



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report September 2, 2021

Agenda Items:

Public Works solicited pricing for additional areas that were outside of our original bid package from earlier this year. Staff reached out to other contractors as well, but due to the backlog in work, there was minimal availability. The valley gutters on Southfork and Alyssa Court are experiencing rapid deterioration. This also includes additional curb replacement on Clearview and DeSoto. Photos of the deteriorated areas are attached in the packet. The total cost of \$20,585 is available in Fund 70, the Capital Improvement Fund.

Ordinance No. 1069 updates the fine, bond, court costs, and cost schedules set by the Municipal Court Judge. K.S.A. requires adoption of these schedules by ordinance to implement any changes. All changes are marked in red.

Ordinance No. 1070 adopts the 2021 Standard Traffic Ordinance for Kansas, 48th Edition. This is an annual procedure for updating the Lansing traffic code.

Ordinance No. 1071 adopts the 2021 Edition of the Uniform Public Offense Code for Kansas Cities, 37th Edition. This is an annual procedure for updating the Lansing code of public offenses.

Ordinance No. 1072 adopts the updated fee schedule for services charges and fees for various departments. To implement any changes, a new fee schedule must be adopted.

A public hearing is required for taxing entities exceeding the revenue neutral rate (RNR). As set by statute, Lansing's revenue neutral rate would be 38.679; although the proposed budget decreases the City's mill levy .544 mills to 41.027, this public hearing and resolution is required since the mill levy is greater than the RNR. As a reminder, the formula for calculating *residential* property tax is:

$$\text{Appraised Value} \times .115 \times 41.027 \text{ (Mill Levy)} / 1,000 = \text{City Property Taxes}$$

An example of this: 300,000 Home $\times .115 \times 41.027 / 1,000 =$ **\$1,415.43 in City property taxes**

Approval of the 2022 Budget is on the agenda for Thursday evening. Prior to council action, a public hearing is required. Included with the agenda materials are the forms we are required to fill out for the State of Kansas. These forms include information outlining the City's revenues, total budget authority, transfers, and debt obligations. We welcome any questions or comments related to specific items in the budget. Staff will be on hand to answer any questions.



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ARP Funds:

Lansing's American Rescue Plan allocation totals \$1,812,742. This first allocation was deposited into the City's account in July, with the next allocation slated to be deposited in summer 2022. Entities have until December 31st, 2024 to spend the funds. Examples of eligible items include wastewater and internet/broadband projects.

Public Works:

Kansas Gas' subcontractors are currently working along the intersection. This is creating lane closures and delays. While the work is ongoing, please encourage people to utilize detours if possible or to exercise patience. Evergy has completed their utility relocation work along the K7/Eisenhower intersection. Land acquisition is progressing, with two properties currently in agreement. We anticipate the lights, poles, and controllers that were previously bid to be delivered in September. We are hoping to put the project out to bid soon. Recent construction estimates have the project coming in around \$1.5Million. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

The surfacing and striping work on West McIntyre Road is complete. The rest of the asphalt work should take place in the next few weeks. Please be sure to allocate extra time traveling if you are near an impacted area. Areas included in our mill and overlay this year include:

- The northern portion of First Terrace
- Maple Lane
- N 8th St
- Nina St
- S 1st St
- S 139th St
- W Olive St
- W McIntyre Road
- Bittersweet Lane
- S Bittersweet Court
- Pine Ridge Court
- Sage St
- The far north section of Hickory Trail
- The southern portion of Pebble Beach Drive
- 140th St
- Kane Drive



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Sales Tax Update:

	2020 YTD	2021 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,044,870	\$1,200,327	\$155,457 (14.88%)
County Sales Tax	\$613,974	\$647,868	\$33,894 (5.52%)
County Use Tax	\$158,368	\$188,018	\$29,650 (18.72%)
Guest Tax	\$76,897	\$174,626	\$97,729 (127.1%)

The .45% sales tax has generated \$372,101 thus far in 2021, on pace for \$558,152 by the end of the year. DeSoto Road debt this year is slated for \$386,275. The remaining funds are being used to fund the Parks & Recreation Phase One design this year.

Wastewater:

A kickoff meeting for the Town Center Trunk Sewer Replacement Project was held on July 14th. Survey crews will be mobilizing in early August. Design completion is scheduled for December 31, 2021, with construction to follow, as directed by the City Council.

The consultant for the McIntyre Interceptor Sewer Project will have a kickoff meeting in the future. Survey activities will follow once leaves have fallen to provide the greatest accuracy. This project will provide the design to extend sewers to McIntyre Road, and include the installation of nearly 9,500 feet of pipe. While design will soon get rolling, we do not have a finite timeline on construction as that is partially development related.

Community & Economic Development:

Harbor Freight continues to make progress. They have installed much of the storm sewer items and are making great progress on the walls. We are hopeful for a late fall opening.

We anticipate Family Eyecare to begin grading and dirt work in the near future.

The home at 1102 N 2nd Street has been demolished, graded, and seeded.

Meetings & Announcements:

The City is currently accepting applications for the position of Building Inspector I. We also have volunteer openings for Tree Board and PRAB.

Dr. McGrath will be present at our September 16th meeting through ZOOM to discuss the final report.

We are in preliminary discussions about the Volunteer Dinner. If you have any concerns on the City holding this event in the Community Center please let me know.



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- Thursday, September 2nd City Council Meeting, 7:00pm, City Hall
- Monday, September 6th Labor Day Holiday, City Offices Closed
- Thursday, September 9th Tree Board Meeting, 6:00pm Activity Center
- Thursday, September 9th PRAB Meeting, 7:00pm, Activity Center
- Wednesday, September 15th Planning Commission Meeting, 7:00pm, City Hall
 - Richardson Replat
- Thursday, September 16th City Council Meeting, 7:00pm, City Hall
- Thursday, September 30th City Council Work Session, 7:00pm, City Hall
- Thursday, October 7th City Council Meeting, 7:00pm, City Hall
- Monday, October 11th Staff Development Day, City Offices Closed

Sincerely,

Tim Vandall