



**CITY OF LANSING**  
*Council Chambers*  
800 1st Terrace  
Lansing, KS 66043

**COUNCIL AGENDA**  
*Regular Meeting*  
**Thursday, November 5, 2020**  
**7:00 P.M.**

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations:***

***Council Consideration of Agenda Items:***

2. Resolution No. B-8-2020 – Purple Heart City
3. Purchase of De-Icing Rock Salt
4. Executive Session – Non-Elected Personnel

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations:***

- Kansas Reads to Preschoolers Month Proclamation
- Veterans Day Proclamation

***Other Items of Interest:***



- Thank You – Police Department

***Adjournment***

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
THRU: Sarah Bodensteiner, City Clerk   
FROM: Shantel Scrogin, Assistant City Clerk SS  
DATE: October 28, 2020  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes for October 15, 2020 and the Special Meeting Minutes of October 22, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for October 15, 2020 and the Special Meeting Minutes of October 22, 2020 as presented.

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**AGENDA ITEM #**

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# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
October 15, 2020

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### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

### Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Jesse Garvey

**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:** Kerry Brungardt

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**Councilmembers were present via Zoom video conference with Councilmember Studnicka arriving at 7:02pm.**

## OLD BUSINESS:

**Approval of Minutes:** Councilmember Garvey moved to approve the regular meeting minutes of October 1, 2020, as presented. Councilmember Buehler seconded the motion. The motion was approved with Councilmember Buehler abstaining.

**Audience Participation:** Mayor Smith called for audience participation and City Clerk Sarah Bodensteiner read a letter from resident Linda Huggins. Ms. Huggins voiced her opposition to a Harbor Freight being built at 112 Connie St. She is concerned about excessive trash and uncleanness around the storefront will spread to surrounding homes. She provided satellite screen shots of other Harbor Freight stores. Additionally, she is concerned about noise and increased air pollution from the large semi-trucks. It could have an impact on sleep as well as school/work performance along with being a health hazard to residents with breathing issues. Another concern is traffic congestion in the area with the semi-trucks. Ms. Huggins questioned what would happen if Harbor Freight leaves town and the building is abandoned. She believes the previously mentioned concerns would also lead to a decrease in property values. Ms. Huggins submitted a petition with signatures from residents adjacent to the proposed Harbor Freight site. These residents are in opposition of the development. Ms. Huggins would like her concerns, satellite images and petition passed on to the Planning Commission meeting on October 28<sup>th</sup>.

- Community & Economic Development Director Matthew Schmitz stated the petition of getting 20% of homeowner's signatures applies to rezoning requests. This is not a rezoning request. The property is already zone as B-3 and it has been zoned as that since at least 1986. He stated the City has requested Harbor Freight do a traffic impact study to address any traffic concerns. They have started it and will submit it to the City once it is completed. The buffer concern has already been addressed. There will be a 6ft privacy fence on the back side along with trees as required in the UDO. Those are up to the developer to build, provide and maintain.
  - City Administrator Tim Vandall responded that we have contacted KDOT and Harbor Freight was going to be in contact with them as well. KDOT is involved in the traffic impact study too.
    - Community & Economic Development Director Matthew Schmitz stated the semis would enter Harbor Freight off of Connie Street. When leaving they would pull out and head towards K-7 so there would never be a need to enter the residential area.
- Councilmember McNeill asked for clarification on the buffering.
  - Community & Economic Development Director Matthew Schmitz replied the current site plan shows a 6ft privacy fence and a lot of trees. It would be a row of trees on the east side of the property. The Planning Commission can look at it and if more needs to be added, we can request that.
- Councilmember Kirby stated he has spoken to some of the people who signed the petition, and it was clear they didn't have all the information. They are a little more open to it now once they had accurate information. It is a commercial zoned area and at some point, something will go in there. I

did let those residents know they are welcome at the October 28<sup>th</sup> meeting to ask questions and they can be addressed at that time.

- Community & Economic Development Director Matthew Schmitz stated when the Planning Commission reviews the Site Plan it's for compliance with the UDO. If it complies with everything in the UDO, then they are obligated to approve the Site Plan. It would only come to the City Council if the Planning Commission denies the application and the applicant wants to appeal it.
  - Councilmember Garvey replied he agrees with Gene and it could be a lot worse like a restaurant that is open 24 hrs. One of her concerns was trash and it will be more cardboard and dry trash not like a restaurant where it would be stinky trash.
- Councilmember Majure stated Ms. Huggins did a lot of work and research on this and we do have policies in place to hold businesses accountable for trash.

## **Presentations**

### **COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Treasurer's Report for Quarter Ending September 30, 2020:** Councilmember Studnicka moved to approve the treasurer's report for the quarter ending September 30, 2020. Councilmember McNeill seconded the motion. The motion was unanimously approved.

**Eisenhower Road Southern Trail - Alternate:** Councilmember Buehler moved to decline to move forward on the Eisenhower Road southern trail alternate. Councilmember Kirby seconded the motion.

- Councilmember Majure asked we're moving to decline, correct.
  - Mayor Smith asked I'm sorry Marcus, repeat.
    - Councilmember Majure asked we're moving to decline the proposal, correct. I just want to make sure I am hearing that right.
      - Mayor Smith replied I saw where it said move forward. It is to decline.
        - Councilmember Majure responded ok thank you.
- Mayor Smith asked anybody else that I see. Tony.
  - Councilmember McNeill stated I want to confirm with Tim that we talked to the County about potentially having them pay for it.
    - City Administrator Tim Vandall replied so it was three or four years ago when they said we would be responsible for it and they are trying to make Leavenworth pay for a new traffic light. So I can't imagine them agreeing to pay for the trail. If a group of Councilmembers and myself wants to go to a County Commissioner meeting and ask them, we could.
      - Councilmember McNeill responded I mean as I recall they saved money on the County road part, right. Didn't that come in way under.
        - City Administrator Tim Vandall stated yes.
          - Councilmember McNeill stated McIntyre. I mean if it comes in way under, what are they going to do with the money and why can't they fund the sidewalk, I guess is my question.
            - City Administrator Tim Vandall replied maybe I'm just pessimistic after being here for five years and being beat down so many times. I mean, if some of you guys want to go with me to a County meeting, I'd be happy to ask. But if I was a betting man, I would guess they are going to decline. Again, they are trying to make Leavenworth pay for a traffic light so I can't imagine them paying for this if they are making Leavenworth pay for a traffic light.
              - Mayor Smith asked what's their timeframe on this.
                - Councilmember McNeill stated one of these days we're going to

- ask them, and they are going to say yes though.
- Councilmember Trinkle responded they have but they don't keep their promises.
- Councilmember Buehler replied that will change.
  - Mayor Smith stated yeah, I hope it will.
- Councilmember Trinkle stated we got a man going up there. He'll get us taken care of.
- Mayor Smith replied you got it. Do we have a second on that motion?
  - Councilmember Kirby stated I got something.
- Mayor Smith replied I'm sorry Gene. Go ahead.
- Councilmember Kirby stated ok, well back to Tony's point. You know when they did McIntyre and it come way under, then we did ask them to do that pipe under the ground and they wouldn't even do that. Just a reminder that they have been asked before because of the amount of money they saved, and it didn't make any difference. I just wanted to remind everybody of that.
  - City Administrator Tim Vandall stated if you want to make it more complicated, if you guys wanted to make the motion deny unless they agree to pay for it or something like that, you could do that and we could ask. But I don't know if that over complicates it or not.
    - Mayor Smith asked everybody good with the motion to second or do you want to withdraw.
  - Councilmember Trinkle responded we'd probably get told no twice.
    - Councilmember Garvey stated I think it's a waste of time.
      - Councilmember Trinkle replied yep.
    - Mayor Smith stated ok that being the case let's call the roll.

The motion was unanimously approved.

## **REPORTS:**

**Department Heads:** City Clerk Sarah Bodenstener presented the Council with an alternate plan for the Mayor's Christmas Tree Lighting Ceremony. It's suggested to hold it outdoors at City Hall at the tree previously lit with Councilmembers and Santa present but there would not be any performers. She asked the Council if they would like it open to the public or not.

- Councilmember Garvey stated there will probably be less people attending without the performers so it would ok to have it open to the public.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Engineer:** City Engineer Matt Harding had nothing to report.

**City Administrator:** City Administrator Tim Vandall updated on the Wastewater easements that all of them have been done and bid date on that sewer project will be mid-November. This will be a smaller project in Ward 1. The street shop has been updated and we would like to do an Open House for the governing body. It was suggested to have the Open House prior to the next Council meeting on November 5th. Lansing may be recognized as a Purple Heart City on November 5<sup>th</sup>. They would present something to the City Council so it would be nice to have the next meeting in person. Staff looked into getting an estimate to repair the parking lot at Kenneth Bernard Park and the contractor mentioned it could be done soon. There is funds available for this in the special sales tax fund. Repairs would be done to the most inner circle.

- Councilmember Kirby stated he and Debbie were out there recently and he is all for getting it fixed sooner rather than later.

All Councilmembers agreed if we have the funds to do it now.

**Governing Body:** Councilmember Kirby stated today is National Wash Your Hands day. He said since you are washing your hands, wear a mask, social distance and get a flu shot. We are getting a second surge. Kansas along with other states are setting new records. Hospitals are turning away non-emergency patients and elective surgeries.

Councilmember Majure stated we are ramping up with Covid, so PPE is essential. He thanked Tim and staff for setting up the Joint Board meeting with the school district. He appreciates staff working on prospective businesses going into Towne Center and is looking forward to hearing more on it.

Councilmember Garvey thanked Linda for her letter and thanked Sarah for reading it. He stated we need input from residents whether it's good or bad. The signs along Main Street stating Towne Center is for sale look great and the pressure is on for the City. The easement news is great, and he can't wait to see everyone at the Mayor's Christmas Tree Lighting Ceremony.

Councilmember Buehler asked if we put out anything about the speed limit changing on DeSoto Rd.

- City Administrator Tim Vandall responded he doesn't recall if we did a press release, but it was talked about at meetings.
  - Mayor Smith stated he got feedback and we probably could have put it out there, but most people are very happy it was moved to 40.

Councilmember Buehler also provided a fun fact, on this day in 1951, the first episode of I Love Lucy aired on CBS.

Councilmember McNeill joked that the Councilmembers within the Ward where Towne Center is located should be feeling the pressure. He echoed what Councilmember Garvey stated about hearing from residents. He stated sometimes they hear something after the Council has voted on an issue so it's nice to hear concerns beforehand. He hopes we can alleviate some of the current tensions within our control.

**ADJOURNMENT:**

Councilmember McNeill moved to adjourn. Councilmember Buehler seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:38 p.m.

**ATTEST:**

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Michael W. Smith, Mayor

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Sarah Bodensteiner, City Clerk

**CITY OF LANSING**  
**CITY COUNCIL SPECIAL MEETING**

**SPECIAL MEETING MINUTES**  
**October 22, 2020**

**Call To Order:**

The special meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

**Roll Call:**

Mayor Mike Smith called the roll and indicated which councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Dave Trinkle and Gene Kirby

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Kerry Brungardt and Jesse Garvey

**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:**

Councilmembers were present via ZOOM video conference.

**NEW BUSINESS:**

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Ordinance No. 1049 – Rezone Request 380 W Eisenhower Road:** Councilmember Majure moved to approve and adopt Ordinance No. 1049 as presented. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

**ADJOURNMENT:** Councilmember Buehler moved to adjourn. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

The meeting was adjourned at 7:03 p.m.

**ATTEST:**

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Michael W. Smith, Mayor


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Sarah Bodensteiner, City Clerk



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## AGENDA ITEM

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TO: Mayor; Lansing City Council  
FROM: Tim Vandall, City Administrator   
DATE: October 29, 2020  
SUBJECT: Resolution No. B-8-2020

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Explanation: Upon approval of Resolution No. B-8-2020, Lansing will be designated as a Purple Heart City. The City of Lansing has a long history of veterans who have paid the high price of freedom by leaving their families, friends, and homes and placing themselves in harm's way to help secure liberty for all our citizens. Lansing seeks to remember and recognize all veterans, especially those from the Lansing area, who are the recipients of the Purple Heart.

Walt Schley from the Military Order of the Purple Heart and Daniel Kent, a citizen of Lansing, will be in attendance.

Policy Considerations: None

Financial Considerations: None

Action: Approval of Resolution No. B-8-2020



**RESOLUTION NO. B-8-2020**

**A RESOLUTION DESIGNATING THE CITY OF LANSING, KANSAS  
AS A PURPLE HEART CITY**

**WHEREAS**, the Purple Heart is the oldest U.S. Military decoration in use, having been initially created as the badge of Military Merit by General George Washington in 1782; and,

**WHEREAS**, the Purple Heart was the First American service awarded or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or who made the ultimate sacrifice in combat; and,

**WHEREAS** the City of Lansing has a long and proud history of men and women veterans, who have paid the high price of freedom by leaving their families, friends, and homes and placing themselves in harm's way to help secure liberty for all of our citizens; and,

**WHEREAS**, a great many other men and women, including those from the Lansing area, have sacrificed parts of themselves for this great country as a result of being wounded while engaged in combat with an enemy force; and,

**WHEREAS**, the City of Lansing seeks to remember and recognize all veterans, especially those from the Lansing area, who are the recipients of the Purple Heart, by displaying Purple Heart signs throughout the City.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
CITY OF LANSING, KANSAS:**

Is hereby proclaimed and designated to be a Purple Heart City, honoring the service and sacrifice of our nation's men and women in uniform, wounded or killed while serving to protect our freedom.

**PASSED AND APPROVED** by the governing body of the City of Lansing, Kansas, on this 5<sup>th</sup> day of November 2020.

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Michael W. Smith, Mayor

(SEAL)


ATTEST:

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Sarah Bodensteiner, City Clerk

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# AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Mike Spickelmier, Director of Public Works  
DATE: October 19, 2020  
SUBJECT: Purchase of De-icing Rock Salt

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## Policy Consideration:

Lansing Public Works participated with the volume purchasing of deicing salt with Leavenworth County as well as the other cities to realize the economy of scale for this purchase. This is for 3,000 tons for LVCO plus an additional 500 tons for the City of Lansing.

The result is a price of \$60.13 per ton with Independent Salt of Kanapolis KS.

Note: The 2019 Salt Price was \$62.38 per ton from the same supplier

Financial Consideration: Both the salt dome and the Magnesium Chloride tank are full. There is \$40,000 budgeted in 2021 Budget. Last year we experienced more ice-storm events, so we used more MgCl (two tanks) than is typical.

Action: Approve the price of \$60.13 with Independent Salt of Kanapolis KS, and authorized the Public Works Department to purchase rock salt as needed.



**COUNTY OF LEAVENWORTH**  
**Department of Public Works**



***Leavenworth County Department of Public Works***  
**23690 187<sup>th</sup> Street**  
**Leavenworth, KS 66048**

August 6, 2020

Independent Salt Company  
Attn: Chris Tully  
PO Box 36  
Kanapolis, KS 67454

RE: Salt Bids for Leavenworth County

We are pleased to announce that Independent Salt Company has been awarded the bid for Leavenworth County.

On Tuesday, July 28, 2020 bids were opened for 3,000 tons of medium rock salt (with the option to purchase more if necessary) for Leavenworth County. In addition, the City of Tonganoxie, City of Basehor and City of Leavenworth and the City of Lansing are added as bulk bids. Each municipality would make arrangements and purchase their requested amount of rock salt directly from Independent Salt Co. The following is a bid tabulation of the bids received:

**2020 Salt Bid Tabulation**

<b>Vendor</b>	<b>Bid Price per ton</b>	<b>Bid Alternate per ton</b>
Cargill Salt	No bid	No Bid
Central Salt, LLC	\$61.03	\$61.03
Compass Minerals	No bid	No bid
Hutchinson Salt Co.	No bid	No bid
Morton Salt, Inc.	No bid	No bid
Independent Salt	\$60.13	\$60.13










We are pleased that Independent Salt Company was awarded the bid, and look forward to working with you this upcoming winter. If you have any questions or concerns, please feel free to contact either myself or Vincent Grier, Rd & Br Superintendent at 913-727-1800.

Sincerely,

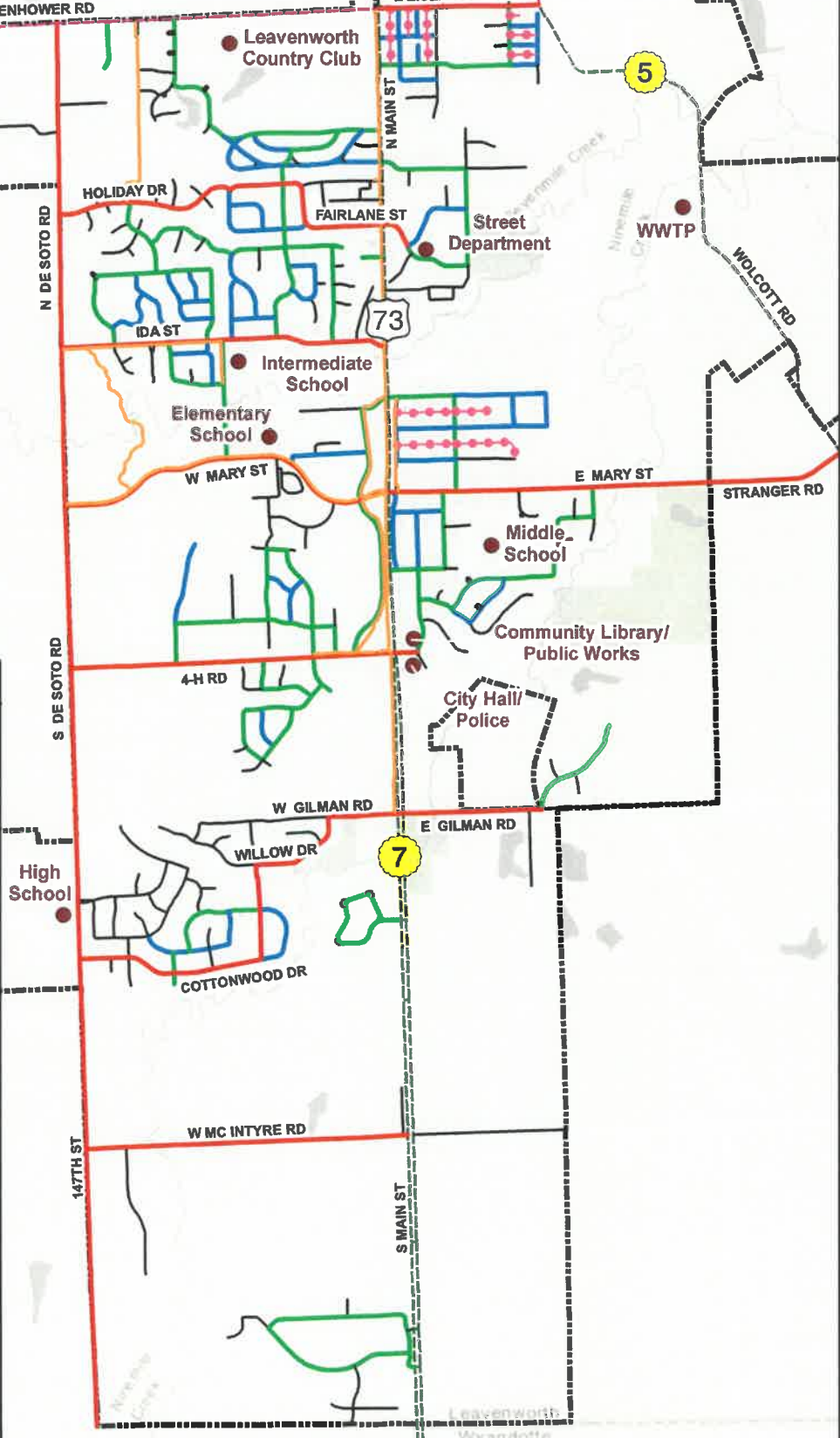
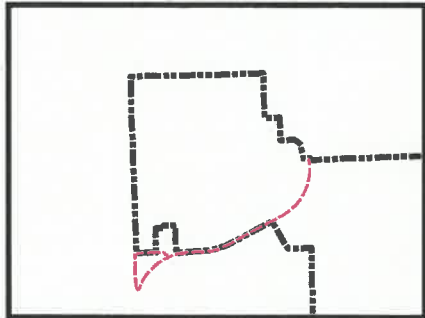
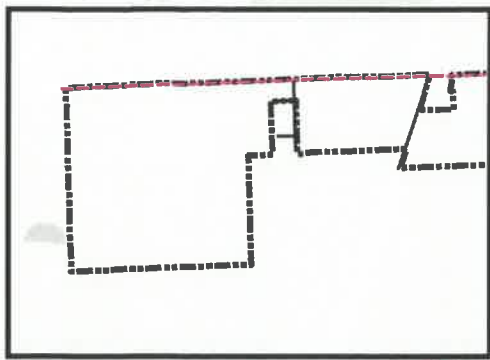
**Bill Noll**  
**Infrastructure and Construction Services Director**

## LANSING SNOW REMOVAL MAP

### Winter Snow Route Priorities

- Priority 1 Emergency Route -  
 Parking Lots - City Hall, Service Center, W/W Plant, Fire Station
- Priority 2 Emergency Route -  
 Includes: Non-essential Parking Lots
- Priority 3  

- Priority 4  

- Priority 5 - City Sidewalks/Trails  

- Priority 6 - Alleys When Warranted  

- Maintained by KDOT  

- Maintained by Leavenworth  

-  City Boundary

0 2,750 5,500  
 Feet



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Sarah Bodensteiner, City Clerk *SB*  
DATE: November 2, 2020  
SUBJECT: Executive Session – Personnel Matters of Non-Elected Personnel

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Executive Session will be called to discuss personnel matters of non-elected personnel.

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AGENDA ITEM #

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## Kansas Reads to Preschoolers Month 2020 Proclamation

**Whereas,** Reading is the cornerstone of education, allowing each individual to pursue knowledge; and

**Whereas,** Knowledge is the finest asset we give to our children and the catalyst for achieving great things in life; and

**Whereas,** How well children learn to read affects how successful they are in school as well as how well they do throughout their lives; and

**Whereas,** Reading to babies, toddlers and preschoolers can have an incredible effect on their reading capacity; and

**Whereas,** Kansas Reads to Preschoolers Month, a celebration of the written word, will encourage young people to discover the complexity of the world beyond their own experience; and

**Whereas,** The Kansas Center for the Book at the State Library of Kansas desires to assure that all Kansas children age 0-5 years are read to during Kansas Reads to Preschoolers Month;

**Whereas,** The book "Groovy Joe: Ice Cream and Dinosaurs" written by Eric Litwin has been chosen for this year's Kansas Reads to Preschoolers project; and

**Now, Therefore,** be it resolved that I, Michael W. Smith, Mayor of the City of Lansing, do hereby proclaim the month of November 2020 as

### **"Kansas Reads to Preschoolers Month"**

and urge all citizens to join in celebration of the Kansas Reads to Preschoolers program and read "Groovy Joe: Ice Cream and Dinosaurs" to your special someone.

**In witness thereof,** I have hereunto set my hand and caused the official seal of the City of Lansing, Kansas to be affixed. This, the 5th day of November, in the year of Two Thousand and Twenty.



City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk





# Veterans Day Proclamation



**Whereas:** the Leavenworth County Veteran's Day Parade is celebrating its 100<sup>th</sup> anniversary; and

**Whereas:** this nation is kept strong and free by loyal citizens who preserve our precious freedom heritage through their positive patriotic declarations and actions; and

**Whereas:** all loyal citizens should make it their duty to inspire complete patriotism among all of our people; and

**Whereas:** we urgently need a vigorous display of true red, white, and blue Americanism, thus convincing friends and foes alike that our nation is firmly united for self-preservation.

**Now Therefore:** I, Michael W. Smith, Mayor of the City of Lansing, State of Kansas, do hereby urge each individual, school, church, organization, business establishment and household within the City of Lansing to publicly reaffirm their strong allegiance to our Flag, Country and the men and women in uniform, through active participation in patriotic programs sponsored by the veterans of Foreign Wars and designate November 11, 2020 as:

## "Veterans Day"

In witness thereof, I have hereunto set my hand and caused the great seal of the City of Lansing to be affixed this 5th day of November, in the Year of Two Thousand and Twenty.



City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk



# Thank you - Police Department

**Steven Wayman**

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**From:** Roberta Simanowitz <rsimanowitz@kc.rr.com>  
**Sent:** Tuesday, October 20, 2020 7:23 AM  
**To:** Steven Wayman  
**Subject:** [EXTERNAL] Thank you

Good morning!

Yesterday my house alarm went off line and had to be reset. I called my security company to let them know I was going to arm and set off the alarm for one minute, which usually resets it. I've done this several times over the years that I've had this system.

Shortly after I reset the alarm, a police officer came to my door to check on me. He was a very nice young man and very understanding. I then called my security company to ask them what happened, and learned that the employee who took my call did not put my alarm in TEST mode as she was supposed to do, and therefore the police were notified when the alarm went off. Also, the company is supposed to call me immediately when an alarm goes off, so that they can cancel it with the police if I inform them that the cat set the alarm off or I did by mistake, and that did not happen either. So, just wanted to let you know that MTI Security is aware of their internal problem and will speak to their employees about following through when customers call. If it happens again I will switch to a better company because these people are not impressing me.

It was very reassuring to know that someone would respond so quickly to an alarm at my home. I'll be 70 in December and my personal security becomes more important to me as I age. I regret that I wasted this officer's time, but it also reminded me that, even though I rarely have any contact with police officers, they are out there working hard to keep us all safe.

Roberta Simanowitz  
700 4H Road