



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

December 17, 2020

Agenda Items:

Resolution B-10-2020 is on the agenda for Thursday evening. The resolution supports the Lansing PRIDE program.

An application for structure removal assistance at 600 Beth St is on the agenda. 600 Beth has had several structural and code enforcement issues over the last five years; however, the property was in probate and family not being nearby created enforcement issues. The property has since changed hands, and we are hopeful to see new construction on the property in the future.

The Parks Master Plan was accepted in February of 2020. The unknowns of the pandemic created fiscal restraint, as we wanted to have a clearer view of the City's financial picture before proceeding with engineering design. Once Phase One is formally designed, we can put the project out to bid. We anticipate construction of Phase One to be approximately \$5,000,000. Staff would like direction from the Governing Body on how the Council would like to proceed with design of Phase One. The Phase One summary is included in the Council materials.

All of the City's CARES requests and paperwork was due to Leavenworth County on December 15th. Staff will brief the governing body on CARES purchases and the timeline and rollout of projects.

Community & Economic Development:

Work is progressing on the new Mutual Savings Association building on K7! The parking lot was poured last week, and the additional sidewalk to connect to Olive Street, near Lansing Middle School, was installed last month. They are currently working to get the building closed in before winter. Inspection services are being provided by IBTS.

Site grading for Club Carwash is underway. The sewer tap has been performed and stubbed up and the retaining wall is near completion. We are hopeful they will be open this spring.

The Traffic Impact Study for Harbor Freight at Main & Connie was submitted to the City last week. KDOT and staff are still reviewing the document. The Building Inspector is working with engineers to provide code requirements and answer questions so they can prepare and submit plans as soon as possible. Harbor Freight is also planning on applying for Neighborhood Revitalization, so a CID is not planned at this time. We are hopeful to see ground broken in early 2021, with a potential opening in late summer 2021.



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The final certificate of occupancy was issued for DaVita Dialysis at 831 West Eisenhower was issued on Wednesday, December 9th. We anticipate the opening to take place in early January.

The preliminary plat for the updated Saddle Ridge property is on the December 16th Planning Commission agenda. The updated preliminary plat would reduce the single family lots to three. The preliminary plat for the far southwest portion of the Ryan property is also on the Planning Commission's December 16th agenda. The final plats for both items are slated for the January 20th Planning Commission meeting.

Public Works:

The field check meeting for the Eisenhower/K7 intersection project was held in October with representatives from Lansing, Leavenworth, and KDOT participating. With KDOT's approval the slight lane shift was adopted along with slight lane narrowing from 12' to 11'. Utility coordination is currently taking place. We anticipate a clearer picture of land acquisition before the end of the year. This project is currently slated to be bid in the summer of 2021, with completion in 2022. Recent construction estimates have the project coming in just under \$1.5Million. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3. There will be other costs associated with the project, including land acquisition, utility relocation, and engineering, which KDOT will not contribute.

We discussed the Gilman/K7 intersection nearly one year ago; however, this was paused temporarily because we felt traffic counts during the pandemic would not be accurate and would be significantly less than normal. Staff is coordinating with KDOT and Wilson & Company to determine the best way forward with this intersection. Applications for safety funding are due to KDOT in the summer of 2021.

Lansing applied for grant funding for the roundabout at 4H & DeSoto Road through Leavenworth County's new grant program.

Wastewater:

A preconstruction conference for the Northeast Ward One Sewer Replacement Project was held on December 4th. Video/photo documentation of the project corridor has been completed. Shop drawings have been approved. The contractor has mobilized, and site clearing/tree removal activities are underway. Pipe installation will commence shortly. The contract allows for 75 calendar days for final completion and should be wrapped up in late February.

GBA continues to work on the McIntyre sewer expansion study. They plan to submit a draft report the week of December 21st. The project has lagged behind slightly due to staffing shortfalls during COVID 19. A final report is expected in January 2021.



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Sales Tax Update:

	2019 YTD	2020 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,345,217	\$1,488,773	+\$143,556 (10.67%)
County Sales Tax	\$816,362	\$853,651	\$37,289 (4.57%)
County Use Tax	\$179,300	\$223,893	\$44,593 (24.87%)
Guest Tax	\$103,765	\$135,739	\$31,974 (30.81%)

To date, the .45% Sales Tax has generated \$461,520, which puts it on pace for \$503,476 by the end of the year.

The City's valuation was listed at \$90,283,282 this summer when we crafted our budget. Since that time, the valuation decreased slightly to \$90,243,319. It is possible there were appraisal appeals that changed our final valuation. Since we budget based on the monetary amount to be levied and not the rate, this modified the mill levy from 41.554 to 41.571, which would increase the amount levied on a \$250,000 home by .49cents.

Library:

The Library is exploring the possibility of participating in Dolly Parton's Imagination Library program. Each month, Dolly Parton's Imagination Library mails a high quality, age appropriate book to all registered children, addressed to them, at no cost to the child's family. This is a program for children from birth until they begin school. Introducing children to books and reading at an early age has been shown to increase creativity, language skills, concentration/attention span, and self-confidence. The average cost per child is \$25 per year. Currently, there is no other program like this in the area.

Meetings & Announcements:

There are volunteer openings on the Planning Commission, Parks & Recreation Advisory Board and the Tree Board. There will also be an opening for Councilmember in Ward Four beginning January 11th. We are tentatively slating interviews for January 21st by special meeting prior to the regular meeting. This term would then expire in January 2022.

- Wednesday, December 16th Planning Commission Meeting, 7:00pm, City Hall
 - Preliminary Plat, 1022 E Mary St (Saddle Ridge, currently zoned R2)
 - Preliminary Plat, 811 4H Road, (Ryan Property, currently zoned A1)
- Thursday, December 17th City Council Meeting, 7:00pm, City Hall
- December 24-25th Christmas Holiday, City Offices Closed
- Thursday, January 7th City Council Meeting, 7:00pm, City Hall
- Monday, January 11th Special Meeting, Mayoral Oath of Office



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- Monday, January 18th

Martin Luther King, Jr. Day; City Offices Closed

Merry Christmas,

Tim Vandall