3) Reject; (4) Return for more work

Fiscal Impact: This expenditure is paid from Line Item #306 in the Road & Bridge budget, this price is guaranteed through the spring of 2016.

Staff Recommendation: PW recommend approval of the low bid from Central Salt at \$58.97 per ton.



Sep-15 City Influent LCF Influent Total Biosolids 29.11 MG 13.93 MG 1.00 MG City Avg Daily LCF Daily Avg Precip

.971 MG .464 MG

3.34

Vehicles

	Total	2005	2005	2006		1999	1995	Year	The state of the s
		Freightliner	Ford	Ford	Ford	Sterling	Dodge	Make	8
		M2106	550	Cr Vic	350	Vactor	3500	Model	
		Dump Truck	Flatbed Truck	Sedan	Pick Up Truck	Jet Truck	Flatbed Truck	Description	
		16654	40202	142283	84382	7786	86630	Start	Mileage
-		16739	40489	142573	84783	7791	86630	Ending	Mileage
	1068	85	287	290	401	5	0	Driven	Miles
<i>1.</i>		85 Biosolids Disposal	287 Ops/Maint.	90 Ops/Maint.)1 Ops/Maint.	5 Collection System	0 Collection System Down for repairs	Current Use	
		- 26 - 5 M-2, El 1	1 1000				Down for repairs	Comments	

Equipment

2006	2005	2004	2005	2004	1999	1999	1991	1990	Year	
JCB	Polaris	Case	Polaris	John Deere	Aries	Sterling	Case	Ag Chem	Make	
531-70	Ranger #2	621D	Ranger #1	7920	Saturn III	Vactor	1825	2004	Model	
Telehandler	Utility Vehicle	Loader	Utility Vehicle	Tractor	Camera Trailer	Jet Truck	Uni-Loader	Solids Tanker	Description	
470	908	2065	840	1004.2	331	2169	931	6506		
472	914	2067	848	1008	331	2171	932	6506		
2 Plant Activities	6 Maintenance	2	8 Operations	3.8 Biosolids Disposal	0 Collection System	2 Collection System	1 Plant Activities	0 Spare	Used Current Use	Hours
ies				sposal	ystem	ystem	ies	Out of Service	Cor	
								ervice	Comments	



Lansing Public Works Department

Month September Monthly Fleet Report

Year

Vehicles

2011	2002	2000	1999	1992	2007	2005	2000	2005	2001	1998	2007	2008	Year
International	Ford	Ford	Ford	Ford	Elgin	Sterling	Ford	Ford	Ford	Ford	Ford	Ford	Make
7400	F350 4x4	F350 4x4	F350 4x4	700	Crosswind J+	LT 8500	Explorer	5	5	1/2 ton	II.	디	Model
Dump Truck	Dump Truck	Pick-up Utility	Dump Truck	Dump Truck	Street Sweeper	Dump Truck	SUV	LT. Pick-up Ext	LT. Pick-up Ext	Pick-up	LT. Pick-up Ext	LT. Pick-up Ext	Description
8,483	66,681	90,499	82,641	62,236	4,266	44,001	176,640	36,709	112,387	55,437	29,248	41,771	Mileage Starting
8,491	66,681	90,869	82,862	62,236	4,266	44,136	177,078	36,981	112,525	56,005	29,457	42,800	Mileage Ending
œ	0	370	221	0	0	135	438	272	138	568	209	1,029	Miles Driven
	in the shop												Comments

Equipment

2004	2009	2003	2002	2014	1997	1993	2006	2004	1997	Year
Case	Case	Kubota	Crafco	Case	Bobcat	Ford	₻	'n	JD	Make
621D	465	L3710	110	580 SNWT	763	5030	185	DD-24	770BH	Model
Front Loader	Skid Steer	Tractor	Crack Sealer	Backhoe	Skid Steer	Tractor	Air Compressor	Asphalt Roller	Grader	Description
2,013	452	1,347	731	189	1,946	342	159	239	4,903	Hours Starting
2,013	458	1,358	732	196	1,961	344	159	241	4,903	Hours Ending
0	6	11		7	15	2	0	2	0	Hours Used
at wastewater plant										Comments

Lansing Police Department
Vehicle Fleet End of Month Report

Uni t	Year	Make/Model	Willeage	Mileage	Miles	Current Hee	Entire Had	Commonto
_	2013	2013 Ford Explorer	39442	40112	570	670 Patrol	Patrol	Fit for patrol duty
2	2012	2012 Dodge Charger	15435	15651	216	216 Lieutenant	Lieutenant	Limited Use - Lieutenant
3	2015	2015 Ford Explorer	2698	3522		824 Limited	Limited	Fit for patrol duty
4	2015	2015 Ford Explorer	1596	2145	549	549 Limited	Limited	Fit for patrol duty
5	2012	2012 Dodge Charger	15423	15920	497	497 Captain	Captain	Limited Use - Captain
6		2013 Ford Explorer	26236	27392	1156	1156 Patrol	Patrol	Fit for patrol duty
7	2002	2002 Ford Explorer	114783	115457	674	674 Patrol	Patrol	Limited Use - Detective
8		2011 Dodge Charger	46708	48215	1507	1507 Patrol	Patrol	Fit for patrol duty
9	2012	2012 Chevy Tahoe	57930	58900	970	970 Patrol	Patrol	Fit for patrol duty
10	2011	2011 Dodge Charger	23414	23549	135	135 Chief	Chief	Limited Use - Chief
11	2003	2003 Ford F150	72418	72511	93	93 Animal Control	Animal Control	Fit for Animal Control duties
13		2010 Dodge Charger	75269	76069	800	800 Patrol	Patrol	Fit for patrol duty
14	1995	1995 Ford EOC Vehicle	162103	162103	0	0 EOC	EOC	Limited Use - EOC
15		2006 Dodge Charger	111944	113795	1851	1851 Sergeants	Sergeants	Fit for patrol duty
16		2007 Ford Van	13024	13024	0	0 Transport	Transport	Limited Use - Transport
17		2010 Dodge Charger	80037	81575	1538	1538 Patrol	Patrol	Fit for patrol duty
					0			
				Mileage Total:	11480			













Laney Mellott at Harris Bros Cleaners

1 hr • iOS • Lansing, Kansas • 🤽

Billy, please pass this on to all the Lansing Police
Department. We decorated with you all in mind today
to Thank You for all you do for this city and keeping us
safe. God Bless (a)
Ryan Markle of Harris Brother's Dry Cleaners
Laney Mellott of Alterations by Laney
812 N Main ST
Lansing, Ks

