



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

March 3, 2022

Agenda Items:

The City has received a structure removal cost share application for the trailer park at 400 East Eisenhower Road. The City has been successful with past structure removal cost share applications sparking redevelopment and removing blight in Lansing. This application is unique in that this is for a mobile home park to remove ten abandoned and dilapidated mobile homes. The Parkwood North Manufactured Home Park (previously owned and operated as Black's Trailer Park) is making a concerted effort to clean up the property. In past applications, the contribution was \$4,000 per structure; in this circumstance, the low bid to remove ten abandoned mobile homes was \$20,000 and assisting with half would amount to a City contribution of \$10,000. Staff would verify each structure removed, and would continue monitoring to ensure other dilapidated structures are not brought in. The City has \$10,000 for structure removal in 2022. Although this would be a new use of this policy, staff sees the value in this instance to remove blight and eyesores from a prominent location in Lansing.

A motion to appoint Timothy Moran to the Library Advisory Board is on the agenda for Thursday evening.

Based on guidance from the City Council at the January work session, staff is presenting Ordinance No. 1080 to update Chapter 15, Article III, Section 306 of the City Code. The ordinance would add eight modifications to the existing code, which would enact new rules on how RVs are parked and stored in Lansing. These rules would improve safety along our roadways as campers parked on the edge of driveways can adversely impact line of site. Additionally, these rules are also aimed at improving the aesthetics of neighborhoods. New policies outlined in Ordinance No. 1080 are consistent with those in neighboring cities. In addition to rules regarding RV parking, staff also added increased weight restrictions on vehicles from 9,200 lbs to 12,001 lbs since that allows staff to enforce parking violations based on the license plate tag rather than a placard placed on the interior of the door.

We have received a verbal request from the owner of Main Street Chrysler Dodge Jeep Ram to expand the Community Improvement District to the parcel directly east of the dealership, which they recently purchased. This would allow them to utilize CID funds for the paint and body shop expansion renovation at that location. Additionally, they also plan on potentially utilizing CID funds for a renovation and expansion of the main building. The requested changes would not modify the overall sales tax rate of the district (1%) or the term of the district. We are hopeful to have the documents to begin this process at the March 17th City Council meeting.



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American Rescue Plan Projects:

The City received \$1,812,742 in American Rescue Plan funding. Of this amount, the City has allocated \$800,000 to RG Fiber to begin the rollout of high speed fiber based internet in Lansing. The remaining \$1,012,742 could be allocated for sewer projects throughout Lansing.

Mike Bosch with RG Fiber will be present at our March 17th City Council meeting to update the Council on their progress and answer any questions from the governing body.

Public Works:

The bid opening for the K7/Eisenhower intersection project is scheduled for March 23rd, with formal Council approval scheduled for the April 7th meeting. As the 2022 construction season begins, we encourage all citizens to utilize detours or alternate routes when practicable. The lights, poles, and controllers that were previously bid have been delivered. Our KDOT grant will cover 80% of the construction, with Lansing covering the remaining 2/3 and Leavenworth covering the final 1/3.

The plastic slip liner for the Southfork drainage pipe has been delivered to the shop. Staff will likely begin the process of bidding this project later this year. This project can occur outside of normal construction season due to the nature of the repair. Fall is typically a drier time of the year, making work conditions more favorable.

Library:

The paint and carpet project for the library is complete and the library was able to open earlier than expected. The library staff would like to extend a sincere thank you to the Council for approving this project. Please stop by any time to see the new and improved library.

Parks & Recreation:

Bid opening for the Bernard Park improvements is tentatively scheduled for March 15th. Council approval would then be slated for the April 7th regular meeting. The April 7th meeting would also require legal documents to issue general obligation bonds.

Waters Edge continues to make progress on the City's aquatics feasibility study. They will be present at the March 31st work session to brief the Council and get direction on potential locations, features, etc.

Wastewater:

Geotech work for the Town Centre Trunk Sewer Replacement project was slated for March 1st. Potholing of utilities is complete. Easement documents should also be delivered to the City in early March and will be forwarded to Valbridge Property Appraisers for appraisal work. 90% plans were delivered and reviewed by staff. The latest cost estimate puts the project near



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\$775,000, which includes a 20% contingency. Construction of this project will follow, as directed by the Council.

Preliminary plans for the McIntyre Sewer Interceptor are at 30% complete and under review by City staff. A set of the plans has been forwarded to Leavenworth County for inclusion in the BASE Grant application. An updated cost estimate for this project was developed using recent bid tabs for regional projects; the estimate puts the project at \$4.5M, which includes a 40% contingency. This project will extend sewers to McIntyre Road and includes the installation of nearly 9,500' of pipe.

Year End Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$272,289	\$350,540	\$78,251 (28.74%)
County Sales Tax	\$160,631	\$173,858	\$13,227 (8.23%)
County Use Tax	\$43,134	\$69,128	\$25,994 (60.26%)
Guest Tax	\$55,277	\$21,421	-\$33,856 (-61.25%)

Through the February disbursement, the .45% sales tax has generated \$108,667, on pace for \$652,002 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$263,927 toward park improvements this year.

Community & Economic Development:

We are expecting Family Eye Care to begin dirt work in February.

Harbor Freight is open! Be sure to swing by and check them out!

Meetings & Announcements:

The City is currently accepting applications for Police Officer I/II.

Staff is hoping the vehicles purchased at the January 6th Council meeting will be ready by late April.

The City has also volunteer openings for Tree Board, Parks and Recreation Advisory Board, and Library Advisory Board.

- Thursday, March 3rd City Council Meeting, 7:00pm, City Hall
- Wednesday, March 16th Planning Commission Meeting, 7:00pm, City Hall
 - Conditional Use Permit, 20th Street
 - Preliminary Plat, 147th Street



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- Thursday, March 17th
- Thursday, March 31st
- Thursday, April 7th

City Council Meeting, 7:00pm, City Hall

City Council Work Session, 7:00pm, City Hall

- Update on Aquatics Feasibility Study

City Council Meeting, 7:00pm, City Hall

Sincerely,

Tim Vandall