

CITY OF LANSING

CITY COUNCIL MEETING

REGULAR MEETING MINUTES
January 6, 2022

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Kerry Brungardt and Jesse Garvey

Ward 4: Gregg Buehler and Ron Dixon

Councilmembers Absent: Dave Trinkle

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the Regular Meeting Minutes of December 16, 2021, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor McNeill called for audience participation and there was none.

Presentations

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Ordinance No. 1078 – Codification of Ordinances: Councilmember Buehler moved to approve and adopt Ordinance No. 1078. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Parks Master Plan – Supplemental Agreement: Councilmember Brungardt moved to approve the supplemental agreement of bidding services and construction administration and observation services by Vireo in an amount not to exceed \$80,915.00. Councilmember Buehler seconded the motion.

- Councilmember Kirby asked what is the observation services.
 - Jason Crum responded actually I have Larry Reynolds with with me tonight from Vireo. I may let him address that one just so you know exactly.
 - Councilmember Kirby stated that's why I asked, I didn't want him to get too comfortable.
 - Jason Crum asked what's that.
 - Councilmember Kirby stated that's why I am asking I didn't want him to get too comfortable.
 - Jason responded oh, ok. Sorry.
 - Larry Reynolds replied observation services would be for us to be on site during construction making sure it's commencing with plans and specifications.
 - Councilmember Kirby stated ok, thank you.
 - Jason Crum stated just to make sure you understand that we're not going to have somebody on site always during the construction. It's going to be.
 - Councilmember Kirby responded periodic check in.
 - Councilmember Majure asked you mean you're not going to have someone there all the time.
 - Jason Crum stated do what.

- Councilmember Majure asked you're not going to have someone there all the time.
 - Jason Crum asked meaning.
 - Councilmember Garvey stated you thought you were going to have to pop a tent.
 - City Administrator Tim Vandall stated it's hard to tell you are joking with a mask on.
- Mayor McNeill asked any other questions on this.

The motion was unanimously approved.

Award of Bid – Municipal Building Painting & Carpeting City Project 2021-05: Councilmember Buehler moved to approve the bid from City Wide Facility Solutions for City Project 2021-05 in an amount not to exceed \$63,718.00. Councilmember Brungardt seconded the motion.

- Councilmember Majure stated I read through it. I read through it thoroughly. The question I have is are they going to come back with lack of staff to be able to accomplish all this work and services in a seemly time.
 - Library Director Terri Wojtalewicz replied I just reached out to them, and they are still on track for the end of January, and they should be fine with staffing. They allotted for this and penciled us in.
 - Councilmember Majure responded ok because we're increasing the cost in order to accommodate this so they could increase their staff in order to meet the timeline.
 - Library Director Terri Wojtalewicz replied they are fully aware.
 - Councilmember Majure stated thanks, appreciate it.
 - Councilmember Brungardt asked Terri would you say that because it's \$8,000 more, everything is just so much more expensive. Would that be a reason?
 - Library Director Terri Wojtalewicz responded that is what is going on, yes.
 - Councilmember Brungardt stated right.
 - Councilmember Garvey stated so \$6,000 for paint. That says it is.
 - Mayor McNeill stated the other fact is that you only had one bid out of the eight people.
 - Library Director Terri Wojtalewicz replied out of eight people and the paint is for the entire building, not just the library side. We're doing the entire building.
 - Councilmember Brungardt stated I don't find that outrageous.
 - Mayor McNeill stated I mean the options are to go out and rebid or accept this one. Rebid would delay it.
 - Councilmember Kirby stated I talked to Councilmember Trinkle who is not here tonight, and he was curious about the original \$55,000 bid.
 - Library Director Terri Wojtalewicz replied that was done in 2019.
 - Councilmember Kirby responded so a 2–3-year-old bid.
 - Library Director Terri Wojtalewicz stated it was a 2–3-year-old bid. When we put in the \$55,000, we did do a 10% increase to account for a year and half later when we did this in June of last year. Ten percent wasn't enough.
 - Councilmember Kirby stated it might be beneficial, I don't know if everybody realizes, it's not just paint and put carpet down. The shelves have to be wrapped, moved and all that. So, it's not just painting and carpeting. There's going to be a lot involved just to get to that point.
 - Library Director Terri Wojtalewicz responded right. They will be wrapping the shelves; they'll also be moving everything on the other side of the building as well.
 - Councilmember Garvey asked they're moving it, or you are.

- Library Director Terri Wojtalewicz replied they are. We will be there to oversee and make sure things are going well but they will be doing all the labor. And basically, there will be four moves on the library side. Fortunately, it's carpet tile so that should make it go quicker and not as much moving around as it was if it was rolled out.
 - Councilmember Brungardt stated thank you Terri.

The motion was unanimously approved.

Request to Purchase – Police Department Vehicles: Councilmember Garvey moved to approve the purchase of 2 police package patrol vehicles from CDJ Automotive, LLC D.B.A Main Street of Lansing in an amount not to exceed \$73,900.00. Councilmember Buehler seconded the motion.

- Councilmember Studnicka asked are these going to be trucks, SUV's or are these going to be sedans.
 - Police Chief Steve Wayman replied these are going to be trucks. What Dodge has done, Dodge has quit accepting orders for Durango's or Chargers mid-December. Chevy is also offline with Tahoe's. I haven't heard about Zeck or Ford. I know right now the trucks are available to be ordered. If we were to place an order for a Durango, it wouldn't come until 2023.
 - Councilmember Studnicka asked four door crew cab.
 - Police Chief Steve Wayman responded these are four door crew cabs, special service, not utility vehicles but police vehicles.
- Councilmember Brungardt asked Chief the picture we got in our packet, that's what you are getting.
 - Police Chief Steve Wayman stated that is what we're getting but they will be silver instead of black and white. The other problem with the Durango's this year, they only offer battleship grey which I'm not real fond of that color. Pricing is about the same. They match out with what we are buying the Durango's for anyway. As it was explained to me by two different Dodge dealerships, with Covid on assembly lines they had to increase space on assembly lines. So, they were able to produce 500 vehicles a month, they can only do 250 now with the added space. That is why they had to cut off the order deadline on it which I didn't know until one day before they were going to cut it loose or shut it down in December. This is a new concept with using the truck system, but I went up to Speedway and looked over the trucks and one thing that we are getting with them is the RAM cargo management system which is the bed with utility boxes on each side of the bed. After looking at it, I think it'll serve us, it won't be a problem with it.
- Councilmember Studnicka asked what about your special packages. You have enough cages and radios.
 - Police Chief Steve Wayman replied we'll have to get a cage for it and whether we get Durango's or whatever, we'd have to get cages. We only have to get one for this because there is just one partition between the front and back seat. We're going to recycle as much as equipment as we can out of it. Consoles will have to be brand new, radios we have, cage will have to be brand new. The rest of it we'll see what we got, and piece mill it together.
- Councilmember Majure asked what engine is going to be.
 - Police Chief Steve Wayman replied 5-7.
 - Councilmember Majure asked hemi.
 - Police Chief Steve Wayman responded 5-7 hemi.
 - Councilmember Majure stated a long-lasting engine.
 - Police Chief Steve Wayman stated we've done very well with 5-7's. We take care of the engines really well. The 5-7 platform has done very good for us throughout the years, so we've been running a 5-7 since '06. We haven't really had any issues with the 5-7.
- Councilmember Garvey stated and we're shopping locally again.

- City Administrator Tim Vandall stated I was going to mention the new owner of Main Street Chrysler Dodge Jeep Ram Jeep Doug Kinney is here. Welcome to our Council meeting.

The motion was unanimously approved.

Request to Purchase – 1/2 Ton and 3/4 Ton Trucks CED and Public Works: Councilmember Kirby moved to approve the purchase of 2 trucks from CDJ Automotive, LLS D.B.A. Main Street of Lansing in an amount not to exceed \$95,875.00. Councilmember Buehler seconded the motion.

- Councilmember Studnicka stated I have one question. Will these trucks be equipped to push snow? We have a couple trucks now that push snow.
 - Public Works Mike Spickelmier responded the intention was to configure the 3/4 Ton explicitly for the pushing of snow.
 - Councilmember Studnicka stated ok, thank you.
- Councilmember Majure asked are these coming with the 5-7 hemi engine also.
 - Public Works Mike Spickelmier replied the 3/4 Ton will have the V8, the 1/2 Ton light duty will only have a V6.
 - Councilmember Majure responded thanks Mike.

The motion was unanimously approved.

Family Eye Care Site Plan (Informational Only) – 301 Center Dr: Community & Economic Development Director Matthew Schmitz stated all the information is in the packet. The Planning Commission approved the Site Plan at their December meeting. So, we are bringing it forward to you guys so that you are aware of what the Site Plan looks like and what the Family Eye Care building is going to look like. At this point we've moved into the building review plan process, so they are submitting building plans and now we are starting the review process on that. The last I talked to Jonathan he was looking for somewhere around March when they would start turning dirt out there. Basically, as soon as the weather breaks.

- Mayor McNeill asked does anybody have any questions on the Site Plan we reviewed.
 - Councilmember Majure stated I don't have a question on the Site Plan or anything. I just want to make sure that we're all in agreement with the appearance and the way this building is going to go up. What is going to be there, that is what we are saying. That is the future of Lansing. This is what we are saying. Our building, we're ok with that.
 - Mayor McNeil responded I mean, basically it meets all the codes.
 - Councilmember Majure replied that is what I am asking.
 - City Administrator Tim Vandall stated it goes through the Planning Commission. That is the Planning Commissions purview at those meetings is to make sure those buildings meet the standards. They wouldn't be able to put up a metal building or a hot pink building.
 - Councilmember Majure stated the reason I am asking is because I read all of it, I looked at, it looks really nice. I just want to make sure we're all agreeing to, ok this is the first one that is going in and we're ok with this is the way, you know the rest will start looking a lot like
 - Community & Economic Development Director Matthew Schmitz responded I think you'll see other buildings in there that look, not that this one doesn't look good, but better than this one at a higher level even than what this one is. But this is a good first step. It'll be a really good-looking building when it's done. Should be on the same caliber as what Mutual Savings, you know that building, how that one is done. That one was done under the UDO which is what sets all those requirements.

- Councilmember Majure stated it looks good from all the pictures.
 - Community & Economic Development Director Matthew Schmitz responded sure.
 - Councilmember Garvey asked even though it's physical address is not on Main Street or is it.
 - Community & Economic Development Director Matthew Schmitz replied it is not. It's 301 Center Drive.
 - Councilmember Garvey asked right, but it will still be part of the Main Street overlay district.
 - Community & Economic Development Director Matthew Schmitz responded there is no Main Street overlay district.
 - Councilmember Garvey stated we got rid of that didn't we.
 - Community & Economic Development Director Matthew Schmitz replied yeah, that's ok.
 - Mayor McNeil stated it just got pulled into the UDO.
 - Community & Economic Development Director Matthew Schmitz responded basically we got rid of the Main Street overlay district but basically, we took those standards, the ones we were happy with, we're going to apply them to the entire city. So now instead of applying just along K-7, it's everywhere in the city. If you build a commercial building anywhere the city, you have to meet those requirements.
 - Mayor McNeil asked anymore questions for Matt on this one. Ok, thanks Matt. I appreciate it.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Administrator: City Administrator Tim Vandall stated the Special Meeting schedule for January 10th has to shift to 5:30pm due to the Joint Board Meeting with Fire District No.1 being at 6:00pm on January 10th. Last year we did not have an event planner, instead, Community & Economic Development Director Matthew Schmitz organized those events, and we are looking to add a part time person as an event planner. It would most likely be 10-12 hours a week, possibly a little more in the summer and less in the winter. It was mentioned at a previous Council meeting that we would be following the school's mask guidance in regard to our recreational sports. Since then, the school has shifted their guidance so we will be strongly encouraging the use of masks now during basketball season. Public Works Director Mike Spickelmier and Kelly Hanne have been working on ideas for ward maps and we'll try to give you guys a couple of good options at the next meeting. City Administrator Tim Vandall has been working along with Mayor McNeill and Community & Economic Development Director Matthew Schmitz on a policy to utilize the American Rescue Plan Act funds where we can work together with people to install sewer lines that promote growth within Lansing. We are talking with others about it and will hopefully have it on the agenda at a future meeting. City Clerk Sarah Bodensteiner came on board and almost immediately got promoted to City Clerk. She has always done an amazing job, been professional, had a great attitude and has been a pleasure to work with. We are grateful she is just going up the road so hopefully we will still see her, and we wish her well.

Governing Body: Councilmember Studnicka wished Sarah the best and hates to see her go. Councilmember Kirby stated he was sorry to see Sarah go but good luck to her. He reminded everyone to be safe and smart. We are all tired of the virus stuff, but we know what we have to do to beat it. Councilmember Majure thanked Sarah for all she has done. She will truly be missed. He thanked the guests at the meeting and working with the city to provide those services to us. He thanked the City Attorney for his work on the Ordinance. He finished with the Covid numbers are ramping up, but we have less hospitalizations. He said wear your mask, be careful and be safe.

Councilmember Garvey thanked Doug Kenny for being a local business and doing business with us. He thanked the city employees who got up early New Years Day to push snow. He told Sarah he would miss her texts on Thursday mornings. We appreciate everything she has done for the city. She's gone above and beyond, and she will be truly missed.

Councilmember Buehler dittoed what everyone else has said. He thanked Ron for volunteering. He thanked Sarah for everything she has done, she has been a big help and best of luck in the future.

Councilmember Dixon congratulated Sarah and said best wishes to her. He told the Council it has been a privilege and honor to serve and thanked them all.

Mayor McNeill stated he will personally miss Sarah; her humor and she has done a great job. He is happy for her new opportunity and wishes her the best.

Councilmember Brungardt stated he was very happy for Sarah, and she will be missed. The next person will have big shoes to fill. He also asked everyone to be safe, get vaccinated and wished people would do what they need to do to keep everyone safe.

ADJOURNMENT:

Councilmember Brungardt moved to adjourn. Councilmember Buehler seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:27 p.m.

ATTEST:

Assistant City Clerk, Shantel Scrogin