

CITY OF LANSING

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WORK SESSION AGENDA

July 9, 2015
Thursday
7:00 p.m.
Lansing City Hall

Call To Order:

- I. Lansing Community Library Volunteer Policy
- II. 2016 Budget Review

Adjournment

TO: Tim Vandall, City Administrator

FROM: Sarah Bodensteiner, City Clerk 

DATE: July 1, 2015

SUBJECT: Work Session Summary

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- I. **Lansing Community Library Volunteer Policy**
 - o Staff will present drafted Volunteer Policy for Council review and comments.
 - II. **2016 Budget Review**
 - o Staff will be present to review 2016 budget.
 - III. **Adjournment**
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WORK SESSION SUMMARY WORK SESSION SUMMARY

TO: Tim Vandall, City Administrator 
FROM: Mike McDonald, Library Director 
DATE: July 1, 2015
SUBJECT: Lansing Community Library Volunteer Policy

The Lansing Community Library currently relies on a handful of dedicated volunteers. Interest from community members of all ages has grown significantly over the past year. In order to effectively manage the volunteer program, it became necessary to develop a policy that describes the application and training process, and lays out other expectations.

Since the needs and activities of the library are different than other City departments utilizing volunteers, I felt it necessary to develop this library-specific policy.

The Lansing Community Library Board has reviewed this policy and recommends it to the City Council for consideration. The City's attorney and human resources director have also reviewed this document.

WORKSHEET-ON-WORKSHEET-ON-THEM

Lansing Community Library Volunteer Policy

Statement of Purpose

The Lansing Community Library (the "Library") strives to provide quality public service. Volunteers offer a special set of skills and commitment which enable the Library to best serve the community.

Definition of a Volunteer

A volunteer is any individual who contributes time, energy, and talents in support of the Library and is not compensated for this service. Different age ranges for volunteers exist and volunteers must be at least 8 years old. All prospective volunteers must complete an application form and an informal interview conducted by the Library Director or their designee prior to participation.

Volunteer Categories

- **Junior Partner (8-12 years old)** – These volunteers partner with a parent/guardian volunteer to complete age appropriate tasks, which may include:
 - Shelving books, DVDs and other Library items.
 - Maintaining the order of items on shelves.
 - Dusting shelves.
 - Assisting with the preparation of materials for craft projects.
- **Teen Volunteer (13-17 years old)**
 - Shelving books, DVDs and other Library items.
 - Maintaining the order of items on shelves.
 - Assisting with the preparation of materials for craft projects.
 - Assisting with children's programming before, during and/or after programming.
 - Assisting with the Summer Reading Program.
 - Preparing library materials for circulation.
 - Homework Helper / Tutor
 - Other duties as needed.
 - Teen volunteers may also apply for participation with the *Teen's Advisory Board*.
- **Adult Volunteer (18+ years old)**
 - Shelving books, DVDs and other Library items.
 - Maintaining the order of items on shelves.
 - Assisting with the preparation of materials for craft projects.
 - Assisting with children's programming before, during and/or after programming.
 - Book repair, which includes spine repair, rebinding and taping.
 - Preparing library materials for circulation.
 - Homework Helper / Tutor
 - Assisting with the Summer Reading Program.
 - Partnering with a library staff member to provide outreach services.
 - Gathering, sorting, and preparing library materials for distribution to other NExpress libraries.
 - Special Projects and other duties as needed.

All volunteers must be accepted into the Library's volunteer program by the Library Director or their designee prior to performance of assigned tasks.

How to Become a Volunteer

Individuals interested in volunteering must complete an application. Applications may be picked up at the circulation desk at the Library; a PDF version may be found at the Library's website. Upon receipt of a complete application, Library staff will contact you to discuss volunteer opportunities and schedule an interview appointment.

The Lansing Community Library has absolute authority to deny a volunteer application; however, the Library shall not approve or deny the application of a volunteer on the basis of sex, national origin, religion, race, color or disability pursuant to State or Federal statute.

Volunteers over the age of 18 may be subject to a criminal records search and background check (at the expense of the Library).

If the Library does not have activities/projects that match a volunteer's interests at the time of application, the applicant will be notified and the application will be kept on file for one (1) year.

- Volunteer Guidelines -

The Library's guidelines for volunteering are as follows:

Attendance

- Once a volunteer has chosen a work schedule, it is expected that he/she will be available at the agreed-upon time. If you must miss a volunteer session, please notify a staff member as soon as possible.
- If three (3) absences occur without notification, the benefit of a written reference letter may be revoked. *[revision note: some volunteers, especially students seeking their first paying job or admission to college, might request a letter of reference.]*
- Please be prompt and consistent. We rely on you to do the tasks assigned to you, and if you cannot be here, we may need to make other arrangements.

Confidential Information

- Patron records are confidential in nature. Only select volunteers may have access to patron records in the course of completing their duties, as determined by the Library Director. No one is permitted to remove or make copies of any records, reports or documents from the Library.

Customer Service

- Volunteers come into contact with Library patrons and may be the first official contact a patron has with the Library. It is important, therefore, that volunteers maintain a professional, friendly demeanor at all times.
- All patron questions other than directional are to be referred to a staff member who is trained to provide informational services to patrons.

Disciplinary Procedures

- Volunteers, in their capacity as unpaid staff, are expected to meet the same standards of professionalism required of Library staff. Volunteers who display poor attendance and/or work effort, violate Library policies, or violate city, local, state or federal law while working at the Library are subject to dismissal.

Furthermore, volunteers serve at will and agree that the Library may at any time, for whatever reason, decide to terminate the volunteer's relationship with the Library, or to make changes in the nature of their volunteer assignment.

Dress Code

- Volunteers should wear casual, comfortable clothing. We ask that your attire be neat and conservative. Teen and Junior Partner volunteers should follow the public school dress code.

Drug Free Workplace

- The use of alcohol or illegal drugs at the Library is prohibited. Reporting to work under the influence of drugs or alcohol is prohibited. The Library is a smoke-free building.

Emergency Procedures

- Volunteers are to immediately report every job-related injury, regardless of severity, to the Library Director.
- In case of a fire alarm, all persons should proceed to the nearest exit. In case of a tornado alarm, all persons should proceed to the nearest tornado shelter.

Facilities

- Volunteers will be issued name tags which should be worn at all times when representing Lansing Community Library.

Harassment

- All volunteers, employees, and supervisors – both male and female – are strictly prohibited from sexually harassing or making improper advances towards other volunteers, patrons, employees, or supervisors. Sexual harassment includes unwelcome or unsolicited verbal, physical, or sexual conduct that is made a term of condition of service or employment, is used as the basis of employment or advancement decision, or has the purpose or effect of unreasonably interfering with work or creating an intimidating, hostile, or offensive environment. Any such behavior must be reported to the Library Director or the City Administrator. For more details, please refer to the City of Lansing's sexual harassment policy.
- Teen and adult volunteers must watch a short video on sexual harassment and sign an acknowledgement of receipt of the City of Lansing's sexual harassment policy.

Inclement Weather

- City Hall determines "open" vs. "closed" status during inclement weather and the Library will follow City policies accordingly. As long as electricity and an internet connection are available, closures will be posted on the City website and the Library's Facebook page.
- Children's programming is cancelled when Lansing Public Schools are closed due to inclement weather.

Recording Hours

- It is important for volunteers to sign in and out each time they report for work. Accurate and up-to-date records provide useful information for volunteer recognition, budget purposes and program promotion. Volunteer hours accumulated in training will be included in your service hours. Volunteers working in the Library should sign in and out at the volunteer station.
- ***Please note, the Library does not accept court-ordered community service applicants.***

Telephone Calls

- Please avoid personal telephone calls, visits or other interruptions while volunteering. No volunteer shall make a long distance personal call that would be billed to the Library.

Use of Equipment

- Library-owned equipment, including copy machines, computers, supplies, and other materials are for Library-use only and may not be used for personal business.
- No equipment or material is to be removed from the Library.

TO: Tim Vandall, City Administrator 
FROM: Beth Sanford, Finance Director 
DATE: July 1, 2015
SUBJECT: 2016 Budget Review

Staff will review the results of the C&S ranking and the effect on the 2016 Budget.

Only three items were ranked by the entire council to fund. All other items had at least 1 councilmember voting to not fund. These three items are :

- City Hall Roof - \$78,000
- 1 Patrol Officer - \$59,055
- Two rooftop HVAC units - \$14,000

The mill levy impact of funding these items is an increase of .518 mills. This increase would result in a yearly property tax increase of approximately \$18 on a \$300,000 house.

The ranking sheets and budget worksheets for each fund are attached.

C&S Ranking Results

- ▶ City Hall Roof - \$78,000
- ▶ Patrol Officer - \$59,055
- ▶ Two rooftop HVAC units at 730 1st Ter - \$14,000

Mill Levy – 41.445 mills

- ▶ Increase on \$300,000 house - \$18/year

**CAPITAL AND SUPPLEMENTAL
RANKING SHEET**

THESE ITEMS IMPACT THE MILL LEVY

RANKING COUNCIL	RANKING DEPT HEAD		DEPT/DIV	COST	1	2	3	4	5	6	7	8
1.63	1	CITY HALL ROOF	CITY CLERK	\$78,000	1	2	2	2	1	2	2	1
1.63	1	PATROL OFFICER	POLICE	\$59,055	1	2	2	2	1	2	2	1
2.00	1	PATROL OFFICER	POLICE	\$59,055	x	2	x	2	x	2	2	x
2.00	1	PATROL OFFICER	POLICE	\$59,055	x	x	x	x	x	2	2	x
3.00	1	PATROL OFFICER	POLICE	\$59,055	x	x	x	x	x	2	4	x
2.67	2	PART-TIME POLICE CLERK	POLICE	\$36,762	x	4	x	2	x	x	2	x
2.00	3	2014 SIDE BY SIDE 4X4 AND EQUIPMENT	POLICE	\$14,000	x	2	x	x	x	x	2	x
2.60	1	SIDE BY SIDE UTILITY VEHICLE	PARKS/REC	\$15,000	x	4	3	x	1	3	2	x
1.50	1	CONSULTANT SVCS FOR NEW ZONING ORDINANCE	PW/COMM DEV	\$70,000	x	1	1	2	1	1	3	x
1.75	2	TWO ROOFTOP HVAC UNITS	PW/COMM DEV	\$14,000	1	2	2	2	2	2	2	1
1.71	3	730 1ST TERR ROOF	PW/COMM DEV	\$127,000	1	2	x	2	1	3	2	1
3.67	4	RECONSTRUCT METAL CANOPIES	PW/COMM DEV	\$24,000	x	4	x	4	x	x	3	x
2.87	1	INSTALL RADAR DETECTORS FOR SIDE STREETS	PW/STREET LIGHTS	\$26,144	x	4	x	2	x	x	2	x
0.00	1	AERIAL NEEDS DRONE INVESTIGATION PROGRAM	PUBLIC WORKS	\$5,195	x	x	x	x	x	x	x	x
3.00	1	BRUSH CHIPPER	PW/STR	\$45,000	x	x	x	4	x	x	2	x
3.25	2	DURA PATCHER	PW/STR	\$65,000	x	4	x	4	x	2	3	x
3.33	3	30' HEAVY DUTY TRAILER	PW/STR	\$65,000	x	x	x	4	x	3	3	x
3.33	4	MINI EXCAVATOR	PW/STR	\$67,000	x	4	x	4	x	x	2	x
1.50	1	STORM WATER CONSTRUCTION FUNDING	CAP PROJ	\$210,000	x	2	x	x	1	1	2	x
1.75	1A	STORM SEWER VIDEO INSPECTION CAMERA	CAP PROJ	\$14,000	x	2	2	x	1	x	2	x
1.50	1B	STORMWATER MASTER PLAN	CAP PROJ	\$126,000	x	2	x	x	1	1	2	x
2.80	2	FOR FUTURE IMPROVEMENTS AT 4-H/DESOTO RD INTERSECTION	CAP PROJ	\$126,000	x	3	x	4	3	2	2	x
3.50	3	EAST MCINTYRE ROAD IMPROVEMENT - CITY PORTION	CAP PROJ	\$201,600	x	4	x	x	4	4	2	x
1.50	4A	DESOTO RD PROJ 52U-2113-01 PAY BACK FEDERAL SHARE OF DESIGN COSTS	CAP PROJ	\$455,100	x	1	x	1	1	x	2	1
2.00	4B	DESOTO RD PROJ 52U-2113-01 ACQUIRE ALL NEW RIGHT OF WAY	CAP PROJ	\$500,000	x	1	x	x	x	2	2	1
2.00	4C	DESOTO RD PROJ 52U-2113-01 RE-DESIGN TO TWO OR THREE LANE ARTERIAL SECTION	CAP PROJ	\$750,000	x	1	x	x	x	2	2	1
2.80	5	CONSTRUCT PHASE 1 OF ADAMS ACRES SIDEWALK PLAN	CAP PROJ	\$47,000	x	3	2	4	x	3	2	x
3.25	6	CONSTRUCT PHASE 1 OF WARD 1 SIDEWALK PLAN	CAP PROJ	\$31,500	x	3	x	4	x	3	3	x
3.25	7	REPLACE DAMAGED SIDEWALK AND DRIVEWAYS ON WEST SIDE OF VALLEY DR	CAP PROJ	\$78,750	x	3	x	4	x	3	3	x
3.50	8	VALLEY DRIVE TURN LANE	CAP PROJ	\$25,200	x	x	x	4	x	x	3	x
3.87	9	SERVICE CENTER LAND ACQUISITION	CAP PROJ	\$260,000	x	4	x	4	x	x	3	x

**CAPITAL AND SUPPLEMENTAL
RANKING SHEET**

NO MILL LEVY IMPACT

RANKING COUNCIL	RANKING DEPT HEAD		DEPT/DIV ECON DEV/CVB	COST	1	2	3	4	5	6	7	8
2.00	1	ECONOMIC DEVELOPMENT INCENTIVE	ECON DEV/CVB	\$22,800	X	3	2	2	1	3	2	1

**CAPITAL AND SUPPLEMENTAL
RANKING SHEET**

THESE ITEMS IMPACT SEWER RATES

RANKING COUNCIL	RANKING DEPT HEAD		DEPT/DIV	COST	1	2	3	4	5	6	7	8
3.00000	1	12" SNOW PUSH BOX BLADE FOR TELEHANDLER	WW	\$10,000	x	x	x	3	x	4	2	x
2.60000	2	FULL TIME COLLECTION SYSTEM OPERATOR (Includes salary & benefits)	WW	\$53,135	x	3	2	3	x	3	2	x
2.75000	3	FULL TIME WASTEWATER FACILITY OPERATOR/LAB TECHNICIAN (Includes salary & benefits)	WW	\$53,135	x	2	x	3	x	3	3	x

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 REVENUES	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original	Actual Thru	Amended			
						Budget 2015	February 2015	Budget 2015			
BEGINNING FUND BALANCE											
Revenues											
30100 AD VALOREM TAXES	1,613,817	1,627,819	1,982,423	1,876,778	2,025,027	1,767,210	1,077,554	1,767,210			0
30102 DELINQUENT TAXES	20,884	59,184	49,754	42,180	16,662	141,377	2,250	141,377			0
30103 IN LIEU OF	5,759	8,549	10,326	10,430	5,913	8,000	0	8,000			0
30105 MOTOR VEHICLE TAX	184,269	207,418	212,036	324,022	256,986	311,038	12,775	311,038	215,796	215,796	215,796
30106 RECREATIONAL VEHICLE TAX	2,646	2,687	2,223	3,243	2,690	5,692	14	5,692	2,184	2,184	2,184
30108 COMMERCIAL VEHICLE TAX	0	0	0	0	0	0	27	0	4,843	4,843	4,843
30107 LOCAL ALCOHOL LIQUOR TAXES	8,178	9,015	8,649	8,996	10,090	8,864	0	8,864	10,476	10,476	10,476
30108 16M AND 20M TRUCK TAX	1,087	1,026	1,550	1,386	6,751	6,845	253	6,845	1,287	1,287	1,287
31101 LOCAL SALES TAX	615,124	636,731	705,854	689,637	742,866	695,000	122,557	695,000	725,000	725,000	725,000
31102 COUNTY SALES TAX	624,426	643,346	666,252	693,743	755,666	680,000	137,403	680,000	745,000	745,000	745,000
31104 COMPENSATION USE TAX	89,214	96,991	100,415	102,526	113,353	100,000	22,536	100,000	110,000	110,000	110,000
31106 COUNTY USE TAX	103,339	95,904	100,531	109,511	125,510	102,000	24,618	102,000	120,000	120,000	120,000
32100 FRANCHISE TAX WESTAR ENERGY	210,966	219,965	233,510	354,551	436,445	350,000	72,903	350,000	425,000	425,000	425,000
32101 FRANCHISE TAX SWBELL	22,787	21,040	19,585	19,276	16,322	20,000	2,924	20,000	17,000	17,000	17,000
32102 FRANCHISE TAX CABLE TV	103,536	102,989	102,862	105,313	95,790	105,000	23,204	105,000	105,000	105,000	105,000
32103 FRANCHISE TAX KANSAS GAS	139,179	129,430	101,805	141,402	154,139	150,000	43,020	150,000	150,000	150,000	150,000
32104 FRANCHISE TAX SUNFLOWER	164	782	805	0	0	800	0	800	800	800	800
33100 BUSINESS LICENSES	11,543	14,803	13,934	13,975	15,720	14,000	2,485	14,000	14,000	14,000	14,000
33105 OCCUPATIONAL LICENSES	13,440	23,015	20,530	27,830	25,120	21,000	6,265	21,000	21,000	21,000	21,000
33110 PERMITS	37,608	74,796	68,687	176,161	34,267	60,300	12,326	60,300	53,000	53,000	53,000
33115 PLAN/PLAT REVIEW FEES	6,763	7,649	7,924	300	6,704	7,600	0	7,600	7,000	7,000	7,000
34100 CITY SERVICE CHARGE	6,536	5,320	4,297	4,594	4,862	5,100	677	5,100	5,100	5,100	5,100
35399 COURT FEES	84,533	77,568	77,753	82,821	67,371	80,600	10,470	80,600	78,000	78,000	78,000
35400 FINES & FEES	655,666	523,457	539,285	534,954	441,462	564,000	65,602	564,000	540,000	540,000	540,000
35401 JAIL FEES	3,996	2,329	3,002	2,675	1,695	3,000	873	3,000	3,000	3,000	3,000
35402 ATTORNEY FEES	919	398	994	1,748	925	1,000	0	1,000	1,000	1,000	1,000
35403 SUPERVISED PROBATION FEES	2,926	3,323	2,667	3,599	2,100	3,100	100	3,100	2,900	2,900	2,900
35410 ANIMAL CONTROL	7,044	6,203	9,072	8,897	7,667	7,800	1,105	7,800	7,800	7,800	7,800
36101 FEES COMMUNITY CENTER	14,161	12,880	9,430	10,710	11,675	12,000	3,040	12,000	12,000	12,000	12,000
36102 ACTIVITY CENTER RENTAL FEES	1,235	1,370	3,195	1,088	1,248	1,700	390	1,700	1,700	1,700	1,700
36110 INTEREST ON IDLE FUNDS	(1,113)	(8,768)	663	97	67	100	18	100	100	100	100
39000 REIMBURSED EXPENSES	18,595	105	1,558	4,156	1,734	2,000	205	2,000	2,000	2,000	2,000
39001 REIMBURSABLE HEALTH CARE	0	473	0	71	0	0	0	0	0	0	0
39100 MISCELLANEOUS REVENUES	10,325	14,359	11,087	11,455	10,290	11,000	110	11,000	11,000	11,000	11,000
39501 LANSING HISTORICAL MUSEUM	0	0	0	1,200	1,390	0	0	0	0	0	0
39502 KS HUMANITIES COUNCIL GRANT	0	0	350	0	0	0	300	0	0	0	0
39503 GIFT SHOP	907	619	105	26	20	50	0	50	50	50	50
39906 TRANSFER FROM OTHER FUNDS	0	0	0	115	0	0	0	0	0	0	0
39907 TRANSFER FROM SOLID WASTE	50,000	75,000	75,000	100,000	75,000	75,000	18,750	75,000	75,000	75,000	75,000
Total Revenues	4,670,459	4,697,773	5,147,913	5,469,464	5,473,525	5,321,176	1,664,752	5,321,176	3,467,036	3,467,036	3,467,036

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 ADMINISTRATION: 010	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	87,263	89,887	58,440	46,939	50,024	47,703	7,596	47,758	47,758	47,758	47,758
40002 OVERTIME PAYROLL	594	682	190	-	-	-	-	-	-	-	-
40008 LONGEVITY PAY	426	451	-	-	-	-	-	-	-	-	-
40011 ICMA 457	1,835	2,020	1,173	939	1,001	954	117	956	956	956	956
40013 KPERS	6,705	7,237	4,748	4,042	4,509	4,928	611	4,933	4,862	4,862	4,862
40015 FICA EXPENSE	7,386	6,873	4,348	3,551	3,769	3,650	438	3,654	3,654	3,654	3,654
40016 UNEMPLOYMENT	99	91	153	253	316	125	10	125	106	106	106
40017 INSURANCE HEALTH	15,692	16,031	9,316	2,983	4,870	11,105	531	3,586	3,583	3,583	3,583
40019 INSURANCE DENTAL	-	-	-	-	-	784	34	235	235	235	235
Salaries & Benefits	120,000	123,273	78,366	58,707	64,489	69,249	9,336	61,257	61,154	61,154	61,154
41115 DUES & SUBSCRIPTIONS	970	1,030	897	535	220	400	155	400	400	400	400
41117 TRAVEL EXPENDITURES	66	123	119	30	-	100	-	100	100	100	100
41125 MAINTENANCE EQUIPMENT	184	566	515	-	-	-	-	-	-	-	-
41129 POSTAGE	1,942	461	515	354	356	400	28	400	400	400	400
41133 TRAINING	496	1,080	977	1,214	25	500	25	500	1,250	1,250	1,250
Contractual	3,658	3,260	3,023	2,133	601	1,400	208	1,400	2,150	2,150	2,150
42201 OFFICE & BUILDING SUPPLIES	1,552	756	1,181	545	344	600	287	600	600	600	600
42202 MISCELLANEOUS	1,924	279	395	309	390	300	(85)	300	300	300	300
42204 PRINTING	425	1,138	594	405	-	500	-	500	500	500	500
42221 SAFETY EQUIPMENT	164	281	-	-	-	-	-	-	-	-	-
Commodities	4,065	2,455	2,170	1,259	734	1,400	202	1,400	1,400	1,400	1,400
43341 COMPUTER SOFTWARE	-	118	-	-	-	-	-	-	-	-	-
43342 FURNITURE & FIXTURES	-	1,144	380	-	489	400	-	400	400	400	400
Capital Outlay	-	1,262	380	-	489	400	-	400	400	400	400
Total Expenditures	127,723	130,249	83,938	62,098	66,313	72,449	9,746	64,457	65,104	65,104	65,104

41133 Cost of IIMC/CCMFOA Institute and League Seminars

42202 is memorial plants and pocket calendars

43342 - I need another filing cabinet or some sort of storage

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 POLICE: 011	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	754,541	736,272	786,158	771,431	804,837	828,965	138,471	906,149	906,149	906,149	906,149
40002 OVERTIME PAYROLL	22,049	23,152	21,727	32,531	39,582	28,000	5,235	28,000	28,000	28,000	28,000
40003 PART TIME PAYROLL	17,318	20,530	27,177	27,016	21,578	29,406	2,540	23,400	23,400	23,400	23,400
40005 HOLIDAY PAY	24,415	26,080	24,870	25,523	27,103	26,000	10,864	26,000	26,000	26,000	26,000
40008 LONGEVITY PAY	6,745	7,490	-	-	-	-	-	-	-	-	-
40011 ICMA 457	993	1,109	1,235	1,249	1,078	1,265	83	1,166	1,166	1,166	1,166
40013 KPERS	2,261	2,614	2,699	2,914	3,356	3,498	437	3,603	3,551	3,551	3,551
40014 KP&F EXPENSE	99,783	113,444	131,946	136,996	165,616	181,368	21,994	181,368	177,913	177,913	177,913
40015 FICA EXPENSE	60,103	60,274	62,281	61,765	64,580	69,796	7,921	71,111	71,111	71,111	71,111
40016 UNEMPLOYMENT	821	827	2,217	4,417	5,430	2,372	157	2,417	2,046	2,046	2,046
40017 INSURANCE HEALTH	129,126	125,392	137,867	129,788	126,511	133,997	19,320	113,349	113,148	113,148	113,148
40019 INSURANCE DENTAL	-	-	-	-	-	11,055	1,722	790	790	790	790
Salaries & Benefits	1,118,155	1,117,165	1,198,177	1,193,630	1,259,672	1,315,722	208,745	1,357,353	1,353,274	1,353,274	1,353,274
41111 UTILITIES	5,810	5,907	3,814	5,287	4,980	5,500	795	5,500	5,500	5,500	5,500
41119 TELEPHONE/PAGER EXPENSE	2,235	1,398	-	-	-	-	-	-	-	-	-
41126 BLDG/GROUNDS MAINT. &	125	514	1,856	-	892	1,000	-	1,000	1,500	1,500	1,500
41127 VEHICLE REPAIR	28,322	38,317	30,907	33,187	26,873	33,000	4,060	33,000	33,000	33,000	33,000
41128 RADIO MAINTENANCE	90	288	625	2,160	824	1,300	608	1,300	1,300	1,300	1,300
41129 POSTAGE	783	562	399	389	346	600	90	600	500	500	500
41130 DOMESTIC VIOLENCE ADVOCATE	7,500	7,575	1,250	3,600	-	-	-	-	-	-	-
41133 TRAINING	11,561	10,007	9,751	11,041	10,853	11,500	255	11,500	12,000	12,000	12,000
41137 ANIMAL SHELTER	3,921	3,445	8,977	5,343	5,004	6,000	-	6,000	7,500	7,500	7,500
41138 LEAVENWORTH COUNTY JAIL	15,715	14,328	9,558	7,148	8,257	14,500	-	14,500	14,500	14,500	14,500
41155 RADIO COMMUNICATIONS	16,877	16,677	16,677	16,668	3,288	-	-	-	-	-	-
41190 INVESTIGATIVE SERVICES	961	1,657	1,168	1,177	2,201	1,600	-	1,600	1,700	1,700	1,700
Contractual	93,706	100,674	84,982	85,999	63,517	75,909	5,809	75,000	77,500	77,500	77,500
42201 OFFICE & BUILDING SUPPLIES	4,104	6,300	3,775	3,741	3,306	4,200	762	4,200	4,000	4,000	4,000
42203 COPY MACHINE & SUPPLIES	3,550	9,705	3,833	4,468	3,666	4,500	454	4,500	4,500	4,500	4,500
42204 PRINTING	1,738	1,419	1,405	1,358	721	1,800	613	1,800	1,800	1,800	1,800
42206 GAS & OIL	41,878	44,778	51,114	48,749	41,256	48,000	1,602	48,000	48,000	48,000	48,000
42209 UNIFORMS	10,484	9,973	15,612	12,898	15,210	13,000	3,850	13,000	14,000	14,000	14,000
42210 DUI TEST KITS	58	-	41	132	44	250	-	250	250	250	250
42211 AMMUNITION	5,526	7,562	6,886	5,703	6,404	8,500	698	8,500	8,500	8,500	8,500
42213 FILM/DEV & DIGITAL SUPPLIES	410	-	25	-	-	100	-	100	100	100	100
42221 SAFETY EQUIPMENT	251	315	303	220	116	500	-	500	500	500	500
Commodities	67,999	80,052	82,994	77,270	70,724	80,850	7,979	80,850	81,650	81,650	81,650
43301 CAPITAL OUTLAY	27,782	81,776	67,925	28,424	26,734	-	-	-	-	-	-
Capital Outlay	27,782	81,776	67,925	28,424	26,734	-	-	-	-	-	-
Total Expenditures	1,307,636	1,379,867	1,434,078	1,385,324	1,420,648	1,471,572	222,533	1,513,203	1,512,424	1,512,424	1,512,424

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 MUNICIPAL COURT: 012	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	72,263	78,155	90,975	91,242	93,997	92,310	16,632	95,472	95,472	95,472	95,472
40002 OVERTIME PAYROLL	296	717	1,538	72	1,349	1,000	60	1,000	1,200	1,200	1,200
40003 PART TIME PAYROLL	12,000	12,500	12,000	12,000	12,000	12,000	2,000	12,000	12,000	12,000	12,000
40008 LONGEVITY PAY	583	633	-	-	-	-	-	-	-	-	-
40011 ICMA 457	1,454	1,819	1,850	1,826	1,907	1,866	229	1,933	1,933	1,933	1,933
40013 KPERS	5,192	6,260	7,468	7,860	9,262	9,639	1,200	9,966	9,841	9,841	9,841
40015 FICA EXPENSE	6,106	6,689	7,582	7,341	7,647	8,056	940	8,313	8,313	8,313	8,313
40016 UNEMPLOYMENT	85	92	270	524	642	274	21	283	240	240	240
40017 INSURANCE HEALTH	15,963	16,089	16,515	17,794	19,254	19,752	3,040	19,752	19,119	19,119	19,119
40019 INSURANCE DENTAL	-	-	-	-	-	1,567	241	1,567	1,645	1,645	1,645
Salaries & Benefits	113,942	122,753	138,198	138,659	146,058	146,484	24,362	150,286	149,765	149,765	149,765
41101 LEGAL PROFESSIONAL FEES	42,736	46,884	43,427	40,565	40,587	46,000	3,303	46,000	46,000	46,000	46,000
41115 DUES & SUBSCRIPTIONS	180	100	175	75	125	175	100	175	175	175	175
41117 TRAVEL EXPENDITURES	-	-	68	-	-	-	-	-	-	-	-
41121 TRANSLATOR FOR MUN. COURT	1,688	525	420	280	39	500	-	500	400	400	400
41129 POSTAGE	1,531	654	863	851	652	1,200	85	1,200	1,000	1,000	1,000
41133 TRAINING	-	150	365	-	-	300	-	300	300	300	300
41136 COURT APPOINTED ATTORNEY	12,000	12,600	13,200	13,200	13,200	13,200	-	13,200	13,200	13,200	13,200
41143 LEAVENWORTH CO PROBATION	19,973	26,853	29,583	30,349	28,690	30,400	10	30,400	36,600	36,600	36,600
41670 PUBLICATIONS AND ADS	-	-	-	-	-	-	-	-	-	-	-
Contractual	78,088	87,766	88,101	85,319	83,293	91,775	3,499	91,775	97,675	97,675	97,675
42201 OFFICE & BUILDING SUPPLIES	2,124	1,893	1,324	1,150	1,319	1,500	907	1,500	1,500	1,500	1,500
42204 PRINTING	1,030	1,117	135	747	-	800	145	800	800	800	800
Commodities	3,154	3,010	1,459	1,897	1,319	2,300	1,052	2,300	2,300	2,300	2,300
43302 COMPUTER	3,129	3,562	3,825	4,430	4,147	4,300	4,346	4,300	4,500	4,500	4,500
Capital Outlay	3,129	3,562	3,825	4,430	4,147	4,300	4,346	4,300	4,500	4,500	4,500
Total Expenditures	198,313	217,090	231,583	230,305	234,817	244,839	33,259	248,681	254,240	254,240	254,240

41136 Increase due to change in County court services

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 EMERGENCY OPER/PREPARE: 013	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru Feb 2015	Amended Budget 2015			
43301 ACQUISITION	841	2,197	-	-	-	3,000	-	3,000	3,000	3,000	3,000
Total Expenditures	841	2,197	*	*	*	3,000	*	3,000	3,000	3,000	3,000

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 PWD - STREET DIVISION: 014	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	51,845	52,551	65,703	65,363	67,145	67,024	11,711	69,021	69,021	69,021	69,021
40002 OVERTIME PAYROLL	1,223	3,331	1,226	3,323	3,732	2,300	1,264	2,300	2,300	2,300	2,300
40005 HOLIDAY PAY		203		-	353	300	-	300	300	300	300
40008 LONGEVITY PAY	2,067	2,192	-	-	-	-	-	-	-	-	-
40011 ICMA 457	1,106	1,185	1,339	1,374	1,425	1,392	182	1,433	1,433	1,433	1,433
40013 KPERS	3,947	4,631	5,399	5,912	6,918	7,192	954	7,399	7,291	7,291	7,291
40015 FICA EXPENSE	4,058	4,288	4,875	4,918	5,145	5,326	653	5,479	5,479	5,479	5,479
40016 UNEMPLOYMENT	55	58	174	351	432	181	14	187	158	158	158
40017 INSURANCE HEALTH	9,486	9,359	9,339	10,018	11,211	12,107	1,863	12,107	10,740	10,740	10,740
40019 INSURANCE DENTAL	-	-	-	-	-	784	121	784	823	823	823
Salaries & Benefits	73,787	77,798	88,055	91,259	96,362	96,607	16,762	99,010	97,545	97,545	97,545
41111 UTILITIES	13,296	15,482	12,285	15,606	15,552	16,000	1,912	16,000	16,000	16,000	16,000
41125 MAINTENANCE EQUIPMENT	24,133	36,724	25,395	22,572	24,744	26,000	4,485	26,000	26,000	26,000	26,000
41126 BLDG/GROUNDS MAINT. &	2,875	4,090	3,612	3,851	4,070	4,000	135	4,000	4,000	4,000	4,000
41133 TRAINING	322	1,387	1,246	2,580	1,985	2,000	336	2,000	2,000	2,000	2,000
41141 MAINTENANCE TRAFFIC SIGNALS	1,796	1,733	1,395	3,014	4,988	3,300	-	3,300	3,300	3,300	3,300
41156 LAUNDERING SERVICES	1,611	42	-	-	-	-	-	-	-	-	-
41160 NOXIOUS WEEDS	1,044	573	642	818	969	1,000	-	1,000	1,000	1,000	1,000
Contractual	45,077	60,031	44,575	48,442	52,308	52,300	6,868	52,300	52,300	52,300	52,300
42201 OFFICE & BUILDING SUPPLIES	836	1,234	1,293	1,294	1,223	1,300	-	1,300	1,300	1,300	1,300
42209 UNIFORMS	1,437	887	897	1,034	872	1,100	536	1,100	1,100	1,100	1,100
42220 SIGN REPAIRS	5,416	10,376	13,968	8,990	7,505	11,000	-	11,000	11,000	11,000	11,000
42221 SAFETY EQUIPMENT	1,185	1,239	1,657	1,931	1,188	1,700	66	1,700	1,700	1,700	1,700
Commodities	8,874	13,736	17,815	13,248	10,788	15,100	602	15,100	15,100	15,100	15,100
Total Expenditures	127,738	151,564	150,445	152,949	159,458	164,007	24,232	166,410	164,945	164,945	164,945

41133 - Heavy Equipment training program

42220 - Continuation of program to meet retroreflectivity requirements: Increased prices: improved pavement marking maintenance

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 STREET LIGHTING: 015	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
41166 STREET LIGHTS	125,173	128,358	128,512	132,340	145,386	135,000	12,061	148,000	150,000	150,000	150,000
41167 CENTRE DR.	9,207	10,330	10,509	10,680	16,361	11,000	652	17,000	18,000	18,000	18,000
41168 SIGNAL LIGHTS	4,208	2,225	4,760	4,092	6,845	9,500	310	9,500	11,900	11,900	11,900
41169 STREET LIGHT MAINTENANCE	867	157	2,606	-	-	2,800	777	2,800	3,000	3,000	3,000
Total Expenditures	139,455	141,070	146,387	147,112	168,592	158,300	13,801	177,300	182,900	182,900	182,900

41166 – increasing rates

41167 – history

41168 - \$5,500 for electric charges (New signals on 147th St., additional equipment installed for coordination); New signals on 147th St. \$6,400 for Operation Green Light Monitoring annually.

41169 – constant Bulb burnout and ballast burnout on Cen: Centre Drive lighting.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 BUILDING MAINT: 016	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	24,587	26,674	27,523	27,642	27,705	27,504	5,147	27,400	27,400	27,400	27,400
40002 OVERTIME PAYROLL	314	375	942	599	390	500	-	500	500	500	500
40011 ICMA 457	480	551	565	560	563	560	53	558	558	558	558
40013 KPERS	1,663	2,129	2,279	2,422	2,736	2,893	280	280	-	-	-
40014 KP&F EXPENSE	-	-	38	25	-	-	21	359	-	-	-
40015 FICA EXPENSE	1,907	2,116	2,188	2,160	2,102	2,142	196	2,135	2,135	2,135	2,135
40016 UNEMPLOYMENT	25	27	78	154	177	75	3	73	62	62	62
40017 INSURANCE HEALTH	3,565	3,295	3,305	3,528	3,255	3,639	230	233	29	29	29
40019 INSURANCE DENTAL	-	-	-	-	-	224	13	13	-	-	-
Salaries & Benefits	32,521	35,167	36,918	37,091	36,929	37,537	5,943	31,551	30,684	30,684	30,684
41125 MAINTENANCE EQUIPMENT	8,103	4,065	1,042	4,628	594	3,000	-	3,000	3,000	3,000	3,000
41126 BLDG/GROUNDS MAINT. &	9,558	9,593	8,773	10,292	19,434	9,000	319	9,000	9,250	9,250	9,250
41127 VEHICLE REPAIR	633	178	780	620	571	800	-	800	800	800	800
41133 TRAINING	-	-	107	-	-	200	-	200	200	200	200
41156 LAUNDERING SERVICES	6,246	7,049	5,349	-	-	2,500	-	2,500	2,500	2,500	2,500
Contractual	22,540	20,885	16,051	15,540	20,599	15,500	319	15,500	15,750	15,750	15,750
42206 GAS & OIL	427	507	524	629	616	600	-	600	600	600	600
42209 UNIFORMS	318	121	30	54	251	150	-	150	150	150	150
Commodities	745	629	554	683	867	750	-	750	750	750	750
Total Expenditures	55,806	56,680	53,523	53,313	58,395	53,787	6,262	47,801	47,184	47,184	47,184

41126 - increase for pest control services

41127 - the truck has had a few costly repairs in the past few years

41133 - there are some MARC training classes that would be beneficial

41156 - carpet, upholstery cleaning

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 COMMUNITY DEVELOPMENT: 017	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	167,836	170,658	168,661	144,296	149,330	146,819	25,291	149,565	149,565	149,565	149,565
40002 OVERTIME PAYROLL	3,024	3,022	674	4,436	2,915	1,500	196	1,500	1,500	1,500	1,500
40005 HOLIDAY PAY	332	-	-	-	-	300	-	300	300	300	300
40008 LONGEVITY PAY	1,690	1,839	-	-	-	-	-	-	-	-	-
40011 ICMA 457	3,448	3,575	3,387	2,975	3,045	2,972	370	3,028	3,028	3,028	3,028
40013 KPERS	12,310	13,815	13,604	12,799	14,794	15,352	1,939	15,636	15,409	15,409	15,409
40015 FICA EXPENSE	12,391	12,712	11,941	10,237	10,605	11,369	1,252	11,580	11,580	11,580	11,580
40016 UNEMPLOYMENT	172	175	425	731	892	386	25	394	333	333	333
40017 INSURANCE HEALTH	28,142	29,529	30,403	28,606	26,946	27,143	3,702	26,516	26,478	26,478	26,478
40019 INSURANCE DENTAL	-	-	-	-	-	2,351	362	2,468	2,468	2,468	2,468
Salaries & Benefits	229,346	235,323	229,095	204,079	208,526	208,194	33,137	210,987	210,861	210,861	210,861
41115 DUES & SUBSCRIPTIONS	574	1,072	925	799	766	1,500	980	1,400	1,500	1,500	1,500
41127 VEHICLE REPAIR	59	135	1,222	373	5	1,200	127	1,200	1,200	1,200	1,200
41129 POSTAGE	425	532	545	359	493	500	88	500	500	500	500
41133 TRAINING	2,550	2,005	1,033	2,077	1,685	4,500	-	4,000	4,500	4,500	4,500
41177 PROFESSIONAL SERVICES	2,809	1,518	775	-	-	3,500	-	3,500	3,500	3,500	3,500
41184 PLANNING COMM TRAINING	-	-	-	80	-	3,000	-	2,500	3,000	3,000	3,000
41401 MOWING - STATE & LOCAL	-	-	525	3,330	1,180	3,500	-	3,500	4,500	4,500	4,500
41405 STRUCTURE REMOVAL	-	-	-	-	-	5,000	-	9,000	10,000	10,000	10,000
41670 PUBLICATIONS AND ADS	512	391	248	989	748	1,000	48	950	1,000	1,000	1,000
Contractual	6,929	5,653	5,273	8,006	4,877	23,700	1,243	26,550	29,700	29,700	29,700
42201 OFFICE & BUILDING SUPPLIES	1,301	1,147	385	1,319	319	1,200	-	1,200	1,200	1,200	1,200
42204 PRINTING	769	209	304	-	11	1,000	-	900	1,000	1,000	1,000
42206 GAS & OIL	1,966	2,319	2,043	1,824	1,586	2,800	62	2,400	2,500	2,500	2,500
42209 UNIFORMS	102	376	470	398	661	500	-	500	500	500	500
42221 SAFETY EQUIPMENT	213	491	260	250	397	700	-	700	700	700	700
42232 PLAN/PLAT REVIEWS/SURVEYS	906	5,407	6,359	32,946	(617)	10,000	2,836	9,000	10,000	10,000	10,000
Commodities	5,257	9,949	9,821	36,737	2,356	16,200	2,898	14,700	15,900	15,900	15,900
43301 ACQUISITION	-	-	8,974	-	-	-	-	-	-	-	-
Capital Outlay	-	-	8,974	-	-	-	-	-	-	-	-
Total Expenditures	241,532	250,925	253,163	248,822	215,759	248,094	37,278	252,237	256,261	256,261	256,261

41401 - Council emphasis on more timely remediation of tall grass and weeds.

41405 - need to budget a realistic amount for today's market and environmental requirements.

42206 - small reduction due to current market, and anticipated market trends.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 FINANCE: 020	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	152,894	112,071	79,130	78,698	72,836	77,584	10,277	78,936	78,936	78,936	78,936
40002 OVERTIME PAYROLL	1,351	1,380	1,636	710	2,271	1,500	132	1,500	1,500	1,500	1,500
40003 PART TIME PAYROLL	22,180	13,728	49,101	50,417	52,372	51,852	8,164	53,196	53,196	53,196	53,196
40008 LONGEVITY PAY	1,338	1,369	-	-	-	-	-	-	-	-	-
40011 ICMA 457	3,368	2,569	2,597	2,597	2,550	2,615	252	2,615	2,673	2,673	2,673
40013 KPERS	11,738	10,171	10,488	11,173	12,383	13,505	1,322	13,804	13,604	13,604	13,604
40015 FICA EXPENSE	13,497	9,950	9,920	9,704	9,540	10,001	926	10,223	10,223	10,223	10,223
40016 UNEMPLOYMENT	178	130	354	693	801	340	19	348	294	294	294
40017 INSURANCE HEALTH	15,539	11,765	13,391	16,476	12,653	18,622	1,699	11,182	11,143	11,143	11,143
40019 INSURANCE DENTAL	-	-	-	-	-	1,791	155	1,058	1,058	1,058	1,058
Salaries & Benefits	222,081	163,133	166,617	170,467	165,405	177,610	22,946	172,862	172,627	172,627	172,627
41115 DUES & SUBSCRIPTIONS	1,495	605	365	215	150	500	-	500	500	500	500
41117 TRAVEL EXPENDITURES	194	32	52	-	-	100	-	100	50	50	50
41129 POSTAGE	1,119	689	719	853	714	900	172	900	900	900	900
41133 TRAINING	4,832	350	-	639	25	800	-	800	800	800	800
41280 AUDIT EXPENSE	17,700	18,450	19,250	19,800	20,600	22,000	-	22,000	22,500	22,500	22,500
41670 PUBLICATIONS AND ADS	950	1,329	1,162	1,316	928	1,100	240	1,100	1,100	1,100	1,100
Contractual	26,290	21,454	21,548	22,823	22,417	25,400	412	25,400	25,850	25,850	25,850
42201 OFFICE & BUILDING SUPPLIES	1,409	1,275	674	1,010	742	800	-	800	800	800	800
42202 MISCELLANEOUS	152	2	876	44	4	-	0	-	-	-	-
42204 PRINTING	2,231	1,766	995	618	871	1,500	-	1,500	1,200	1,200	1,200
42206 GAS & OIL	-	-	-	-	-	-	-	-	-	-	-
Commodities	3,792	3,044	2,545	1,672	1,617	2,300	0	2,300	2,000	2,000	2,000
43302 COMPUTER	492	221	-	-	-	-	-	-	-	-	-
43341 COMPUTER SOFTWARE	5,959	5,612	7,472	5,252	5,515	9,700	-	9,700	9,800	9,800	9,800
Capital Outlay	6,451	5,833	7,472	5,252	5,515	9,700	-	9,700	9,800	9,800	9,800
Total Expenditures	258,614	193,464	198,182	200,215	194,954	215,010	23,357	210,262	210,277	210,277	210,277

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 PUBLIC WORKS: 023	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	167,002	165,430	167,034	168,883	172,050	169,916	29,928	173,109	173,109	173,109	173,109
40002 OVERTIME PAYROLL	6,144	3,425	2,217	3,739	4,232	6,000	451	6,000	6,000	6,000	6,000
40003 PART TIME PAYROLL	21,630	15,439	-	-	-	-	-	-	-	-	-
40005 HOLIDAY PAY	-	312	-	-	430	500	660	660	660	660	660
40008 LONGEVITY PAY	1,297	1,405	-	-	-	-	-	-	-	-	-
40011 ICMA 457	5,853	5,864	5,972	5,977	6,082	6,084	720	6,228	6,228	6,228	6,228
40013 KPERS	6,943	7,351	7,027	7,740	9,050	8,953	1,214	9,715	8,896	8,896	8,896
40015 FICA EXPENSE	14,400	13,947	12,502	12,854	13,168	13,496	1,648	13,753	13,753	13,753	13,753
40016 UNEMPLOYMENT	196	187	445	917	1,107	459	36	468	396	396	396
40017 INSURANCE HEALTH	20,810	20,934	21,074	22,433	23,946	24,090	3,705	17,316	17,277	17,277	17,277
40019 INSURANCE DENTAL	-	-	-	-	-	2,351	362	2,468	2,468	2,468	2,468
Salaries & Benefits	244,075	234,295	216,271	222,544	230,065	231,849	38,724	229,717	228,788	228,788	228,788
41113 ENGINEERING SERVICES	26,735	27,690	21,408	25,046	18,464	16,000	1,158	16,000	20,000	20,000	20,000
41115 DUES & SUBSCRIPTIONS	6,595	5,014	6,355	6,674	6,401	6,595	2,608	6,595	6,640	6,640	6,640
41126 BLDG/GROUNDS MAINT. &	11,580	10,235	13,743	8,843	9,598	14,000	1,292	14,000	14,000	14,000	14,000
41127 VEHICLE REPAIR	3,443	511	3,801	1,022	70	3,500	-	2,500	2,000	2,000	2,000
41133 TRAINING	2,254	1,820	2,955	1,493	1,373	3,000	405	2,000	2,000	2,000	2,000
Contractual	50,607	45,270	48,262	43,077	35,906	43,095	5,463	41,095	44,640	44,640	44,640
42201 OFFICE & BUILDING SUPPLIES	3,063	1,605	1,670	2,387	1,342	2,400	88	2,400	2,400	2,400	2,400
42203 COPY MACHINE & SUPPLIES	11,107	7,833	6,395	6,859	5,598	10,872	641	7,000	6,490	6,490	6,490
42204 PRINTING	-	-	11	-	-	250	-	250	250	250	250
42205 ENGINEERING SUPPLIES	1,122	1,018	1,254	909	381	1,400	-	1,400	1,400	1,400	1,400
42206 GAS & OIL	4,217	2,609	2,915	2,584	3,106	3,300	129	2,900	3,000	3,000	3,000
42209 UNIFORMS	136	-	220	-	14	250	-	250	250	250	250
42221 SAFETY EQUIPMENT	355	238	11	203	-	500	-	500	500	500	500
Commodities	20,000	13,303	12,476	12,741	10,440	18,972	857	14,700	14,290	14,290	14,290
43301 ACQUISITION	-	-	-	61,200	79,800	-	-	-	-	-	-
Capital Outlay	-	-	-	61,200	79,800	-	-	-	-	-	-
Total Expenditures	314,682	292,887	277,009	339,562	356,210	293,916	45,044	285,512	287,718	287,718	287,718

41113 – experience; increasing development activity requiring more City Engineer reviews

41115 – actual amount calculated for year

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 CITY ADMINISTRATOR: 024	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	91,866	94,233	100,191	100,492	101,361	101,102	16,337	101,102	91,020	91,020	91,020
40011 ICMA 457	3,994	4,127	4,199	4,124	4,139	6,142	478	6,142	5,941	5,941	5,941
40012 CAR ALLOWANCE	6,000	6,000	5,769	6,000	6,000	6,000	923	6,000	6,000	6,000	6,000
40013 KPERS	7,118	8,058	8,591	9,165	10,427	11,064	1,405	11,064	9,877	9,877	9,877
40015 FICA EXPENSE	7,983	8,239	8,424	8,423	8,437	8,193	1,068	8,193	7,422	7,422	7,422
40016 UNEMPLOYMENT	100	103	300	801	709	278	25	278	214	214	214
40017 INSURANCE HEALTH	11,300	11,692	11,923	13,362	14,470	14,644	2,253	14,644	11,996	11,996	11,996
40019 INSURANCE DENTAL	-	-	-	-	-	979	151	979	823	823	823
Salaries & Benefits	130,611	134,722	139,854	142,168	145,544	148,403	22,840	148,402	133,293	133,293	133,293
41115 DUES & SUBSCRIPTIONS	917	933	1,063	1,260	1,039	1,100	842	1,100	1,100	1,100	1,100
41117 TRAVEL EXPENDITURES	1,284	1,351	1,040	97	704	1,400	-	1,400	1,400	1,400	1,400
41133 TRAINING	763	1,264	1,678	404	2,689	2,500	25	2,500	2,500	2,500	2,500
Contractual	13,616	11,180	4,716	1,781	4,412	5,000	867	5,000	5,000	5,000	5,000
42201 OFFICE & BUILDING SUPPLIES	-	36	38	60	42	75	-	75	75	75	75
42202 MISCELLANEOUS	1,567	1,283	1,878	1,516	1,602	1,800	22	1,800	1,800	1,800	1,800
Commodities	1,567	1,318	1,916	1,575	1,643	1,875	22	1,875	1,875	1,875	1,875
Total Expenditures	145,794	147,220	146,486	145,504	151,599	155,278	23,528	155,277	140,168	140,168	140,168

\$1020 per year for phone stipend

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 COMMUNITY CENTER: 029	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	4,812	4,256	1,101	1,768	924	4,500	371	4,500	4,500	4,500	4,500
40002 OVERTIME PAYROLL	169	-	-	326	722	-	0	-	-	-	-
40011 ICMA	-	-	-	7	14	90	2	90	90	90	90
40013 KPERS	-	-	-	29	66	465	13	465	-	-	-
40014 KP&F EXPENSE	-	-	21	288	180	200	32	200	458	458	458
40015 FICA EXPENSE	381	322	84	155	122	344	21	344	344	344	344
40016 UNEMPLOYMENT	5	6	3	11	10	12	0	12	10	10	10
Salaries & Benefits	5,367	4,584	1,209	2,584	2,037	5,611	440	5,611	5,402	5,402	5,402
41111 UTILITIES	-	1,464	1,464	1,514	1,342	1,500	194	1,500	1,500	1,500	1,500
41126 BLDG/GROUNDS MAINT. &	2,964	1,109	3,577	3,157	3,381	2,000	-	2,000	3,000	3,000	3,000
41156 LAUNDERING SERVICES	519	449	704	339	1,163	750	-	750	1,500	1,500	1,500
Contractual	3,483	3,022	5,745	5,010	5,886	4,250	194	4,250	6,000	6,000	6,000
42209 UNIFORMS	-	-	44	-	-	-	-	-	-	-	-
Commodities	-	-	44	-	-	-	-	-	-	-	-
43342 FURNITURE & FIXTURES	2,754	3,049	4,149	131	-	1,500	-	1,500	1,500	1,500	1,500
Capital Outlay	2,754	3,049	4,149	131	-	1,500	-	1,500	1,500	1,500	1,500
Total Expenditures	11,604	10,855	11,147	7,725	7,924	11,361	634	11,361	12,902	12,902	12,902

41111 Is Ice machine rental and \$50/month for electricity

41126 - floor maintenance, or floor refinished, & supplies

41156 - Laundering for tableclothes, tableskirts, and napkins is around \$12-18 a piece with laundering service as Koko's is now out of business

43342 - would like to begin to replace counters or cabinet fronts, or new refrigerator

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 PARKS AND RECREATION: 030	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	221,553	219,739	237,488	229,996	227,344	241,622	43,687	249,588	249,588	249,588	249,588
40002 OVERTIME PAYROLL	6,315	8,026	5,609	6,400	5,571	8,000	963	8,000	7,700	7,700	7,700
40003 PART TIME PAYROLL	10,589	3,473	4,130	3,935	3,947	4,141	(278)	8,206	8,206	8,206	8,206
40005 HOLIDAY PAY	-	-	-	-	-	300	-	300	300	300	300
40010 SUMMER/TEMP PAYROLL	533	4,069	3,764	3,583	4,557	5,700	-	10,398	10,398	10,398	10,398
40011 ICMA 457	4,566	4,677	4,853	4,776	4,686	5,081	641	5,530	5,316	5,316	5,316
40013 KPERS	16,309	18,122	19,579	20,518	22,741	26,245	3,355	28,562	27,058	27,058	27,058
40015 FICA EXPENSE	17,682	17,748	18,496	17,533	17,386	19,873	2,275	21,152	21,129	21,129	21,129
40016 UNEMPLOYMENT	240	238	660	1,250	1,461	675	50	719	608	608	608
40017 INSURANCE HEALTH	43,789	44,501	44,580	50,882	48,606	49,445	8,792	49,445	57,498	57,498	57,498
40019 INSURANCE DENTAL	-	-	-	-	-	4,701	639	4,701	4,936	4,936	4,936
Salaries & Benefits	323,389	322,682	338,139	336,873	336,297	365,783	68,125	386,601	392,737	392,737	392,737
41111 UTILITIES	10,432	12,064	9,710	9,375	10,368	11,000	875	11,000	11,000	11,000	11,000
41125 MAINTENANCE EQUIPMENT	7,157	9,602	6,227	9,835	9,296	14,000	1,793	14,000	14,000	14,000	14,000
41126 BLDG/GROUNDS MAINT. &	947	2,051	1,724	4,004	6,497	10,000	68	10,000	10,000	10,000	10,000
41129 POSTAGE	38	76	46	84	44	50	1	50	50	50	50
41133 TRAINING	713	130	1,047	180	1,010	1,500	850	1,500	1,500	1,500	1,500
41140 MAINTENANCE BALL FIELD	3,441	5,222	8,140	6,482	7,381	6,000	-	6,000	6,000	6,000	6,000
41167 CENTRE DR.	4,025	5,720	8,343	2,784	4,075	6,500	762	6,500	6,500	6,500	6,500
41670 PUBLICATIONS AND ADS	291	49	-	106	236	100	-	100	100	100	100
Contractual	27,044	34,916	35,237	32,849	38,906	49,150	4,348	49,150	49,150	49,150	49,150
42201 OFFICE & BUILDING SUPPLIES	1,143	1,735	2,287	1,609	1,246	1,750	264	1,750	1,750	1,750	1,750
42203 COPY MACHINE & SUPPLIES	772	1,010	1,198	1,124	1,234	1,250	205	1,250	1,250	1,250	1,250
42206 GAS & OIL	3,236	5,172	5,217	5,142	5,738	5,200	246	5,200	5,500	5,500	5,500
42209 UNIFORMS	1,544	905	1,393	1,238	1,052	1,400	108	1,400	1,400	1,400	1,400
42221 SAFETY EQUIPMENT	495	433	1,211	838	1,132	1,000	557	1,000	1,000	1,000	1,000
42243 COMMUNITY EVENTS	-	-	-	-	11,105	13,000	-	13,000	13,000	13,000	13,000
Commodities	7,190	9,255	11,306	9,951	21,506	23,600	1,379	23,600	23,900	23,900	23,900
43301 ACQUISITION	-	-	9,216	-	-	-	-	-	-	-	-
Capital Outlay	-	-	9,216	-	-	-	-	-	-	-	-
Total Expenditures	357,623	366,853	394,898	381,674	396,710	438,533	65,852	459,351	465,787	465,787	465,787

40010 - Additional seasonal maintenance employee

42206 - I anticipate we will need a little more budget based on past years. I have reduced overtime to cover the cost.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 LANSING ACTIVITY CENTER: 036	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	31,344	31,756	33,222	33,185	33,536	32,621	6,870	33,121	32,621	32,621	32,621
40002 OVERTIME PAYROLL	866	852	553	800	2,019	700	-	700	800	800	800
40003 PART TIME PAYROLL	15,591	20,183	19,391	19,811	21,337	22,536	3,017	23,220	23,220	23,220	23,220
40005 HOLIDAY PAY	-	-	-	30	-	-	-	-	-	-	-
40011 ICMA 457	651	670	662	669	696	666	79	669	669	669	669
40013 KPERS	3,364	4,597	4,289	4,646	5,526	5,770	677	5,892	5,766	5,766	5,766
40015 FICA EXPENSE	3,637	4,083	3,982	4,031	4,249	4,273	476	4,364	4,333	4,333	4,333
40016 UNEMPLOYMENT	48	54	142	288	357	145	10	149	125	125	125
40017 INSURANCE HEALTH	3,586	3,498	3,360	3,532	3,701	3,792	584	3,086	3,060	3,060	3,060
40019 INSURANCE DENTAL	-	-	-	-	-	224	34	235	235	235	235
Salaries & Benefits	59,878	66,026	65,601	66,993	71,420	70,727	11,749	71,436	70,829	70,829	70,829
41103 INS/PROPERTY & LIABILITY	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
41111 UTILITIES	18,710	18,913	14,144	19,577	19,323	18,000	2,508	19,500	19,500	19,500	19,500
41126 BLDG/GROUNDS MAINT. &	12,280	11,357	13,651	14,371	10,586	14,500	1,395	14,500	15,500	15,500	15,500
Contractual	36,990	38,270	33,795	39,948	35,909	38,500	9,902	40,000	41,000	41,000	41,000
42209 UNIFORMS	3,286	2,798	1,914	976	1,151	2,000	63	200	200	200	200
42221 SAFETY EQUIPMENT	-	-	-	288	245	300	250	300	300	300	300
Commodities	3,286	2,798	1,914	1,264	1,396	2,300	313	500	500	500	500
Total Expenditures	99,954	105,094	101,310	108,205	108,725	111,527	21,964	111,936	112,329	112,329	112,329

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 ECONOMIC DEVELOPMENT: 060	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	136,973	140,617	149,772	150,868	132,185	145,040	17,000	152,733	152,733	152,733	152,733
40002 OVERTIME PAYROLL	504	173	289	58	1,041	700	20	700	700	700	700
40005 HOLIDAY PAY	-	381	525	-	-	800	-	800	500	500	500
40011 ICMA 457	2,745	2,891	3,012	3,014	2,664	2,931	221	3,085	3,079	3,079	3,079
40013 KPERS	9,798	11,201	12,159	12,974	11,826	15,138	1,159	15,933	15,671	15,671	15,671
40015 FICA EXPENSE	10,338	10,902	11,320	10,673	9,757	11,210	845	11,776	11,776	11,776	11,776
40016 UNEMPLOYMENT	137	143	403	762	835	381	18	401	339	339	339
40017 INSURANCE HEALTH	15,640	16,021	17,687	20,561	10,707	15,557	1,438	15,557	18,846	18,846	18,846
40019 INSURANCE DENTAL	-	-	-	-	-	1,007	69	1,007	1,880	1,880	1,880
Salaries & Benefits	176,542	183,034	195,167	198,712	168,995	192,764	20,770	201,982	205,324	205,324	205,324
41115 DUES & SUBSCRIPTIONS	820	603	636	554	150	750	-	750	750	750	750
41127 VEHICLE REPAIR	-	-	-	-	83	-	-	-	100	100	100
41129 POSTAGE	446	372	48	71	45	300	-	300	100	100	100
41133 TRAINING	-	-	-	-	11	-	-	-	-	-	-
41139 LGTV CHANNEL 2	2,340	1,534	2,386	-	-	2,300	-	2,300	2,300	2,300	2,300
41670 PUBLICATIONS AND ADS	1,000	1,590	191	480	480	750	-	750	500	500	500
Contractual	4,606	4,100	3,261	1,105	769	4,100	-	4,100	3,750	3,750	3,750
42204 PRINTING	1,198	869	1,500	698	333	1,200	521	1,200	1,200	1,200	1,200
42206 GAS & OIL	977	1,155	2,001	1,684	1,032	2,500	-	2,500	1,500	1,500	1,500
42245 WEBSITE O&M	4,507	3,399	3,399	5,602	5,768	6,500	7,176	6,500	7,300	7,300	7,300
Commodities	6,682	5,423	6,900	7,984	7,131	10,200	7,697	10,200	10,000	10,000	10,000
43301 ACQUISITION	41,000	42,000	43,000	52,750	-	-	-	-	-	-	-
43302 COMPUTER	9,921	13,793	13,232	23,368	8,925	20,000	-	20,000	20,000	20,000	20,000
43340 COMPUTER HARDWARE	17,722	16,831	25,026	17,448	27,715	25,000	1,116	25,000	25,000	25,000	25,000
43341 COMPUTER SOFTWARE	896	549	75	268	-	750	-	750	750	750	750
Capital Outlay	69,539	73,173	81,333	93,834	36,640	45,750	1,116	45,750	45,750	45,750	45,750
Total Expenditures	257,369	265,731	286,661	301,635	213,535	252,814	29,583	262,042	264,824	264,824	264,824

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 LANSING HISTORICAL MUSEUM: 061	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
40001 REGULAR PAYROLL	32,863	34,571	36,620	37,177	37,274	37,128	3,624	22,100	22,100	22,100	22,100
40002 OVERTIME PAYROLL	-	15	3	29	2	-	-	-	-	-	-
40008 LONGEVITY PAY	-	375	-	-	-	-	-	-	-	-	-
40011 ICMA 457	654	712	733	744	746	743	72	442	442	442	442
40013 KPERS	2,334	2,753	2,956	3,204	3,621	3,835	37	2,283	2,250	2,250	2,250
40015 FICA EXPENSE	2,515	2,731	2,797	2,807	2,805	2,840	285	1,691	1,691	1,691	1,691
40016 UNEMPLOYMENT	33	36	100	201	236	97	5	58	49	49	49
40017 INSURANCE HEALTH	3,361	3,331	3,325	3,532	3,681	3,758	-	42	29	29	29
40019 INSURANCE DENTAL	-	-	-	-	-	224	-	-	-	-	-
Salaries & Benefits	41,760	44,524	46,534	47,693	48,364	48,625	4,023	26,616	26,561	26,561	26,561
41111 UTILITIES	2,839	3,431	3,429	3,700	3,834	3,700	269	3,700	3,700	3,700	3,700
41115 DUES & SUBSCRIPTIONS	255	105	110	50	50	250	-	250	250	250	250
41117 TRAVEL EXPENDITURES	-	14	-	-	-	-	-	-	-	-	-
41126 BLDG/GROUNDS MAINT. &	1,231	3,105	2,805	3,786	2,653	2,900	67	2,900	2,900	2,900	2,900
41129 POSTAGE	-	-	-	127	166	150	-	150	200	200	200
41133 TRAINING	523	190	617	375	658	500	-	500	750	750	750
41670 PUBLICATIONS AND ADS	120	-	170	350	-	350	-	350	350	350	350
Contractual	4,968	6,845	7,131	8,387	7,362	7,850	336	7,850	8,150	8,150	8,150
42201 OFFICE & BUILDING SUPPLIES	846	499	375	256	310	400	-	400	400	400	400
42204 PRINTING	714	518	978	121	1,025	1,000	-	1,000	1,000	1,000	1,000
42212 PRESERVATION SUPPLIES	1,215	874	1,474	1,559	1,100	1,500	-	1,500	1,500	1,500	1,500
42214 EXHIBITS	120	55	396	481	532	500	-	500	500	500	500
42215 GIFT SHOP INVENTORY	98	-	-	50	50	100	-	100	100	100	100
42217 EDUCATIONAL PROGRAMMING	501	606	831	519	2,234	750	-	750	1,250	1,250	1,250
42218 REIMB. HISTORICAL SOCIETY	806	584	26	-	-	-	-	-	-	-	-
Commodities	4,300	3,137	4,080	2,886	5,251	4,250	-	4,250	4,750	4,750	4,750
43342 FURNITURE & FIXTURES	-	985	-	-	-	-	-	-	-	-	-
Capital Outlay	-	985	-	-	-	-	-	-	-	-	-
Total Expenditures	51,028	55,491	57,745	59,066	60,977	60,725	4,359	38,716	39,461	39,461	39,461

Explanation/Justification of Increase in budget

- 41129 -- Anticipate increase in postage to promote programming. \$50 increase
 41133 -- New site supervisor will need some training on specialty software and museum practices. \$250 increase
 42217 -- Expanded focus of the site will place an emphasis on increased programming. \$500 increase

Overall increase in Contractual and Commodities = \$800 (or 7%)

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 COUNCIL EXPENSES: 080	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Current Year		Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Actual Thru February 2015	Amended Budget 2015			
40015 FICA EXPENSE	608	1,375	1,453	1,606	1,444	1,453	242	1,453	1,453	1,453	1,453
40016 UNEMPLOYMENT	8	18	53	113	121	49	8	49	42	42	42
Salaries & Benefits	616	1,393	1,506	1,719	1,564	1,502	250	1,502	1,495	1,495	1,495
41106 INSURANCE PUBLIC OFFICIALS	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
41112 ELECTED OFFICIALS STIPEND	19,065	17,971	18,056	20,993	18,871	18,991	3,165	18,991	18,992	18,992	18,992
41282 COUNCIL EXPENSES	5,819	11,100	8,038	7,347	3,901	7,000	770	7,000	7,000	7,000	7,000
Contractual	36,984	41,072	38,094	40,340	34,772	37,991	15,935	37,991	37,992	37,992	37,992
Total Expenditures	37,600	42,464	39,600	42,060	36,336	39,493	16,185	39,493	39,487	39,487	39,487

\$1020 per year - Mayor phone stipend

41282 -minute books, Legislative Breakfast, Strategic Planning, Council & Mayor training & event attendance. Would like to have additional for in-house training or Strategic Planning facilitator.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 HUMAN RESOURCES: 090	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Estimated Total 2015	Requested 2016	C&S 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
40001 REGULAR PAYROLL	-	-	43,834	58,423	59,027	58,806	10,895	60,540	60,540	60,540	60,540
40011 ICMA 457	-	-	873	1,168	1,181	1,176	146	1,211	1,211	1,211	1,211
40013 KPERS	-	-	3,507	5,028	5,734	6,075	764	6,254	6,163	6,163	6,163
40015 FICA EXPENSE	-	-	3,245	4,313	4,250	4,499	520	4,632	4,632	4,632	4,632
40016 UNEMPLOYMENT	-	-	119	308	357	153	11	158	134	134	134
40017 INSURANCE HEALTH	-	-	7,090	8,233	7,668	7,835	1,206	7,835	7,531	7,531	7,531
40019 INSURANCE DENTAL	-	-	-	-	-	784	121	784	823	823	823
Salaries & Benefits			58,468	77,474	78,216	79,328	13,481	81,414	81,034	81,034	81,034
41115 DUES & SUBSCRIPTIONS	-	-	50	624	4,678	4,000	850	4,000	4,000	4,000	4,000
41117 TRAVEL EXPENDITURES	-	-	125	217	55	150	-	150	150	150	150
41129 POSTAGE	-	-	-	141	166	250	7	250	250	250	250
41133 TRAINING	-	-	237	590	525	1,500	-	1,500	1,500	1,500	1,500
Contractual			412	1,571	5,425	5,900	857	5,900	5,900	5,900	5,900
42201 OFFICE & BUILDING SUPPLIES	-	-	165	796	533	500	558	600	500	500	500
42202 MISCELLANEOUS	-	-	953	975	1,090	750	125	650	750	750	750
42204 PRINTING	-	-	136	364	173	250	150	250	250	250	250
42221 SAFETY EQUIPMENT	-	-	-	942	207	500	-	500	500	500	500
Commodities			1,254	3,077	2,004	2,000	832	2,000	2,000	2,000	2,000
43341 COMPUTER SOFTWARE	-	-	150	-	-	-	-	-	-	-	-
43342 FURNITURE & FIXTURES	-	-	-	-	-	-	-	-	-	-	-
SALARY ADJUSTMENTS	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay			150	-	-	-	-	-	-	-	-
Total Expenditures	-	-	60,284	82,123	85,645	87,228	15,151	89,314	88,934	88,934	88,934

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

GENERAL FUND: 10 NONDEPARTMENTAL: 099	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Current Year		Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Actual Thru February 2015	Amended Budget 2015			
40009 PERFORMANCE AWARD	23,450	1,035	-	-	-	103,500	-	-	121,000	121,000	121,000
40011 ICMA 457	37	32	33	46	29	50	-	50	50	50	50
40013 KPERS	1,247	92	135	202	140	210	-	210	210	210	210
40014 KP&F EXPENSE	-	17	496	181	24	350	-	350	350	350	350
40015 FICA EXPENSE	1,962	135	352	261	122	155	-	155	155	155	155
40016 UNEMPLOYMENT	-	0	13	18	10	35	-	35	35	35	35
40017 INSURANCE HEALTH	-	-	518	-	-	-	-	-	-	-	-
40018 REIMBURSE HEALTH INSURANCE	383	260	275	-	-	-	-	-	-	-	-
Salaries & Benefits	27,079	1,571	1,823	708	324	104,300	-	800	121,800	121,800	121,800
41101 LEGAL PROFESSIONAL FEES	58,749	39,258	45,380	46,441	47,934	45,000	4,202	45,000	45,000	45,000	45,000
41103 INS/PROPERTY & LIABILITY	27,083	19,747	16,158	20,285	33,164	31,000	33,318	31,000	33,000	33,000	33,000
41104 INSURANCE VEHICLE	27,509	30,769	30,194	31,121	35,218	37,000	37,000	37,000	37,500	37,500	37,500
41105 INSURANCE BOND	475	475	475	375	475	500	275	500	500	500	500
41107 INSURANCE KERIT	44,012	43,078	32,999	39,730	32,290	45,000	19,629	35,000	40,000	40,000	40,000
41108 INSURANCE POLICE LIABILITY	17,857	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,500	18,500	18,500
41110 EMPLOYEE HIRING EXPENSES	5,653	5,633	6,964	10,697	10,665	9,500	6,881	15,000	10,000	10,000	10,000
41111 UTILITIES	38,393	37,336	35,820	36,677	39,266	38,500	4,074	38,500	38,500	38,500	38,500
41117 TRAVEL EXPENDITURES	375	279	170	710	350	500	-	500	500	500	500
41118 LANSING PRIDE	-	35	-	-	-	-	-	-	-	-	-
41119 TELEPHONE/PAGER EXPENSE	13,101	18,130	21,411	20,065	14,168	23,000	2,910	23,000	20,000	20,000	20,000
41129 POSTAGE	-	1,290	1,511	972	448	1,500	-	1,500	1,500	1,500	1,500
41131 LEAV. CO. DEVELOPMENT CORP.	15,778	15,743	15,876	16,247	-	-	-	-	-	-	-
41151 SERVICE FEE	-	-	6,584	6,284	4,997	6,800	-	6,800	6,800	6,800	6,800
41170 RECYCLING EXPENSES	3,954	3,876	5,466	3,881	-	-	617	-	-	-	-
41180 NEIGHBORHOOD REVITALIZATION	-	67,868	80,808	73,385	74,303	51,482	27,304	51,482	52,000	52,000	52,000
41181 TUITION REIMB. PROGRAM	6,498	6,730	1,656	1,385	822	4,000	-	2,000	3,000	3,000	3,000
41182 CITY DUES & SUBSCRIPTIONS	11,680	11,013	12,122	22,523	8,395	8,500	5,015	8,500	8,500	8,500	8,500
41183 TRAINING - EMPLOYEES	1,347	3,496	5,289	2,623	5,212	5,000	-	5,000	5,000	5,000	5,000
41185 PERSONNEL COMMITTEE	-	-	-	-	1,273	1,200	250	1,200	1,200	1,200	1,200
41670 PUBLICATIONS AND ADS	-	2,933	2,317	978	3,223	1,500	-	1,500	1,500	1,500	1,500
Contractual	272,444	325,689	339,200	352,381	330,202	327,982	159,474	321,482	323,000	323,000	323,000
42202 MISCELLANEOUS	-	854	745	-	-	-	-	-	-	-	-
42203 COPY MACHINE & SUPPLIES	9,354	6,365	6,391	3,086	3,459	3,500	588	3,500	3,500	3,500	3,500
42242 EMPLOYEE EVENTS	5,494	4,097	6,508	3,363	8,760	4,000	-	9,000	9,000	9,000	9,000
42244 EMPLOYEE RECOGNITION	3,070	2,814	1,622	4,412	1,612	4,500	-	1,800	1,800	1,800	1,800
Commodities	17,918	14,130	15,266	10,861	13,831	12,000	568	14,300	14,300	14,300	14,300
43301 ACQUISITION	-	55,877	12,040	12,355	16,634	-	2,351	-	-	-	-
Contingency	-	-	-	-	-	342,100	-	342,100	400,000	400,000	400,000
43341 COMPUTER SOFTWARE	-	-	-	-	-	10,000	-	10,000	10,000	10,000	10,000
Capital Outlay	-	55,877	12,040	12,355	16,634	352,100	2,351	352,100	410,000	410,000	410,000
44002 TRANSFER TO CAPITAL IMPR	-	200,000	400,000	470,833	486,000	612,500	306,250	612,500	740,495	740,495	740,495
44007 TRANSFER TO EQUIP RESERVE	25,000	75,000	75,000	75,000	75,000	75,000	18,750	75,000	100,000	100,000	100,000
44008 TRANSFER TO DEBT SVC	-	-	-	-	77,000	175,000	65,625	175,000	50,000	50,000	50,000
44009 TRANSFER TO SPECIAL PARKS	-	-	-	-	24,000	34,000	8,500	34,000	34,000	34,000	34,000
44012 TRANSFER TO LIBRARY	-	-	22,917	4,167	-	-	-	-	-	-	-
44014 TRANSFER TO WWT PLANT	464,151	450,000	366,667	170,000	145,000	-	-	-	-	-	-
44016 TRANSFER TO CONSOL. STR &	-	100,000	150,000	150,000	120,000	120,000	30,000	120,000	120,000	120,000	120,000
Transfers	489,151	825,000	1,014,584	870,000	927,000	1,018,500	429,125	1,018,500	1,044,495	1,044,495	1,044,495
Total Expenditures	806,592	1,222,267	1,382,913	1,246,306	1,287,991	1,812,882	591,539	1,705,182	1,913,595	1,913,595	1,913,595

41103, 41104, 41108 due to insurance increase of 3% per Mike Reilly

41117 is toll charges and KTAG

41129 is lease/supplies

41670 cost to publish ord's & notices increasing

43341 - ADP support

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

LIBRARY FUND: 20	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE				52,553	86,173	83,799		86,173			53,769
Revenues											
30100 AD VALOREM TAXES	129,108	121,854	145,979	145,011	155,904	159,022	96,948	159,022			
30102 DELINQUENT TAXES	1,474	4,467	3,651	3,078	1,177	12,722	173	12,722			
30103 IN LIEU OF	461	640	760	5,032	454	-	-	-			
30105 MOTOR VEHICLE TAX	11,729	16,455	15,918	23,871	19,796	23,948	987	23,948	19,415	19,415	19,415
30106 RECREATIONAL VEHICLE TAX	169	214	167	239	208	438	1	438	196	196	196
30108 16M AND 20M TRUCK TAX	78	65	124	104	517	527	20	527	99	99	99
30112 COMMERCIAL VEHICLE TAX	-	-	-	-	-	-	-	-	436	436	436
35400 FINES & FEES	777	1,468	1,636	2,653	2,376	2,600	705	2,600	3,000	3,000	3,000
36110 INTEREST ON IDLE FUNDS	34	14	13	7	4	10	1	10	10	10	10
39100 MISCELLANEOUS REVENUES	1,492	1,457	1,699	3,329	2,730	2,000	96	2,000	2,000	2,000	2,000
39114 COMMUNITY LIBRARY GRANTS	-	-	-	-	1,005	-	-	-	-	-	-
39116 COMM LIBRARY DONATIONS	3,820	1,884	1,363	1,058	2,471	2,300	200	2,300	2,000	2,000	2,000
39118 NEKLS	-	8	20	-	-	-	-	-	-	-	-
39119 KANSAS STATE LIBRARY	6,005	5,309	4,798	4,580	4,160	-	1,940	-	-	-	-
39900 TRANSFER FROM GENERAL	-	-	22,917	4,167	-	-	-	-	-	-	-
39906 TRANSFER FROM OTHER FUNDS	-	4,763	-	-	-	-	-	-	-	-	-
Total Revenues	155,147	158,597	199,045	245,679	276,975	287,366	101,071	203,567	27,167	27,167	80,926
Expenditures											
40001 REGULAR PAYROLL	99,786	102,040	89,470	83,637	111,507	113,818	20,949	113,840	118,980	118,980	118,980
40002 OVERTIME PAYROLL	2,156	1,656	2,592	2,089	2,715	1,500	264	1,500	1,500	1,500	1,500
40003 PART TIME PAYROLL	-	-	3,965	7,472	-	12,709	1,514	13,136	13,136	13,136	13,136
40011 ICMA 457	2,029	2,112	1,863	1,829	2,270	2,581	310	2,570	2,673	2,673	2,673
40013 KPERS	7,245	8,203	7,474	7,539	10,851	13,225	1,625	13,272	13,610	13,610	13,610
40015 FICA EXPENSE	7,819	8,078	7,352	7,106	8,701	9,794	1,177	9,824	10,222	10,222	10,222
40016 UNEMPLOYMENT	146	105	262	508	731	333	27	334	294	294	294
40017 INSURANCE HEALTH	10,418	10,527	9,435	4,927	8,483	11,790	1,821	18,402	24,050	24,050	24,050
40019 INSURANCE DENTAL	-	-	-	-	-	784	121	760	1,646	1,646	1,646
Salaries & Benefits	129,599	132,721	122,413	115,106	145,258	166,514	27,808	173,638	186,111	186,111	186,111
41111 UTILITIES	-	-	-	1,585	2,648	2,500	440	2,500	2,760	2,760	2,760
41115 DUES & SUBSCRIPTIONS	282	556	1,343	1,934	790	2,400	1,800	2,400	2,500	2,500	2,500
41127 VEHICLE REPAIR	482	110	373	-	88	750	30	750	750	750	750
41129 POSTAGE	262	180	332	122	151	300	21	300	300	300	300
41133 TRAINING	107	40	30	340	397	800	-	800	800	800	800
41180 NEIGHBORHOOD REVITALIZATION	4,708	5,098	5,950	5,670	5,721	4,633	2,457	4,633	5,125	5,125	5,125
Contractual	5,841	5,984	8,028	9,631	9,795	11,383	4,747	11,383	7,110	12,235	12,235
42201 OFFICE & BLDG SUPPLIES	1,214	621	1,725	2,058	1,506	2,000	461	2,000	4,000	4,000	4,000
42202 MISCELLANEOUS	318	82	181	14	260	300	-	300	300	300	300
42203 COPY MACHINE & SUPPLIES	1,571	3,185	1,980	2,963	2,693	3,000	570	3,000	3,100	3,100	3,100
42204 PRINTING	237	75	75	203	712	400	-	400	800	800	800
42206 GAS & OIL	333	431	256	189	158	500	-	500	500	500	500
42209 UNIFORMS	384	462	518	-	-	-	-	-	-	-	-
42233 PROGRAM SUPPLIES	3,686	2,714	4,561	2,074	3,636	3,750	89	3,750	4,000	4,000	4,000
42246 LIBRARY SUPPLIES	3,404	2,850	3,502	2,176	3,523	3,500	272	3,500	5,300	5,300	5,300
Commodities	13,943	12,304	12,798	9,677	12,488	13,450	1,392	13,450	18,000	18,000	18,000
43301 ACQUISITION	-	-	-	-	-	-	-	-	-	-	-
43302 COMPUTER	3,193	829	2,393	469	1,770	3,500	-	3,500	3,500	3,500	3,500
43303 CHILDRENS BOOKS	7,974	8,083	9,718	8,841	7,784	10,500	2,434	10,500	10,750	10,750	10,750
43304 BOOKS	9,265	10,306	11,079	6,636	8,458	11,500	1,710	11,500	11,750	11,750	11,750
43306 PERIODICALS	2,339	2,345	2,269	3,357	2,590	3,000	-	3,000	3,100	3,100	3,100
43307 VIDEO/DVD	4,457	4,809	6,591	4,785	3,172	5,000	248	5,000	5,000	5,000	5,000
43341 COMPUTER SOFTWARE	1,645	1,286	1,214	1,005	1,860	4,000	1,500	4,000	9,000	9,000	9,000
Capital Outlay	28,873	27,857	33,284	25,082	25,634	37,500	5,893	37,500	43,100	43,100	43,100
Total Expenditures	178,256	178,666	176,503	159,506	193,176	228,847	39,840	235,971	254,321	259,446	259,446
ENDING FUND BALANCE				86,173	83,799	58,519		53,769			(178,520)

Explanation/Justification of increase in budget

41111: This increase accounts for a projected rate increase for a full year of Time Warner Cable internet service. \$260 increase

41115: This line includes a projected increase for NExpress courier service. \$100 increase

42201: Increase of \$2,000 for purchase of 9 public computer chairs and 3 staff chairs. Public computer chairs are undersized for use by all patrons and cloth-covered (which presents sanitation challenges with some patrons). New chairs would be plastic or vinyl/imitation leather seating. Staff chairs are currently not intended for prolonged use and lack sufficient padding and back support. New chairs would address these issues.

42203: Increase in use of facility and services dictates we look at augmenting budget to cover lease cost for prints, copies, paper etc. \$100 increase

42204: Increase in printing of promotional and educational displays. \$400 increase

42233: While the Friends of the Lansing Community Library provides funding \$\$ in support of programs and equipment, their support does not cover all costs associated with program supplies. In

42246: Increase of \$1,800 for the purchase of a commercial duty disc repair unit to clean and recondition dirty and scratched DVDs, Blue-Ray discs, CDs, and some video games.

Average cost of a DVD is \$15 to replace. At an estimated 400 items requiring cleaning annually, the library would save a potential \$6,000 in replacement costs.

43303: The price of books in all formats continues to increase. \$250 increase

43304: The price of books in all formats continues to increase. \$250 increase

43306: This part of the collection has seen substantial increased interest and use by our patrons. Pricing has also increased. \$100 increase

43341: Software is an increasingly important element to the services we offer the community. This represents an increase of \$5,000 for the purchase of time and print management software for the public computers. The software will enable patrons to check computers out themselves, thereby saving staff time and improving customer service.

CONSOL. STREET & HWY FUND: 22	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
BEGINNING FUND BALANCE				105,982	161,307	196,147		196,147			191,502
Revenues											
31103 SP CITY/COUNTY HWY-COUNTY	30,953	32,431	34,389	34,217	34,747	33,510	-	34,970	32,780	32,780	32,780
33110 PERMITS	1,830	2,400	2,825	14,314	2,385	2,500	255	2,500	2,500	2,500	2,500
34001 INSPECTION FEES	-	11,341	19,300	19,090	-	-	-	-	-	-	-
36110 INTEREST ON IDLE FUNDS	156	32	28	12	9	25	2	25	25	25	25
37110 SPEC CITY/COUNTY-STATE	289,854	289,764	296,018	295,800	304,758	298,080	76,164	300,580	301,000	301,000	301,000
39000 REIMBURSED EXPENSES	-	17	-	-	336	-	-	-	-	-	-
39100 MISCELLANEOUS REVENUES	-	735	1,530	-	1,421	-	-	-	-	-	-
39120 FEMA	-	3,479	-	-	-	-	-	-	-	-	-
39900 TRANSFER FROM GENERAL	-	100,000	150,000	150,000	120,000	120,000	30,000	120,000	120,000	120,000	120,000
Total Revenues	322,793	440,199	504,090	619,415	624,963	650,262	106,421	654,222	456,305	456,305	647,807
Expenditures											
40001 REGULAR PAYROLL	187,472	189,577	204,661	205,271	197,581	212,500	30,713	210,424	210,424	210,424	210,424
40002 OVERTIME PAYROLL	8,501	9,904	2,515	9,623	8,834	9,000	2,943	9,000	9,000	9,000	9,000
40005 HOLIDAY PAY	954	0	-	-	692	800	-	800	800	800	800
40011 ICMA 457	3,973	4,120	4,144	4,298	4,142	4,446	464	4,405	4,405	4,405	4,405
40013 KPERS	14,184	15,920	16,719	18,499	19,551	22,964	2,430	23,080	22,737	22,737	22,737
40015 FICA EXPENSE	14,246	14,810	14,858	15,211	14,854	17,006	1,681	16,848	16,848	16,848	16,848
40016 UNEMPLOYMENT	199	202	530	1,087	1,250	578	37	573	485	485	485
40017 INSURANCE HEALTH	45,354	41,022	39,786	39,700	30,609	34,076	3,340	23,887	23,811	23,811	23,811
40019 INSURANCE DENTAL	-	-	-	-	-	4,141	276	2,703	2,703	2,703	2,703
Salaries & Benefits	276,334	277,520	283,213	283,688	277,513	305,511	41,884	291,720	291,212	291,212	291,212
41113 ENGINEERING SERVICES	23,410	8,123	22,233	3,809	19,093	21,000	200	21,000	24,000	24,000	24,000
41125 MAINTENANCE EQUIPMENT	23,807	43,026	26,127	16,432	27,658	30,000	5	30,000	30,000	30,000	30,000
41133 TRAINING	-	395	975	1,400	3,647	2,000	-	2,000	2,000	2,000	2,000
Contractual	47,217	51,544	49,335	21,641	50,398	53,000	205	53,000	56,000	56,000	56,000
42200 ICE CONTROL	29,978	34,503	17,718	37,295	22,242	34,000	-	34,000	35,000	35,000	35,000
42208 GAS & OIL	15,318	19,402	18,923	20,660	19,770	21,000	974	21,000	21,000	21,000	21,000
Commodities	45,296	53,904	36,641	57,955	42,012	55,000	974	55,000	56,000	56,000	56,000
43301 ACQUISITION	59,690	82,285	46,925	46,82							

43312 - Increased maintenance material costs

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

SPECIAL PARKS FUND: 23	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
Revenues											
30107 LOCAL ALCOHOL LIQUOR TAXES	8,178	9,015	8,650	8,896	10,090	8,864	-	8,864	10,476	10,476	10,476
34211 BASEBALL/SOFTBALL FEES	20,410	19,870	17,253	16,374	17,580	19,900	825	19,900	18,297	18,297	18,297
34213 BASKETBALL FEES	13,245	13,916	13,180	12,520	12,245	15,500	(190)	15,500	13,021	13,021	13,021
34214 SOCCER FEES	26,216	24,231	22,516	20,965	18,960	19,250	10,195	19,250	22,577	22,577	22,577
34221 FOOTBALL REVENUES	11,585	13,470	12,155	8,766	7,090	16,800	-	16,800	10,613	10,613	10,613
34225 CHEERLEADING FEES	3,375	3,320	3,910	2,355	2,900	4,500	-	4,500	3,172	3,172	3,172
34350 DONATIONS	1,823	2,598	1,113	1,522	925	1,500	-	1,500	1,500	1,500	1,500
36110 INTEREST ON IDLE FUNDS	206	69	57	27	19	25	5	25	25	25	25
38040 LATE CHARGES/PENALTIES	110	175	140	40	-	150	-	150	100	100	100
39100 MISCELLANEOUS REVENUES	-	1,779	3,052	2,908	2,937	2,000	-	2,000	2,000	2,000	2,000
39110 CONCESSION STAND	6,830	7,605	6,174	6,909	6,183	8,000	1,042	8,000	8,000	8,000	8,000
39121 FEDERAL & STATE GRANTS	-	-	-	-	30,000	-	-	-	-	-	-
39900 TRANSFER FROM GENERAL	-	-	-	-	24,000	34,000	8,500	34,000	34,000	34,000	34,000
Total Revenues	91,978	96,046	88,200	81,382	132,928	130,489	20,377	130,489	123,781	123,781	123,781
Expenditures											
Dept: 026 BASEBALL/SOFTBALL											
41142 UMPIRES	8,385	7,848	6,925	6,606	7,177	8,800	-	8,800	8,800	8,800	8,800
42209 UNIFORMS	7,075	6,651	6,193	5,042	5,287	7,300	-	7,300	7,300	7,300	7,300
42235 SPORTS EQUIPMENT	3,083	4,063	2,764	2,450	3,013	3,800	-	3,800	3,800	3,800	3,800
BASEBALL/SOFTBALL	18,543	18,561	15,882	14,098	15,478	19,900	-	19,900	19,900	19,900	19,900
Dept: 027 BASKETBALL											
41142 UMPIRES	5,318	7,413	7,117	8,797	6,705	7,500	3,576	7,500	7,500	7,500	7,500
42209 UNIFORMS	4,560	5,504	5,648	5,281	4,558	6,000	3,537	6,000	6,000	6,000	6,000
42235 SPORTS EQUIPMENT	568	1,755	2,583	1,367	1,536	2,000	-	2,000	2,000	2,000	2,000
BASKETBALL	10,446	14,672	15,348	13,445	12,798	15,500	7,113	15,500	15,500	15,500	15,500
Dept: 028 SOCCER											
41115 DUES & SUBSCRIPTIONS	402	422	25	-	-	50	-	50	50	50	50
41142 UMPIRES	4,750	4,859	4,341	4,346	3,480	5,000	-	5,000	5,000	5,000	5,000
42209 UNIFORMS	10,320	11,634	10,224	7,547	6,910	11,500	-	11,500	11,500	11,500	11,500
42235 SPORTS EQUIPMENT	1,752	1,423	2,364	1,669	1,182	2,700	-	2,700	2,700	2,700	2,700
SOCCER	17,224	18,338	16,954	13,562	11,572	19,250	-	19,250	19,250	19,250	19,250
Dept: 030 PARKS & RECREATION											
41115 DUES & SUBSCRIPTIONS	-	490	420	500	485	500	350	500	500	500	500
41126 BLDG/GROUNDS MAINT. &	3,619	8,730	3,388	360	-	-	-	-	-	-	-
41140 MAINTENANCE BALL FIELD	6,001	8,570	8,988	1,976	-	8,500	-	8,500	8,500	8,500	8,500
42243 COMMUNITY EVENTS	10,085	9,919	10,265	10,347	40,030	-	-	-	-	-	-
43301 ACQUISITION	-	-	-	-	-	75,000	313	75,000	25,000	25,000	25,000
43308 CONCESSION STAND SUPPLIES	4,026	3,547	3,214	2,945	3,121	3,800	912	3,800	3,800	3,800	3,800
43309 TRAIL EXPENSES	136	1,605	1,719	560	-	9,000	87	9,000	9,000	9,000	9,000
43343 MACHINERY & EQUIPMENT	662	3,247	6,252	3,831	-	-	-	-	-	-	-
PARKS & RECREATION	24,529	36,108	34,246	20,519	43,836	96,800	1,662	96,800	46,800	46,800	46,800
Dept: 031 SENIOR CITIZENS PROGRAM											
41117 TRAVEL EXPENDITURES	-	-	-	-	-	-	-	-	-	-	-
41670 PUBLICATIONS AND ADS	-	-	-	-	-	-	-	-	-	-	-
SENIOR CITIZENS PROGRAM	-	-	-	-	-	-	-	-	-	-	-
Dept: 032 TENNIS LEAGUE											
41142 UMPIRES	-	-	-	-	-	-	-	-	-	-	-
TENNIS LEAGUE	-	-	-	-	-	-	-	-	-	-	-
Dept: 033 BASKETBALL 2 ON 2											
41142 UMPIRES	-	-	-	-	-	-	-	-	-	-	-
BASKETBALL 2 ON 2	-	-	-	-	-	-	-	-	-	-	-
Dept: 034 CHEERLEADING											
42209 UNIFORMS	3,380	4,290	3,965	2,275	2,768	4,300	-	4,300	4,300	4,300	4,300
42235 SPORTS EQUIPMENT	140	151	154	111	157	200	-	200	200	200	200
CHEERLEADING	3,520	4,441	4,119	2,386	2,924	4,500	-	4,500	4,500	4,500	4,500
Dept: 038 VOLLEYBALL											
41142 UMPIRES	-	-	-	-	-	600	-	600	600	600	600
42235 SPORTS EQUIPMENT	-	-	-	-	-	150	-	150	150	150	150
VOLLEYBALL	-	-	-	-	-	750	-	750	750	750	750
Dept: 039 FOOTBALL											
41115 DUES & SUBSCRIPTIONS	5,850	6,300	5,800	3,355	3,135	6,500	-	6,500	6,500	6,500	6,500
41142 UMPIRES	560	620	680	600	320	1,000	-	1,000	1,000	1,000	1,000
42209 UNIFORMS	1,104	1,101	1,128	2,095	609	2,500	-	2,500	2,500	2,500	2,500
42235 SPORTS EQUIPMENT	3,272	9,350	9,780	6,086	4,196	10,000	-	10,000	10,000	10,000	10,000
FOOTBALL	10,786	17,371	17,388	12,136	8,260	20,000	-	20,000	20,000	20,000	20,000
Total Expenditures	85,048	109,490	103,937	76,146	94,669	176,700	8,775	176,700	126,700	126,700	126,700

43301 - \$50,000 is for Activity Center Gym floor

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

SPECIAL ALCOHOLIC LIQUOR FUND: 24	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE				66,144	72,295	77,446		72,295			7,609
Revenues											
30107 LOCAL ALCOHOL LIQUOR TAXES	8,178	9,015	8,650	8,996	10,090	8,864	-	8,864	10,476	10,476	10,476
34350 DONATIONS	-	25	-	-	-	-	-	-	-	-	-
36110 INTEREST ON IDLE FUNDS	41	14	13	7	4	-	1	-	-	-	-
39117 SAFE KIDS LV CO GRANT	-	137	49	-	30	-	-	-	-	-	-
Total Revenues	8,219	9,190	8,712	9,003	10,124	8,864	1	81,159	10,476	10,476	18,085
Expenditures											
41133 TRAINING	139	-	-	50	-	750	-	750	750	750	750
41145 JUST SAY NO CLUB	1,368	1,498	1,652	-	-	-	-	-	-	-	-
Contractual	1,507	1,498	1,652	50	-	750	-	750	750	750	750
42201 OFFICE & BUILDING SUPPLIES	350	231	-	1,687	-	-	-	-	-	-	-
Commodities	350	231	-	1,687	-	-	-	-	-	-	-
43301 ACQUISITION	-	6,101	-	-	-	70,000	-	70,000	-	-	-
43305 COP SUPPLIES	6,792	733	1,562	1,089	4,806	2,500	-	2,500	2,000	2,000	2,000
43326 SAFE KIDS LV CO.	119	32	75	26	167	300	-	300	500	500	500
Capital Outlay	6,911	6,866	1,637	1,115	4,973	72,800	-	72,800	2,500	2,500	2,500
Total Expenditures	8,768	8,595	3,289	2,852	4,973	73,550	-	73,550	3,250	3,250	3,250
ENDING FUND BALANCE				72,295	77,446	12,760		7,609			14,835

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

DEBT SERVICE FUND: 40	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2016	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE					464,063	527,215	470,803					526,403
Revenues												
30100 AD VALOREM TAXES	1,088,854	971,150	1,079,256	788,380	905,515	898,550	989,581	603,357	989,581			
30102 DELINQUENT TAXES	27,513	12,974	35,164	26,830	22,636	8,373	79,166	998	79,166			
30103 IN LIEU OF	5,302	3,486	5,668	4,106	806	2,862	-	-	-			
30105 MOTOR VEHICLE TAX	128,088	129,641	125,649	140,036	131,208	122,588	138,016	6,164	138,016	120,836	120,836	120,836
30106 RECREATIONAL VEHICLE TAX	1,821	1,863	1,624	1,473	1,290	1,291	2,526	7	2,526	1,223	1,223	1,223
30108 16M AND 20M TRUCK TAX	270	809	720	932	919	3,157	3,037	122	3,037	571	571	571
30109 SPECIAL ASSESSMENT - USD 469	81,034	82,800	80,093	80,093	80,093	80,093	80,093	40,046	80,093	80,093	80,093	80,093
30110 SPECIAL ASSESSMENT - CONWAY	33,771	33,712	33,755	33,862	33,862	33,862	33,862	33,862	33,862	33,862	33,862	33,862
30111 SPECIAL ASSESSMENT - W MARY	-	-	38,599	62,094	48,360	48,360	51,675	24,180	51,675	51,675	51,675	51,675
30112 COMMERCIAL VEHICLE TAX	-	-	-	-	-	-	-	-	-	2,712	2,712	2,712
36110 INTEREST ON IDLE FUNDS	1,277	1,226	99	15	16	14	-	3	-	10	10	10
38502 BOND PROCEEDS	-	-	-	11,485,000	-	-	-	-	-	-	-	-
38503 TEMP NOTE PROCEEDS	1,210,000	-	-	-	-	-	2,230,000	-	-	4,800,000	4,800,000	4,800,000
38504 ORIGINAL ISSUE PREMIUM	-	-	-	325,839	-	-	-	-	-	-	-	-
37500 SPECIAL ASSESSMENTS	-	-	11	2	-	-	-	-	-	93,897	93,897	93,897
39000 REIMBURSED EXPENSES	-	-	10	-	-	-	-	-	-	-	-	-
39900 TRANSFER FROM GENERAL	-	-	-	-	-	77,000	175,000	-	175,000	50,000	50,000	50,000
39904 TRANSFER FROM CAPITAL PROJ	85,150	151,029	2,294	-	-	-	-	-	-	-	-	-
39906 TRANSFER FROM OTHER FUNDS	-	-	2,171	-	1,003,095	879,280	782,565	358,087	782,565	907,900	907,900	907,900
Total Revenues	2,863,080	1,398,670	1,406,113	12,948,662	2,691,862	2,682,445	5,036,324	1,067,826	2,335,521	6,142,779	6,142,779	6,669,182
Expenditures												
41149 BOND PRINCIPAL	555,000	545,000	610,000	715,000	1,480,000	1,525,000	1,635,000	-	1,635,000	1,815,000	1,815,000	1,815,000
41150 BOND INTEREST	506,177	518,840	531,932	504,140	649,240	653,535	616,370	308,185	616,370	630,087	630,087	630,087
41151 SERVICE FEE	3,367	4,709	1,796	5,309	-	-	-	-	-	-	-	-
41153 TEMP NOTE PRINCIPAL	-	-	-	-	-	-	2,123,904	-	2,123,904	4,800,000	4,800,000	4,800,000
41163 KDOT LOAN PRINCIPAL	77,925	65,120	88,449	1,710,052	-	-	-	-	-	-	-	-
41164 KDOT LOAN INTEREST	48,922	69,120	66,004	77,946	-	-	-	-	-	-	-	-
41185 TEMP NOTE INTEREST	27,490	-	-	-	-	-	30,000	-	30,000	-	-	-
41171 BOND ISSUANCE COSTS	5,903	-	-	146,089	-	-	75,818	-	75,818	-	-	-
41180 NEIGHBRHOOD REVITALIZATION	40,874	35,416	44,790	32,136	35,407	33,106	28,829	15,289	28,829	26,552	26,552	26,552
Total Expenditures	1,265,658	1,258,205	1,342,971	3,190,652	2,164,648	2,211,641	4,509,921	323,474	4,509,921	7,271,639	7,271,639	7,271,639
ENDING FUND BALANCE					527,215	470,803	526,403					

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

POLICE EQUIPMENT RESERVE FUND: 45	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
BEGINNING FUND BALANCE				-	16,478	24,765		24,765			24,765
Revenues											
35400 FINES & FEES	-	-	-	13,933	11,992	20,000	1,967	20,000	15,000	15,000	15,000
36112 SALE OF ASSETS	-	-	-	4,954	-	-	-	-	-	-	-
39100 MISCELLANEOUS REVENUES	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	-	-	-	18,887	11,992	20,000	1,967	44,765	15,000	15,000	39,765
Expenditures											
43301 ACQUISITION	-	-	-	2,409	3,705	20,000	-	20,000	20,000	24,765	24,765
Total Expenditures	-	-	-	2,409	3,705	20,000	-	20,000	20,000	24,765	24,765
ENDING FUND BALANCE				16,478	24,765	24,765		24,765			15,000

WASTEWATER UTILITY FUND: 50	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE						1,026,457		1,026,457			1,270,500
Revenues											
34100 CITY SERVICE CHARGE	-	2,940	2,725	2,625	2,940	2,500	-	2,500	2,500	2,500	2,500
36110 INTEREST ON IDLE FUNDS	336	68	47	22	17	-	5	-	-	-	-
36111 UB DEPOSIT INTEREST	-	2	-	-	-	-	-	-	-	-	-
36112 SALE OF ASSETS	-	-	1,661	-	-	-	-	-	-	-	-
37500 SPECIAL ASSESSMENTS	-	-	-	2,953	-	-	-	-	-	-	-
38000 USAGE CHARGES	1,273,843	1,348,112	1,537,524	1,854,860	2,071,439	2,253,864	357,692	2,253,864	2,301,810	2,301,810	2,301,810
38020 SEWER CONNECTION FEES	20,500	52,500	45,500	52,500	20,500	42,750	22,500	42,750	38,300	38,300	38,300
38040 LATE CHARGES/PENALTIES	107,301	(92,103)	35,175	25,200	15,867	25,000	13,045	25,000	25,000	25,000	25,000
38050 COLLECTIONS REVENUE	-	199,564	43,461	35,749	78,562	15,000	99	15,000	15,000	15,000	15,000
39000 REIMBURSED EXPENSES	-	217	38	-	-	-	-	-	-	-	-
39100 MISCELLANEOUS REVENUES	-	-	114	2,825	475	-	150	-	-	-	-
39900 TRANSFER FROM GENERAL	464,151	450,000	368,667	170,000	145,000	-	-	-	-	-	-
39905 TRANSFER FROM DEBT SVC	-	-	9,951,246	-	-	-	-	-	-	-	-
Total Revenues	1,866,131	1,961,301	11,984,158	2,146,735	2,334,800	3,365,571	393,491	3,365,571	2,362,610	2,362,610	3,663,110
Expenditures											
40001 REGULAR PAYROLL	272,726	247,059	274,175	268,359	274,974	288,502	31,985	288,502	299,110	299,110	299,110
40002 OVERTIME PAYROLL	5,741	8,104	4,565	6,853	5,140	6,000	747	6,000	6,000	6,000	6,000
40005 HOLIDAY PAY	751	600	907	756	775	950	750	950	1,000	1,000	1,000
40011 ICMA 457	5,413	5,147	5,539	5,406	5,915	5,909	401	5,909	6,123	6,123	6,123
40013 KPERS	19,474	20,186	23,443	24,582	27,211	30,520	2,223	30,520	31,171	31,171	31,171
40015 FICA EXPENSE	20,631	19,472	21,239	21,027	20,255	22,609	1,345	22,609	23,418	23,418	23,418
40016 UNEMPLOYMENT	282	262	758	1,501	1,716	768	(44)	768	709	709	709
40017 INSURANCE HEALTH	57,153	50,710	50,904	52,177	52,151	62,997	7,738	62,997	58,887	58,887	58,887
40018 INSURANCE DENTAL	-	-	-	-	-	4,701	603	4,701	4,936	4,936	4,936
Salaries & Benefits	383,891	353,155	381,530	380,662	388,137	422,956	45,747	422,956	431,354	431,354	431,354
41103 INS/PROPERTY & LIABILITY	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,500	50,500	50,500
41104 INSURANCE VEHICLE	3,000	3,000	3,000	3,000	3,000	3,500	3,500	3,500	3,500	3,500	3,500
41107 INSURANCE KERIT	6,000	2,600	5,200	5,200	5,200	5,000	2,600	5,000	6,000	6,000	6,000
41111 UTILITIES	136,242	139,744	138,893	136,724	154,078	140,000	13,979	140,000	160,000	160,000	160,000
41115 DUES & SUBSCRIPTIONS	325	470	718	681	813	1,100	-	1,100	1,10		

SOLID WASTE FUND: 51						Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Actual Thru February 2015	Amended Budget 2015				
BEGINNING FUND BALANCE					352,355	400,820		400,820			
Revenues											
34100 CITY SERVICE CHARGE		1,260	1,325	1,125	1,260	1,200	-	1,200	1,200	1,200	1,200
36110 INTEREST ON IDLE FUNDS	248	89	53	26	18		5	-	25	25	25
38000 USAGE CHARGES	412,007	391,115	463,950	509,942	518,029	515,802	86,321	515,802	515,800	515,800	515,800
38010 RECYCLING CHARGE	10,684	11,420	2,420		(174)		-	-	-	-	-
38040 LATE CHARGES/PENALTIES	56,156	64,607	27,047	32,121	49,882	30,000	6,346	30,000	35,000	35,000	35,000
38050 COLLECTIONS REVENUE		32,655	16,530	15,453	14,560	15,000		15,000	15,000	15,000	15,000
39000 REIMBURSED EXPENSES			1,374	1,526	1,127	300	156	300	1,000	1,000	1,000
39100 MISCELLANEOUS REVENUES	-	-	31	71	2,428	-	-	-	-	-	-
Total Revenues	479,095	501,147	512,730	560,264	939,485	963,122	92,828	963,122	568,025	568,825	973,147
Expenditures											
41114 RECYCLING CONTRACTOR	9,408	9,730	7,221				-	-	-	-	-
41146 SOLID WASTE CONTRACTOR	371,668	382,899	442,716	460,889	460,674	478,000	38,339	478,000	478,000	478,000	478,000
41170 RECYCLING EXPENSES					2,991	5,000	-	5,000	6,500	6,500	6,500
44001 TRANSFER TO GENERAL FUND	50,000	75,000	75,000	100,000	75,000	75,000	18,750	75,000	75,000	75,000	75,000
44008 TRANSFER TO BOND & INTEREST		2,171				-		-	-	-	-
44012 TRANSFER TO LIBRARY FUND		4,763	-			-		-	-	-	-
59990 BAD DEBT EXPENSE	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	431,076	474,563	524,937	560,889	538,665	558,000	57,089	558,000	559,500	559,500	559,500
ENDING FUND BALANCE					400,820	405,122		405,122			413,647
41170 - Spring clean up											

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

PARK LAND RESERVE FUND: 59	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year			Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015	Amended Budget 2015			
BEGINNING FUND BALANCE				5,000	31,600	11,600		11,800			-
Revenues											
34400 PARK LAND FEES	-	2,000	-	26,600	-	-	-	-	-	-	-
39100 MISCELLANEOUS REVENUES	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	-	2,000	-	26,600	-	-	-	11,600	-	-	-
Expenditures											
43339 PARK LAND TRUST	-	-	-	-	20,000	12,200	-	11,600	-	-	-
Total Expenditures	-	-	-	-	20,000	12,200	-	11,600	-	-	-
ENDING FUND BALANCE				31,600	11,600	(600)					

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

MAYORS CHRISTMAS TREE FUND: 61	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Current Year		Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Actual Thru February 2015	Amended Budget 2015			
BEGINNING FUND BALANCE					1,906	5,223		5,223			4,523
Revenues											
34350 DONATIONS	3,552	4,900	4,405	2,282	6,988	2,500		2,500	2,500	2,500	2,500
Total Revenues	3,552	4,900	4,405	2,282	8,894	7,723	-	7,723	2,500	2,500	7,023
Expenditures											
41147 DISTRIBUTIONS	5,667	6,362	4,160	3,355	3,671	3,200		3,200	3,500	3,500	3,500
Total Expenditures	5,667	6,362	4,160	3,355	3,671	3,200	-	3,200	3,500	3,500	3,500
ENDING FUND BALANCE					5,223	4,523		4,523			3,523

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

KS REGIONAL PRISONS MUSEUM FUND: 6	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Current Year		Estimated Total 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Actual Thru February 2015					
BEGINNING FUND BALANCE				115,009	129,446	136,012			136,012			152,433
Revenues												
34350 DONATIONS	3,207	352	-	2,537	400	400	-		400	-	-	-
36110 INTEREST ON IDLE FUNDS	66	26	25	12	8	1	2		1	-	-	-
36200 LANSING DAZE	15,304	15,939	17,387	11,110	12,779	10,000	725		10,000	-	-	-
36300 BBQ CONTEST	7,410	6,156	7,370	6,305	4,400	6,000	1,350		6,000	-	-	-
39100 MISCELLANEOUS REVENUES	80	-	47	-	32	-	-		-	-	-	-
39503 GIFT SHOP	345	223	220	100	868	20	44		20	200	200	200
39505 IMLS GRANT	-	-	-	-	-	-	-		-	-	-	-
Total Revenues	26,412	22,696	25,049	135,073	147,932	152,433	2,121		152,433	200	200	152,633
Expenditures												
41117 TRAVEL EXPENDITURES	-	-	-	-	-	-	-		-	-	-	-
41179 IMLS GRANT	-	-	-	-	-	-	-		-	-	-	-
42219 REIMBURSABLE EXPENSE	-	-	-	-	2,155	-	-		-	-	-	-
43500 BBQ CONTEST	4,250	4,262	4,825	4,760	4,343	10,000	-		-	-	-	-
43501 LANSING DAZE EXPENSE	4,587	11,927	9,308	867	5,422	10,000	-		-	-	-	-
Total Expenditures	8,837	16,190	14,133	5,627	11,920	20,000	-		-	-	-	-
ENDING FUND BALANCE				129,446	136,012	132,433			152,433			152,633

CHANGES REQUESTED 04-17-15: Make this fund idle with the exception of Museum gift shop revenue continuing to deposit into this fund. I am not sure if the Museum inventory was purchased with this fund; thus, if so, then it would be assumed that revenue must return to this fund. Move 36200 Lansing Daze (Revenue) and 36300 BBQ Contest (Revenue) to Transient Guest Tax Fund 63.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

TRANSIENT GUEST TAX FUND: 63	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE				73,955	126,688	94,147		94,147			170,147
Revenues											
31105 TRANSIENT GUEST TAX REVENUE	39,873	104,727	102,062	96,951	87,372	75,000	26,415	75,000	75,000		
31107 PRIOR YR TRANS GUEST TAX	-	-	-	43,688	-	-	-	-	-		
36110 INTEREST ON IDLE FUNDS	17	6	6	2	2	-	1	-	2		
36200 LANSING DAZE	-	-	-	-	-	-	-	-	10,000		
36300 BBQ CONTEST	-	-	-	-	-	-	-	-	5,000		
36301 AUTUMN IN THE GROVE	-	400	450	496	301	-	-	-	300		
39100 MISCELLANEOUS REVENUES	-	9,088	-	1,000	6,750	-	-	-	-		
39400 FIREWORKS DONATIONS	17	900	500	550	1,000	1,000	-	1,000	1,000		
XXXXX GOLF TOURNAMENT	-	-	-	-	-	-	-	-	1,000		
Total Revenues	39,907	115,121	103,018	216,642	222,112	170,147	26,415	170,147	92,302		170,147
Expenditures											
40001 REGULAR PAYROLL	-	-	-	-	14,438	-	-	-	-	-	-
40011 ICMA 457	-	-	-	-	289	-	-	-	-	-	-
40013 KPERS	-	-	-	-	1,399	-	-	-	-	-	-
40015 FICA EXPENSE	-	-	-	-	1,105	-	-	-	-	-	-
40016 UNEMPLOYMENT	-	-	-	-	78	-	-	-	-	-	-
40017 INSURANCE HEALTH	-	-	-	-	2,707	-	-	-	-	-	-
Salaries & Benefits	-	-	-	-	20,915	-	-	-	-	-	-
41115 DUES & SUBSCRIPTIONS	1,100	1,420	1,390	1,665	1,570	1,500	650	-	1,500	1,500	1,500
41131 LEAV CO DEVELOPMENT CORP	-	-	-	-	16,280	16,600	8,340	-	16,700	16,700	16,700
41133 TRAINING	2,986	6,475	5,501	3,358	2,734	6,580	92	-	5,000	5,000	5,000
41670 PUB & ADS/ MARKETING	11,187	13,805	14,612	22,359	17,849	17,000	799	-	17,000	17,000	17,000
Contractual	15,273	21,700	21,503	27,382	38,434	41,680	9,880	-	40,200	40,200	40,200
42201 OFFICE & BUILDING SUPPLIES	878	1,128	1,035	756	587	500	271	-	750	750	750
42204 PRINTING	10,835	11,668	11,200	11,210	11,200	13,000	-	-	12,000	12,000	12,000
42213 FILM/DEV & DIGITAL SUPPLIES	201	-	-	-	-	-	-	-	-	-	-
Commodities	11,914	12,796	12,235	11,966	11,787	13,500	271	-	12,750	12,750	12,750
43301 ACQUISITION	-	-	13,299	-	83	-	-	-	-	-	-
435XX BBQ CONTEST	-	-	-	-	-	-	-	-	4,500	4,500	-
43501 LANSING DAZE EXPENSE	-	18,977	25,000	23,335	27,017	27,000	-	-	33,000	33,000	33,000
43502 FIREWORKS EXPENSE	-	17,141	17,358	19,529	19,465	21,000	-	-	21,000	21,000	21,000
43503 SALAD/SOLUTIONS & SAMPLER	-	2,852	2,716	3,277	4,366	4,000	3,452	-	4,000	4,000	4,000
43505 AUTUMN IN THE GROVE	-	4,674	5,233	4,466	6,799	7,000	-	-	7,000	7,000	7,000
XXXXX GOLF TOURNAMENT	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Capital Outlay	-	43,643	63,608	50,607	57,730	58,000	3,452	-	72,500	72,500	68,000
Total Expenditures	27,187	78,139	97,344	89,955	127,966	114,180	13,604	-	125,450	125,450	129,950
ENDING FUND BALANCE				126,688	94,147	55,967		170,147			49,197

CHANGES REQUESTED 04-17-15 Add in 36200 Lansing DAZE (Revenue) and 36300 BBQ Contest (Revenue) that were moved out of Regional Prisons Fund 62. Add new revenue line item for Golf Tournament. Change title of 41670 Publications and Ads to "Marketing" to encompass travel for site visits, networking events, advertisements both online and in print, etc. Reason for this is that many of these types of marketing expenses do not fit under 41133 Training, so they more accurate fit into an all encompassing marketing line item. Add in 43500 BBQ Contest (Expenditures) from Regional Prisons Fund 62. Add funds to 43501 Lansing DAZE from the funds that were in 43501 Lansing DAZE from Regional Prisons Fund. Add a new expenditure line item for Golf Tournament.

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

CAPITAL IMPROVEMENTS FUND: 70	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Current Year		Amended Budget 2015	Requested 2016	City Admin Approved 2016	Adopted Budget 2016
						Original Budget 2015	Actual Thru February 2015				
BEGINNING FUND BALANCE				39,562	8,135	32,355		32,355			28,679
Revenues											
34010 SIDEWALK REVENUES			-		700			-	-	-	-
36110 INTEREST ON IDLE FUNDS	688	120	57	10	4		1	1	-	-	-
39000 REIMBURSED EXPENSES		-	-	-	26,029	375,000		375,000	-	-	-
39100 MISCELLANEOUS REVENUES		100		17,935	-			-	-	-	-
39900 TRANSFER FROM GENERAL		200,000	400,000	470,833	486,000	612,500	306,250	612,500	740,495	740,495	740,495
39930 REIMB FOR DESOTO		131,283	194,482	46,730	258,060	-	-	-	-	-	-
Total Revenues	688	331,504	594,539	575,070	778,928	1,019,855	306,251	1,019,856	740,495	740,495	769,174
Expenditures											
41168 SIGNAL LIGHTS		-	-	-	24,399	3,614	6,763	3,614	-	-	-
43309 TRAIL EXPENSES		-	-	25,080	273,039		-	-	-	-	-
43311 ECONOMIC DEVELOPMENT	50,000	50,000	-	-	-	-	-	-	-	-	-
43316 DRAINAGE MAINTENANCE	16,676	2,045	17,463	10,207	28,220	35,000	1,010	35,000	36,750	36,750	36,750
43320 STREET CONTRACT	358,098	385,902	494,035	468,769	420,243	525,000		525,000	551,250	600,000	600,000
43322 SIDEWALK CONSTRUCTION		13,400	14,070	-	-	15,500		15,500	16,275	16,275	16,275
43325 DESOTO RD PROJECT	141,085	207,404	81,987	58,796	674	-		63	500,000	-	-
43327 GAMBLE ST		-	-	-	-	375,000		375,000	-	-	-
43334 CURB REPLACEMENT		-	25,000	-	-	37,000		37,000	38,850	38,850	38,850
43335 DRAINAGE CONTRACT	-	18,215	-	4,083	-	-	-	-	210,000	48,620	48,620
Total Expenditures	565,859	656,966	632,555	566,935	746,573	991,114	7,773	991,177	1,353,125	740,495	740,495
ENDING FUND BALANCE				8,135	32,355	28,741		28,679			28,679

39000 - Federal Funds Exchange for Gamble St

41168 – Main Street signal equipment is aging and requires more service calls.

43316, 43320, 43322, 43334 – increasing costs of construction. 5%/yr.

43335 –\$3,000,000 of deferred maintenance and capital needs have been identified by the City Engineer. \$0 funded in 2015 (\$200,000 requested in 2015)

**CITY OF LANSING
CY 2015 BUDGET WORKSHEET**

EQUIPMENT RESERVE FUND: 80	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Current Year		Requested 2016	City Admin Approved 2016	Adopted Budget 2016
							Actual Thru February 2015	Amended Budget 2015			
BEGINNING FUND BALANCE				153,119	162,721	149,432		149,432			104,432
Revenues											
36110 INTEREST ON IDLE FUNDS		-			4		1	-	-	-	
36112 SALE OF ASSETS			4,711		2,586			-	-	-	
39000 REIMBURSED EXPENSES				75,000		145,000		-	-	-	
39900 TRANSFER FROM GENERAL	25,000	75,000	75,000	75,000	75,000	75,000	18,750	75,000	100,000	100,000	100,000
39100 MISCELLANEOUS REVENUES	-	-						-	-	-	
Total Revenues	25,000	75,000	79,711	303,119	240,312	369,432	18,751	224,432	100,000	100,000	204,432
Expenditures											
43301 ACQUISITION	42,038	6,262	93,561	140,398	90,879	240,000	25,886	120,000	100,000	100,000	100,000
Total Expenditures	42,038	6,262	93,561	140,398	90,879	240,000	25,886	120,000	100,000	100,000	100,000
ENDING FUND BALANCE				162,721	149,432	129,432		104,432			104,432

2013-2015 - Lease/purchase payment for 2 patrol cars \$30,000

2013-2015- Roof repair 730 1st Terr \$14,500