



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, January 19, 2017
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Treasurer's Report for Quarter Ending December 31, 2016
3. Request to use Lansing Activity Center After Hours
4. 2017 Fireworks Displays
5. Resolution No. B-2-17 Sales Tax Election

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:

6. Kansas Day

Other Items of Interest:

7. Department Vehicle and Equipment Mileage Reports
8. Parks & Recreation Basketball Briefing

Adjournment

AGENDA SUMMARY

TO: Tim Vandall, City Administrator *TV*
FROM: Sarah Bodensteiner, City Clerk *SB*
DATE: January 13, 2017
SUBJECT: Agenda Summary

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

- The special meeting minutes of January 5, 2017 and January 9, 2017 along with the regular meeting minutes of January 5, 2017, are attached.
- MOTION:** To approve the special meeting minutes of January 5, 2017, January 9, 2017 and the regular meeting minutes of January 5, 2017, as presented.

NEW BUSINESS:

Audience Participation

Presentations:

Items for Council Consideration:

2. Treasurer's Report for Quarter Ending December 31, 2016.

- The Treasurer's Report for quarter ending December 31, 2016 is included for your review.
- MOTIONS:** To approve the Treasurer's Report for the quarter ending December 31, 2016, as presented.

3. Request to use Lansing Activity Center After Hours

- The Boy Scouts are hosting their annual Anti-Campout and have requested to use the Activity Center after hours. The Activity Center rental forms, Certificate of Liability Insurance, and Endorsement have been received. A deposit of \$150.00 will be required if the request is approved.
- MOTION:** To approve or deny the request from the Boy Scouts for after-hours use of the Lansing Activity Center for their Anti-Campout.

4. 2017 Fireworks Displays

- The Community & Economic Development Department issued an RFP for the 2017 fireworks displays for Lansing DAZE(scheduled Friday, May 5, 2017) and the Independence Day Celebration (possible dates of June 30 or July 4) and one proposal was received.
- If the Independence Day fireworks display is held on June 30, city staff working would receive overtime pay. If the fireworks display is held on the holiday of July 4, city staff would receive holiday pay which is 2.5 times their pay, due to the observed holiday.
- Council will need to determine which day the Independence Day Celebration fireworks display will be held on and authorize staff to enter into a contract with Kapow Fireworks accordingly.

5. Resolution No. B-2-17 Sales Tax Election

- This Resolution would call for a mail ballot sales tax election on Tuesday, May 16, 2017. The revenue generated from the sales tax would go towards Infrastructure and parks and recreation improvements and would generate an estimated \$355,000.00 per year.
- MOTION:** To adopt Resolution No. B-2-17 calling for a mail ballot sales tax election, as presented.

Reports: Department Heads; City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:

- Kansas Day

Other Items of Interest:

- Department Vehicle and Equipment Mileage Reports
- Parks & Recreation Basketball Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator *TV*

FROM: Sarah Bodensteiner, City Clerk *SB*

DATE: January 12, 2017

SUBJECT: Approval of Minutes

The special meeting minutes for January 5, 2017 and January 9, 2017, as well as the regular meeting minutes for January 5, 2017, are enclosed for your review.

Action: Staff recommends a motion to approve the special meeting minutes of January 5th and January 9th and the regular meeting minutes for January 5th, 2017 as presented.

AGENDA ITEM #

1

CITY OF LANSING
CITY COUNCIL MEETING

SPECIAL MEETING MINUTES
January 5, 2017

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 6:30 p.m.

Roll Call:

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle

Ward 2: Don Studnicka and Andi Pawlowski

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Ward 1 Vacancy

NEW BUSINESS:

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Lansing Planning Commission Applicant Interviews: Governing Body interviewed the two applicants for the Lansing Planning Commission open position.

ADJOURNMENT: Councilmember Pawlowski moved to adjourn. Councilmember Buehler seconded the motion. The motion was unanimously approved. The meeting was adjourned at 6:40 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

CITY OF LANSING
CITY COUNCIL MEETING

SPECIAL MEETING MINUTES
January 9, 2017

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

Roll Call:

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle

Ward 2: Don Studnicka and Andi Pawlowski

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Ward 1 Vacancy

NEW BUSINESS:

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Oath of Office: City Clerk Sarah Bodensteiner issued the Oath of Office to Mayor Smith.

- Mayor Smith thanked those who supported him and stated that he looks forward to working with City staff and the City Council to continue moving Lansing forward.

ADJOURNMENT: Councilmember Studnicka moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:04 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Gene Kirby at 7:00 p.m.

Roll Call:

Mayor Gene Kirby called the roll and indicated which councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle

Ward 2: Andi Pawlowski and Don Studnicka

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent: Ward 1 Vacancy

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of December 15, 2016. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Kirby called for audience participation and one resident came forward.

- Kevin Gardner of 1012 N. 4th Street stated before I get started, thanks Ken for getting me started and getting me hooked up and keeping me going. I think communication is vital and you do a good job of keeping everybody informed. Gene, when I first got the call, I knew Mike for 20 years, but I didn't know you hardly at all, but you treated me with a high level of respect from the get go and helped me through any process, any procedural issues you got me through, and anytime I had to make a decision on some of those sticky issues, you told me to go with my gut or what I knew for my own opinion and just let the process play out and take its own course and I appreciate that, thank you. I was thinking about my time on the Council and wondered what I'd learned from being a part of the Council or what I wouldn't have known if I hadn't been part of it. Back in 2010 I attended the Citizens' Academy and learned how the City worked and what each department was responsible for, but sitting on the Council I learned just how well they did their jobs and what kind of dedication it took to get their job done and well. Three areas that I would like to address, first one, safety, I may or may not have heard that Lansing was one of the safest cities in Kansas recently, but I would not have known that Steve and his staff did it short-handed, they were not fully staffed, that I would not have known. The sewer system, I would have seen the construction going on, but I would not have known all of the effort that Tony has to put into it and the Council and the Committee, and everybody that had to work together to get that whole process separated and functional, and the cost for the repair, the upgrade, and the design for the future growth area, I would not have seen all that. And the last, I definitely would not have known anything about, through the budget with the Council watching pennies and Beth doing the excellent job that she does, the financial stability that Lansing has, and it got to the point where they reaped the rewards of better loans and saving a lot of money on loans, and then they recently got upgraded by the government where it saves the tax payers some money, so that I would not have known anything about. When I first joined the Council I considered it an honor and a privilege to sit up there with you guys, but after going through work sessions, meetings, and executive sessions, I underestimated just how much of an honor and privilege it was. So for that, the initial phone call and all I got to experience, thank you.
 - Councilmember Pawlowski asked now that you're leaving the Council and you know all this stuff now, one of the things that we, and you know that we struggle with this, but how to get the information out there to people and maybe you can help us with trying to figure out some other way to do it so that people know what's going on.
 - Kevin Gardner replied yes, you've got my full support anytime.

Presentation

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Public Hearing on and Consideration for the Neighborhood Revitalization Plan: Councilmember Studnicka moved to open the public hearing on the Neighborhood Revitalization Plan. Councilmember Buehler seconded the motion. The motion was unanimously approved.

- There were no comments.

Councilmember Studnicka moved to close the public hearing on the Neighborhood Revitalization Plan. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to allow the Mayor to execute the Interlocal Agreement. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to adopt Resolution No. B-1-17, a resolution adopting the Lansing Neighborhood Revitalization Plan. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Request to Purchase Police Vehicles: Councilmember Buehler moved to approve the purchase of two police package patrol vehicles from Landmark Dodge for an amount not to exceed \$49,112.00. Councilmember Brungardt seconded the motion.

- Councilmember Pawlowski asked yesterday I was somewhere and I saw, and they were not behind me so it was not my fault, they were not following me, but I saw a couple of police vehicles that were Chevy's, and we haven't since I've been on the Council, we have not bought Chevy vehicles.
 - Police Chief Steve Wayman replied we purchased one Chevy Tahoe.
 - Councilmember Pawlowski replied these were smaller cars.
 - Police Chief Steve Wayman responded they were probably the Impalas. They are a rear-wheel drive kind of like the Dodge Chargers historically come in, I was really surprised that this year I did not get a good return on bids. The Dodge Chargers that we are bidding out are all-wheel drive, Dodge right now is pushing the all-wheel drive really really hard. The Tahoe, the Chevy's are a decent vehicle but the Tahoe kind of priced themselves out and I really have a hard time spending thirty-thousand plus per unit when I can get a Charger that will fill our needs or even the Explorers, they seem to be holding up pretty good too, but we just haven't historically went towards the Impalas.
 - Councilmember Pawlowski stated I just hadn't seen one, it surprised me when I saw it, I turned around and looked, but I was very safe.
 - Police Chief Steve Wayman stated the Impalas when they were first coming out, they were actually produced in Australia so there was some question about parts availability on those, but yeah historically we just haven't gone towards the Impalas very often.
 - Councilmember Pawlowski stated ok I was just curious.
 - Police Chief Steve Wayman stated or the Caprices. Impalas or Caprices.
 - Councilmember Buehler asked Steve where do the funds for the lights and the bars and the other types of things come from.
 - Police Chief Steve Wayman replied a lot of that comes out of equipment replacement and also when we pull the two cars that are coming offline, we'll start looking at parts on those. The light bars I'll take a look at how old they are. I try to get two cycles, two cars out of them before I start getting rid of them because by that time technology has caught up with them. The video systems are replaced, I've found video systems only last about five years, they are done anyways. But as far as consoles and all that, everything that put it together, I strip what I can and what has to be replaced I replace.

The motion was unanimously approved.

Lansing Planning Commission Appointment: Councilmember Studnicka moved to appoint Jerry Gies to the Lansing Planning Commission for a term that will expire on April 30, 2018. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Main Street Overlay District Review of 599/601 South Main Street: Councilmember Trinkle moved to approve the automated ice vending machine at 599/601 South Main Street. Councilmember Garvey seconded the motion.

- Councilmember Pawlowski stated I thought there was more than one condition.
 - Community and Economic Development Director Stefanie Leif replied the development plan actually has four conditions, but the one condition was just saying that all elements of the development plan would be met, but because of the weather a couple of them could not really be done over the winter so the Planning Commission recommended May 31, 2017. So the conditions that are on there: one is to fix the roof, and actually that was just done yesterday, the roof was kind of askew, so they did fix it and the contractor was in and actually fixed that just yesterday. Another condition was that they would screen the rear mechanical or rear electrical box, and again that would be done in the spring. Another condition was to make sure there was a locking device on the exterior faucet and that has been done it's really just a matter of making sure that continues to stay in a locked position so nobody comes up to the exterior and makes the water run out of that faucet. And then the other one was to come up with a drainage plan which was originally the recommendation, and then the applicant at the Planning Commission meeting came forward and said he was willing to connect to City sewer to make sure everything was covered. But we will say that from staff perspective, connecting to the City sewer is not required by staff, really there is just a condensate line and really the only issue was if there was an event where there was a failure of the unit and there was a lot of water coming out of the unit that

would be, and that's a very rare event that would happen, but I've talked to the City Engineer, Public Works and Wastewater and really the feeling is that connecting to City sewer is probably overkill as long as there is drainage in the back that can handle that, we feel that it could on those rare events that could happen, so that's really up to the City Council if you want to require the sewer still.

- Councilmember Pawlowski stated prior to your tenure here, we've had other properties that weren't put in to follow the Main Street Overlay District and we made them at much pain and expense go back and do that, and so my question here is do you believe that this will follow the Main Street Overlay District.
 - Community and Economic Development Director Stefanie Leif replied from staffs perspective, I mean I had concerns about whether the design of the unit fit, I felt the use was fine in terms of meeting the B-1 because there is other vending that is allowed, but the design, particularly the exterior and the roof were my major concerns as staff that I didn't feel it met the Main Street Overlay District criteria, but the Planning Commission they felt otherwise and so the recommendation was unanimously that it did meet the criteria.
 - Councilmember Studnicka stated good enough for me.
- Councilmember McNeill asked this is the same this is the one that was in already, that we said yeah go ahead put it in, and then we later said oh hey wait a minute you really shouldn't be there without meeting these requirements. So they are trying to meet all the requirements, is that correct.
 - Community and Economic Development Director Stefanie Leif replied yeah, absolutely, in good faith effort he's meeting everything or trying to meet everything and meet what the City is asking for.
- Councilmember Brungardt asked and you feel good about it.
 - Community and Economic Development Director Stefanie Leif replied I do, I mean, again, design no, but it has been well used since it has been in, people in the community are enjoying it, it is a service that the community is definitely enjoying having in town, so I'm fine with it, do I absolutely feel it meets the criteria from staff, no, but I'm not the final decision maker.
 - Councilmember Brungardt stated not to put you on the spot.
- Councilmember Pawlowski asked will the UDO tighten that up.
 - Community and Economic Development Director Stefanie Leif replied yes, that is definitely a priority because that is what we found as we went through this is that it is not very clear on how to handle something like this. It is very clear if you are bringing in a new restaurant business, it is a brand new building, new parking lot and landscaping, but something that is adding on to an existing building or something that is a smaller unit, the same thing if it was a food truck parked here all year long, again how do we really handle that. So it definitely was an area we feel wasn't addressed very well by the code, so we definitely plan on working on that this year and making that more clear for everyone, staff and applicants as well.

The motion was unanimously approved.

REPORTS:

Department Heads: Public Works Director Jeff Rupp updated the Council on the DeSoto Road project. He advised that the project is about half way through to the bidding process. He also discussed the medians that will be on Eisenhower Road that will eliminate left turns out of the gas station and the first entrance to grocery store. This change will dramatically decrease the amount of accidents that happen at that location. Jeff also briefed the council on changes to the Capital Improvements Plan in that the sidewalks project for Adam's Acres originally budgeted for is well over budget due to ADA compliance issues eating up more driveway length than anticipated and a requirement for a retaining wall to be built. Because of this Jeff sought permission to scrap that part of the project for 2017 which would allow more streets, curbs, and other sidewalks to be worked on and will budget more thoroughly for that particular sidewalk project in the future.

- City Administrator Tim Vandall advised that a motion was not necessary that it could be done internally, Jeff Rupp was informing the Council to ensure no one opposed the change.
- Councilmember Pawlowski brought up the issue with no sidewalks in front of the high school and there should have been estimates about two years ago to put those in. Public Works Director Jeff Rupp advised he will look into the issue.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer had nothing to report.

City Administrator: City Administrator Tim Vandall reminded the Governing Body to check their schedules for the LCDC Annual Meeting and the Chamber of Commerce Banquet and to RSVP to City Clerk Sarah Bodensteiner as soon as possible. He also reminded the Governing Body that the Joint Meeting with the County Commissioners regarding McIntyre Road is on Thursday, January 12, 2017, and the Joint Meeting with the Planning Commission regarding the Comprehensive Plan is on Thursday, January 26, 2017. He went over the figures of the sales tax .45%

increase if approved. The Council needs to make a determination if the increase would be a General Purpose or Special Purpose and with that he introduced Gina Riekhof with Gilmore & Bell to brief the Council.

- Gina Riekhof of Gilmore & Bell stated I think Tim distributed to each of you a draft of the Resolution that would be necessary to call an election on the sales tax question. If I can draw your attention to page two of that Resolution, its section three, the indented portion of it is proposed language that would appear on the ballot and I think that is probably the best place to look. There are a couple of things about that, let me talk about the stuff that is in brackets right now first. So as Tim mentioned under State law there is that ability of cities to impose up to three percent local city-wide sales tax, up to two percent of that three percent can be for General Purposes and only one percent can be for Special Purposes. The key about the General Purpose and the Special Purpose is a sales tax is whatever you say it is, as long as it is not for a single solitary specific purpose, it can be a General Purpose sales tax. Really the difference, the thing to keep in mind about the difference between a General Purpose sales tax and a Special Purpose sales tax, is the Special Purpose is required to sunset within ten years, so it has to have a termination date and that termination date can be no later than ten years from the date it is imposed. A General Purpose sales tax can have a sunset, it can have any sunset you want or it can have no sunset at all, and so that really is the difference between the General Purpose and the Special Purpose. You currently have a one percent General Purpose sales tax that is in place, that sales tax has no sunset. This election could be called with a .45% sales tax with any sunset that you choose because it would fit either within the one percent Special with a ten year or less sunset or within the General Purpose with no sunset. You could pick a twenty year sunset you could pick a five year sunset, or seventy-five year sunset. So it really is up to you about what you want to do. The one thing that I would caution you on as you choose what that sunset may or may not be, or if there is one is the more specific you make the uses of the sales tax, the stronger you should consider thinking about breadth of how you might be able to use that sales tax if it is in place for a very long period of time. So I'm not advocating for a sunset or not, that's your policy decision, but if you go with something that does not have a sunset or have a very long sunset, I would encourage you to consider the purposes that you put out in this ballot question because so long as the sales tax is in place, you will be bound by whatever is in this ballot question for how you use the proceeds of the sales tax regardless of how the dollars grow as sales within the community grow. At this point, the second thing that I point out in the ballot language is currently we have this set at .45% which I think you guys have discussed at length, but we've also specified that the purposes would be to finance recreation improvements and infrastructure improvements including but not limited to DeSoto Road. I do know that is a priority that Tim and I have talked about, and so these proceeds could be used to do pay as you go projects or the sales tax proceeds could be used to pay debt service on bonds that would be issued to finance either DeSoto Road or recreation improvements if that was something you chose to do in the future. With that I'm going to stop and answer any questions that you might have about the ballot language here or about the General of Special Purpose sales tax.
- Councilmember Pawlowski stated when we started talking about this, the discussion we had, and I don't think you were here, but we were talking about .45 so we were under nine percent and we talked about ten years, and we talked about DeSoto Road and our parks. My personal feeling is and I know we can't be really specific because we don't want to box ourselves in, but in our community I think that if they see it is going to go for a specific project that it is more likely to pass. The one question I had was if we do the DeSoto Road, well we're doing the DeSoto Road Project, we're trying to offset some of that so that we don't have to raise the mill levy, or raise it as much, my question for the Council I guess is if we bond it for twenty years do we want to do just a ten year or do we want to do a twenty year?
 - Councilmember Studnicka stated I say stick to our guns and do it for ten years.
 - Councilmember Pawlowski stated we can always renew it.
 - Councilmember Studnicka replied that's what I'm saying.
 - Councilmember McNeill stated let's see, when I got on the Council we started DeSoto, it was over eight years ago, so we're barely even starting DeSoto and that is one little piece of DeSoto and we have to go down all the way past the school with DeSoto Road, so I don't think ten years is going to cut the mustard for what we're talking about infrastructure all the way down that way.
 - Councilmember Pawlowski stated no, but right now we're just talking about financing the part between Ida and Eisenhower.
 - Councilmember McNeill stated I know but the tax remains, it could remain as not being sunset, so we could put a longer sunset on it you could pay for all the way down DeSoto with that money as we go.
 - Councilmember Garvey asked couldn't the ten to twenty year sunset sway voters one way when voting on it? Like if you say twenty years some might say oh that's too long I don't want to vote for something like that.
 - Councilmember McNeill replied yeah but I mean it depends, because we should have some kind of communications campaign. Because what is going to happen is we can have a sales tax, right, and

other people who come through our community can help pay for our infrastructure and our recreation stuff right, or we can raise the mill levy and take it out of property taxes. I mean we're going to have to pay for infrastructure one way or another, so I'd rather have the greater community share the burden than the property owners. So for me, I don't think we want to put a ten year sunset on it, that's my perspective. What my question would be is if we get to a point where we say hey DeSoto is done and this tax is there can we just sunset it?

- Gina Riekhof of Gilmore & Bell replied yes, I think your question is if the ballot question does not have a sunset in it, could a future commission decide to terminate collection of the sales tax and the answer to that is yes. That would be a governing body decision at that point. I don't remember who mentioned it, but I do also always counsel clients that the education campaign is a very important piece of the puzzle. I would never urge clients to rely on the ballot question language to be the place where you try and educate your voters about what it is that you are trying to do with the proceeds of the sales tax, so I do think whoever mentioned that had a really good point that that needs to be a part of the education piece. The one other thing, as you've been talking about DeSoto Road here and I haven't been a part of all of your conversations, so you may have had this discussion with Tim and others. If you were to choose to bond DeSoto Road or portions of DeSoto Road, and you were to choose to do, say a twenty year bond or a fifteen year bond, we wouldn't typically pledge the sales tax to repayment of the bonds as it doesn't usually get you much, your financial advisor can certainly give you more information about that, but it usually doesn't give you much cost savings in terms of interest costs above a general obligation bond issue, but having that sales tax revenue available to pay your debt service and for the entire length of the bonds, certainly helps from a budgeting standpoint. The other thing that I have been consistently reminding clients of recently, and you've probably had this discussion with Beth as well is with the new tax lid, and trying to figure out ways to pay for infrastructure improvements, the issuance of general obligation bonds is and payment of debt service of general obligation bonds, is outside of the debt limit, but pay as you go projects are not unless there is a new funding stream, like sales tax. So I do think that that is something to keep in mind as you are planning and I think that Tim and Beth would probably have some thoughts on that as well.
- Mayor Kirby stated I'm not going to repeat what you said, but I agree with you Tony, twenty year.
 - Councilmember Pawlowski asked what, do twenty.
 - Councilmember Brungardt stated I agree.
 - Councilmember Buehler stated it is not limited to DeSoto Road we can use it for infrastructure.
- Councilmember Pawlowski stated but when we talked initially we thought the ten year would have a better chance of it passing. Do you think twenty will pass?
 - Councilmember Studnicka stated my thought on that on why I said ten years is, you know, a tax is a tax, and as a property owner people are taxed pretty heavily, there are what six or seven taxing entities on citizens of Lansing right now that can raise their mills. We're trying to offset some of that DeSoto Road cost with this and do some improvements to our major park out there with this, and I think if we go for a shorter period of time I think the people will buy it. We can always run it again in ten years and do it again for another ten years. There is merit to what Tony, Mayor, and Kerry over here are saying to run it out, but I think we ought to be specific for those two entities, and move forward for a shorter period of time. I think the voters will probably go for it versus a longer period of time.
- Councilmember Pawlowski asked do we have to make a decision today.
- Councilmember Trinkle asked can that option be on the ballot. A ten or a twenty.
 - Councilmember Pawlowski responded no.
 - Mayor Kirby stated you'd be confusing people with that.
 - City Administrator Tim Vandall replied I don't think we'd be able to do that. To your question Andi, we're on a timeline with the County. The County has approved our date of May 18th, so as long as we get it approved by the next City Council Meeting I think we're ok, but if we start pushing it further and further back we're getting the County into June and they told us they don't want to mess with it in June. So it would be good to get feedback tonight from you guys.
 - Councilmember Studnicka stated I think we need to reach a consensus whether we want to go ten years, or go unlimited, or go for twenty. Obviously we have a split decision here on the dais about that. You're looking for a consensus is what you're looking for, we need a place so we can move forward, I agree.
 - City Administrator Tim Vandall replied yes.

- Councilmember Studnicka stated I say shorter, I say ten years.
 - Councilmember McNeill stated I don't think, from my perspective, that in ten years we're going to be able to pay for DeSoto, so we'll end up making that small piece of DeSoto from Eisenhower to Ida and the community is going to say that looks really cool from Eisenhower to Ida, but what about this bridge, what about over the hill, what about the school, and we're going to say yeah, we might do those in another ten years, run another plan to pay for that piece. I think if we do the communications right and say, and Don you're right, a tax is a tax, but not all taxes are alike. I would much rather have an increase in sales tax than I would an increase in the mill levy as a property owner, because that's who it hits, the homeowner.
 - Councilmember Studnicka replied I agree with what you're saying, you get the community involved not just our citizens, but what happens is this sales tax is not going to pay for the whole project, we will probably have to, or this Council will probably have to raise mills anyhow to finish that project and continue that project, so you're going to have some bitterness running around out there.
 - Councilmember McNeill stated what we could do is do the actual math which would be nice, you know, figure out the rest of it all the way down and say hey we project in twenty years we would have actually had the money to pay it or in ten years we can pay it, whatever it is.
 - Councilmember Trinkle stated you don't know what it's going to cost, you say in twenty years, I have to agree with Don we don't know what it's going to be, the end factor. If you take a twenty are we going to have enough money?
 - Councilmember Studnicka stated the whole purpose we started this is Tim had a great idea to do this to help mitigate the cost so we wouldn't have to raise a chunk of mills to pay for that project and he did the math and it would cost what about four mills?
 - City Administrator Tim Vandall stated if it doesn't pass four mills for two years, but if it passes we shouldn't have to raise the mill levy, and even at that I want to say that even in seven or eight years something else General Fund related drops off, but as long as that passes we probably wouldn't have to raise the mill levy.
 - Councilmember McNeill asked for ten years.
 - Councilmember Buehler replied the first part of it, of DeSoto Road.
 - City Administrator Tim Vandall responded for the project Eisenhower to Ida we wouldn't have to raise the mill levy if this passes.
 - Councilmember McNeill stated we all know we have to go further than Eisenhower to Ida, so part of our job is to look a little longer range than what can we do in this little piece that we've already signed up to do.
 - Councilmember Pawlowski stated I'll go with the twenty if you guys think we can get the twenty to pass.
 - Mayor Kirby stated the other thing is if it doesn't pass in May, we've got November.
 - City Administrator Tim Vandall stated staff is already working on communications ideas either it is speaking to the Kiwanis Club, Lions Club, doing community forums, doing mailers, and things like that.
 - Councilmember Studnicka stated I agree with the publications, I agree with educating the public with what we're trying to do here, there's no doubt about that we have to do that.
 - City Administrator Tim Vandall asked would you guys be okay doing a motion to say for twenty years just so we have that for the record.

Councilmember McNeill moved to have a sunset expiration of 20 years for the General Purpose Sales Tax.

Councilmember Buehler seconded the motion. The motion was approved with Councilmembers Studnicka and Trinkle voting against the motion.

Governing Body: Mayor Kirby mentioned that those interested in the Friends of Lansing non-profit group, they will be holding a meeting on January 24th at 7:00 p.m. in the Lansing Community Center to work on By-Laws and a Board and moving the group forward. He also read the following statement: first of all I want to thank all of you who have supported me during the last two years and eight months, but hey who's counting. I truly appreciate all the kind words and gestures shown to me by so many of you from all parts of the City during this time. To the City staff thank you, the Department Heads thank you. When we first began this journey together I expressed my support and confidence in all of you and you did not disappoint. I promised to stay out of your way, I would not tell you how to do your jobs as long as you didn't tell me how to do mine. That did not mean I would not ask questions because I did. You are an educated, trained, dedicated, professional group, I admire and respect you for everything you do every day for this place we call home. Tim, I'm glad you're here. You brought with you a desire to grow and move us forward. I appreciate that when we've had our differences, which were few and far between, that we were able to openly and honestly discuss those and then move on. You brought to us new ideas and new ways to keep us moving forward. I

have enjoyed meeting with many of our citizens to discuss different issues and problems that arose. I was always honest with each of you, I never sugar coated anything. I never told anyone what I thought they wanted to hear just to be done with them. I never made a promise I could not keep, my decisions were always made with the best intentions. To those of you seated alongside me, thank you for your confidence and support you have shown me. We've had our differences, but we were always able to move on, let go and move forward. We have made some difficult decisions, but we made them, stuck together, and moved on. There seems to be some others who'd like to take at least some of the credit for me getting involved in this process. Let me be clear, there is only one person to give credit to or blame for me being here in the first place, Dave Trinkle. Back in 2010 he simply would not take no for an answer. To my wife and daughter who listened to me, kept me going, and hung with me, thank you. The right thing to do is not always the easiest thing to do, but it is still the right thing to do.

Councilmember McNeill thanked Mayor Kirby for his service and becoming the Council President when he did, because without that he would be in the Mayor seat. He appreciated the professionalism and common sense approach to how he handled agenda items, and running the meetings. He thanked the Mayor for making life on the Council really easy. He also thank Kevin Gardner for his service to the City, not only as a Councilmember, but also a volunteer to the various boards.

Councilmember Brungardt thanked Mayor Kirby for showing great leadership during his time as Mayor and working well with the Council on tough topics. He also thanked Debbie Kirby and Hannah Kirby for giving up Gene to be involved with all that the City asked of him.

Councilmember Studnicka echoed the previous sentiments and thanked Mayor Kirby for his friendship, leadership, and counsel.

Councilmember Trinkle stated that Mayor Kirby has been incredibly loyal to the City and that he 'stepped off of a wagon into a big tub of kaka and kept right on going'. He didn't back down, he's honest, and his common sense approach was always appreciated. He hopes to continue working together.

Councilmember Pawlowski wondered who she would call on Sunday nights. She thanked Gene for his leadership during the tough times and situations the City faced with losing Billy and Ken in a close time frame. Also with Gene's leadership the City is on a good path for the future. She also stated that she will still call Gene and is glad he is not moving.

Councilmember Garvey admired Mayor Kirby for the job he has done with the role he was tossed into. He is proud of how he has handled himself and held the City up. He also thank Kevin Gardner for his service with the City, and thanked Marcus Bean and Jerry Gies for applying for the Planning Commission and that the City functions so well because of the volunteers we have.

Councilmember Buehler stated that nine days is the difference between Gene being Mayor and himself being Mayor. He thanked Mayor Kirby for doing a great job, jumping in head first with no hesitation, and providing exceptional leadership to the City, not just for Council but to staff as well, and will be greatly missed. He hopes Mayor Kirby enjoys his time off and is able to spend more time with his family. He thanked Marcus Bean and Jerry Gies for applying to the volunteer board and encouraged Marcus to reapply, because it's exciting to see younger residents take interest in getting involved.



ADJOURNMENT: Councilmember Buehler moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:54 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Elizabeth Sanford, Director of Finance 
DATE: January 12, 2017
SUBJECT: Treasurer's Report for Quarter Ending December 31, 2016

Please find the Treasurer's Report for the fourth quarter (October through December 31, 2016) attached for your review. This report is published quarterly in accordance with KSA 12-1608, 12-1609.

Action:

Staff recommends a motion to approve the Treasurer's Report for the quarter ending December 31, 2016 as presented.

CITY OF LANSING
TREASURER'S REPORT - QUARTER ENDING DECEMBER 31, 2016

Fund Name	Fund Number	Unencumbered Cash Balance 9/30/16 DR / (CR)	Receipts	Disbursements	Unencumbered Fund Balance 12/31/16 DR / (CR)	Add Reserves, Account Payable, and Encumbrances	Subtract Receivables, Other Assets, and Net Fixed Assets	Treasurer's Cash Balance 12/31/16
General:	10	1,682,334.81	839,147.16	1,097,391.76	1,424,090.21	2,422,341.15	2,210,580.61	1,635,850.73
Special Revenue:								
Library	20	74,527.92	6,364.31	60,113.29	20,778.94	298,978.48	289,951.00	29,806.41
Consolidated Street & Highway	22	378,360.35	127,007.15	86,705.57	418,661.93	11,538.19	0.00	430,200.13
Special Parks & Recreation	23	284,879.55	25,570.62	5,221.95	305,228.22	0.00	0.00	305,228.22
Special Alcoholic Liquor	24	20,977.50	4,171.36	0.00	25,148.86	0.00	0.00	25,148.86
KS Regional Prisons Museum	62	136,997.20	19.32	0.00	137,016.52	0.00	0.00	137,016.52
Hillbrook Subdivision Escrow	66	20,000.00	0.00	0.00	20,000.00	0.00	0.00	20,000.00
Agency:								
Bonds Posted	41	0.00	0.00	0.00	0.00	3,464.36	0.00	3,464.36
Park Land Trust	59	35,200.00	0.00	0.00	35,200.00	0.00	0.00	35,200.00
Mayor's Christmas	61	9,322.03	3,659.62	2,498.52	10,483.13	2,498.52	0.00	12,981.65
Transient Guest Tax	63	66,323.83	39,767.44	20,377.53	85,713.74	5,582.97	0.00	91,296.71
Facilities Renovation	73	0.00	0.00	0.00	0.00	83,000.58	0.00	83,000.58
Debt Service:								
Bond & Interest	40	657,376.58	17,234.25	0.00	674,610.83	842,769.00	842,769.00	674,610.83
Enterprise:								
Wastewater Utility	50	15,246,206.97	667,874.68	968,959.72	14,945,121.93	323,469.99	13,327,788.41	1,940,803.50
Solid Waste Utility	51	557,650.41	137,350.96	173,423.99	521,577.38	38,621.59	253,771.78	306,427.19
Investment Fixed Assets	90	3,992,316.82	0.00	0.00	3,992,316.82	0.00	3,992,316.82	0.00
Capital Projects:								
Capital Projects Fund	70	170,015.80	178,457.71	128,889.86	219,583.65	0.00	0.00	219,583.65
Equipment Reserve Fund	80	195,127.01	25,011.14	35,219.86	184,918.29	0.00	0.00	184,918.29
Police Equipment Reserve Fund	45	29,400.06	1,793.00	0.00	31,193.06	0.00	0.00	31,193.06
147th St./9B Interceptor Fund	79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7 Mile Creek Project Fund	82	957,320.14	0.00	881,719.02	75,601.12	0.00	0.00	75,601.12
9 Mile Creek Project Fund	83	2,350,000.00	0.00	0.00	2,350,000.00	0.00	0.00	2,350,000.00
Total All Funds		26,864,336.98	2,073,428.72	3,460,521.07	25,477,244.63	4,032,264.83	20,917,177.62	8,592,331.81

STATEMENT OF BOND INDEBTEDNESS				
Bonds	General Obligation		Waste Water Revenue	Total
	Improvement	Revolving Loans		
Outstanding as of 10/01/2016	\$ 25,130,000	\$ -	\$ -	\$ 25,130,000
Retired	-	-	-	-
Issued	-	-	-	-
Refunded	-	-	-	-
Outstanding as of 12/31/2016	\$ 25,130,000	\$ -	\$ -	\$ 25,130,000
Temporary Notes	\$ -			\$ -
Total Outstanding 12/31/2016				\$ 25,130,000

*Published quarterly in accordance with KSA 12-1608, 12-1609 - Elizabeth Sanford, Director of Finance.

AGENDA ITEM

TO: Tim Vandall, City Administrator *TV*
FROM: Jason Crum, Parks and Recreation Director *JC*
DATE: January 12, 2017
SUBJECT: After hours use of the Activity Center

Brian Pfannenstiel with Lansing Boy Scout Troop 165 has requested to use the Lansing Activity Center after hours from 7:45 p.m. on February 18 until 6:00 a.m. on February 19, 2017 for the Boy Scout Anti Campout. Mr Pfannenstiel and I will be at the City Council meeting in order to answer any questions. The Activity Center rental form, the fee waiver form, and the certificate of insurance with endorsement are attached. A deposit of \$150.00 will be required if the request is approved.

Policy Consideration: N/A

Financial Consideration: N/A

Action:

A motion to approve or deny the request for Brian Pfannenstiel and Lansing Boy Scout Troop 165 to use the Lansing Activity Center from 7:45 p.m. on February 18 until 6:00 a.m. on February 19, 2017 for the Anti Campout event.

LANSING ACTIVITY CENTER

Facility Request Form

NAME OF PERSON REQUESTING FACILITY: Brian Pfannenstiel (Lansing Boy Scouts Troop 165)

(The person named here must pay for the rental fees, will be refunded the damage deposit, if applicable, and will be held responsible for the facility.)

Purpose of Function: Annual Troop Anti-Campout (Lock-In)

Address: 22826 175th City: Leavenworth State/Zip: KS/66048

Telephone: (Home) _____ (Work) (816) 760-7871

(Cell): (913) 775-3906

Date(s) Requested	Day of Week	Time Requested
<u>February 18, 2017</u>	<u>Saturday</u>	<u>7:45 PM</u> To <u>6:00 AM</u>
_____	_____	_____ To _____

Please check the category that applies to this reservation request:

- | | |
|--|--|
| <input type="checkbox"/> Lansing Resident | <input type="checkbox"/> #101 Meeting Room (capacity up to 30) |
| <input checked="" type="checkbox"/> Lansing Civic Non-Profit or Senior Citizen Group | <input type="checkbox"/> #106 Meeting Room (capacity up to 25) |
| <input type="checkbox"/> City Function | <input type="checkbox"/> #201 Meeting Room (capacity up to 30) |
| <input type="checkbox"/> Non-Resident | <input type="checkbox"/> #205 Meeting Room (capacity up to 30) |
| | <input type="checkbox"/> Gym (capacity up to 200) |

Number of people attending: 35 How many tables? 0 How many chairs? 0
(Tables & chairs available: 14 rectangle tables 6' length-seats six / 46 chairs)

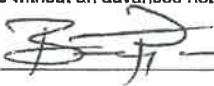
Other Information: _____

1. Will food or refreshments be served? ☐ Yes ☐ No
2. Is this a private party? ☐ Yes ☐ No
- a. *(A private party is a gathering where invitations are sent or given. Tickets may not be sold at the door or prior to the event.)*

STATEMENT OF RESPONSIBILITY:

As a condition precedent to the issuance of a permit for the use of facility at the Lansing Activity Center, I, the undersigned, knowingly and voluntarily assume the responsibility to abide by any and all county, state, and federal laws, city ordinances, and rules and regulations governing the use of the rooms on this request. It is further understood that the City of Lansing, Kansas, its officials, officers, and employees, are not responsible for accidents, injuries, illness, disaster, or loss to group or individual property relating to the use of the Lansing Activity Center. Furthermore, I agree to pay any rental fees, cleaning/damage deposit, and setup fees at the time reservations are made and agree to comply with the rules and regulations as stated in the rental policy. Following is a partial list of rules and regulations that may result in loss of cleaning/damage deposit.

- Application will serve as reservation and must be made in person (no telephone reservations will be accepted.)
- Rental fees and cleaning/damage deposit must be paid at the time reservations are made.
- No adhering decorations on walls or ceilings. No loose glitter sparkles or sequins may be used for decorations.
- All trash, debris, decorations, etc. shall be removed at the conclusion of the room rental. All spills must be cleaned up. The City staff will remove tables and chairs and normal floor cleaning only. If, after an activity, additional custodial maintenance is required (other than the normal cleaning process) the applicant may be charged accordingly.
- Smoking is not permitted anywhere inside the building. Failure to comply will result in forfeiture of the deposit.
- Person named on facility request form shall be responsible for their guests and compliance with the rules and regulations.
- Any cancellation less than two weeks prior to the contracted function will result in forfeiture of all fees.
- Fee waivers are available upon request.
- Additional charges may be assessed if damage or cleaning requirements exceed the deposit.
- Reservations without an advanced notice of two (2) weeks will be considered based upon staff availability.

Applicant's Signature: 

Date: 1/9/17

(Attached are the Activity Center Diagram and Reservation Fees.)

**Activity Center
Fee Waiver Application**

Fee waiver applications must be received 10 working days
Prior to the date of Activity Center room reservation.
A cleaning / damage deposit is required for all reservations,
Including approved fee waivers.

Name of Organization / Individual: Lansing Boy Scouts Troop 165 / Brian Pfannenstiel

Address: Lansing, KS 66043

Phone Number: Brian - (913) 775-3906

Date of Activity Center Reservation: Saturday February 18, 2017

Room(s) Rented: Building

Beginning and Ending Time of function: Begin 7:45 PM and End 6:00 AM

Briefly describe the purpose of this function: Annual Lansing Boy Scout Troop

Anti-Campout (Lock-In)

.....
For Office Use Only

Approved _____

Disapproved _____

By: _____ Date: _____

Applicant informed by: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MHBT Inc. 8144 Walnut Hill Lane, 16th Fl Dallas TX 75231	CONTACT NAME: PHONE (A/C No. Ext): 972-770-1600 FAX (A/C No.): 972-770-1699 E-MAIL ADDRESS:														
INSURED Boy Scouts of America, National Council and All of its affiliates and subsidiaries including: Heart of America Council, Boy Scouts of America 10210 Holmes Road Kansas City, MO 64131	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Old Republic Insurance Co.</td><td>24147</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Old Republic Insurance Co.	24147	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Old Republic Insurance Co.	24147														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 93157827

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			MWZY306938	3/1/2016	3/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS CERTIFICATE IS INTENDED TO BE USED AS PROOF OF INSURANCE ONLY

Use of Certificate Holder's property for all Heart of America Council, Boy Scouts of America official Scout meetings and activities throughout the policy period.

CERTIFICATE HOLDER

City of Lansing
800 1st Ter
Lansing, KS 66043

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY POLICY

It is agreed that the Persons or Entities insured provision is amended to include:

City of Lansing is named as an additional insured by virtue of a written or oral contract or by the issuance/existence of a permit or certificate of insurance but only with respect to operations by or on behalf of the Insured, or to facilities of, or facilities used by the Insured and then only for the limits of liability specified in such contract for Heart of America Council's use of City of Lansing property for all official Scout meetings and activities during the policy period.

Nothing herein shall operate to increase the insurers per occurrence liability limit of \$1,000,000.

AI-883

Policy Number:

MWZY 306938

Insured:

Boy Scouts of America, National Council and all of its affiliates and subsidiaries and all Local Councils and all their affiliates and subsidiaries and Learning for Life

Effective Date:

03/01/16

Expiration Date:

03/01/17

Countersignature of Authorized Representative:

Gary H. H. H.

Date:

02/19/16

RELEASE OF LIABILITY & AGREEMENT TO INDEMNIFY

The City of Lansing has authorized or granted permission to the "Sponsor" to conduct certain "Activities" at the "Location," all of which are identified as follows:

Sponsor:

Boy Scout Troop 165

Activities, including all other conduct related thereto:

Play games: Video, Board, and Card. Coordinated activities in the gym, such as basketball, or other games depending on what scouts would like to do. We will have a room setup with a TV for movies.
Will have a midnight pizza feast, and donuts for breakfast.

Location:

Lansing Activity Center

For Sponsor, its staff, and any authorized participant attending and participating in the above-mentioned activity for the Boy Scout Troop 165 Anti-Campout, Sponsor acknowledges and accepts: (a) that participation in the listed Activity(ies) is voluntary; (b) that as Sponsor am aware, and am fully satisfied with the understanding, of the nature of the Activities, the abilities and limitations of any authorized participant with respect to the Activity(ies), and the nature of the involvement of participant in the Activity(ies), and (c) that there is an inherent risk that injuries, damages and even death may occur as a result of participation in the Activity(ies).

Nevertheless, in consideration for the City of Lansing's authorization and/or its grant of permission to utilize city-owned property or its facilities for the Sponsor's Activity(ies), I, as a duly-authorized agent for Sponsor, forever release, discharge and hold harmless the City of Lansing, its elected officials, any of its employees and agents (individually and collectively referred to herein as the "City of Lansing Released Parties") from any and all claims, demands, and causes of action, including without limitation those for personal or bodily injury or death, based on, arising out of, or related to participation in the Sponsor's Activity(ies).



In addition, Sponsor also agrees to supervise any minor child attending and participating in the above-mentioned activity(ies) for the Boy Scout Troop 165 Anti-Campout and withdraw any Participant if he/she is unfit to safely participate in the Activity(ies) or if any actual or impending danger to his/her health or other well-being, and Sponsor agrees to indemnify and hold the City of Lansing Released Parties harmless from any and all liability, costs and damages, including attorney fees, if any participant, including Sponsor, of the sponsored activity(ies) asserts a claim, demand, and/or cause of action against the City of Lansing which is hereby released as set forth above.

I have read, fully understand, and voluntarily agree to the foregoing.


Sponsor & Authorized Agent

1/12/17
Date

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Stefanie Leif, AICP, Community & Economic Development Director 
DATE: January 12, 2017
SUBJECT: 2017 Fireworks Displays

The Community & Economic Development Department prepared and issued a Request for Proposals (RFP) for the 2017 fireworks display for the Lansing DAZE Festival (Friday, May 5, 2017) and the Independence Day Celebration (either Friday, June 30 or Tuesday, July 4, 2017) at Kenneth W. Bernard Community Park. The RFP was mailed and emailed to four (4) reputable companies on December 14, 2016, and the RFP was posted on the City of Lansing website. One proposal was received by the deadline of January 5, 2017.

Kapow Fireworks, Inman, Kansas, submitted a bid for both shows. Details of the bid are as follows:

Lansing DAZE (May 5): \$4,830

- 6 multi shot cakes sizing from 1" to 2" breaks for a total of 498 breaks
- Shells: 300 three inch shells, 180 four inch shells, 24 five inch shells – total of 554 shells
- 1052 total breaks for show
- Electric fired fireworks display choreographed to music

Independence Day Celebration (June 30 or July 4): \$16,925

- 24 multi shot cakes sizing from 1" to 2" breaks for a total of 1668 breaks
- Shells: 660 three inch, 354 four inch, 216 five inch, 40 six inch, 8 eight inch, 4 ten inch – total of 1282 shells
- 2950 total breaks for show

The proposed displays are very comparable to previous displays done at Lansing's major community events. Kapow has done similar shows throughout Kansas. For the last several years, Lansing has held its Independence Day Celebration fireworks display on the Friday before the 4th of July holiday, but staff would like the City Council to determine if the show should be on June 30 or July 4.

Policy Consideration: Staff advertised the RFP in accordance with the city's purchasing policy.

Financial Consideration: In 2017, \$36,000 total is budgeted for the Lansing DAZE Festival (63-060-43501) and \$21,000 is budgeted for the Independence Day Celebration (63-060-43502). The proposal indicated that \$5,000 is available for the Lansing DAZE show, and \$17,000 is available for the Independence Day show. If the Independence Day show is held on June 30, event staff will receive overtime pay but not holiday pay, which will be a cost savings for the city.

Action: Authorize staff to enter into a contract with Kapow Fireworks for shows on May 5 and June 30, 2017.

AGENDA ITEM

4



KAPOW FIREWORKS

Flashing Thunder INC Mitchell IA

KAPOW LLC

208 PLUM AVE

INMAN, KS 67546

Ryan Erickson 620-242-4700: ryan@ericksoncustombldg.com

Jeff Stephens 620-960-0278: hdm.1914@gmail.com

PROPSAL TO: Timothy Dossey
Event and Marketing Coordinator
City of Lansing
730 1st Terrace
Lansing, KS 66043

EVENT: Lansing DAZE
DATE: May 5th 2017
RAIN DATE: NONE

LOCATION: Kenneth W. Bernard Community Park 15650 Gillman Road Lansing, KS 66043

DISPLAY TYPE: Electric fired with music fireworks display

PRODUCT TYPE:

6 Multi shot cakes sizing from 1" – 2" breaks for a total of 498 breaks
SHELLS: 300 3", 180 4", 24 5" for a total of 554 shells
1052 total breaks for show

DISPLAY SITE: To be roped and flagged by sponsor, access by truck and trailer required.

SETUP: State licensed pyro technician and support team provided.

CLEAN UP: Clean up provide per owners guidelines

INSURANCE: 5,000,000 liability insurance policy provided

PERMITS: Kapow LLC will secure all necessary permits

TAX: No sales tax included

COST FOR DISPLAY FIREWORKS SHOW: \$4,830

TERMS: 25% due with signed contract on or before 2-10-17 balance due within 10 days of display

KAPOW REPRESENTATIVE: _____

SPONSOR REPRESENTATIVE: _____



KAPOW FIREWORKS

Flashing Thunder INC Mitchell IA

KAPOW LLC

208 PLUM AVE

INMAN, KS 67546

Ryan Erickson 620-242-4700: ryan@ericksoncustombldg.com

Jeff Stephens 620-960-0278: hdm.1914@gmail.com

PROPSAL TO: Stefanie Leif
Economic Development
City of Lansing
730 1st Terrace, Suite 2
Lansing, KS 66043

EVENT: Lansing Independence day
DATE: June 30th or July 4 2017
RAIN DATE: Following day

LOCATION: Kenneth W. Bernard Community Park 15650 Gillman Road Lansing, KS 66043

DISPLAY TYPE: Electric fired with music fireworks display

PRODUCT TYPE: 24 multi shot cakes sizing from 1" – 2" breaks for a total of 1668 breaks
SHELLS: 660- 3", 354- 4", 216- 5", 40- 6", 8- 8", 4- 10" for a total of 1282 shells
2950 total breaks for show.

DISPLAY SITE: To be roped and flagged by sponsor, access by truck and trailer required.

SETUP: State licensed pyro technician and support team provided.

CLEAN UP: Clean up provide per owners guidelines

INSURANCE: 5,000,000 liability insurance policy provided

PERMITS: Kapow LLC will secure all necessary permits

TAX: No sales tax included


COST FOR DISPLAY FIREWORKS SHOW: \$16,925.00

TERMS: 25% due with signed contract on or before 2-10-17 balance due within 10 days of display

KAPOW REPRESENTATIVE: _____

SPONSOR REPRESENTATIVE: _____

AGENDA ITEM

TO: Mayor; Lansing City Council
FROM: Tim Vandall, City Administrator 
DATE: January 13, 2017
SUBJECT: Sales Tax Election

Explanation: Included on the agenda is the resolution calling for a mail ballot sales tax election on Tuesday, May 16th, 2017. Revenue generated from this sales tax would go towards infrastructure and parks and recreation improvements. This would increase our sales tax rate from 8.5% to 8.95% and would generate an estimated \$355,000 per year.

Budgetary Impact: We expect the mail ballot election to cost approximately \$16,000. These expenses would be paid from the General Fund. There are funds available to cover this expense.

Action: Approve resolution calling for a mail ballot sales tax election, as presented.

RESOLUTION NO. B-2-17

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF LANSING, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF IMPOSING A 0.45 PERCENT (0.45%) CITYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FINANCING THE COSTS OF CERTAIN PUBLIC IMPROVEMENTS; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID ELECTION.

WHEREAS, K.S.A. 12-187 *et seq.*, as amended (the "Act"), authorizes the governing body (the "Governing Body") of the City of Lansing, Kansas (the "City") to submit to the electors of the City the question of imposing Citywide retailers' sales taxes, which in the aggregate may be in amounts not to exceed two percent (2%) for general purposes and not to exceed one percent (1%) for special purposes, provided sales taxes for special purposes shall expire ten (10) years from the initial date of collection thereof; and

WHEREAS, pursuant to the Act, the electors of the City have previously approved propositions to authorize the levy of a 1.0% Citywide general purpose retailers' sales tax; and

WHEREAS, the Governing Body hereby deems it advisable to finance recreation improvements and infrastructure improvements, including but not limited to improvements to DeSoto Road (collectively the "Project") by the imposition of a Citywide retailers' sales tax; provided the electors of the City authorize such expenditures at an election held in the City for such purpose; and

WHEREAS, in order to finance the costs of the Project, the Governing Body deems it advisable to provide for the calling of a special question election in the City on May 16, 2017 for the purpose of submitting to the qualified electors of the City the question of imposing a 0.45 percent (0.45%) Citywide retailers' sales tax ("Sales Tax"); and

WHEREAS, if approved, the Sales Tax will constitute a sales tax imposed for general purposes, as said term is described in K.S.A. 12-189, as amended; and

WHEREAS, it is deemed advisable to hold such election in accordance with the mail ballot election law (K.S.A. 25-431 *et seq.*).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

SECTION 1. Public Purpose. It is hereby deemed necessary and advisable and in the best interests of the citizens of the City to proceed with the Project in accordance with plans and specifications therefore to be approved by the Governing Body.

SECTION 2. Implementation of the Sales Tax. In order to pay the costs of the Project, improvements necessary and appurtenant thereto, it is necessary and advisable pursuant to authority of the Act to impose the Sales Tax. Collection of the Sales Tax, if approved by the electors of the City, shall commence on October 1, 2017, or as soon thereafter as permitted by the Act, and shall terminate twenty years after its commencement. All proceeds of the Sales Tax shall be applied for the purposes set forth in

this **Section 2**; provided, however, in the event that other City funds are required to be utilized for such purposes, such City funds may be reimbursed from the proceeds of the Sales Tax.

SECTION 3. Special Question Election. It is hereby authorized, ordered and directed that a special question election shall be and is hereby called to be held in the City on May 16, 2017, at which time there shall be submitted to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall the City of Lansing, Kansas, be authorized to impose a 0.45 percent (0.45%) Citywide retailers' sales tax (the "Sales Tax"), the proceeds of which shall be used only to finance recreation improvements and infrastructure improvements, including but not limited to improvements to DeSoto Road (collectively the "Project"), the collection of the Sales Tax to commence on October 1, 2017, or as soon thereafter as permitted by law, and to terminate twenty years after its commencement; all pursuant to K.S.A. 12-187 *et seq.*, and K.S.A. 25-431 *et seq.*, as amended?

SECTION 4. Special Question Election Procedures. The vote at said special question election shall be by mail ballot, and the proposition stated above shall be printed on the ballots, together with voting instructions as provided by law. The Clerk shall transmit a copy of this Resolution to the County Clerk of Leavenworth County, Kansas, to give notice of the special question election as provided by law by publishing a Notice of Special Question Election in substantially the form attached hereto as **Exhibit A** once each week for two (2) consecutive weeks in a newspaper of general circulation in the City, with the first publication to be not less than twenty-one (21) days prior to the date of the special question election, and the last publication shall be not more than forty-five (45) days prior to the date of the special question election.

SECTION 5. Effective Date. This Resolution shall be effective from and after its adoption by the Governing Body.

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ADOPTED AND APPROVED by the governing body of the City of Lansing, Kansas, on January 19, 2017.

(Seal)

Mayor

ATTEST:

Clerk

EXHIBIT A

(First published in the *Leavenworth Times* on _____,
and subsequently on _____)

**NOTICE OF SPECIAL QUESTION ELECTION
THE CITY OF LANSING, KANSAS**

Notice is hereby given to the qualified electors of the City of Lansing, Kansas (the "City") that a special question election has been called and will be held on May 16, 2017, for the purpose of submitting to the qualified electors of the City the following proposition:

Shall the following be adopted?

Shall the City of Lansing, Kansas, be authorized to impose a 0.45 percent (0.45%) Citywide retailers' sales tax (the "Sales Tax"), the proceeds of which shall be used only to finance recreation improvements and infrastructure improvements, including but not limited to improvements to DeSoto Road (collectively the "Project"), the collection of the Sales Tax to commence on October 1, 2017, or as soon thereafter as permitted by law, and to terminate twenty years after its commencement; all pursuant to K.S.A. 12-187 *et seq.*, and K.S.A. 25-431 *et seq.*, as amended?

IT IS IMPORTANT FOR EACH QUALIFIED VOTER TO NOTE THAT YOUR BALLOT CANNOT BE COUNTED UNLESS YOU TAKE THE APPROPRIATE STEPS:

To vote in favor of any question submitted on this ballot, completely darken the oval to the left of the word "YES" on the paper ballot. To vote against it, completely darken the oval to the left of the word "NO" on the paper ballot.

☐ YES
☐ NO

This election will be conducted in accordance with K.S.A. 25-431 *et seq.* (the "Mail Ballot Election Act"). The County Clerk of Leavenworth County, Kansas, shall conduct the election by mailing an official ballot to each qualified elector in the City registered at least thirty (30) days prior to the date of election, not sooner than the 20th day before the date of the election and not later than the 10th day before the election. The County Clerk of Leavenworth County, Kansas, anticipates mailing ballots for this election to all qualified voters on or about [____], 2017. Instructions on how to mark the ballot to vote either for or against the proposition submitted thereon will accompany the ballots, together with a stamped, addressed return identification envelope in which the marked ballot must be placed.

IT IS IMPORTANT FOR EACH QUALIFIED VOTER TO NOTE THAT YOUR BALLOT CANNOT BE COUNTED UNLESS YOU TAKE THE APPROPRIATE STEPS:

(1) You must personally sign and place your correct address on the return identification envelope;

(2) If you choose to mail your ballot, you must put it in the identification envelope and place it in the United States mail early enough so that it will be received by the County Clerk of Leavenworth County, Kansas, not later than May 16, 2017; and

(3) If you elect not to mail your ballot, you must PERSONALLY deliver it in the return identification envelope to the office of the County Clerk of Leavenworth County, Kansas, whose address is: 300 Walnut Street, Suite 106, Leavenworth, Kansas, at any time during regular business hours from 8:00 A.M. to 5:00 P.M., Monday through Friday, but before 12:00 Noon on May 16, 2017.

If the ballot of a qualified elector is destroyed, spoiled, lost or not received in the mail by the qualified elector, or if an elector registers within thirty (30) days of the election, a ballot or replacement ballot may be obtained from the County Clerk of Leavenworth County, Kansas. Persons qualified to receive a replacement ballot may do so by signing an application prepared by the County Clerk of Leavenworth County, Kansas, and submitting the application by mail or in person at the office of the County Clerk of Leavenworth County, Kansas, at the above address.

The authority to conduct this election called by the City under the provisions of the Mail Ballot Election Act does not authorize the use of voting machines or written ballots located at the usual polling places for the City. Consequently, all qualified electors of the City are hereby notified that no polling places will be open during the election, and all ballots must be cast in the manner specified herein and in accordance with the voting instructions which will be sent to all qualified electors with the official mail ballot.

Telephone inquiries from qualified electors having additional questions about the procedure to follow in order to vote in this election may be made by calling (913)684-0421.

ADDITIONAL INFORMATION

The following additional information is provided by the «F_Type_of_Issuer_» with respect to the effect of this ballot proposition. Passage of this ballot proposition would authorize the City to impose a 0.45 percent (0.45%) Citywide retailers' sales tax (the "Sales Tax"), the proceeds of which shall be used to finance recreation improvements and infrastructure improvements, including but not limited to improvements to DeSoto Road (collectively the "Project"), the collection of the Sales Tax to commence on October 1, 2017, or as soon thereafter as permitted by law, and to terminate twenty years after its commencement.

ELECTION INFORMATION

The election officer conducting the election will be the County Clerk of Leavenworth County, Kansas, whose address is: 300 Walnut Street, Suite 106, Leavenworth, Kansas

DATED: _____, 2017.

Janet Klasinski, County Clerk
Leavenworth County, Kansas

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF LANSING, KANSAS
HELD ON JANUARY 19, 2017**

The governing body met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

_____.

Absent: _____.

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon there was presented a Resolution entitled:

A RESOLUTION AUTHORIZING AND PROVIDING FOR THE CALLING OF A SPECIAL QUESTION ELECTION IN THE CITY OF LANSING, KANSAS, FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF IMPOSING A 0.45 PERCENT (0.45%) CITYWIDE RETAILERS' SALES TAX FOR THE PURPOSE OF FINANCING THE COSTS OF CERTAIN PUBLIC IMPROVEMENTS; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID ELECTION.

Thereupon Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye: _____.

Nay: _____.

Thereupon, a majority of the members of the governing body having voted in favor of the Resolution, it was declared duly adopted and was then duly numbered Resolution No. ____; and was directed to be signed by the Mayor and attested by the Clerk. The Clerk was further directed to transmit a copy of said resolution to the County Clerk of Leavenworth County, Kansas, and to take all action necessary to proceed with calling said special question election in the manner prescribed by law.

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Lansing, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk



Proclamation

Whereas, the land that is now the State of Kansas was part of the Louisiana Purchase made by President Thomas Jefferson in 1803; and

Whereas, this territory was settled during a time of great turmoil over slavery known as Bleeding Kansas; and

Whereas, on January 29, 1861, President James Buchanan signed the bill into law declaring that Kansas would become the 34th State of the Union; and

Whereas, Kansas was admitted to the Union as a free state; and

Whereas, the history of this Great State should be remembered and celebrated; and

Whereas, on January 29, 20167 Kansas will celebrate its 156th Anniversary;

Now Therefore, I, Michael W. Smith, on behalf of the City Council and the citizens of the City of Lansing, Kansas, acknowledge and honor the State of Kansas for its proud heritage and 156 years of statehood.

In witness thereof, I set my hand and cause the seal of the City of Lansing to be affixed this 19th day of January, 2017.

City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

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Lansing Police Department
Vehicle Fleet End of Month Report

Dec-2016

Unit	Year	Make/Model	Mileage as of 12/01	Mileage as of 12/30	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	54982	55896	914	Patrol	Patrol	Fit for patrol duty
2	2012	Dodge Charger	28166	29241	1075	Sergeants	Sergeants	Limited Use - Sergeants
3	2015	Ford Explorer	16657	17136	479	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	11915	12534	619	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	20827	21012	185	Captain	Captain	Limited Use - Captain
6	2013	Ford Explorer	38099	39026	927	Patrol	Patrol	Fit for patrol duty
7	2011	Dodge Charger	95919	96228	309	Detective	Detective	Limited Use - Detective
8	2011	Dodge Charger	65617	67405	1788	Patrol	Patrol	Down for repairs
9	2012	Chevy Tahoe	77143	78030	887	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	32690	33380	690	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	76203	76203	0	Animal Control	Animal Control	Fit for Animal Control duties
13	2010	Dodge Charger	92432	92432	0	Patrol	Patrol	Down for repair
14	1995	Ford EOC Vehicle	162184	162184	0	EOC	EOC	Limited Use - EOC
15	2016	Dodge Charger	4800	5453	653	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	5532	6310	778	Patrol	Patrol	Fit for patrol duty
					0			
				Mileage Total:	9304			

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Lansing Police Department
Vehicle Fleet End of Year Report

1/1/2016 - 12/31/2016

Unit	Year	Make/Model	Mileage as of 01/01	Mileage as of 12/31	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	43297	55896	12599	Patrol	Patrol	Fit for patrol duty
2	2012	Dodge Charger	16587	29241	12654	Sergeants	Sergeants	Limited Use - Sergeants
3	2015	Ford Explorer	6144	17136	10992	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	4382	12534	8152	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	16587	21012	4425	Captain	Captain	Limited Use - Captain
6	2013	Ford Explorer	29311	39026	9715	Patrol	Patrol	Fit for patrol duty
7	2011	Dodge Charger	88193	96228	8035	Detective	Detective	Limited Use - Detective
8	2011	Dodge Charger	51731	67405	15674	Patrol	Patrol	Down for repairs
9	2012	Chevy Tahoe	62791	78030	15239	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	27056	33380	6324	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	72920	76203	3283	Animal Control	Animal Control	Fit for Animal Control duties
13	2010	Dodge Charger	78729	92432	13703	Patrol	Patrol	Down for repair
14	1995	Ford EOC Vehicle	162103	162184	81	EOC	EOC	Limited Use - EOC
15	2016	Dodge Charger	0	5453	5453	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	0	6310	6310	Patrol	Patrol	Fit for patrol duty
					0			
				Mileage Total:	132639			

Unit 15 and 17 came into service in June 2016

Lansing Public Works Department**Monthly Fleet Report**Month December Year 2016**Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	LT	LT. Pick-up Ext	51,130	51,273	143	
2007	Ford	LT	LT. Pick-up Ext	34,124	34,438	314	
1998	Ford	1/2 ton	Pick-up	59,103	59,113	10	
2001	Ford	Ranger	LT. Pick-up Ext	115,103	115,135	32	
2005	Ford	Ranger	LT. Pick-up Ext	38,730	38,786	56	
2000	Ford	Explorer	SUV	183,315	183,555	240	
2005	Sterling	LT 8500	Dump Truck	46,344	46,608	264	
2007	Elgin	Crosswind J+	Street Sweeper	4,958	4,958	0	
1992	Ford	700	Dump Truck	62,597	62,752	155	
2000	Ford	F350 4x4	Pick-up Utility	94,881	95,032	151	
2002	Ford	F350 4x4	Dump Truck	69,806	69,916	110	
2011	International	7400	Dump Truck	10,796	11,049	253	
2016	Ford	F350 4x4	One-ton Dump Truck	1179	1,408	229	
2006	Dodge	Charger	Sedan	120,863	120,900	37	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	4,975	4,977	2	
2004	IR	DD-24	Asphalt Roller	252	252	0	
2006	IR	185	Air Compressor	167	168	1	
1993	Ford	5030	Tractor	423	423	0	
1997	Bobcat	763	Skid Steer	2,020	2,020	0	
2014	Case	580 SNWT	Backhoe	437	509	72	
2002	Crafco	110	Crack Sealer	748	748	0	
2003	Kubota	L3710	Tractor	1,456	1,456	0	
2009	Case	465	Skid Steer	515	522	7	
2004	Case	621D	Front Loader	2,013	2,013	0	at wastewater plant

Dec-16

City Influent	29.75 MG	City Avg Daily	.960 MGD
LCF Influent	11.68 MG	LCF Daily Avg	.377 MGD
Total Biosolids	1.004 MG	Precip	.95 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1995	Dodge	3500	Flatbed Truck	87382	87382	0	Collection System	
1999	Sterling	Vactor	Jet Truck	8036	8036	0	Collection System	
2002	Ford	350	Pick Up Truck	89443	89692	249	Ops/Maint.	
2006	Ford	Cr Vic	Sedan	147063	147248	185	Ops/Maint.	
2005	Ford	550	Flatbed Truck	41606	41614	8	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	17926	18022	96	Biosolids Disposal	
Total						538		

Equipment

Year	Make	Model	Description			Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	937	937	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2216	2216	0	Collection System	
1999	Aries	Saturn III	Camera Trailer	342	342	0	Collection System	
2004	John Deere	7920	Tractor	1121	1123	2	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1117	1133	16	Operations	
2004	Case	621D	Loader	2159	2164	5		
2005	Polaris	Ranger #2	Utility Vehicle	1032	1032	0	Maintenance	
2006	JCB	531-70	Telehandler	509	510	1	Plant Activities	

LANSING PARKS & RECREATION
Youth Basketball Report
2016 / 2017

2015 – 2016 Season (previous)

Total Youth Registered: 215

<u>Division</u>	<u>Number of Teams</u>
1 st – 2 nd Grade (coed)	8
3 rd – 4 th Girls	4
3 rd – 4 th Boys	6
5 th – 6 th Boys	5

2014 – 2015 Season (current)

Total Youth Registered: 235

<u>Division</u>	<u>Number of Teams</u>
1 st – 2 nd Grade (coed)	8
3 rd – 4 th Girls	4
3 rd – 4 th Boys	6
5 th – 6 th Girls	1 – academy style, 24 participants
5 th – 6 th Boys	6

Season Summary:

Practices for the 2017 Basketball season began on December 5, 2016. We are still utilizing the Activity Center, Old Intermediate and New Beginnings gymnasiums for practices. Games began on January 7, 2017 and take place at the Activity Center, (1st/2nd grade and 3rd/4th grade divisions) and the Old Intermediate, (5th/6th grade division). A season end tournament is tentatively scheduled for the weekend of March 4th and 5th at the Activity Center for the 3rd/4th grade and 5th/6th grade divisions.

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