



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, March 16, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the city clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Proclamation – Tree City

Council Consideration of Agenda Items:

3. Ordinance No. 976 – Amending Chapter 6 Elections
4. Resolution No. B-3-17 – National Incident Management System
5. Request for Special Use Permit – 218 E. Kansas Avenue
6. Parks & Recreation Advisory Board Appointment

Reports:

Department Heads; City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:

7. Fair Housing Month

Other Items of Interest:

8. Department Vehicle and Equipment Mileage Reports

Adjournment

AGENDA SUMMARY

TO: Tim Vandall, City Administrator
FROM: Sarah Bodensteiner, City Clerk
DATE: March 10, 2017
SUBJECT: Agenda Summary

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

- The regular meeting minutes of March 2, 2017, are attached.
- **MOTION:** To approve the regular meeting minutes of March 2, 2017, as presented.

NEW BUSINESS:

Audience Participation

Presentations:

2. Proclamation – Tree City

Items for Council Consideration:

3. Ordinance No. 976 – Amending Chapter 6 Elections

- Pursuant to K.S.A. 25-205, the City must establish an amount of signatures required for a nomination petition to be filed in lieu of the applicable filing fee for a candidate running for office.
- This Ordinance will establish the nomination petition numbers and amend Chapter 6, Article 1, Section 6-104 of the Code of the City of Lansing.
- **MOTION:** To adopt Ordinance No. 976 as presented.

4. Resolution No. B-3-17 – National Incident Management System

- As directed by the Homeland Security Presidential Directive Number 5, the City is required to adopt the National Incident Management System (NIMS) in order to receive Federal grant funding related to emergency management and homeland security.
- **MOTION:** To adopt Resolution No. B-3-17 as presented.

5. Request for Special Use Permit – 218 E. Kansas Avenue

- A request has been received to house more than four animals.
- **MOTION:** To approve or deny the special use permit for 218 E. Kansas Avenue.

6. Parks & Recreation Advisory Board Appointment

- There is currently a vacancy for the position of Commissioner at Large with a term ending December 31, 2018. The position was advertised and one applicant has applied. The Parks & Recreation Advisory Board met on March 9th to review the application and recommend appointment of the applicant.
- **MOTION:** To appoint Roy Foster to the Lansing Parks & Recreation Advisory Board for a term ending December 31, 2018.

Reports: Department Heads; City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:

7. Fair Housing Month

Other Items of Interest

8. Department Vehicle and Equipment Mileage Reports

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 

FROM: Sarah Bodensteiner, City Clerk 

DATE: March 9, 2017

SUBJECT: Approval of Minutes

The regular meeting minutes for March 2, 2017, are enclosed for your review.

Action: Staff recommends a motion to approve the regular meeting minutes for March 2, 2017, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle and Gene Kirby

Ward 2: Andi Pawlowski

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Gregg Buehler and Tony McNeill

Councilmembers Absent: Don Studnicka

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of February 16, 2017, as presented. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and there was none.

Presentation

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Ordinance No. 976 – Amending Chapter 6 Elections: Councilmember Buehler moved to adopt Ordinance No. 976 as presented. Councilmember Kirby seconded the motion.

- Councilmember Kirby asked how many does it take now.
 - Councilmember Pawlowski state two.
- Councilmember McNeill stated I've got discussion on this topic, based on the ward electoral votes which tallied about one hundred and twelve in Ward Four in the last election, fifty votes is like fifty percent of the electoral in the ward, so the way it states is the general election which means the entire election of the City, which is even larger, so fifty signatures I just think that is kind of crazy. Not for the Mayor because the Mayor should get fifty when you've got the entire City voting, but when you're only looking at your ward.
 - Councilmember Trinkle stated it used to be ten dollars.
 - City Administrator Tim Vandall stated Greg do you want to speak to this.
 - Councilmember McNeill stated I think it was ten.
 - Councilmember Buehler stated the last time I had ten.
 - City Attorney Gregory Robinson stated Sarah and I went over this thing for quite some time and we kind of picked the number. Now if you want a different number we'd be glad to oblige, I mean I don't think that we're locked into fifty, this is for your discussion your ultimate approval.
- Councilmember Pawlowski stated I thought it was a percentage of the people who voted.
 - City Administrator Tim Vandall replied one percent of the ballots cast.
 - City Clerk Sarah Bodensteiner stated whichever is less, so it's not actually fifty it could be two or three.
 - City Administrator Tim Vandall replied it could be two or three signatures.
 - Councilmember Trinkle stated if it was fifty in Ward One that's all the people.
 - Councilmember Pawlowski asked so it's fifty or one percent.
 - City Clerk Sarah Bodensteiner stated whichever is less.
 - Councilmember McNeill stated so if in the general election two thousand people voted.
 - City Clerk Sarah Bodensteiner stated but that is particularly for the mayor election, so when the mayor election happens in four years that would be the percentage they use for that particular nomination petition. As for your single wards, that's how that number is based, and that percentage is based; out of Ward Four whatever that percentage is, whatever the last general election is of that ward.
 - Mayor Smith asked Sarah that's for each ward right too.
 - City Clerk Sarah Bodensteiner and City Attorney Gregory Robinson replied yes.
 - Mayor Smith stated so the number is going to be six or seven.
 - City Clerk Sarah Bodensteiner stated yes or ten, eleven, twelve.
 - Councilmember Kirby stated be sure to pay the money.
 - Mayor Smith asked any other discussion.
 - Councilmember Pawlowski asked what do you think with one percent.
 - Councilmember Kirby stated well that's what it says.
 - Councilmember McNeill stated the way I read it and maybe I read it wrong, which was the last general election it doesn't say of your ward it says the last general election, so when you have a general election it's all four wards, it's not your ward.

- City Attorney Gregory Robinson stated I can't disagree, I didn't know you were looking at me, I was reading it here.
 - Councilmember McNeill stated Sarah looked at you.
 - City Attorney Gregory Robinson stated oh I see we were doing the triangle here, but I was reading it as you were speaking.
- Councilmember Pawlowski stated can you add in there in the voting districts whatever the right terminology is.
 - City Administrator Tim Vandall replied we can add that if that would make it more clear, so if you guys want us to add three or four words we can do that. Are you guys generally okay with the numbers.
 - Councilmember Pawlowski stated I don't care because one percent, but seriously I've never done it by signature but one time I asked and they said it was two, so my next door neighbor and my husband or one of my other friends.
 - City Attorney Gregory Robinson stated so you want to add the language based on ward or whatever that language is to delineate that we're talking about ward.
- Councilmember Kirby stated I see what Tony is saying.
- Councilmember McNeill stated the way I was reading it was the election for Ward One last time it was seventy people, do you want them to get fifty signatures from the seventy people that voted. I mean that's ridiculous.
 - City Administrator Tim Vandall and City Clerk Sarah Bodensteiner stated or one percent.
 - Councilmember Buehler and Councilmember McNeill stated that's not what it says.
 - City Administrator Tim Vandall replied it does say it on there.
 - Councilmember Buehler replied it says or one percent of the ballots cast. Add the part that says for the councilmembers per ward or by ward.
 - City Administrator Tim Vandall stated we can do that.
 - Councilmember Pawlowski stated add another section or something.
 - Councilmember Garvey stated so it doesn't say one percent of the City.
 - Councilmember Pawlowski asked so should we table this.
 - City Administrator Tim Vandall replied yes.
 - Councilmember Pawlowski stated we have to withdraw the motion.

Councilmember Kirby withdrew his second.
Councilmember Buehler withdrew his motion.

Councilmember Pawlowski moved to table Ordinance No. 976 until the next regularly scheduled meeting.
Councilmember Kirby seconded the motion. The motion was unanimously approved.

Award of Bid – City Hall and Municipal Annex Building Heating and Cooling Units: Councilmember Pawlowski moved to award the bid for heating and cooling units of the City Hall and Municipal Annex Buildings to Complete Heating & Air Conditioning in an amount not to exceed \$33,633.75. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Request for Special Event on Park Property – Boy Scouts: Councilmember Brungardt moved to approve the request from Mark Blanken and the Kaw District Boy Scouts to use Bernard Park from 6:00 p.m. on April 21, 2017 to 10:00 a.m. on April 23, 2017 for the Kaw District Camporee. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Request for Rezone of 24481 139th Street: Councilmember Kirby moved to accept the Planning Commission's recommendation to deny the rezone of 24481 139th Street. Councilmember Pawlowski seconded the motion. The motion was approved, with Councilmembers Garvey, Buehler, and McNeill voting against the motion.

- Mayor Smith stated the recommendation to deny the rezone at 24481 139th street has successfully passed, so that is being denied.

Executive Session – Economic Development: Councilmember Buehler moved to recess into executive session for economic development purposes to discuss confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships for 15 minutes, beginning at 7:10 p.m. and returning to the Council Chambers at 7:25 p.m. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to open session at 7:25 p.m. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer had nothing to report.

City Administrator: City Administrator Tim Vandall turned over the microphone to Representative Debbie Deere.

- Representative Deere briefed the Governing Body on bills that were passed prior to the 'turn around week' in Topeka. She also discussed the new prison at LCF and advised that Secretary Norwood would be presenting on the topic on Monday, March 6th. She ended her brief by announcing that a forum with the Representatives is being held at the Riverfront Community Center in Leavenworth on Saturday, March 11th.

City Administrator Tim Vandall advised the Governing Body that he and the City Attorney will be meeting with staff and counsel from Leavenworth County to discuss the McIntyre Road project and asked the Body to provide any 'must haves' or principles/ideas to convey to the County staff.

- Consensus from the Governing Body was to have the project built to City standards.

Governing Body: Councilmember Kirby recognized Community and Economic Development Director Stefanie Leif for her cheerful personality and hard work she has put in on the rezone request and other projects for the City. He also asked Police Chief Wayman about an upcoming community meeting with the Police Department.

- Police Chief Steve Wayman briefed the Council on the meeting being held on Tuesday, March 7th between the Police Department, local churches, and community to open the dialogue to discuss community relationships, police department practices, and how everyone can work together to make the Lansing community a better place to live.

Councilmember Pawlowski mentioned that she had passed on information about a 'coffee with a cop' series being done in Johnson County and thought I would an interesting idea and also suggested that maybe a 'coffee with the City Administrator' would also be informative.

Councilmember Garvey thanked Stefanie for everything she did on the rezone request and understands that you win some and lose some. He also thanked Debbie Deere for attending the meeting and updating them on what is going on in Topeka.

Councilmember Buehler echoed the sentiments of Councilmember Garvey and provided a fun fact, that today is National Read Across America Day because on this day in 1904, Theodor Geisel, better known as Dr. Seuss was born.

Councilmember McNeill thanked Representative Debbie Deere for her time and brief and reiterated his support for the City Administrator for his meeting regarding McIntyre Road.



ADJOURNMENT: Councilmember McNeill moved to adjourn. Councilmember Brungardt seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:04 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: March 10, 2017
SUBJECT: Tree City Proclamation

One of the long term goals that the Lansing Tree Board has set is to retain status as a Tree City U.S.A. One of the criteria for gaining this status is an Arbor Day Proclamation. Attached is a proclamation declaring March 31, 2017 as Arbor Day in Lansing. Representatives from the Tree Board will be present to receive the proclamation from the Mayor.

On March 31, 2017 at 10:00 a.m. a ceremonial tree will be planted at City Hall.

Policy Consideration: N/A

Financial Consideration: N/A

Action: None



Proclamation Arbor Day

Whereas, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, Trees wherever they are planted, are a source of joy and spiritual renewal, and

Whereas, The City of Lansing has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways.

Now, Therefore, I, Michael W. Smith, Mayor of the City of Lansing, in the State of Kansas, do hereby proclaim the 31st day of March, in the year Two-Thousand Seventeen as

"Arbor Day"

in the City of Lansing, and I urge all citizens to support efforts to protect our trees and woodlands and to support our City's urban forestry program, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of present and future generations.



In witness thereof, I have hereunto set my hand and caused the official seal of the City of Lansing, Kansas to be affixed. This the 16th day of March, in the year Two-Thousand Seventeen.

City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: March 9, 2017
SUBJECT: Ordinance No. 976 – Amending Chapter 6 Elections

Pursuant to K.S.A. 25-205, the City must establish an amount of signatures required for a nomination petition to be filed in lieu of the applicable filing fee for a candidate running for office.

This ordinance would establish the nomination petition and amend Chapter 6, Article 1, Section 6-104 of the Code of the City of Lansing.

Policy Consideration: Required in order to comply with K.S.A. 25-205

Financial Consideration: N/A

Action: Staff recommends a motion to adopt Ordinance No. 976 as presented.

AGENDA ITEM #

3

Ordinance No. 976

An ordinance amending Chapter 6 Elections, Article 1. City Elections, Section 6-104 of the Code of the City of Lansing, Kansas as adopted by Ordinance No. 973.

BE IT ORDAINED by the Governing Body of the City of Lansing, Kansas:

SECTION 1: Chapter 6 Elections, Article 1. City Elections, Section 6-104 is amended as follows:

6-104 CITY OFFICERS; GENERAL ELECTION

City elections for Mayor and Council shall be non-partisan. The general election of City officers, when required, will be held on the Tuesday following the first Monday in November. In accordance with K.S.A. 25-205, and amendments thereto, any person may become a candidate for city office elected at large by having had filed on their behalf a nomination petition or a declaration of candidacy, accompanied by any fee required by law. For the position of Mayor, the nomination petition must be signed by not less than 50 qualified electors of the City of Lansing or not less than 1% of the ballots cast and counted at the last general city election, whichever is less. For the position of Councilmember, the nomination petition must be signed by not less than 50 qualified electors of the Ward or not less than 1% of the number of ballots cast in each specific Ward at the previous councilmember city election, whichever is less.

SECTION 2. AMEND. This ordinance shall amend Chapter 6, Article 1, Section 6-104 of the Lansing City Code, 2016 Edition as adopted by Ordinance No. 973.

SECTION 3. SEVERABILITY. If any section, clause, sentence, or phrase of this ordinance is found to be unconstitutional or is otherwise held invalid by a court of competent jurisdiction, it shall not affect the validity of any remaining parts of this ordinance.

SECTION 4. This ordinance shall take effect from and after its passage, approval and publication in the official City newspaper.

PASSED AND APPROVED by the governing body of the City of Lansing this 2nd day of March, 2017.

{SEAL}

Michael W. Smith, Mayor

Attest:

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Gregory C. Robinson, City Attorney
Published: *Leavenworth Times* Date Published:

CITY OF LANSING FORM OF SUMMARY FOR PUBLICATION OF ORDINANCE

Ordinance No. 976: An Ordinance Amending Chapter 6 Elections, Article 1. City Elections, Section 6-104 of the Code of the City of Lansing, Kansas as adopted by Ordinance No. 973.

Pursuant to the general laws of the State, a general summary of the subject matter contained in this ordinance shall be published in the official City newspaper in substantially the following form:

Ordinance No. 976 Summary:


On March 2, 2017, the City of Lansing, Kansas, adopted Ordinance No. 976, amending Chapter 6, Article 1, Section 6-104 of the Code of the City of Lansing, Kansas adopted by Ordinance No. 973. A complete copy of this ordinance is available at www.lansing.ks.us or at City Hall, 800 First Terrace, Lansing, KS 66043. This summary certified by Gregory C. Robinson, City Attorney.

This Summary is hereby certified to be legally accurate and sufficient pursuant to the laws of the State of Kansas.

DATED: March 2, 2017

Gregory C. Robinson, City Attorney

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Steven Wayman, Police Chief
DATE: March 10, 2017
SUBJECT: Resolution No. B-3-17 – National Incident Management System

The President of the United States, under Homeland Security Presidential Directive (HSPD-5), Management of Domestic Incidents, directed the Department of Homeland Security to develop, review and administer a National Incident Management System.

This Directive requires Federal departments and agencies make adoption of the National Incident Management System by state, tribal and local governments a requirement for providing Federal preparedness assistance through grants, contracts, or other activities.

In order to be in compliance with HSPD-5, the City of Lansing must adopt the National Incident Management System. This adoption is required in order to maintain the City's eligibility to receive federal grant funding related to emergency management and homeland security.

Financial Consideration: Failure to adopt NIMS as a requisite emergency management system may preclude reimbursement from State or Federal Funding should a declared emergency or disaster occur or for costs associated with training and preparation for such disasters or emergencies.

Action: Staff recommends a motion to adopt Resolution No. B-3-17 as presented.

AGENDA ITEM #

4

RESOLUTION NO. B-3-17

A RESOLUTION ESTABLISHING THE ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

WHEREAS, the City of Lansing, Kansas provides Emergency Response to critical incidents, whether natural or manmade, requiring integrated professional management, and

WHEREAS, Unified Command of such incidents is recognized as the management model to maximize the public safety response, and

WHEREAS, the President of the United States in Homeland Security Directive (HSPD) – 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State and local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity, and

WHEREAS, failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster, or for costs associated with training and preparation for such disasters or emergencies.

THEREFORE, it shall be the public policy of the City of Lansing, Kansas to establish NIMS as the standard for incident management and require all employees attend training.


PASSED, APPROVED AND ADOPTED this ____ day of ____, 2017.

Mayor Michael W. Smith

ATTEST:

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Steve L. Wayman, Chief of Police
DATE: March 10, 2017
SUBJECT: Request for Special Use Permit (218 E Kansas Ave)

Ann Rethorst has submitted a request for a special use permit to house more than the allowed 4 animals at 218 E Kansas Ave. This is an original request for this address for 5 dogs. Attached is ACO Wendy Burr's findings in this request.

Action:

A motion to approve or deny the special use permit for 218 E Kansas Ave



CITY OF LANSING

ANIMAL PERMIT APPLICATION

Applicant Name: Ann Rethorst

Address: 218 E. KANSAS LANSING KS 66043
Street City State Zip Code

Proposed Location (if different):
Street City State Zip Code

Mailing Address (if different):
Street City State Zip Code

Telephone (Day): 913-269-5083 Telephone (Evening): 913-250-6871 Email: TAZZLOW69@AOL.COM

Property Owner Name: ANN J. RETHORST Property Owner Telephone: 913-250-913-547-4186

Property Owner Address: 218 E. KANSAS LANSING KS 66043
Street City State Zip Code

Number of Each Type of Animal: 5 dogs

General Description of Each Animal: 1. TOOTSIE, 6LN Ret/Beagle 2. Texxi, JACK RUSSEL
3. TERRA, BLUE HEELER/RAT TERRIER 4. TAYSSA, Beagle
5. Brother, RAT TERRIER

Noises or Odors Anticipated: SOME BARKING

Housing Arrangements for All Such Animals Including Safety or Structure, Locks, Fencing, etc.: FENCED Apx 1 acre
yard - Dog Doors

Interest in Such Animal(s): 4 were adopted / rescued 1. Uncle passed
AWAY - we kept him.

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: NONE

Safety Precautions to be Taken: SHOT MAINTENANCE

Prior Incidents Involving Public Health or Safety: NONE

LICENSE INFORMATION

Type of License: ☐ One Dangerous Animal (\$20.00) ☐ More than One Dangerous Animal (\$25.00) ☒ More than Four Animals (\$25.00) Renewal: ☐ Yes ☐ No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Ann Rethorst

Date: 2/17/17

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

FOR OFFICIAL USE ONLY:

Application Received By: A. J. Hargis 3/3/17
Signature Date

Cost: 25.00 License Period: Dec 31, 2017

Amount Received: 25.00 ☐ Cash ☐ Check ☒ Credit

Additional Information Required: ☐ Copy of Insurance
☐ Indemnity Statement ☒ Vaccination Information
☒ Spay/Neuter Information ☒ Identification Photographs

Inspection Scheduled: 3/7/17 @ 1000hrs

Permit Approved: _____

Police Signature: _____



Lansing Police Department
800 1st Terrace
Lansing, KS 66043

Animal Permit
Review & Supplemental
Narrative

Type of Permit:	<input checked="" type="checkbox"/> More Than 4 Animals	<input type="checkbox"/> Dangerous Animal(s)
	<input type="checkbox"/> Kennel	<input type="checkbox"/> Other _____

Applicant's Name (LAST, First MI.) Rethorst, Ann	Report Date (MM/DD/YYYY): 03/07/2017
Applicant's Address (Street, City, Zip): 218 E Kansas Ave, Lansing, KS 66043	

Permit Application Initiated By:	<input checked="" type="checkbox"/> Voluntary Compliance	<input type="checkbox"/> Observed Violation	<input type="checkbox"/> Citizen Complaint
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Adjoining Residential Contact Interview: Contact #: 913.250.0173	Interview Date (MM/DD/YYYY): 03/07/2017	Interview Time (HHMM): 1210	Acquainted w/Applicant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Pamela McCoy stated the canines tend to bark at anything, but did not have a problem with the permit application being approved.

Adjoining Residential Contact Interview: Contact #: 913.306.4245	Interview Date (MM/DD/YYYY): 03/07/2017	Interview Time (HHMM): 1300	Acquainted w/Applicant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Michael Megill had no concerns or complaints.

Adjoining Residential Contact Interview: Contact #: 913.306.5163	Interview Date (MM/DD/YYYY): 02/08/2017	Interview Time (HHMM): 1455	Acquainted w/Applicant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Randy Winters has no concerns or complaints.

Adjoining Residential Contact Interview: Contact #:	Interview Date (MM/DD/YYYY):	Interview Time (HHMM):	Acquainted w/Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No	Years Acquainted:
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Contact's Comments/Concerns:
Letter sent to Michael Jinks, Jr @ 102 S 3rd St ~ 02/07/17

In Current Ordinance Compliance:	Areas Of Non-Compliance:	Additional Comments:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Animal Tags	
Photos Taken & Retained:	<input type="checkbox"/> Insurance	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Vaccinations	
	<input type="checkbox"/> Signage	
	<input type="checkbox"/> Fencing	
	<input type="checkbox"/> Permit	
	<input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Other: _____	

Results of Applicant Interview & Property Inspection / Officer's Narrative:
On 03/07/2017 at 1000hrs, I inspected the dwelling and property at 218 E Kansas Ave. The applicant, Ann Rethorst stated the canines get access to most of the residence, except the 3 season porch and pool area. The canines have full access to the fenced-in backyard by way of dog doors. The dwelling did not have any offensive canine odors and the .5 acre backyard had

Submitted By: 	Date: 3/10/17	Reviewed By:	Date:
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City of Lansing
Police Department
Steven L. Wayman, Chief



March 7, 2017

Dear Current Resident,

This letter is to inform you that your neighbor Ann Rethorst at 218 E Kansas Ave has applied for an animal permit to own more than 4 animals in the City of Lansing. She is in possession of a fifth canine that she acquired from a relative that has died. Ms. Rethorst is in compliance with the City ordinance 2-507 by having all her canines registered and has had the Permit inspection completed.

You are welcome to attend the Lansing City Council Meeting being held on March 16, 2017 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

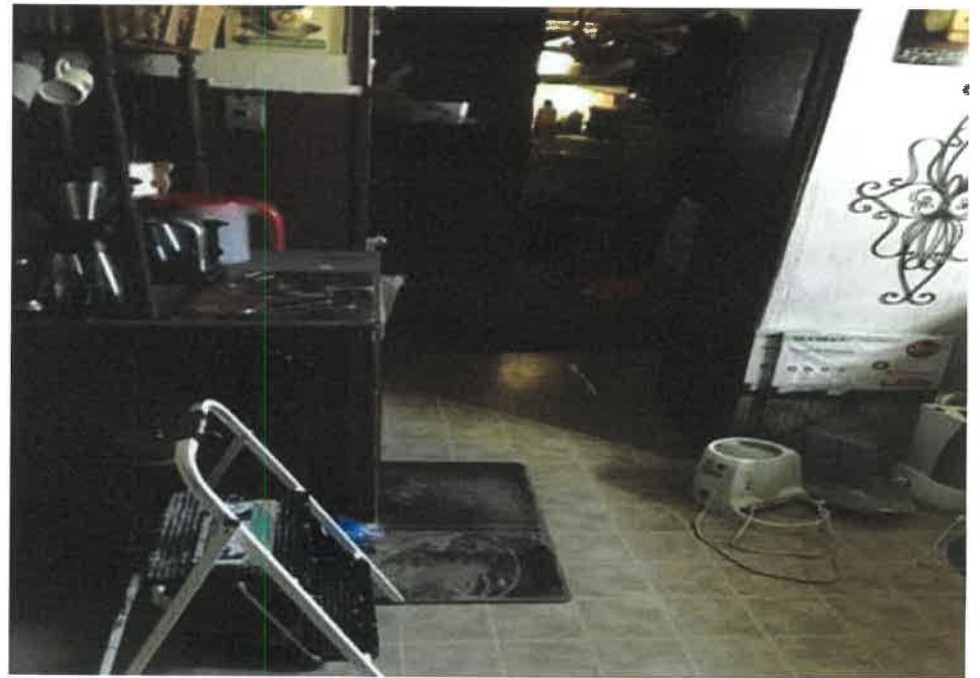
W. Burr #1548
Animal Control Officer













AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Jason Crum, Parks and Recreation Director 
DATE: March 10, 2017
SUBJECT: PRAB Appointment

The Parks and Recreation Advisory Board met on March 9, 2017 and reviewed the application of Roy Foster. This position has been advertised and has been vacant since December 31, 2016.

The Lansing Parks and Recreation Advisory Board recommends the appointment of Roy Foster to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2018

Policy Consideration: N/A

Financial Consideration: N/A

Action: Appoint Roy Foster to the Lansing Parks and Recreation Advisory Board for a term ending December 31, 2018.

AGENDA ITEM #

6



CITY OF LANSING

800 First Terrace

Lansing, Kansas 66043

Telephone: 913-727-3036 * Fax: 913-828-4579

www.lansing.ks.us

APPLICATION FOR LANSING PARKS & RECREATION ADVISORY BOARD MEMBER

Name: Roy Foster

Lansing Address: 16220 hco Circle, heavenworth, KS

Home Phone: 913-727-2939 Cell Phone: 816-885-3539

E-mail: RFoster78@hotmail.com

Position Interested In: Commission-at-Large ☒

Please attach a written statement expressing your interest in being appointed to the Lansing Parks and Recreation Advisory Board. Your written statement should address the following four topics:

1. Qualifications for the position.
2. Personal philosophy of Parks and Recreation Activities.
3. Desired accomplishments as a Board Member.
4. Willingness to attend board meetings on the 2nd Thursday of every other month.

Also, attach the name, address, and telephone number of three personal references.

This appointment is to fulfill a Parks & Recreation Advisory Board term of two (2) years. Applicants must be a resident of the Lansing Unified School District #469, 18 years of age and a U.S. citizen.

All applications should be returned to Lansing City Hall, 800 First Terrace, marked to the "Attention of the City Clerk".

RECEIVED

MAR 06 2017

CITY OF LANSING

Hello,

My name is Roy Foster and I am writing to express my interest in the Commissioner at Large position for Lansing Parks and Recreation Advisory Board. My family and I have lived in the Lansing school district for the past 13 years. We have four kids, three of which have been participating in parks and rec organized sports for the past 6 years or so. We have participated in soccer, t-ball, softball, basketball and cheer leading. I have also volunteered to coach U6 and U8 soccer for the past couple of years.

Parks and Recreation activities have always been a great way to expose and grow children's interest in sport and competition. Competition with younger kids needs to be focused on self-improvement in the areas of teamwork, listening skills and following instruction, always playing hard, and recognition that practice leads to skills improvement. I also strongly believe that you need mechanisms to reward when those achievements occur both in the practice and game setting with a degree of frequency and visibility that serves as a reminder and motivator. I believe parks and recreation, as an organization, should be adamantly supporting these kinds of ideas and enabling an environment where that can happen.

Parks and Recreation should also serve to create stickiness within the community. In my youth local companies were very involved in sponsoring teams and fields and were proud to do so as you would inevitable see a wall of team pictures of all the youth teams they had sponsored over the years in their offices. I won't pretend to know the rules and regulations with regards to this but it is something I would like to know more about and explore ideas about how we might be able to accomplish something similar in Lansing. Currently to experience anything close to this today you have to join a "competitive team," which our oldest daughter is doing this year for softball. It shouldn't need to be that way.

One final thought on something I would like to explore as a member of the advisory board is the potential of a parks and rec swim team. I know of several children through our involvement with the Leavenworth Lancers swim team on the Fort that would be very interested if we could establish something on our side of town. I recognize that towns around us have had swim teams that have come and gone so I am not sure the sustainability of a team would be but it is worth the exploration.

I do travel for work. Most of the time, my travel is predictable and controllable and I can manage around commitments. However, occasionally I am required to travel on fairly short notice and my personal commitments require rescheduling. These would be the only occasions where I would miss the meetings.

Sincerely,



Roy Foster
RSFoster78@hotmail.com
816-885-3539

Personal References:

Josh & Jessica Yoakam	924 Southfork St., Lansing, KS	913-240-5433
Rick & Sara Lange	105 Crestview Ct., Lansing, KS	913-526-3843
Jennifer Ortega	1223 Clearview Dr., Lansing KS	785-218-6274



Proclamation

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Lansing is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved,

I, Michael W. Smith, Mayor of the City of Lansing, on behalf of its citizens, do hereby proclaim the month of April as

FAIR HOUSING MONTH

And express the hope that this year's observance will promote housing practices throughout the City of Lansing.

In Witness Whereof, I have hereunto set my hand this 16th day of March, in the Year of Two Thousand and Seventeen.

City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

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Lansing Police Department
Vehicle Fleet End of Month Report

Feb-2016

Unit	Year	Make/Model	Mileage as of 02/02	Mileage as of 03/02	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	57318	58151	833	Patrol	Patrol	Fit for patrol duty
2	2012	Dodge Charger	29859	30618	759	Sergeants	Sergeants	Limited Use - Sergeants
3	2015	Ford Explorer	18243	19761	1518	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	14085	14961	876	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	21258	21458	200	Captain	Captain	Limited Use - Captain
6	2013	Ford Explorer	39717	40587	870	Patrol	Patrol	Fit for patrol duty
7	2011	Dodge Charger	96798	97073	275	Detective	Detective	Limited Use - Detective
8	2011	Dodge Charger	68631	69278	647	Patrol	Patrol	Fit for patrol duty
9	2012	Chevy Tahoe	79122	80156	1034	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	33774	34150	376	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	74328	74590	262	Animal Control	Animal Control	Fit for Animal Control duties
13	2010	Dodge Charger	93612	95556	1944	Patrol	Patrol	KLETC Training Use
14	1995	Ford EOC Vehicle	162184	162184	0	EOC	EOC	Limited Use - EOC
15	2016	Dodge Charger	6248	6859	611	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	7150	8706	1556	Patrol	Patrol	Fit for patrol duty
					0			
				Mileage Total:	11761			

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Lansing Public Works Department**Monthly Fleet Report****Month** February **Year** 2017**Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	LT	LT. Pick-up Ext	51,465	51,594	129	
2007	Ford	LT	LT. Pick-up Ext	34,905	35,210	305	
1998	Ford	1/2 ton	Pick-up	59,388	59,516	128	
2001	Ford	Ranger	LT. Pick-up Ext	115,230	115,398	168	
2005	Ford	Ranger	LT. Pick-up Ext	39,004	39,113	109	
2000	Ford	Explorer	SUV	184,279	184,512	233	
2005	Sterling	LT 8500	Dump Truck	47,058	47,058	0	
2007	Elgin	Crosswind J+	Street Sweeper	4,958	5,169	211	
1992	Ford	700	Dump Truck	62,857	62,857	0	
2000	Ford	F350 4x4	Pick-up Utility	95,371	95,514	143	
2002	Ford	F350 4x4	Dump Truck	70,189	70,413	224	
2011	International	7400	Dump Truck	11,529	11,529	0	
2016	Ford	F350 4x4	One-ton Dump Truck	1,568	1,579	11	
2006	Dodge	Charger	Sedan	121,017	121,325	308	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	4,977	4,980	3	
2004	IR	DD-24	Asphalt Roller	252	252	0	
2006	IR	185	Air Compressor	168	177	9	
1993	Ford	5030	Tractor	423	423	0	
1997	Bobcat	763	Skid Steer	2,020	2,020	0	in the shop
2014	Case	580 SNWT	Backhoe	551	560	9	
2002	Crafco	110	Crack Sealer	748	778	30	
2003	Kubota	L3710	Tractor	1,456	1,456	0	
2009	Case	465	Skid Steer	523	529	6	
2004	Case	621D	Front Loader	2,013	2,013	0	at wastewater plant

February 2017

City Influent	25.74 MG	City Avg Daily	.919 MG
LCF Influent	10.34 MG	LCF Daily Avg	.369 MG
Total Biosolids	.969 MG	Precip	.02 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1995	Dodge	3500	Flatbed Truck	87383	87389	6	Collection System	
1999	Sterling	Vactor	Jet Truck	8037	8052	15	Collection System	
2002	Ford	350	Pick Up Truck	89911	90184	273	Ops/Maint.	
2006	Ford	Cr Vic	Sedan	147600	147736	136	Ops/Maint.	
2005	Ford	550	Flatbed Truck	41654	41670	16	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	18116	18211	95	Biosolids Disposal	
Total						541		

Equipment

Year	Make	Model	Description			Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	938	938	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2216	2219	3	Collection System	
1999	Aries	Saturn III	Camera Trailer	342	343	1	Collection System	
2004	John Deere	7920	Tractor	1126	1132	6	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1135	1137	2	Operations	
2004	Case	621D	Loader	2169	2172	3	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1042	1049	7	Maintenance	
2006	JCB	531-70	Telehandler	514	515	1	Plant Activities	