



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

January 7, 2021

Agenda Items:

Police Officers Adam Munoz and Cody Martin will be recognized for their actions in saving the lives of citizens this past month. Chief Wayman will present the award.

Ordinance No. 1052 codifies any changes and ordinances passed since the last codification ordinance. A summary of changes has been included in the agenda materials.

Chief Wayman requested bids for two Dodge Durango police package units. The low bid came from MainStreet Chrysler Dodge Jeep Ram (formerly Speedway) of Lansing. The total cost came in at \$65,800, of which one will be paid for from the Special Alcohol Fund, and the other from the Police Department acquisition line in the General Fund. The bid does not include the cost of emergency equipment to be added to the vehicles. The two new Durango's will replace a 2012 Dodge Charger and 2015 Ford Explorer. Once approved, we anticipate delivery of the vehicles to take place in 120 days.

There is currently an opening on the LCFD#1 Board. The Joint Board will need to meet in the future to appoint a fifth member to the board. The Joint Board consists of Lansing's mayor, two councilmembers, and a representative from each township. We need a motion to appoint two councilmembers, along with Mayor-Elect McNeill, to the LCFD#1 Joint Board.

Community & Economic Development:

To clarify some recent questions, the recent rezone in Town Center from P-U-D to B3 is intended to make the development process simpler and more conducive to prospective buyers. The property's current zoning of P-U-D from over a decade ago was more conducive if one person purchased the entire 41 acres. The proposed action is not based on an imminent prospect but intended to make the process simpler for future prospects who many purchase one parcel rather than the full area.

Work is progressing on the new Mutual Savings Association building on K7! Inspection services are being provided by IBTS.

Site grading for Club Carwash is underway. The sewer tap has been performed and stubbed up and the retaining wall is near completion. We are hopeful they will be open this spring.

The Traffic Impact Study for Harbor Freight at Main & Connie was submitted to the City last week. KDOT and staff are still reviewing the document. The Building Inspector is working with engineers to provide code requirements and answer questions so they can prepare and



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submit plans as soon as possible. Harbor Freight is also planning on applying for Neighborhood Revitalization, so a CID is not planned at this time. We are hopeful to see ground broken in early 2021, with a potential opening in late summer 2021.

The final certificate of occupancy was issued for DaVita Dialysis at 831 West Eisenhower on Wednesday, December 9th. We anticipate the opening to take place in early January.

The preliminary plats for Saddle Ridge and the Ryan property were approved by the Planning Commission last month by a 7-0 and 6-1 margin. The final plats will be on the Planning Commission agenda this month, and if approved, will be on the Council's February 2nd, agenda. The Saddle Ridge preliminary plat would create three larger lots abutting East Mary Street, while the Ryan property preliminary plat would outline future City right of way needed for Gilman Road and create a few parcels in the far southwest piece of the property.

The abandoned home at 600 Beth Street was torn down last week.

Public Works:

The field check meeting for the Eisenhower/K7 intersection project was held in October with representatives from Lansing, Leavenworth, and KDOT participating. With KDOT's approval the slight lane shift was adopted along with slight lane narrowing from 12' to 11'. Utility coordination is currently taking place. This project is currently slated to be bid in the summer of 2021, with completion in 2022. Recent construction estimates have the project coming in just under \$1.5Million. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3. There will be other costs associated with the project, including land acquisition, utility relocation, and engineering, which KDOT will not contribute.

We discussed the Gilman/K7 intersection nearly one year ago; however, this was paused temporarily because we felt traffic counts during the pandemic would not be accurate and would be significantly less than normal. Staff is coordinating with KDOT and Wilson & Company to determine the best way forward with this intersection. Applications for safety funding are due to KDOT in the summer of 2021.

We received some complaints about the lack of benches and trash receptacles at the new trail along DeSoto. A concrete pad, bench, and trash can were placed last week south of the wrought iron fence.

Wastewater:

Pipe installation has begun on the Ward One Sewer Project. To date, Linaweaver Construction has installed approximately 130' of new pipe. Construction activities were halted over the



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holiday week, and will resume January 4th, weather permitting. The contract allows for 75 calendar days for final completion and should be wrapped up by late February.

GBA continues to work on the McIntyre sewer expansion study. They plan to submit a draft report shortly. The project has lagged slightly due to staffing shortfalls during COVID 19. A final report is expected in early 2021.

Sales Tax Update:

	2019 Year End	2020 Year End	Difference
Local Sales & Use Tax (1.45%)	\$1,458,792	\$1,630,792	\$172,067 (11.79%)
County Sales Tax	\$889,615	\$932,111	\$42,496 (4.78%)
County Use Tax	\$196,454	\$247,357	\$50,903 (25.91%)
Guest Tax	\$103,765	\$135,739	\$31,974 (30.81%)

The .45% sales tax generated \$505,545 in 2020. The DeSoto Road debt payment for 2020 was \$389,275.

Meetings & Announcements:

Be sure to check out the updated website, www.lansingsks.org.

We anticipate having the Parks & Recreation Master Plan RFP disseminated soon. We will give firms six weeks to reply, and then anticipate the RFP Committee to meet in the early spring.

There are volunteer openings on the Planning Commission, Parks & Recreation Advisory Board, Tree Board, and City Council Ward Four.

There are currently employment opportunities with the following positions: Police Officer I/II, Parks & Recreation Administrative Assistant, and Wastewater Tech I.

- Thursday, January 7th City Council Meeting, 7:00pm, City Hall
- Monday, January 11th Special Meeting, Mayoral Oath of Office
- Thursday, January 14th Tree Board, 5:30pm, City Hall, PRAB, 7:00pm, City Hall
- Monday, January 18th Martin Luther King, Jr. Day; City Offices Closed
- Wednesday, January 20th Planning Commission Meeting, 7:00pm, City Hall
 - Final Plat, Ryan Property & Saddle Ridge
- Thursday, January 21st Special Council Meeting (Interview Ward 4 Applicants)
 - City Council Meeting, 7:00pm, City Hall
- Thursday, January 28th City Council Work Session, 7:00pm, City Hall
 - Future Wastewater Improvements & PW Update



Happy New Year,

Tim Vandall

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