



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

November 4th, 2021

Agenda Items:

Representatives from Vireo will be in attendance Thursday evening to go over the overall concept for City Park. Eventually, City Park would contain a splash pad, playground, shade structures with tables, and eventually a trail. Staff is evaluating grants that could help offset costs, such as the Sunflower Trails grant to help construct the trail. One major component of the City Park splash pad is the recirculating water system. The recirculating system would cost more up front but would reduce water consumption and costs significantly long term. Conversely, there is staff time associated with the recirculating system, which is something we need to keep in mind. If Bernard Park construction begins in 2022, we would envision City Park construction in 2023.

Three items are requested to be replaced for the upcoming year;

- 4WD Pickup for use by Building Inspector, not to exceed \$35,000 for Community & Economic Development replacing a 2005 Ford Ranger
- Zero turn standing mower for Parks & Recreation, not to exceed \$13,000, replacing a 2012 standing mower
- ¾ Pickup with snow plow package for Public Works, not to exceed \$66,000, replacing a 2008 Ford Ranger (previously sold)

In 2020 we held off on purchasing new equipment (other than PD vehicles) while we were waiting the full economic outcome of the pandemic. Funds are on-hand for the purchase of all three pieces of equipment. The Equipment Replacement Fund will have a balance of approximately \$190,000 on 1-1-2022.

A fence request for 142 Woodland Road is on the agenda.

An executive session for economic development is requested for 30 minutes.

ARP Funds:

Lansing's American Rescue Plan allocation totals \$1,812,742. This first allocation was deposited into the City's account in July, with the next allocation slated to be deposited in summer 2022. Entities have until December 31st, 2024 to spend the funds. Examples of eligible items include wastewater and internet/broadband projects.

Public Works:

Nearly all parcels for the K7/Eisenhower project have been resolved, but unfortunately, KDOT is



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delaying the bid process until the final parcel is accounted for. We hope to put the project out to bid as soon as the final parcel is resolved. There are some items that the contractor can begin during the winter months. As the 2022 construction season begins, we encourage all citizens to utilize detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

Staff members attended the virtual KDOT Local Consult. Organizations from all over the metro were in attendance to advocate and discuss potential projects. At this event, City staff advocated for improvements to K5 to improve the safety of the roadway and to improve the region's connectivity with I435.

The City applied for grant funding from KDOT to cover over half of the costs for the proposed roundabout at 4H and DeSoto Road. The box culvert is not a part of the grant and would need to be funded separately from the same project (one closure/one mobilization). We hope to hear back from the results of this application in the next few months.

Parks & Recreation:

Design work on the Parks & Recreation Master Plan continues. The first portion of Phase One would build upgraded ballfields at Bernard Park, with lighting, utilities, a concession stand, permanent restrooms, etc. Once construction at Bernard Park is complete, the next phase of major improvements to City Park can commence. As the total Phase One design progresses, it is appearing possible that the Bernard Park portion of the work will be in the \$5M neighborhood, with City Park likely over \$1.2M. Staff is evaluating the best possible options for implementation of Phase One and will update the Council on ideas at a future Council meeting.

Throughout this process, Jason Crum and his team have done a great job working to get us the best possible product for the best possible price. At a recent meeting, Jason and his team brainstormed ways to save 200SF in space at the restroom/concession building, potentially saving us \$70,000 on construction costs. We are looking to roll out a park bench/picnic table sponsorship program that will hopefully save us \$30,000 on the bid package (let us know if you'd like to sponsor one). We are also applying for grants to help offset our costs a bit more too. We plan on bidding the KBP parking lot with two options; one as an asphalt option, and another as gravel if we are at the high end of our budget, with the Council making the ultimate decision based on their preference and costs to that point. Construction of Phase One can be completed without any modification to our property tax rate.

Wastewater:

A preliminary layout for the Town Center Truck Sewer Replacement Project has been submitted.



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Most of the utility companies have responded to locate requests. The project team is evaluating design alternatives to minimize cost, depth of sewers, and land disturbance. Survey crews have completed their initial survey of the project area. Design completion is scheduled for December 31, 2021, with construction to follow, directed by the Council.

Survey crews have begun setting initial controls for the McIntyre Interceptor Sewer Project. Letters to property owners will be mailed this week notifying them of the design. Survey activities will follow once leaves have fallen to provide for the greatest accuracy. Drones will be used for a majority of the mapping for this project. This project would extend sewers to McIntyre Road and include the installation of 9,500 feet of sewer pipe.

Sales Tax Update:

	2020 YTD	2021 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,346,733	\$1,517,837	\$171,098 (12.71%)
County Sales Tax	\$778,509	\$830,651	\$52,142 (6.69%)
County Use Tax	\$202,550	\$248,637	\$46,087 (22.75%)
Guest Tax	\$135,739	\$200,109	\$64,370 (47.42%)

Through the October disbursement, the .45% sales tax has generated \$470,529.56 in 2021, on pace for \$564,635 by the end of the year. DeSoto Road debt this year is slated for \$386,275. The remaining funds are being used to fund the Parks & Recreation Phase One design this year.

Community & Economic Development:

Harbor Freight continues to make progress. We are hopeful for a late fall opening.

Family Eyecare now owns Lot 2 in Town Center. They are evaluating changes to the already approved site plan, which would move the building slightly north on their property and modify the building's size. If the site plan changes, they would need to go back to the Planning Commission for approval of the revised layout.

Meetings & Announcements:

The City is hiring for the positions of Parks & Recreation Maintenance. The City also has volunteer openings for Planning Commission.

Congratulations to Chris Hermann on his promotion to Street Department Foreman! Great job, Chris!

- Thursday, November 4th City Council Meeting, 7:00pm, City Hall
- Thursday, November 11th Veterans Day Holiday, City Offices Closed



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- Wednesday, November 17th Tree Board Meeting, 6:00pm, Activity Center
PRAB Meeting, 7:00pm, Activity Center
Planning Commission Meeting, 7:00pm, City Hall
- Thursday, November 18th City Council Meeting, 7:00pm, City Hall
- Thursday, November 25th Thanksgiving Holiday, City Offices Closed
- Thursday, December 2nd City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall