



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, February 19, 2015
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Council Consideration of Agenda Items:

2. Exchange of Federal Funds for Gamble Street Construction



Reports:

City Engineer; City Attorney; City Administrator; Councilmembers

Other Items of Interest:

3. Department Monthly Reports

Adjournment

TO: Mike Smith, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: February 12, 2015
SUBJECT: Agenda Summary

Call To Order
Pledge of Allegiance
Roll Call

OLD BUSINESS:

1. **Approval of Minutes**

The regular meeting minutes of January 15, 2015 and the special meeting minutes of February 5, 2015 are attached.

- **ACTION:** A motion to approve the regular meeting minutes for February 5, 2015 as presented.

NEW BUSINESS:

Audience Participation

Items for Council Consideration:

2. **Exchange of Federal Funds for Gamble Street Construction**

- Gamble Street was the priority infrastructure project identified during the 2014 Strategic Planning Work Session.
- The 2015 distribution of federal highway funds has been made and Lansing has the opportunity to exchange and draw an additional \$118,018.48, bringing the current total available amount for Gamble Street construction to \$234,478.76; assuming no underruns or overruns on the Angel Falls Trail project.
- Based on the current Gamble Street construction cost estimate of \$315,337.10, the project will require an additional \$80,858.34.
- The City Administrator has recommended the additional amount be paid from Capital Improvements Fund. Construction inspection and contract administration will be handled in-house by the Public Works Department.
- **MOTION:** To authorize the Mayor to sign the 2015 Federal Fund Exchange Request, and direct Public Works Department to proceed with preparation of contract and bid documents.

3.

Reports: City Attorney; City Administrator; Councilmembers

Other Items of Interest

Adjournment

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

Roll Call:

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Kevin Gardner and Dave Trinkle

Ward 2: Andi Pawlowski and Don Studnicka

Ward 3: Jesse Garvey

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Kerry Brungardt

OLD BUSINESS:

Consent Calendar: Councilmember Buehler moved to approve the regular meeting minutes of January 15, 2015 and the special meeting minutes of January 22, 2015. Councilmember Garvey seconded the motion. The motion was unanimously approved.

NEW BUSINESS:

Audience Participation: Mayor Kirby called for audience participation and there was none.

Presentation:

Employee of the Quarter: Public Works Director John Young was presented the plaque for Employee of the First Quarter by City Administrator Michael Smith and Mayor Kirby.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Request to Use Lansing Activity Center After Hours: Councilmember Studnicka made a motion to approve the request for the Boy Scouts to use the Lansing Activity Center from 8:00 p.m. on February 7, 2015 to 7:00 a.m. on February 8, 2015 for their annual Boy Scout Anti-Campout on the condition that the Release of Liability and Indemnity forms are used as the participants entry ticket to the event. Councilmember McNeill seconded the motion. The motion was unanimously approved.

Request to Complete Easement Acquisitions for 7 Mile Creek Action Plan: Councilmember Pawlowski stated the \$60,120.00, that's not the negotiated price. That's what Skeen's has come up with as far as value.

- Anthony Zell, Wastewater Utility Director stated that's what Valbridge Property Advisors actually appraised the property at.
 - Councilmember Pawlowski stated there's been no negotiations.
 - Anthony Zell, Wastewater Utility Director stated there has been none at this point.
- Councilmember Pawlowski stated the school district property is separate, so we're going to offer them that amount of money.
 - Anthony Zell, Wastewater Utility Director stated it is [separate] and that when we speak with Dr. Bagby and the school district that they are going to donate the easements like they had for the high school, so that's why it wasn't included in that total.
- Councilmember Pawlowski stated you have in here that one parcel has been previously acquired by negotiation agreement between the agency and Mayor Blackwell. I went back and looked through the minutes from last year, and I couldn't find where the council had had that briefing or had approved that, do you know when that was.
 - Anthony Zell, Wastewater Utility Director stated I do not off the top of my head.
 - City Administrator Michael Smith stated he didn't know that question was coming or else he would have prepared an answer. I know Mayor Blackwell did handle a couple of those though.
- Councilmember Garvey asked if it was documented.
 - City Administrator Michael Smith stated should be.
- Councilmember Pawlowski asked could you get that to us.

Councilmember Studnicka made a motion to authorize staff and Skeen's Consulting to complete easement acquisition activities for the 7 Mile Creek Action Plan. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

Request to Approve Supplemental Agreement for Engineering Services for 9 Mile Creek Action Plan (City Project 15-01): Councilmember Pawlowski stated this is a supplement to the Sewer Master Plan.

- Anthony Zell, Wastewater Utility Director stated it is a supplemental agreement to the 7 Mile Creek Action Plan.
 - Councilmember Pawlowski stated this is the 9 Mile Creek Action Plan.
 - Anthony Zell, Wastewater Utility Director stated correct.

- Councilmember Pawlowski stated the 7 Mile Creek Action Plan was \$253,000.00 and the supplement is more. \$253,000, \$311,000.00, and we're not going to go out and bid it or talk to anyone else.
 - Anthony Zell, Wastewater Utility Director stated it is equivalent to.
- Councilmember Pawlowski stated I understand Tony why we are doing this, I just think it looks bad, \$311,000.00 is a lot of money. And I went back and looked and we paid \$156,000.00 for the Sewer Master Plan, \$253,000.00 for the 7 Mile Creek Action Plan, and now \$310,000.00 for this.
- Mayor Kirby stated this is the direction we gave them at the Work Session. These actions tonight are based on what we agreed at the study plan for them to move forward.
- Councilmember McNeill stated the price difference is based on the amount of design they'd have to do, 9 miles is fairly larger.
 - Anthony Zell, Wastewater Utility Director stated it's a different terrain, different pipe, different depths, and modifying our pump station.
 - Councilmember McNeill stated so we could expect it to be higher.
 - Anthony Zell, Wastewater Utility Director stated not necessarily.
- Councilmember McNeill stated we would expect the design price to higher for a larger area.
 - Anthony Zell, Wastewater Utility Director stated yes.
- Councilmember McNeill stated maybe I missed your point Andi but the difference is like \$55,000.00 \$58,000.00 somewhere around there. Are you more concerned about the contracting piece?
 - Councilmember Pawlowski stated I'm concerned about the fact that we aren't asking anybody else for a price.
- Councilmember McNeill stated let's get the policy straight, we have a policy that they can do the process that they actually went through. I mean prior to this they were using that process and we didn't have a policy, now we put a policy in and they're using it.
 - Councilmember Pawlowski stated they didn't do the policy. They just went back to the same vendor that we had before and asked them for a price. We didn't go through any selection process, because according to them we've already selected it and we're just adding it to another contract. And the discussion we had the night we did the policy change, the question was so you guys are just going to pick somebody and we keep going back to the same people. It was no, we're going to come back to you and say we want to go through a Qualified Based Selection process, but we're not. And we're spending \$310,000.00 of the money that's not ours and I have heartburn with that. I understand what you're saying too.
 - Councilmember McNeill stated the argument that can be made is in the best interest of the City to keep the same firm, because you're going to hand off Master Plan and the other plan to someone who isn't familiar with it. So they're going to have to start from ground zero. In my view this is a plan for the wastewater and we want to try to keep it in the same shell. If you go to three different vendors and this guy is a little lower, ok, but he's now got to catch up on all those other designs to figure out what he's supposed to do on his piece. I get what you're saying, if it was a different contract for a different thing; not part of the Master Plan, and maybe we'd want to force that. The reason I am in favor of it because it fits within the same scope, if it was way out of the scope I would definitely say we should've gone out to other people, but this is all one big project.
- Mayor Kirby stated this is what we already discussed previously.

Councilmember Studnicka made a motion to approve supplemental agreement number 3 with George Butler Associates for design engineering for the 9 Mile Creek Action Plan (City Project 15-01), with a cost not to exceed \$311,905.00 dollars. Councilmember Trinkle seconded the motion. The motion was approved with Councilmember Pawlowski voting against the motion.

9 Mile Creek Sanitary Sewer Action Plan: Councilmember Pawlowski made a motion to approve the 9 Mile Creek Sanitary Sewer Action plan as presented. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to go into executive session for 30 minutes to discuss personnel matters of non-elected personnel beginning at 7:22 p.m. and ending at 7:52 p.m. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Pawlowski moved to return to open session at 7:53 p.m. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to allow Mayor Kirby to continue contract negotiations regarding non-elected personnel. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to allow the City of Lansing with the Mayor to look into a contract with the Art Davis Group for appropriate personnel. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

REPORTS:

City Attorney: City Attorney Brian Palmer stated that he had nothing further to report.

City Administrator: City Administrator Michael Smith stated he had nothing further to report.

Governing Body: Mayor Kirby congratulated John Young.

Councilmember Gardner congratulated John Young and stated it was quite a testimony.

Councilmember Garvey congratulated John Young.

Councilmember Buehler congratulated John Young and well done to those who did Salads and Solutions, it was well put on and a good presentation by the Mayor, it was a great luncheon and thank you to the staff.

ADJOURNMENT: Councilmember Buehler moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:54 p.m.

ATTEST:

Louis E. Kirby, Mayor

Sarah Bodensteiner, City Clerk

works

Action: Authorize the Mayor to sign the 2015 federal fund exchange request, and direct the Public Works Department to proceed with preparation of contract and bid documents.

AGENDAGENDAGENDA ITEM # 2

Leavenworth County, KS

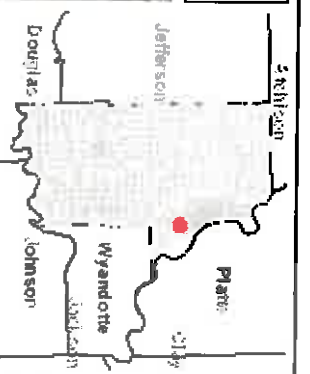


1: 6,487



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

Notes

Lansing Public Works Department
 Monthly Fleet Report
 Month January Year 2015

Vehicles

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	LT	LT. Pick-up Ext	34,281	34,906	625	
2007	Ford	LT	LT. Pick-up Ext	26,974	27,166	192	
1998	Ford	1/2 ton	Pick-up	54,012	54,101	89	
2001	Ford	LT	LT. Pick-up Ext	111,012	111,238	226	
2005	Ford	LT	LT. Pick-up Ext	35,294	35,450	156	
2000	Ford	Explorer	SUV	172,866	173,213	347	
2005	Sterling	LT 8500	Dump Truck	41,066	42,034	968	
2007	Elgin	Crosswind J+	Street Sweeper	3,569	3,569	0	
1992	Ford	700	Dump Truck	61,980	62,015	35	
1999	Ford	F350 4x4	Dump Truck	82,072	82,186	114	
2000	Ford	F350 4x4	Pick-up Utility	89,348	89,560	212	
2002	Ford	F350 4x4	Dump Truck	65,103	65,408	305	
2011	International	7400	Dump Truck	7,451	7,495	44	

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Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	4,877	4,878	1	
2004	IR	DD-24	Asphalt Roller	229	229	0	
2006	IR	185	Air Compressor	155	155	0	
1993	Ford	5030	Tractor	291	291	0	
1997	Bobcat	763	Skid Steer	1,887	1,887	0	
2014	Case	580 SNWT	Backhoe	28	57	29	
2002	Crafco	110	Crack Sealer	716	716	0	
2003	Kubota	L3710	Tractor	1,309	1,309	0	
2009	Case	465	Skid Steer	433	433	0	
2004	Case	621D	Front Loader	2,013	2,013	0	at wastewater plant

Lansing Police Department
Vehicle Fleet End of Month Report

Jan-2015

Unit	Year	Make/Model	Mileage as of 01/02	Mileage as of 02/02	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	28276	29581	1305	Patrol	Patrol	Fit for patrol duty
2	2012	Dodge Charger	11902	12124	222	Lieutenant	Lieutenant	Limited Use - Lieutenant
3	2006	Ford Crown Vic	0	0	0	Patrol	Patrol	Out of Service
4	2007	Dodge Charger	118132	119040	908	Sergeants	Sergeants	Fit for patrol duty
5	2012	Dodge Charger	12583	12888	305	Captain	Captain	Limited Use - Captain
6	2013	Ford Explorer	16686	18135	1449	Patrol	Patrol	Fit for patrol duty
7	2002	Ford Explorer	109394	109639	245	Detective	Detective	Special Use - Investigations
8	2011	Dodge Charger	37148	38166	1018	Patrol	Patrol	Fit for patrol duty
9	2012	Chevy Tahoe	47940	48911	971	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	18562	18890	328	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	69514	70067	543	Animal Control	Animal Control	Fit for Animal Control duties
13	2010	Dodge Charger	67044	67700	656	Patrol	Patrol	Fit for patrol duty
14	1995	Ford EOC Vehicle	162630	162630	0	EOC	EOC	Limited Use - EOC
15	2006	Dodge Charger	100829	102215	1386	Sergeants	Sergeants	Fit for patrol duty
16	2007	Ford Van	12821	12821	0	Transport	Transport	Fit for transport
17	2010	Dodge Charger	74611	75279	668	Patrol	Patrol	Fit for patrol duty
					0			
				Mileage Total:	10004			

Jan-15

City Influent 29.168 MG City Avg Daily .941 MG
 LCF Influent 11.893 MG LCF Daily Avg .384 MG
 Total Biosolids .940 MG Precip .96"

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1995	Dodge	3500	Flatbed Truck	86490	86507	17	Fit for use	
1999	Sterling	Vactor	Jet Truck	7645	7745	100	Fit for use	
2002	Ford	350	Pick Up Truck	81103	81595	492	Fit for use	
2002	Ford	Cr Vic	Sedan	167310	167916	606	Fit for use	
2005	Ford	550	Flatbed Truck	39469	39640	171	Fit for use	
2005	Freightliner	M2106	Dump Truck	15929	16007	78	Fit for use	
Total						1464		

Equipment

Year	Make	Model	Description			Hours Used	Current Use	Comments
1990	Ag Chem	2004	Solids Tanker	6506	6506	0	Spare	
1991	Case	1825	Uni-Loader	922	923.6	1.6	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2151	2162	11	Collection System	
1999	Aries	Saturn III	Camera Trailer	316.8	320.2	3.4	Collection System	
2004	John Deere	7920	Tractor	960	967	7	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	709	746	37	Operations	
2004	Case	621D	Loader	2013	2029	16	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	841	847	6	Maintenance	
2006	JCB	531-70	Telehandler	447	450	3	Plant Activities	