



**City of Lansing**  
800 First Terrace  
Lansing, Kansas 66043

**City Administrator's Report**  
December 2<sup>nd</sup>, 2021

**Agenda Items:**

Applications for appointments to the Tree Board and PRAB are on the agenda for Thursday evening.

Due to a resignation on the Planning Commission, there was a vacancy for a term that expires on April 30<sup>th</sup>, 2024. Janette Labbee-Holdeman was the only applicant for the position.

Six businesses have applied for renewal of their cereal malt beverage license. The City Clerk, Police Chief, and Community & Economic Director have reviewed and recommended the applications.

Lansing Boy Scout Troop 165 is requesting use of the Activity Center after hours for their Anti-Campout event. Troop 165 has submitted all documentation requested by the City, and a \$300 refundable deposit would be required if the request is approved.

Ordinance No. 1076 would annex a buildable 2.52 acre tract into the City of Lansing. The owners of the property have filed a petition for annexation to the City. An exhibit showing the full tract to be annexed is also included in the agenda materials.

The City of Lansing received \$1,812,742 in American Rescue Plan funds. Based on feedback from numerous residents and the significant increase in residents now working from home, the City felt this was an appropriate use of the ARP Funds. Per guidance from the Department of Treasury, projects that reliably deliver minimum internet speeds of 100 Mbps download and 100 Mbps upload are eligible. After discussions and negotiations with RG Fiber, a license agreement and economic development incentive agreement is on the agenda for Thursday evening. The agreement would set the stage for an \$800,000 incentive to deploy high speed fiber to 1,500 properties in Lansing. The incentives would be allocated at three separate intervals. In addition to the aforementioned documents, staff is recommending a motion to approve a moratorium on right of way permit fees for any and all internet providers who deliver at least 1 Gigabyte symmetrical internet services, ceasing on December 31, 2023.

**Public Works:**

All parcels within Lansing have been resolved; however, Home Depot in Leavenworth has not yet come to an agreement, which has delayed putting the project out to bid. KDOT guidelines require all properties to be acquired or in the process of condemnation before a project can be put out to bid. Once we have a contractor in place, there are some items that can begin during the winter months. As the 2022 construction season begins, we encourage all citizens to utilize



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detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

Temporary repair work to the sinkhole and rusted out pipe on Valley Drive begins this week. Permanent repairs are still being engineered. To confirm, the pipe to be replaced permanently goes under 4H Road, so staff is working to ensure the permanent repairs are done correctly.

Paving along Kane Drive and the City's portion of New Lawrence Road is now complete. This completes the City's CIP for 2021, with our final invoice expected soon. With anticipated labor and material shortages slated for next year, staff is discussing bidding out our 2022 CIP earlier than we have in past years.

#### **Parks & Recreation:**

Design work on the Parks & Recreation Master Plan continues. The first portion of Phase One would build upgraded ballfields at Bernard Park, with lighting, utilities, a concession stand, permanent restrooms, etc. Once construction at Bernard Park is complete, the next phase of major improvements to City Park can commence. As the total Phase One design progresses, it is appearing possible that the Bernard Park portion of the work will be in the \$5M neighborhood. Staff is anticipating a bond issuance for Bernard Park in early 2022, to be paid for by the proceeds from the \$.45 sales tax passed by the voters in 2017.

As the Council discussed two months ago, Waters Edge (the company also designing our splash pad) is conducting a feasibility study to evaluate the potential size needed for a pool in Lansing; this study will also evaluate locations where this could make sense in town, as well as give us estimates for how much an aquatic facility would cost. Once we have estimates, we can begin evaluating ideas on how to pay for something of that scale and potentially putting a question on the ballot for our citizens to decide.

#### **Wastewater:**

Three homes in the vicinity of the Town Center Truck Sewer Replacement Project have had their lateral sewers located and surveyed. GBA is plotting those into the alignment to determine the most cost effective layout. Easement documents will be finalized once a viable alignment is determined, which can then be sent to the appraiser. Design completion is scheduled for December 31, 2021, with construction to follow, as directed by the City Council.

Drones equipped with a camera and LIDAR completed the aerial survey for the McIntyre Interceptor Sewer project last week. More detailed on ground survey of the creek channels will be completed this month. The project team will be walking the proposed alignment now that all



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crops have been removed. This project will extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

**Community & Economic Development:**

Harbor Freight continues to make progress. We are hopeful for a late fall opening.

Family Eyecare has proposed some changes to their building and layout, which means the site plan will go back toward the Planning Commission for approval.

**Sales Tax Update:**

	<b>2020 YTD</b>	<b>2021 YTD</b>	<b>Difference</b>
<b>Local Sales &amp; Use Tax (1.45%)</b>	\$1,488,773	\$1,654,399	\$165,626 (11.13%)
<b>County Sales Tax</b>	\$853,651	\$906,393	\$52,742 (6.18%)
<b>County Use Tax</b>	\$223,893	\$273,943	\$50,050 (22.35%)
<b>Guest Tax</b>	\$135,739	\$200,109	\$64,370 (47.42%)

Through the November disbursement, the .45% sales tax has generated \$512,864 in 2021, on pace for \$559,488 by the end of the year. DeSoto Road debt this year is slated for \$386,275. The remaining funds are being used to fund the Parks & Recreation Phase One design this year.

**Meetings & Announcements:**

The City has volunteer openings for Tree Board, Parks and Recreation Advisory Board, and Library Advisory Board.

- Thursday, December 2<sup>nd</sup> City Council Meeting, 7:00pm, City Hall
- Sunday, December 5<sup>th</sup> Mayor's Christmas Tree Lighting, 6:00pm  
Lansing Middle School Auditorium
- Wednesday, December 15<sup>th</sup> Planning Commission Meeting, 7:00pm, City Hall
- Thursday, December 16<sup>th</sup> City Council Meeting, 7:00pm, City Hall
- Friday, December 24<sup>th</sup> Christmas Holiday Observed, City Offices Closed
- Friday, December 31<sup>st</sup> New Years Day Observed, City Offices Closed

Sincerely,

Tim Vandall