



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, August 20, 2020
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

- ***In order to adhere to social distancing and limiting large gatherings of people to mitigate the spread of COVID-19, the Lansing City Meeting will not be open to the public. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live via YouTube at www.lansingks.org/live and will be available for viewing on Spectrum Cable Channel 2 the following day.***
- ***Want to comment during Audience Participation?***
 - ***Submit your comment to Cityclerk@lansingks.org no later than 6:00 p.m. on August 19th.***
- ***Questions on agenda items will be read during discussion on that topic.***
 - ***Submit your question to Cityclerk@lansingks.org no later than 6:00 pm on August 19th.***

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

- Buddy Rodgers

Presentations:

Council Consideration of Agenda Items:

2. Resolution No. B-4-2020 – Authorizing the Offering for Sale of General Obligation Bonds and Taxable General Obligation Temporary Notes

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest:

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator
THRU: Sarah Bodensteiner, City Clerk *SB*
FROM: Shantel Scrogin, Assistant City Clerk *CS*
DATE: August 12, 2020
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for August 6, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for August 6, 2020 as presented.

AGENDA ITEM #

CITY OF LANSING

CITY COUNCIL MEETING

REGULAR MEETING MINUTES
August 6, 2020

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Jesse Garvey

Ward 4: Tony McNeill

Councilmembers Absent: Kerry Brungardt and Gregg Buehler

OLD BUSINESS:

Approval of Minutes: Councilmember Majure moved to approve the regular meeting minutes of July 16, 2020, as presented. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and there was none.

Presentations

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Public Hearing on and Consideration of the Proposed 2021 Budget: Councilmember Kirby moved to open the public hearing for the 2021 Budget. Councilmember McNeill seconded the motion. The motion was unanimously approved.

- Mayor Smith asked is there any comments, on the floor or anyone else about the budget. I've got one and it may not go any further than this but with Covid and everything going on in this world, I know our budget is very healthy. I've had a chance to sit down and talk with Tim and I've seen the numbers by Beth and of course my past experience going over it. If the Council would so decide, if you could reduce it by just a small fraction if you decided to but that is totally up to the Council. I just wanted to throw that out for consideration. Tim you got any comments on that. I put you on the spot.
 - City Administrator Tim Vandall stated when you think about, based on our valuation like if it was a tenth of a mill, it would be like \$9,000 a year. That might be a good faith effort to tip it down a little bit but not damage the City. I think if we did it too much, I think that could be damaging but I think a tenth of a mill would be reasonable. I think that would be good for the taxpayers and keep the City in good shape too. I defer to whatever you all want.
 - Mayor Smith responded oh absolutely. I know you are our numbers guy along with Beth. I wanted to make sure you all had the chance to comment.
 - Councilmember Garvey replied I think we leave it alone until we figure out what's happening with our budget over the next year.
 - Mayor Smith responded you could.
 - Councilmember Garvey stated that's my opinion. Until we figure out what Covid is going to do to our budget you know.
 - Mayor Smith responded absolutely. I just wanted to throw it out there because we're all in the same boat. So, anybody else want to jump in on any of the budget whatsoever.
- Councilmember Majure stated so referenced the proposed budget from current year to proposed budget. I went through line by line item and marked increases and decreases and savings. Hi Beth, how are you.
 - Finance Director Beth Sanford replied good, how are you.
 - Councilmember Majure stated I knew I would find a way to get you up there on that box.

- Finance Director Beth Sanford responded I like to wait and let the public come up if they want.
 - Councilmember Majure stated so I go along with Jesse. I support Jesse's comment there, but the question is we can always come back within the year to make adjustments to and savings to put towards right. We thought about leaving the levy level.
 - Finance Director Beth Sanford replied the only thing the budget does, the budget is not necessarily what we're going to spend. That gives us the authority to spend up to that limit. Not that we're going to and we try to be pretty proactive in monitoring expenses especially like when Covid hit. We kinda dialed back what we were spending as much as we could. Of course, we had additional expenses because of Covid. That's the budget authority so that would be the most we could spend without having to come back and amend a budget to get further approval from Council to do that. The problem is the State, a couple of years ago, passed a bill that prohibits cities from raising their mill levy unless they meet certain requirements such as law enforcement, public safety, when you issue debt, they are allowed to do that but if you were to just lower it now and then want to arbitrarily raise it without one of those factors involved you would have to take it to a vote.
 - Councilmember Majure responded I agree with that. I was just ensuring, because this is my first year right, I'm just ensuring you can always go back and review and look at savings proposed in our meetings where we can move some funds from one to the other in effort to support, you see what I am getting at.
 - Mayor Smith replied absolutely.
 - City Administrator Tim Vandall stated I guess the way you worded that confused me earlier. So maybe to use an example if the gasoline line item for the Police Department looks like we're going to have a lot of savings and we really need to buy some new Kevlar, the savings from gasoline in the Police department could go to purchasing new vests. Things like that though we typically do at the staff level though. I mean if it was savings of \$300,000, we'd inform you guys but if it's one department shifting \$6,000 from one line item to another Beth and I kind of handle it.
 - Councilmember Majure responded yeah, that is the reason you are the City Administrator.
 - Finance Director Beth Sanford stated and just to give you an idea of what lowering the mill levy would be as far as impact on taxes, if you're looking at a \$200,000 house and you want to

lower it lets say a quarter of a mil, it's about \$5.75 a year in savings in taxes. The other piece is the valuation, that's the other piece of property taxes so if your valuation goes up, which mine did, but let's say it goes up \$15,000 that's an extra \$71 in taxes that you're paying per year. So, change of valuations is a little bigger impact on homeowners than reducing the mill levy by a quarter of a mill.

- Councilmember Majure replied nope, I got it.
 - Mayor Smith asked anything else Marcus.
- Councilmember Majure responded no. Any questions I had, she just answered them.
 - Mayor Smith stated Beth is always good, just walk in the door, she always has that door open and you can sit down and talk with her.
- Finance Director Beth Sanford responded yep, come anytime.
- Mayor Smith asked Beth did you want to say anything.
 - Finance Director Beth Sanford replied nope.
 - Mayor Smith stated just here to answer questions. Does anybody have questions towards this.

Councilmember Kirby moved to close the public hearing for the 2021 Budget. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to approve the 2021 Budget. Councilmember McNeill seconded the motion. The motion was unanimously approved.

Ordinance No. 1042 – Sewer & Trash Disposal Assessment: Councilmember McNeill moved to adopt Ordinance No. 1042 for assessment of delinquent sewer and trash bills. Councilmember Garvey seconded the motion.

- Councilmember Trinkle stated its looks like the list is getting smaller. It seems like there isn't as many.
 - Finance Director Beth Sanford responded actually, yeah, I totaled up everything and it's about the same as it was last year. It does look shorter though for some reason.
 - Mayor Smith replied it did.
 - Councilmember Garvey asked is there some new ones on there. I thought I saw some new names.
 - Finance Director Beth Sanford replied there's some new names but 78% of the people have been on this list for several years.
 - Councilmember Garvey stated repeat offenders.
 - Finance Director Beth Sanford responded yeah and with Covid we were sensitive about if people called to let us know they were struggling because of Covid, we are working with them. They are not on this list. Really, we've only gotten a couple of calls about that and those people didn't have big balances anyway. So, we made sure to accommodate anyone who was having issues because of that if they let us know.
 - Councilmember Kirby stated I think the important part is if people just reach out to you.
 - Finance Director Beth Sanford stated we'll work with them.

- Councilmember Kirby responded we're willing to work with them. We can't do any more than that.
- Finance Director Beth Sanford replied right.

The motion was unanimously approved.

Ordinance No. 1043 – Weed Removal Assessment: Councilmember McNeill moved to adopt Ordinance No. 1043 for assessment of delinquent fees for weed removal. Councilmember Studnicka seconded the motion.

- Councilmember Majure stated yes.
 - Mayor Smith responded go ahead.
 - Councilmember Majure stated so I look at these statements, right and the administration fee is one thing but in one of them, the removal, the hauling and dumping fee is less than the admin fee. I'm just kind of wondering, it seems like to me like doing the hauling and dumping would be a larger fee than an admin fee.
 - Finance Director Beth Sanford replied I think that is what the contractor charges. I get these from our Code Enforcement Officer. He sends over the statements and then we assess them. He's just passing on the fees from the contractor that they contract with would charge.
 - Mayor Smith asked Beth do we go out for bids for contractors. I forget or do we just make a list.
 - City Administrator Tim Vandall stated I don't think we've gone out to bids for a while just because it's a handful of them. I'm not sure if that fee is a city-imposed fee or if that is a mower fee but I will say, there is a lot of time that goes into these. Especially some of them are occurring over and over again so there are times when I am going out there and reviewing it, there's times when Councilmembers call me, there's times people are calling Matt. So, there is quite a bit staff time that goes into it I will say that, and I think in a way I almost view that as a deterrent. If it was only \$100 to mow someone's grass maybe we'd have more people on this list, but I think with a higher price, maybe that deters people a little bit. That's just a guess.
- Councilmember McNeill stated definitely not this first offender. It's got a second abatement fee.
 - Councilmember Majure responded yeah, a lot of these.
 - Finance Director Beth Sanford replied yeah.
 - Councilmember McNeill stated a third violator fee which is \$600 in fees.
- Finance Director Beth Sanford replied which I know one of them we are working with and so, again with these, we put these Ordinances out and we publish them but I don't actually send them to be assessed until the end of the month to the County. So, in the meantime, we're still working with all these people and I know there is at least one on here that they're working with. If they're willing to work with us, we're willing to waive some of those fees if it's to the benefit to both parties. We do want to work with them.
- Councilmember Majure responded oh, ok.

- Finance Director Beth stated we need them to contact us to do that.
- Councilmember Trinkle asked some are abandoned houses aren't they.
 - City Administrator Tim Vandall replied 600 Beth has been on there the last few years. Honestly too, I think we keep hearing from a contractor that is saying I'm going to be there soon and something else pops up. I know 600 Beth is on our list to get razed hopefully this year. I don't know if you have anything.
 - Community & Economic Development Director Matthew Schmitz responded so 600 Beth, the current person who has been working on that is trying to get someone in there to demo that. We did a match on that one I believe to help pay for that. The contractor who was supposed to come out has not shown up repeatedly. That individual has now hired an attorney to try to get that figured out. This is the one on there for \$1160 is the total. We talked about that a little bit internally myself and staff today and we're going to reach out to her and tell her that if we can get that house demo'd, we'll consider reviewing these fees and potentially waiving them if they will get the house demo'd. Of course, the goal is we want the property cleaned up. So, we're certainly willing to work with people but we need to have that communication to do that. We're going to try and initiate that.
 - Councilmember Trinkle stated I don't see the one on Connie St on here. It's about that high again. I think it's in repossession.
 - Community & Economic Development Director Matthew Schmitz replied these are from 2019.
 - Councilmember Trinkle asked so these would be last years.
 - Community & Economic Development Director Matthew Schmitz yeah, these would have been for a full, so that's one we'd be working on actively right now that would show up next year if we don't get reimbursed for.
 - Councilmember Trinkle stated neighbors asked again. It needs to be, we're going to have to get somebody back in there and mow it again. It's just as high as it was before again but I think its bank possession.
 - Community & Economic Development Director Matthew Schmitz asked seven something?
 - Councilmember Trinkle replied seven hundred block.
 - Community & Economic Development Director Matthew Schmitz stated I know which one you are talking about. Ok, we'll get it taken care of.

The motion was unanimously approved.

Donation of Tackle Football Equipment: Councilmember Majure moved to approve the request to donate the tackle football equipment to Patrick Morgan. Councilmember Kirby seconded the motion.

- Councilmember Trinkle asked Jason remember we talked about this in PRAB as well, what we were going to do with the equipment. Are you comfortable with this?
 - Parks & Recreation Director Jason Crum replied I am. Patrick is here tonight. He was one of our coaches last season. Not just for football, he coaches multiple sports in Parks & Rec.
 - Mayor Smith stated I remember him well.
 - Councilmember Trinkle responded I know we discussed it in depth.
 - Parks & Recreation Director Jason Crum replied I did reach out to our other coach that was with us last year who also has another

The motion was unanimously approved.

Conditional Use Permit – 508 4-H Road: City Administrator Tim Vandall stated we can have discussion before there is a motion.

- Mayor Smith stated I know we got some people in the audience. Does anybody want, yes sir, come on up, let us know where you live and give us your name please.
 - My name is Ron Jones. I live at 513 Maple Lane. My wife and I moved into this house last year after the tornado destroyed our house in Linwood. We had no idea there was bees in our backyard until after we bought the house. Had I known that I wouldn't have moved into it because I'm allergic to bee stings. The last time I was stung I came close to death and was in the emergency room 14 hours. So, I have a great fear of bees and if the bees remain, we are probably going to have to sell our house and move. I can't live in fear every day. I don't think we should have to. All we want to do is live in our house and not have to fear the bees. Thousands of them. Thank you.
- Mayor Smith asked anybody else like to address this. Yes, sir. Step forward, identify yourself and location please.
 - Yes, Mr. Mayor, City Council. I am Louis Walling. I am the resident at 508 4-H Road. This is my wife Melissa. We moved in here about 12 years ago when we were assigned here at the Army. I since then have retired from the Army and am now a Legion member and I have been active with the City. A year and half ago, it was suggested I start doing bees as a hobby, something to get going, something to take my mind off other things. I researched it, I talked with my neighbors that were the neighbors at that time. No red flags were thrown up at that time. I did a lot of research on what type of bees to get. The type of bees I have, they are a European strain that has been bred up in Minnesota. They are a general type of bee, a less aggressive bee, hypergenic means the queen goes through the hive and she searches out for diseased or bees that are not formed right and she kicks them out of the hive. I've also noticed too earlier, one of my mentors from Back to Nature farm, Mr. Chad Gillen, he comes and checks my hives with me and helps me out with those. Earlier this spring, he suggested, I had a wire fence around the hive. He said put an upgrade wind fence so the bees would have to go up. By making them go up into the air seven feet, they tend to fly over other areas and they don't come down until they get to the fields or that they are going to look in. Mr. Jones' place, I have not seen a flower in his area. There's no beehives. There are no bird bathes or anything for water so the bees will have no reason to be in his yard and that is a great plus for that. I do have them set back. Like today, we did harvest honey from them and they are there. I've had them for a year and half, two years. This is my second year of doing this and I've only been stung once and that's working directly with the bees. Being on the property for the twelve plus years, I've been stung two to three times a year, never by a honeybee. It's always been by paper wasp, yellow jackets, those are enemies of the honeybee. I have traps up for those and I trap probably 150 plus of those a year in my yard and get rid of them. That is what you get stung by most often. Honeybees are usually not aggressive unless you are messing with the hive or violating their water sources or something like that.
 - Mayor Smith replied thank you.
 - Councilmember McNeill asked can I ask a question sir.
 - Mayor Smith responded go ahead Tony.
 - Councilmember McNeill asked do you have a water source.
 - Louis Walling replied I do. I have four bird bathes on my property and then we also catch rainwater in buckets. We leave those buckets out so bees can come and go. I try to keep them on my property as much as possible. I do have four or five flower gardens that I maintain and try to keep them. But bees move up to five miles to find flowers and they come back. They will search out

and find areas where they can bring back nectar and pollen. I also, when I was getting ready to get my bees this year, I set my hives up on a Wednesday and then Friday I went and checked my hives just to make sure they were all good to go because I was receiving two new colonies. When I went back to check them, a wild swarm had moved into one of my hives. So, there are bees in the area and usually a swarm like that won't move much more than a hundred yards or so from its original swarm or hive. So, we know there are hives in the area that are wild bees.

- Mayor Smith asked Tony did you have something else to add.
 - Councilmember McNeill replied yeah, I was going to ask about the swarming part. Do you have a secondary hive set aside?
 - Louis Walling responded I do. I set traps up especially in the spring when they are out to swarm. And then I also check my hives often. Usually you can tell by lifting up and see if they have any queen cells they are forming and usually when that is occurring that means they are getting ready to split. So, what you can do, you can split the hive at that time and avoid the swarm. I do have a mentor. He comes and helps me out all the time.
 - Councilmember Garvey stated I know Chad and if you're using Chad as a mentor, he's pretty intelligent when it comes to bees.
 - Louis Walling responded he is very good.
 - Councilmember Garvey replied he's a smart guy.
 - Mayor Smith stated Gene, do you have a question for this.
 - Councilmember Kirby asked so you've had these bees for over a year.
 - Louis Walling responded I have. This is my second season.
 - Councilmember Kirby asked and what got us to here if you've had bees for a year.
 - Mayor Smith replied that's for Matt.
 - City Administrator Tim Vandall responded yeah; I think someone notified us about it.
 - Councilmember Kirby responded if they've been out there a year, how did we get here from something that has already been going on.
 - Louis Walling replied well I know there's two other hives or two other apiaries in Lansing and I talked with them. I set my apiary up just like, as much as like theirs as I could.
 - Mayor Smith asked any other questions Council.
 - Councilmember McNeill stated I have a question on the motion because one of the motions is that you could approve it, any conditional use permit we can pull back period. So, I mean, why would we make a motion. You either approve it or disapprove it because I mean if we approve it, we can pull it. If somebody gets stung or there is any other issue that can arise, we can pull it anytime. Correct?

- Mayor Smith replied yes, correct.
 - Councilmember Garvey asked and then they have to reapply.
 - Mayor Smith replied yes.
 - Councilmember Garvey asked every year.
 - Mayor Smith responded yes.
 - Councilmember Kirby stated we've had no issues up to this point with bees.
 - Community & Economic Development Director Matthew Schmitz stated the one thing I would say to Tony's point, if you approve it with the condition if anything negative happens, it be revoked immediately, we as staff don't have to come back to Council to revoke that. We can immediately do it because something negative occurred because you've already approved that via the motion. That's why it was worded that way. If you would rather, if something negative does happen, we can come back and talk to you.
 - Councilmember McNeill responded I guess my counter to that would be, why wouldn't you pull it anyway. You only pull it because of negative things.
 - Community & Economic Development Director Matt replied correct.
 - Councilmember McNeill stated I mean just making that statement I just said do we need it. That is what I was asking. If the reason we put it in there is so staff can do it without bringing it forward for another vote then ok.
 - Community & Economic Development Director Matthew Schmitz responded that was my reasoning for putting it in there that way.
- Mayor Smith asked anything else Council.
 - Councilmember Majure asked so where we at now. We are either approving it with one or all the motion.
 - Mayor Smith replied just one of them Marcus.
 - City Administrator Tim Vandall stated and just one thing to clarify to, if you guys want to deny and override the Planning Commissions recommendation, it would require super majority. I just want to remind you of that.
 - Councilmember McNeill asked is this a new UDO.
 - Community & Economic Development Director Matthew Schmitz replied no that's a result of a Golden vs City of Overland Park case from a long time ago because a CUP is essentially a zoning option. In order for you to deny it and because the Planning Commission has recommended approval, for you to go opposite of what the Planning Commission has said, you have to have a super majority of the Council.
 - Mayor Smith stated ok, looking for a motion.
 - Councilmember McNeill responded ok, so you don't need a super majority to

approve at the Planning Commission, but you need one here to deny it.

Councilmember Kirby moved to approve the Conditional Use Permit at 508 4-H Road with the condition that should anything negative occur, the conditional use permit will be revoked immediately. Councilmember Garvey seconded the motion. The motion was approved with Councilmember Trinkle and Councilmember Kirby voting against the motion.

Purchase of Lansing Towne Center Development for Economic Development Purposes:

Councilmember McNeill moved to approve and adopt Resolution No. B-3-2020. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to authorize the Mayor to execute the purchase contract for Lansing Towne Centre Development. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to approve and adopt Ordinance No. 1044. Councilmember Garvey seconded the motion. The motion was unanimously approved.

- Mayor Smith stated and just for a comment on that coming from this chair. This is something that staff has worked on, the governing body has worked on, I think it is something we needed to do years ago. This is one heck of a deal I don't think the City can turn down. It will take a few years to build it up but I think we have the right people in place to get this done. Now all we have to do is look at QuikTrip and how we got them in here and I think you'll see things like that. In fact, we're already working on some deals as soon as we take ownership of it, so I see it has a very positive for the City of Lansing.
 - Councilmember Majure responded I'm excited Mayor because this is everything everybody wanted.
 - Mayor Smith replied exactly.
 - Councilmember Majure stated what we're trying to do for the township.
 - Councilmember Trinkle stated we should have bought it years ago.
 - Mayor Smith replied absolutely.
 - Councilmember Majure stated now you'll have to tell me what the cost was years ago. Coulda, shoulda, woulda.
 - Mayor Smith responded we got a pretty good deal on it.
 - Councilmember McNeill asked who was on the Council back then.
 - Councilmember Trinkle stated it wasn't me. I was for it but I was told no.
 - Mayor Smith stated I sat in the audience.
 - Councilmember Trinkle stated we were not considered real estate agents.
 - Mayor Smith replied that is what we were told.
 - Councilmember Majure stated so I know with this is going to come some road construction. Where's Mike.
 - Mayor Smith responded he's not here.
- Councilmember Majure stated there's going to come some road planning, road construction and that kind of stuff and I got it and I understand it. I'm kinda excited to look forward to working towards that as well. Ease of access between commercial rigs and that kind of stuff to get in there and make this true commercial and bring these businesses in.
 - Councilmember Kirby stated I talked to a lot of people because there's a lot of people who think we already owned it.
 - City Administrator Tim Vandall replied yep.

- Councilmember Garvey responded now if it don't develop, we're in trouble.
 - Mayor Smith replied we've heard that for years, that's true.
 - Councilmember Kirby stated it was always nice to say it's not ours.
 - Mayor Smith stated so Tim and Matt, now it is.
 - Councilmember Majure asked so does that mean now that we're going to work to own it that until the businesses get in there and the snow comes, we won't be running off families and sleds and everything.
 - Mayor Smith responded I refuse to answer.

REPORTS:

Department Heads: Parks & Recreation Director Jason Crum updated the Council on registrations for fall sports. Numbers are down significantly due to Covid. Last year there were 424 kids registered and this year there are 150. Some things discussed amongst staff is offering academy style like they've done for basketball. This could be an option for the soccer teams. The flag football numbers are low and that was expected with dropping tackle football and then Covid added to the situation. The younger ages are ok to move forward but numbers are lower for the 3rd, 4th, 5th and 6th graders. Staff discussed combining all those age groups to make teams but need to consider the range of those ages. At this point, its just taking it day by day to see where we are at with numbers and the virus.

- Councilmember Majure asked if we can move back the start dates. Everyone is waiting to see how school starts off so maybe waiting a couple of weeks after the start of school would help.
 - Parks & Recreation Director Jason Crum replied typically we are having coaches' meetings and ordering uniforms by Aug 20th so that needs to be considered if we push it back.
- Councilmember McNeill asked what the schools are doing as far as their sports.
 - Parks & Recreation Director Jason Crum responded they are moving forward as normal. After talking with Tim, if the schools start but then push everyone to remote, we will end our season as well.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Engineer: City Engineer Matt Harding had nothing to report.

City Administrator: City Administrator Tim Vandall mentioned the fireworks discussion from the Work Session, and after speaking with the County Health Director there are concerns with a large group of people congregating around rides, food trucks, etc. Shooting the fireworks off at Town Centre with people parked in parking lots in the surrounding area, watching from their porches, etc. would be a better option. Community & Economic Development Director Matthew Schmitz stated they have approached the vendor with an option to rent a FM transmission station that reaches a 3-5-mile radius so that residents can hear patriotic music playing while fireworks are going off.

- Councilmember Garvey asked if we could live stream the fireworks too.
 - Community & Economic Development Director Matthew Schmitz replied we could do it through Facebook.

Council discussed parking options for residents wanting to watch the fireworks. We don't want to promote parking or gathering along Centre Dr. Staff will reach out to the school district and businesses in the area to see if it's ok if people gather in their parking lots.

After further discussion, it is recommended the Volunteer Recognition Dinner be cancelled this year. Instead, there is interest in giving each volunteer a \$50 gift card. Another event up for discussion is the Fishing Derby that had been postponed until September. After speaking with the County Health Director, with marking sections for each family unit and social distancing those sections, this event is still a possibility. We might have to limit the number of participants to allow for social distancing though. The Council agrees to further discuss options for the event. The City website will be updated soon and staff would like current photos and biographies of Councilmembers. All pavement for mill and overlay on our streets is complete for the summer. Due to the next agenda being light, the August 20th meeting will be held via Zoom.

Governing Body: Councilmember Kirby said his thoughts and prayers are with Kerry and his family after this long, hard road for them. He also congratulated Mayor Smith on his County Commissioner 4th District win. He stated the Fire District budget will remain flat, there will be no increase in the mill.

Councilmember Majure expressed condolences to Kerry and his family. He also let Beth, Tim and staff know they did a great job on the 2021 Budget. He thanked Patrick for coaching youth and is excited he is getting the equipment. He is very excited on the road improvements and land purchase so we can get some businesses and restaurants in there. Councilmember Majure congratulated the Mayor on his win.

Councilmember Garvey said his thoughts and prayers to Kerry's entire family as this will stay with them for a long time to come. He congratulated Mike on his new position. He stated there are 29,717 Covid cases in Kansas right now and there are 279,001 negatives tests.

Councilmember McNeill echoed his thoughts and prayers are with Kerry. He let Beth and Tim know they appreciate all the work on the budget, and she did a great job. He thanked all the volunteers. He asked if we were bringing them to a council meeting to recognize them and stated it would be nice to do something.

- City Administrator Tim Vandall said between all the boards, it would be 50-60 people.
 - Councilmember McNeil asked about recognizing the Volunteer of the Year.
 - City Administrator Tim Vandall replied we could do that.

Councilmember Studnicka expressed his deepest sympathies to Kerry and let everyone know the visitation for his wife will be on Friday afternoon with the funeral on Saturday morning. He congratulated Mike on his win.

Councilmember Trinkle said his thoughts and prayers are with Kerry and his family. He told the budget team they did a great job this year. He agrees with Marcus on the land purchase at Town Centre and good things are coming. He also congratulated the Mayor on his win.

ADJOURNMENT:



Councilmember Trinkle moved to adjourn. Councilmember Garvey seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:04 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Beth Sanford, Finance Director 
DATE: August 20, 2020
SUBJECT: Resolution No. B-4-2020 - A Resolution authorizing the offering for sale of General Obligation Bonds and Taxable General Obligation Temporary Notes of the City of Lansing, Kansas.

Bond Counsel, Gilmore & Bell, has prepared Resolution No. B-4-2020 authorizing the offering for sale of General Obligation Bonds and Taxable General Obligation Temporary Notes of the City of Lansing, Kansas.

Staff will also update Council on the progress of the Phase 1 Environmental Assessment for the subject property.

Action:

Staff recommends a motion to adopt Resolution No. B-4-2020.

RESOLUTION NO. B-4-2020

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS AND TAXABLE GENERAL OBLIGATION TEMPORARY NOTES OF THE CITY OF LANSING, KANSAS.

WHEREAS, the City of Lansing, Kansas (the “Issuer”) has previously authorized certain internal improvements described as follows (the “Improvements”):

<u>Project Description</u>	<u>Authority</u>	<u>Estimated Improvement Fund Deposit*</u>
Property Acquisition	Art. 12, Section 5 of the Kansas Constitution	\$2,150,000

; and

WHEREAS, the Issuer proposes to issue its temporary notes to pay the costs of the Improvements; and

WHEREAS, the Issuer has previously issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the Issuer has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (collectively, the “Refunded Bonds”):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Amount</u>
General Obligation Bonds	2010-A	July 1, 2010	2021 to 2025	\$380,000
General Obligation Refunding Bonds	2012-B	Nov. 1, 2012	2021 to 2028	\$3,975,000

; and

WHEREAS, the City Council of the Issuer (the “Governing Body”) has selected the firm of Piper Sandler & Co. (“Municipal Advisor”) as municipal advisor for one or more series of general obligation temporary notes of the Issuer to be issued in order to provide funds to finance the Improvements and one or more series of general obligation bonds of the Issuer to be issued in order to refund the Refunded Bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor to proceed with the offering for sale of said general obligation temporary notes and bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation temporary notes and general obligation bonds; and

WHEREAS, the Issuer desires to authorize the Municipal Advisor and Gilmore & Bell, P.C., Kansas City, Missouri, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with Issuer officials and

* Represents estimated amount of Note proceeds to be deposited into the Improvement Fund; excludes costs of issuance and interest on any temporary financing.

staff, to proceed with the preparation and distribution of a preliminary official statement and notice of sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation temporary notes and general obligation bonds.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS,
AS FOLLOWS:**

Section 1. The Issuer is hereby authorized to offer for sale the Issuer's Taxable General Obligation Temporary Notes, Series 2020-1 (the "Notes"), and General Obligation Refunding Bonds, Series 2020-A (the "Bonds," and together with the Notes, the "Obligations") described in the Notice of Sale (the "Notice of Sale"), which is to be prepared by Bond Counsel in conjunction with Issuer staff. All proposals for the purchase of the Obligations shall be delivered to the Governing Body at its meeting to be held on the sale date referenced in the Notice of Sale, at which meeting the Governing Body shall review such bids and award the sale of the Obligations or reject all proposals.

Section 2. The Mayor and Director of Finance, in conjunction with the Municipal Advisor and Bond Counsel, are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Obligations (the "Preliminary Official Statement"), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Obligations.

Section 3. The Clerk, in conjunction with the Municipal Advisor and Bond Counsel, is hereby authorized and directed to give notice of said sale by distributing copies of the Notice of Sale and Preliminary Official Statement to prospective purchasers of the Obligations. Proposals for the purchase of the Obligations shall be submitted upon the terms and conditions set forth in the Notice of Sale and awarded or rejected in the manner set forth in the Notice of Sale.

Section 4. For the purpose of enabling the purchaser(s) of the Obligations (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the Mayor and Director of Finance or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of the Obligations or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Municipal Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Obligations and provide for notice of redemption of the Refunded Bonds.

Section 7. This Resolution shall be in full force and effect from and after its adoption by the Governing Body.

ADOPTED by the Governing Body on August 20, 2020.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

_____, 2020

To:

Re: Taxable General Obligation Temporary Notes, Series 2020-1, and General Obligation Refunding Bonds, Series 2020-A

The undersigned are the duly acting Mayor and Clerk of the City of Lansing, Kansas (the "Issuer"), and are authorized to deliver this Certificate to the purchaser(s) (the "Purchaser") of the above-referenced obligations (the "Obligations") on behalf of the Issuer. The Issuer has previously caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement") relating to the Obligations.

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Obligations depending on such matters.

CITY OF LANSING, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF LANSING, KANSAS
HELD ON AUGUST 20, 2020**

The City Council (the "Governing Body") met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Present: _____.

Absent: _____.

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Council Member _____ presented and moved the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL
OBLIGATION BONDS AND TAXABLE GENERAL OBLIGATION TEMPORARY
NOTES OF THE CITY OF LANSING, KANSAS.**

Council Member _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted by the Governing Body and the Clerk designated the same Resolution No. _____.

* * * * *

(Other Proceedings)

* * * * *

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Governing Body of the City of Lansing, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	20585	20,627	42	
						0	
						0	
						0	
						0	
Total						42	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	34.26	34.93	0.67	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	143.8	150	6.2	
						0	
						0	
						0	
						0	
Total						6.87	

Parks and Recreation Fleet Report July 2020

Vehicles:

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	78182	78242	60	AC/Parks use	
2014	Ford	F-350	Dump truck	15790	16387.30	597.3	Parks maintenance	
2016	Jeep	Patriot	SUV	64721	64744	23	Activity Center use	
2017	Chevrolet	Silverado	truck	14167	14377	210	Parks maintenance	
2018	Ford	F-350	4-dr crew	14806	15294	488	Parks maintenance	
Total						1378.30		

Equipment:

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1980.7	1980.7	0	Parks maintenance	
2005	Kubota	F3060	mower	308.6	3131	4.5	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1161.5	1169.8	8.3	Parks maintenance	
2012	Wright	ZK	stander mower	1085.7	1094	8.3	Parks maintenance	
2014	Kubota	ZD331LP-72	mower	1416	1416	0	Parks maintenance	
2016	ABI	Force	infield groomer				Parks maintenance	out for service
2017	Kubota	ZD1211	mower	545.9	573.4	27.5	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	171.6	183.2	11.6	Parks maintenance	
2019	Exmark	LZ 72	mower	228.7	342.5	113.8	Parks maintenance	
2019	Emark	LZ 96	mower	143.6	158.6	15	Parks maintenance	
Total						189.00		

Lansing Police Department
Vehicle Fleet End of Month Report

Jul-2020

Unit	Year	Make/Model	Last 5 VIN	Mileage as of 07/02	Mileage as of 08/13	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	81679	81748	69	Detective	Detective	Limited Use - Detective
2	2020	Dodge Durango	96952	1643	3139	1496	Patrol	Patrol	Fit for patrol duty
3	2015	Ford Explorer	40975	67782	68910	1128	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	50873	51872	999	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	45578	46386	808	Patrol	Patrol	Fit for patrol duty
6	2019	Dodge Durango	85334	19223	21000	1777	Sergeants	Sergeants	Limited Use - Sergeants
7	2018	Ford Explorer	34004	7524	7821	297	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	48618	50296	1678	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	28232	28539	307	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	52349	61012	61412	400	Lieutenant	Lieutenant	Limited Use - Lieutenant
11	2003	Ford F150	64639	84271	84596	325	Animal Control	Animal Control	Fit for animal control duty
12	2019	Dodge Durango	85335	7103	7792	689	Chief	Chief	Limited Use - Chief
13a	2017	Dodge Charger	96163	47919	49243	1324	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	28231	29122	891	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	42834	43758	924	Patrol	Patrol	Fit for patrol duty
					Mileage Total:	13112			

**Lansing Public Works Department
Monthly Fleet Report**

Month July **Year** 2020

Vehicles

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	57,744	57,850	106	
2007	Ford	Ranger XLT	LT. Pick-up Ext	49,569	49,867	298	
1998	Ford	1/2 ton	Pick-up	66,538	66,638	100	
2005	Ford	Ranger	LT. Pick-up Ext	46,935	47,173	238	
2005	Sterling	LT 8500	Dump Truck	55,365	55,427	62	
2007	Elgin	Crosswind J+	Street Sweeper	6,547	6,547	0	
1992	Ford	700	Dump Truck	64,361	64,361	0	
2017	Chevrolet	3500	Pick-up Truck	18,396	18,639	243	
2011	International	7400	Dump Truck	18,594	18,689	95	
2016	Ford	F350 4x4	One-ton Dump Truck	12,982	13,099	117	
2013	Ford	Explorer	SUV	67,858	68,014	156	
2019	Ford	Ecosport	SUV	3,775	4,016	241	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	2,080	2,080	0	
2004	IR	DD-24	Asphalt Roller	289	291	2	
2006	IR	185	Air Compressor	210	210	0	
1997	Bobcat	763	Skid Steer	2,202	2,210	8	
2014	Case	580 SNWT	Backhoe	1,435	1,438	3	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,631	1,631	0	
2009	Case	465	Skid Steer	655	659	4	
2018	John Deere	5065E	Tractor	81	86	5	

Jul-20

City Influent	29.78 MG	City Avg Daily	.961 MGD
LCF Influent	5.37 MG	LCF Daily Avg	.173 MGD
Total Biosolids	1.53	Precip	5.80 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8272	8272	0	Collection System	
2012	Chevrolet	Tahoe	SUV	104424	104552	128	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	5626	5903	277	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	1678	1735	57	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	24159	24215	56	Biosolids Disposal	
Total						518		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	959	959	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2254	2254	0	Collection System	
2004	John Deere	7920	Tractor	1254	1257	3	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1337	1340	3	Operations	
2004	Case	621D	Loader	2365	2367	2	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1378	1385	7	Maintenance	
2006	JCB	531-70	Telehandler	612	615	3	Plant Activities	

**COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR JULY**

TO: Tim Vandall, City Administrator

FROM: Matthew R. Schmitz, Director, Community and Economic Development

MRS

DATE: August 3, 2020

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	38	230
Number of permits for new single-family housing completed.....	1	4
Number of permits for new multi-family housing completed.....	0	0
Number of occupancy certificates issued.....	2	14
Number of permits for new single-family housing currently in process or pending issuance.....	1	
Number of permits for new multi-family housing currently in process or pending issuance.....	1	
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$834,425.50	\$4,454,308.24
Permit fees.....	\$13,861.50	\$54,540.00
Number of inspections performed.....	48	369
Number of trade licenses issued.....	5	315
Total trade contractor licenses issued.....	2	108
Number of occupational licenses issued.....	8	107
CODE ENFORCEMENT:	<u>Current Month</u>	<u>Year to Date</u>
<u>Nuisance Report</u>		
Three Day Warnings:.....	21	156
Certified Letters Sent:.....	0	4
Compliance:.....	14	114
Compliance Review:.....	19	140
<u>Vehicle Report</u>		
Warning Letters/Verbal:.....	3	35
Certified Letters Sent (20 Days):.....	0	2
Compliance:.....	2	22
Compliance Review:.....	3	38
<u>Weeds Report</u>		
Three Day Warnings:.....	15	74
Certified Letters Sent:.....	1	9
Compliance:.....	8	36
Compliance Review:.....	14	70
<u>Infiltration of Storm Water System</u>		
Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0
<u>Additional Actions</u>		
Violation Publications:.....	0	0
Number of Court Actions:.....	1	1
Abated:.....	1	5
Citations:.....	0	1
Contracted for Work:.....	2	6