



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, March 19, 2020
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Graduation of Citizen's Academy Participants
3. Military Saves Month Proclamation

Council Consideration of Agenda Items:

4. Request for Cereal Malt Beverage License – QuikTrip
5. Approval of Bid – Street Building Rehabilitation City Project 20-01
6. Site Plan – 633 South Main Street

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:




- Fair Housing Month

Other Items of Interest:

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 
THRU: Sarah Bodensteiner, City Clerk 
FROM: Shantel Scrogin, Assistant City Clerk 
DATE: March 12, 2020
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for March 5, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for March 5, 2020 as presented.

AGENDA ITEM #

CITY OF LANSING
CITY COUNCIL MEETING

REGULAR MEETING MINUTES
March 5, 2020

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka and Marcus Majure

Ward 3: Jesse Garvey and Kerry Brungardt

Ward 4: Tony McNeill and Gregg Buehler

Councilmembers Absent:

OLD BUSINESS:

Approval of Minutes: Councilmember Buehler moved to approve the regular meeting minutes of February 20, 2020, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

Audience Participation: Mayor Smith called for audience participation and no one came forward.
Presentations

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Request for Cereal Malt Beverage License – Lansing Quike Stop: Councilmember Trinkle moved to approve the Cereal Malt Beverage License for Lansing Quike Stop at 601 South Main Street. Councilmember Buehler seconded the motion.

- Councilmember Studnicka asked is the old Finish Line, this Quike Stop or this the new one.
 - City Clerk Sarah Bodensteiner replied they are going in where Petro is. Where Petro Deli is, that is where they are taking over.
 - Councilmember Studnicka responded they are taking over.
 - City Clerk Sarah Bodensteiner replied yes.

The motion was unanimously approved.

Parks & Recreation Football Program: Mayor Smith asked Kevin, do you want to speak first. Come right on up. Give me your name and your address please.

- Kevin Gardner stated 1012 N 4th Street, Lansing, KS. I was part of the board that made the recommendation to the City Council and I will tell you we had two discussions, they were pretty lengthy and spirited at times. We addressed several issues, not just the fact of football in Lansing. We addressed the safety issues, participation whether it be the decline in participation whether it be for safety or people taking kids to play competitive. We also discussed cost. I know Jason brought that up. Cost is never a deciding factor, but it is one of the things that we discussed during the meetings. Communication, we discussed that which is better than it used to be but not as good as it will be in the future. The issue has been declining, that sport has been declining and instead of waiting for the bottom to fall out and addressing a negative situation, Jason wanted to address it ahead of time and be more proactive and have something good come out of it for the kids. So that is why we're in the state we're in. We're not in a position where there is just nothing there. We're just in a position where we had to make a decision that was best for the kids before it got to a negative situation.
 - Mayor Smith stated thank you Kevin. Any questions for Kevin before I move on to the next one.
 - Councilmember Majure replied I've got one. Kevin have we offered both flag and tackle at the same time. What stats, what numbers, what families, how many kids do we know are going to knock the doors down to want to play flag versus tackle.

- [illegible]

than boys' sports for concussions. The top three that they cited was wrestling, martial arts and cheerleading, not football. They also talk about in that study that it's the bigger, faster athletes just like they said about the NFL players. They're bigger, they're faster, the league that we play in has rules that if they are over 90lbs they can not run the ball. They have those rules for safety reasons. In their study, they used 9 different sports and 100 different schools, and they found soccer and girls basketball that have more head and neck injuries, not football. The last study that I'll quote here is a study that was done by a medical physician, a pediatrician who stated that children's brains are not fully developed when they are younger. They're smaller, they have more fluid in their brain cavity, they can absorb cushions better than a larger, faster adults that are playing in the NFL. It's why they have less concussions than they do in the NFL. Those are the national statistics that I found. Parks and Recs did not bring any statistics for us tonight from within their program or from national statistics. I'm wondering, it seems like Parks & Recs have been thinking about discontinuing the tackle football program for quite some time. Is that correct.

- o Mayor Smith stated I've been on the board for years. We've been talking about it for 4-5 years exactly. A lot of it has to do with, you mentioned 1-2 things here and there, and I appreciate you coming out and sharing with the Council but some of the issues are is the league we play in. We've had some real problems getting scheduling and weighing in. That just compounded. We used to have six teams in the league. In fact, I have coached a couple of them. At least one parent up here, well two parents up here I know helped me coach in the tackle football league, so I appreciate you coming out but now we're down to one. It seems like a lot of folks have gone to competitive or they stay in softball and they stay in soccer, so we don't get the turnout. There is no doubt that concussion, the movie that came out with the NFL was concerning to a lot of parents now and I've had some parents talk to me personally about they just don't feel it's safe with that happening. In my twenty-five years, I only had two young men that we know of with concussions. But

you know, days gone by they use to be shake it off and get back in there. Nowadays I think we're a little more sensitive about the young bodies that are having contact. So, I am not here to say yay or nay on the tackle because I enjoyed coaching it for twenty-five years but I think there is more than just one reason and I think Parks & Rec has brought it to our attention.

- Darren Olson replied I appreciate that sir. In your comments on the different reasons, kind of back to my question on if this has been a long time coming. It's not like it just got more dangerous yesterday. So, I am kind of wondering why Parks & Recs decided now and it sound like participation is the key issue. Now that they are in with the league you mentioned so my question is have we looked at other leagues.
- Mayor Smith responded I don't think, almost everybody has gone competitive now and I think that is the problem with that. We've got them down in Basehor and we've got them in St. Joe and a lot of them have done that. The last thing I wanted, speaking just for myself being a coach, the last thing I wanted was these competitive teams coming and playing our kids who we're just trying to teach fundamentals to. That is how you get somebody hurt. We've seen some competitive teams come in, they are oversize, Atchison was one, played for the championship two years ago on that great Lansing field which I'm proud we've got to play on. I had to stop the game in the 3rd quarter. These kids were so much bigger and so much faster that I was afraid of injury. I've only had to do that one other time in the entire league. So that was my reason for doing that. I can give you a lot of issues, but I think it just came together finally when all of it just finally set in. And I know the Parks Department has been talking about this with me when I was the City Manager/Administrator and also, just as a coach. I would say 4-5 years at least. So that is just my two cents on it.

- Darren Olson replied yes, thank you sir.
 - Mayor Smith asked Gene you got something.
 - Councilmember Kirby stated go ahead.
 - Darren Olson stated I just appreciate the fact that we can acknowledge that this has been coming for quite a little while. That safety is not just all of a sudden gotten worse in the last little bit. But yet this is now the time when Parks and Recs seems to conveniently want to be bringing up safety and concussion to try and end the program. So, it seems like there is something else that is out there that they don't want to say or don't want to talk about on why they want to stop.
 - Mayor Smith replied I don't think they do.
 - Councilmember Brungardt responded I don't think at all that is what they are saying. What I am hearing is that they are concerned about the number of kids that are participating. And that, am I hearing differently?
- City Administrator Tim Vandall stated you are exactly right.
 - Councilmember Brungardt replied to me that is the driving point. So, Parks and Rec shouldn't be on trial here. They are trying to do what is best for kids.
 - Mayor Smith stated go ahead Tim.
 - City Administrator Tim Vandall stated I guess one other thing I'll interject here too. This was brought up in February. We're trying to give people enough time where if they want to play in that competitive league in Basehor, they can do that. Or if they want to go to St. Joe or something like that, they can do that. Parks and Rec isn't bringing this up in June or July and leaving people high and dry. They brought this up a long time ago so people would have time to make accommodations. So, it's frustrating when people say that.
 - Darren Olson responded I appreciate that sir. I apologize if I frustrated you.
- Councilmember Majure asked can I ask something.
 - Darren Olson replied yes, sir.
 - Councilmember Majure asked is there a problem with having a team and flag. I mean is that one of the courses of action that we've been presented. We can still support; you know what I am saying.
 - Mayor Smith asked Christina, you want to address this.
 - Councilmember Majure asked can we support a team and push flag football at the same time.
 - Parks and Recreation Programmer Christina Moberly responded so to address Mr. Olson's question about have we explored other leagues. It has been mentioned every year, it's a question will we have a league to play in. Will we have enough kids to form a team and a lot of times, we are left until the week before the game schedule comes out to know whether we have a league. This year was by far the worst. So I did have to research other leagues in the area that we could potentially put our teams into because the last thing we wanted was to have these kids out there practicing for a month and then tell them hey, we're sorry, we don't have anywhere to play. What we found in doing that research is that there is champions league in Kansas City and there is Basehor Field of Dreams which I think everybody is aware of because we use to play there. The problem with entering our teams into either of those leagues is both of them have teams from Lansing that are recruited. So we would be putting our Parks and Rec players, the kids that have never touched a

ball and just want to try the sport, out of curiosity or love, either way, up against these kids that they go to school with that got recruited to play for this better team. And we didn't want to do that. But that is the option we had to look at for this year because we weren't sure if NEKKA was going to be viable. This was by far the worst year. Our 5th and 6th grade team only had seventeen registrations. It took us over two months to get seventeen kids. By NEKKA rules and policies, they have to have fifteen to be considered a team. We run registration for every sport for at least a month. So, we had to run late registration all the way to the middle of August to get seventeen kids. Because we didn't want to tell the thirteen that did sign up, sorry if we had three more you could play. So it's a constant stress and as was mentioned by Kevin, this was an effort for us to be proactive instead of having thirty kids out there practicing tackle football for a month and then coming to them and their parents and saying hey guys sorry we don't have any options. We wanted to be ahead of it and instead of creating that bad press, have an option to offer but yet at the same time like Tim mentioned have this out there early enough that the parents that are passionate about continuing with tackle football have those opportunities to go find those.

- Mayor Smith asked Gene, you have a question.
 - Councilmember Kirby stated I don't have a question. I have a couple of comments. I'm on the Park and Rec board so I've been in these meetings. So, let's be clear from my point of view. This isn't injuries or participation or the reliability of the league. It's a whole bunch of things alright. Now as a City sponsor, Parks and Rec, in my opinion, what we need to be doing is putting stuff out there to get as many kids to participate as possible. And if that is flag football, that's flag football. People got wind that it was going to be kickball and were having a fit about kickball. I don't care what it is as long as we are getting kids out in the sun, putting their devices down getting some exercise. I'm trying to get the greater participation. It's not just picking on football and it's just not one thing. We need to be reaching out to a broader audience and football is not the answer.
 - Darren Olson asked do we know flag football is the answer. Have we done any studies to show that?
 - Councilmember Kirby replied we don't know but we won't know if we don't try it. We know what is going on with football. It's going down.
 - Darren Olson responded I just wonder of Parks and Recs have reached out to the players from last year and asked them are they going to play tackle football. Do they anticipate playing tackle football again next year and if it's not offered, are they going to play flag football. Parks and Recs wants to run it internally and play against.
 - Mayor Smith stated I can tell you the last four years, and I coached until 2017, I can tell you the last 5-6 years, we had to go out and get people to play on that 5th and 6th grade team. So, it has been participation. I've been there with them and with the parents trying to keep this league going because I was one of the founding members on the tackle. I loved it but times change and I think Gene and the rest of us have said it's more than just one issue here. So, this is hard for me to hear after doing it all the years. There is more

than one issue. Now does anybody else have a question or comment on this.

- Councilmember Brungardt stated I do. Mike, do you remember when our boys played. We had two Lansing teams full plus we had a waiting list. And we're not there anymore.
 - Darren Olson stated I don't think we'll be at flag football either, but we haven't asked.
 - Councilmember Brungardt replied but we don't know.
- Darren Olson responded we don't know because we haven't asked. And I know Parks and Recs has all the information of all the kids that played. They could've asked those kids. They could've put it out on their Facebook and asked the community, hey is there any interest in flag football over tackle football. But they didn't ask. And that is kind of part of my concern is that we've made the recommendation without going and doing the research. Not only just on safety but also on the community. I know Parks and Recs has mentioned that they are the only Parks and Recs team that offer tackle football. And I think that is great because as they mentioned through Parks and Recs it should be equal playing time. So, it's kids that may not have the skills to be on a competitive team. May not have the money to pay to be on a competitive team but can be on a Parks and Recs team and can get the opportunity to play. And I don't want to take that away from them. I don't know if you do but I don't want to.
 - Councilmember McNeill replied so are you saying there are absolutely no football skills you can learn in flag football. I mean because if you have a good coach, you can teach them how to catch, you can teach them how to block, right. I mean you can teach them to run routes. There's plenty of skill sets you can get from flag football except for tackling.
 - Darren Olson responded there is sir. And I agree with that, however, tackling is a very important part of safety when they get older. So if we can teach them at a younger age how to tackle safely and then when they get into the middle school and high school and hopefully college or whatever, then they will already have known those fundamentals from an early age when they are less susceptible to injuries.
- Councilmember McNeill replied and I understand that. Parents, you know my kids played baseball. They played rec ball for 3,4,5 years and then they went competitive, right and they're traveling all over the world doing it. Because we think they are good enough to play competitively so the rec was to just get them out playing a sport. You know you find out from your kids what they like to do during recreational sports. It's not about overly competitive. It kind of drove me crazy when I was a coach in rec. I'm a little overly competitive but it's about getting them out there

and play. So, I mean tackle football is more competitive than flag football. I got that. If you are a parent who really wants your kid to play tackle football, then you go find a league for them to play in. I mean that's what I would do. If my kids were strongly intent on playing football and I wanted them to go down to Basehor, go down to whatever.

- Darren Olson stated that is what I am saying, some of those kids may not have the finances to play on those competitive teams but do really want to play. It's a little bit cheaper to go through Parks and Recs here in the City than a competitive team, sir. It also gives them the opportunity if they don't have the skill set to be able to get much playing time on a competitive team that they can get some playing time.
- Councilmember McNeill replied if you have enough teams but I'm hearing we don't.
- Councilmember Brungardt stated we don't have enough.
 - Darren Olson responded we don't know. We had twenty-six players on the 3rd and 4th grade team last year. One more and we would have had to have two teams. They talk about that you have to have thirteen players to make a team however, we played against teams that only fielded nine kids. So, I mean, there is a couple of business owners here in the room that I'm sure would sponsor the teams if needed be if it's a money issue. We just, there are a lot of issues like you said, just a lot of things. We're addressing them one by one, safety, participation I feel like is kind of, you know, not a lot of data on that. We're addressing the league. The league came and talked to you at the last meeting.
 - Councilmember McNeill stated in fairness, you're the coach, right, of the team.
 - Darren Olson replied I volunteered. They may not want me as a coach. And I had problems with the last coach.
 - Councilmember McNeill stated since you brought up the last meeting, right. I mean you came and spoke to us.
 - Darren Olson replied yes, sir.
 - Councilmember McNeill stated I have heard absolutely zero, nada, from any constituents about tackle football that we want it. I get it, I appreciate you coming and talking but nobody's knocking. Has anybody gotten any comments?
 - Mayor Smith stated wait, ok, I appreciate you coming up. I think you've made it pretty clear to us. Anybody else in the audience that would like to speak.
 - Darren Olson stated just in closing, one last thing. Some of these kids don't come from the greatest home lives. Sports is where they can excel, they can be safe, they can express themselves freely. Football is a great sport. You know it teaches them leadership, responsibility, like all the other sports, respect, teamwork and I am proud to be their coach and their mentor. Please don't take it away from them.
- Mayor Smith responded I appreciate you coming out tonight. Sir, do you want to give me a name and address please. Then hopefully we won't repeat the same thing but anything new you'd like to share.

- My name is Kevin Asher, 1001 N 3rd Street, Lansing. The rec program in football is to teach kids who are small where they're not big enough to hurt each other, how to properly put their head, how to tackle, that's what it's about. I understand going up against recruited teams and all but I don't think you're going to take away football from the high school level. So, if we don't teach these kids from a young age while they aren't big enough to hurt each other, how to properly tackle somebody, where to put their head. What's going to happen when these kids are grown adults. They're little adults and now they couldn't afford to go play or their parents weren't going to travel to take them to these teams. Now they go play for the high school level and that kid runs out there and gets smacked by some 220lb kid. And now he plays for Lansing and he is paralyzed from the neck down because he didn't know where to properly put his head. That is what teaching these kids at a young age does. It teaches them where to put their head, to how to properly tackle. And I see there is a lot of problems with it about participation and things like that and I don't mean disrespect anybody in this meeting but if it's like this meeting, I found out from some City employee who told me about this. It was one little bitty ad in the paper that said there was this meeting. The paper is what, 10 years ago when we quit advertising. It was 7,000 people on the weekends and 5,000 during the week. You guys have what, 30-40,000 people drive by this building every single day. You could put a simple sign out front or your Facebook page, your internet page. We get far more hits than anything. My kid likes to play every sport. He is by far, if you look, he is probably the smallest kid on the football team. He tries hard. He loves sports but when he wants to play, it's hard for me to figure out what is going on because the only time I see anything for Parks and Rec come out is that quarterly paper. A lot of people throw that away and think its junk mail. I look for that quarterly paper because that is the only time, I know what is going on in Parks and Rec. And I see there is a lot of problems with participation. Has anybody thought about putting it out there more? Try to get that feed out there about more stuff for these kids.
 - Mayor Smith stated one thing that you may not be aware of, every Friday we put out a News release. If you'll give the City your email address, it gives updates every Friday.
 - Kevin Asher responded yeah but there are so many things we can do for free. You, yourself put so many things out there. I see more from the City from you personally than I do anywhere else but there is a lot more ways we can do to try and solve this problem. Besides saying it's too much stress for me, I'm just done with it. One of you said it yourself, this is about getting kids out there. We should try to give them more opportunities, not take opportunities away. And I don't think there is any kid out there that's played tackle football that's going to want to go back and pull a flag and wave it in the air. My kid is the smallest one out there and I know there is a lot of people on our team that complained about participation, but you know my kid was the smallest kid out there, the lightest kid. I actually had to go buy pants for him because we didn't have pants to fit him. He got playing time. It's about effort and trying and the kids that didn't try then you're not going to play. I think any coach is that way whether it's Park and Rec or not. If you're not going to go out there and participate, if you're going to be building dirt piles during practice, I don't think coach is going to put you out there in front of that kid that's twice as small as you but he tries twice as hard. I think a lot of that is effort and I just think taking something away is really not the best thing.
 - Councilmember Garvey stated I would like to point out one thing Kevin said. We do advertise on the sign in the front of the prison any time there is a sport coming up.
 - Kevin Asher replied you do.

- Councilmember Garvey stated any time there is a sport coming up we advertise on that sign, sign up now.
 - Kevin Asher stated but I think there could more done especially with as many people that drive by here every day that wouldn't cost anything. And I don't ever see anything get put out about needing players and needing coaches. And I hear that is a lot of the issue, but I don't ever see that on any Facebook page or any internet site. Yeah, we need coaches, we need help, we need this. I see it for the library people and for other stuff, but I don't ever see it with anything with Parks and Rec. I just think there is other things we can do to try to get these kids, you know, coaches or other teams besides just taking it away.
- Mayor Smith stated I appreciate you coming in sir. Anybody else like to address the governing body on this issue on something that hasn't already been addressed.
 - Councilmember Majure asked Mike.
 - Mayor Smith replied Marcus, go ahead.
 - Councilmember Majure stated so we've hit on some pretty key things here but I could have sworn you addressed the other problem is even if we were to try to do a team or two teams of 3rd and 4th grade team or 5th and 6th grade, there's not a league to play in. Isn't that what you addressed. Even if we fought to try to save tackle football in Lansing, we don't have a league according to this. Is that right.
 - Parks and Recreation Programmer Christina Moberly responded to our knowledge NEKKA still exists. The gentleman came and spoke to you guys at the last meeting. The problem is we don't know if it's a viable league from year to year because they are also dependent on participation.
 - Councilmember Majure replied ok, thank you.
 - Mayor Smith stated alrighty, I need a motion one way or the other.

Councilmember Buehler moved to accept the PRAB recommendation to eliminate tackle football.
Councilmember Kirby seconded the motion.

- Mayor Smith asked is there any more discussion on this.
 - Councilmember Majure replied let me ask you this. These guys that are here, these coaches and they put together their team, what are we going to do with the equipment. Is that something we can do, hand down from team to team. Is that something that could help Mike.
 - Mayor Smith stated one thing we did when Ft. Leavenworth got rid of it, we bought their equipment for, you were there, very little. I think it's something we can discuss. The only thing we have to be careful about is the equipment, you know, these safety measures, insurance.
 - Councilmember Majure responded I mean I don't want to set the City up for a lawsuit for that kind of stuff but if there is an opportunity based on financial considerations.
 - Mayor Smith replied Jason will not be removing that equipment for a while. We've had that conversation because I didn't know what

the Council felt, and I didn't know after one year if maybe we'd look at it again different. So, it's not going anywhere right now Marcus.

- Councilmember Majure stated thank you.
 - Mayor Smith replied thank you Marcus.
 - Councilmember McNeill stated I was just going to say if they did have a couple of teams that needed to be outfitted. I think that is what he's getting at. I mean let them use while they're going in their competitive league.
 - Mayor Smith replied the helmets have to be certified.
 - Councilmember McNeill responded yeah; I know but that's something the City can do.
 - Mayor Smith replied Tony, I don't disagree. I just want to make sure everyone understands that there's a liability thing. I have no problem doing that for anybody that wants to do that. Dave, do you have a question.
- Councilmember Trinkle asked wasn't that an issue with the helmets, how much the rep said to be recertified, the cost, wasn't it.
 - Parks and Recreation Programmer Christina Moberly stated there is. I had Ridell come in and take a look at our equipment and the quote we got is that 26 of our helmets have to be reconditioned and that's at an approximate cost of about \$1,000.
 - Councilmember Majure replied holy crap.
- Mayor Smith responded it's never been, I don't think, some things in PRAB are a quality of life issues and the City has always been good about getting, like people were saying getting their kids out and take care of them and don't break the parents banks. So, I don't think that was the issue. My concern was, I want to make sure everyone knows, if we start issuing equipment out, some of its new in there I'm sure. Christina, there is some that needs to be updated but that is something we can sure have discussions if this is the way the Council is going to go. Ok, Sarah.

The motion was unanimously approved.

- Mayor Smith stated ok we're going to flag. Folks, thank you for coming in. Maybe we can have conversations afterwards on this.

Executive Session – Consultation with Attorney: Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A. 75-4319(b)(2) for 30 minutes, beginning at 7:31PM and returning to the Council Chambers at 8:01PM. Councilmember Studnicka seconded the motion. The motion was approved with Councilmember McNeill voting against the motion.

Councilmember Buehler moved to return to open session at 8:01PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Department Heads had nothing to report.

City Attorney: City Attorney Greg Robinson had nothing to report.

City Engineer: City Engineer Matt Harding had nothing to report.

City Administrator: City Administrator Tim Vandall had nothing to report.

Governing Body: Councilmember Garvey mentioned it is good to see all the improvements going on like Low N Slow moving into a building from the trailer, the old Kinder Care building getting some improvements and working on the landscape building at 110 S Main.

Councilmember Buehler said he is happy QuikTrip has walls up. He also provided a fun fact, on this day in 1770, five Americans including Crispus Attucks were fatally shot by British troops in the event known as the Boston Massacre.

Councilmember Brungardt thanked the gentleman for coming to the meeting and expressing their opinion.

Councilmember Trinkle stated Happy St Patrick's Day.

Councilmember Majure thanked the gentleman for the presentation and they know nothing is impossible. He will work with the Council on the equipment.

ADJOURNMENT:


Councilmember Majure moved to adjourn. Councilmember Brungardt seconded the motion. The motion was approved with Councilmember Trinkle voting against the motion. The meeting was adjourned at 8:01 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Matthew R. Schmitz, Director, Community & Economic Development
DATE: March 19, 2020 *MRS*
SUBJECT: Graduation of Citizens' Academy Participants

On March 19, 2020, seven (7) participants will graduate from the tenth (10th) annual Lansing Citizens' Academy. The Citizens' Academy provides an interactive experience for participants to learn about the functions and responsibilities of each city department. Further, participants meet city staff members and learn about ways to volunteer on boards and commissions.

Sessions were held monthly from September 2019 through March 2020. The sessions were led by staff and held in department facilities or at City Hall. Each session lasted approximately two hours with an opportunity for participants to evaluate each session at the end. Participants have stated that they enjoy the opportunity to learn about the operations of the departments, meeting staff, and building a greater understanding of the intricacies of city government.

Due to the success of the program, staff recommends that the city again offer the program in 2020-2021.

The graduates of the Lansing Citizens' Academy are as follows:

- **Mary Anderson**
- **Rosa Kuilan**
- **Norine Lauhon**
- **Timothy Moran**
- **Jim Nabors**
- **Teri Nabors**
- **Amelia Schwam**

Policy Consideration: No policy consideration

Financial Consideration: The costs are minimal and include folders, handouts, and snacks for the participants at sessions. The participants also receive plaques to signify their graduation from the program.

Action: Staff is requesting that Mayor Smith present plaques to the graduates with Tim Dossey's assistance.

AGENDA ITEM #

2

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Sarah Bodensteiner, City Clerk
DATE: March 9, 2020
SUBJECT: Proclamation – Military Saves Month

The City was approached by Armed Forces Bank to sign a proclamation declaring the importance of making savings a habit for our Military families and residents of Lansing. A representative of the Military Saves movement and Armed Forces Bank will be present to receive the proclamation.

Policy Consideration: N/A



Financial Consideration: N/A

Action: None

AGENDA ITEM #

3

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: March 12, 2020
SUBJECT: Request for Cereal Malt Beverage License – QuikTrip

QuikTrip at 1205 North Main Street has applied for a cereal malt beverage license. The City Clerk, Police Chief, and Director of the Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for QuikTrip at 1205 North Main Street.

AGENDA ITEM #

4



CITY OF LANSING

BUSINESS LICENSE APPLICATION

APPLICANT INFORMATION

Name: Larry Dickerson Date of Birth: 02/01/69
Address: 5125 Foxridge Dr Mission KS 66202
Street City State Zip Code
Telephone (Day): 913-362-3700 Telephone (Evening): _____ Driver's License #/State Issued: KS/K01586770
Attach Copy ☒
Vehicle Information (If operating from vehicle): N/A
Year Make Model Color(s) State License #

Describe Product (Transient Vendor Only): N/A

Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only): I have (), have not (), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed.

BUSINESS INFORMATION

Name of Business: QuikTrip #188 Business Telephone: TBD
Type of Business: Convenience Store Business Fax: 918-994-3557 Website: www.quiktrip.com
Would you prefer to receive correspondence by email? ☒ Yes ☐ No If yes, please provide email address: dist-taxaccounting@quiktrip.com
Business Address: 1205 N Main St Lansing KS 66043
Street City State Zip Code
Mailing Address (if different): PO Box 3475 Tulsa OK 74101
Street City State Zip Code
On-Site Manager Name: John Gabbert Telephone: 913-207-3607
Kansas Sales Tax Number: 062777 Federal Tax ID #: 73-0675375
Owner Name: QuikTrip Corporation Owner Telephone: 918-615-7700
Owner Address: PO Box 3475 Tulsa OK 74101
Street City State Zip Code

LICENSE INFORMATION

(LICENSE TYPES AND FEES ON REVERSE)

Type of License: Business & Food Establishment & CMB Renewal: ☐ Yes ☒ No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: [Signature] Title: Managing Officer Date: 2-18-2020

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.

FOR OFFICIAL USE ONLY:			
Application Received By: <u>[Signature]</u>	Cost: <u>175</u>	License Period: <u>exp Dec 31, 2020</u>	
Police Signature: <u>[Signature]</u>	Amount Received: <u>175</u>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit	
Community Development Signature: <u>[Signature]</u>	Additional Information: <input type="checkbox"/> Insurance <input type="checkbox"/> Attachment B	<input checked="" type="checkbox"/> Cereal Malt Beverage Form <input type="checkbox"/> Articles of Incorporation	
	<input type="checkbox"/> Copy of Photo Identification <input type="checkbox"/> Copy of State License	<input type="checkbox"/> Additional Code Items <input type="checkbox"/> Late Fee	
Notify: <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Police <input type="checkbox"/> Economic Development			

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Lansing, KS

SECTION 1 - LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-730675375F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation <u>Quik Trip Corporation</u>	Principal Place of Business <u>Tulsa, OK</u>		
Corporation Street Address <u>4705 S 129th E Ave</u>	Corporation City <u>Tulsa</u>	State <u>OK</u>	Zip Code <u>74134</u>
Date of Incorporation <u>5/19/1958</u>	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name <u>Dustin Kerr</u>	Phone No. <u>913-362-3700</u>		
Residence Street Address <u>12195 S Blackbob Rd, APT 212</u>	City <u>Glathe</u>	State <u>KS</u>	Zip Code <u>66062</u>

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name <u>Quik Trip #188</u>	Name <u>Quik Trip #188 Attn: Licensing</u>
Business Location Address <u>1205 N Main St.</u>	Address <u>P.O. Box 3475</u>
City <u>Lansing, KS</u>	City <u>Tulsa, OK</u>
State <u>KS</u>	State <u>OK</u>
Zip <u>66043</u>	Zip <u>74101</u>
Business Phone No. <u>TBD</u>	<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.
Business Location Owner Name(s) <u>Quik Trip Corporation</u>	

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name <u>None own 25% or more.</u>	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent. ☒ Yes ☐ No

If yes, provide the following:

Manager/Agent Name <u>Dustin Kerr</u>	Phone No. <u>913-362-3700</u>	Date of Birth <u>7/1/1980</u>
Residence Street Address <u>12195 Blackhawk Rd, APT 212</u>	City <u>Olathe, KS</u>	Zip Code <u>66083</u>

Manager or Agent Spousal Information*

Spouse Name <u>N/A</u>	Phone No.	Date of Birth
Residence Street Address	City	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

☐ Yes ☒ No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age*.

☒ Yes ☐ No

SECTION 7 – DURATION OF SPECIAL EVENT

Start Date <u>N/A</u>	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☒ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE [Signature] DATE 2/26/2020


FOR CITY/COUNTY OFFICE USE ONLY:

- ☒ License Fee Received Amount \$ 50 Date 3/4/2020
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)
- ☒ \$25 CMB Stamp Fee Received Date 3/4/2020
- ☒ Background Investigation ☒ Completed Date 3/9/2020 ☒ Qualified ☐ Disqualified
- ☒ Verified applicant has registered with the TTB as an Alcohol Dealer
- ☐ New License Approved Valid From Date _____ to _____ By: _____
- ☐ License Renewed Valid From Date _____ to _____ By: _____
- ☐ Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 915 SW HARRISON STREET, TOPEKA, KS 66612.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

AGENDA ITEM

TO: Tim Vandall, City Administrator 

FROM: Mike Spickelmier, Director of Public Works *NEWS 3/12/2020*

DATE: March 12, 2020

SUBJECT: City of Lansing Project No. 20-01: Street Division Building Rehabilitation

Policy Consideration: The street division building was programmed for a roof/siding rehabilitation in 2020. There was \$141,000.00 set aside for this work.

The building was originally constructed in 1975, and the street division began to utilize the building in 1990. During the course of its operation, the roof was sealed over ten years ago, and the siding is in its original condition. Additionally, the wooden siding on the office side of the facility is significantly deteriorated.

Under this project, the roof and siding for the building will be replaced. In addition, the doors, windows, and roll up garage doors are to be replaced as well. This work will be phased to ensure that no sections of the building are left exposed to the elements or unsecured for any significant length of time. Upon completion, the building will be both aesthetically improved, as well as have better weather protection and insulation.

Bid packets were distributed to four contractors, but no other bids were offered besides the one from Brunson Builders. This is very specialized work, with limited experience from other prospective vendors. Brunson Builders has done work of this type and we are comfortable with their abilities and workmanship.

Bids were solicited and read aloud at 10:30 a.m. on March 12, 2020:

1. Brunson Builders \$137,677.00

Financial Consideration: The budget for this project was listed at \$141,000.00 from Fund 10-014-43301.

Action: Approve the bid from Brunson Builders of \$137,677.00 for Project No. 20-01: Street Division Building Rehabilitation.

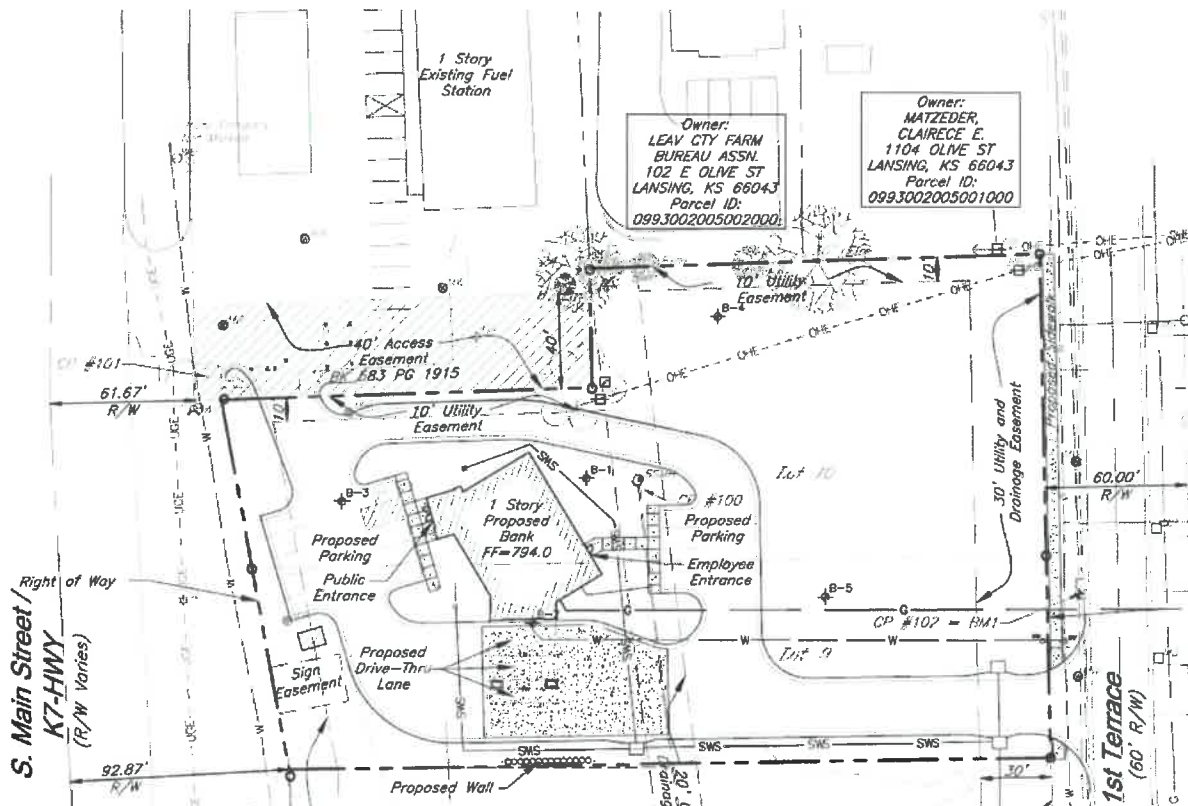
AGENDA ITEM

TO: Tim Vandall, City Administrator *P*
FROM: Matthew R. Schmitz, Community & Economic Development Director
DATE: March 19, 2020 *MRS*
SUBJECT: Site Plan – 633 South Main Street, Lansing, Kansas

Explanation: A site plan was submitted by Mutual Savings Association (Joshua Hoppes, Agent), property owner, for property located at 633 South Main Street, Lansing, Kansas (South of Petro Deli).

As the site plan process is still fairly new since the implementation of the Unified Development Ordinance (UDO), staff will give the Council a brief update on the status of this application and the outcome of the Planning Commission meeting held the evening prior, March 18, 2020.

The proposed bank is a 2,780 S.F. single story facility. There is access from a shared entrance on the south side of Petro Deli, and a driveway along 1st Terrace. The building fronts Main Street (K-7). There are plans to have an ATM on site and banking staff during normal office hours. Additionally, there has been discussions about sidewalk along 1st Terrace, and Mutual Savings is willing to install their portion of the sidewalk along 1st Terrace as required. A site layout is below:



AGENDA ITEM # *6*

AGENDA ITEM CONT.

Building Elevation:



Policy Considerations: The proposed site plan aligns with the existing zoning and future land use map included in the Comprehensive Plan.

Action: None requested. The Planning Commission is the approving body for site plans, therefore there is no requested action at this time. This item is for informational purposes.

AGENDA ITEM #

6
Continued

Fair Housing Month

WHEREAS, the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and

WHEREAS, the City of Lansing is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and

WHEREAS, the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and

WHEREAS, equal housing opportunity is a condition of life in our City that can and should be achieved,

I, Michael W. Smith, Mayor of the City of Lansing, on behalf of its citizens, do hereby proclaim the month of April as

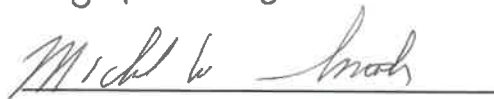
FAIR HOUSING MONTH

And express the hope that this year's observance will promote housing practices throughout the City of Lansing.

In Witness Whereof, I have hereunto set my hand this 19th day of March, in the Year of Two Thousand and Twenty.



City of Lansing


Michael W. Smith, Mayor


Sarah Bodensteiner, City Clerk

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	20277	20,417	140	
						0	
						0	
						0	
						0	
Total						140	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	29.76	31.05	1.29	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	111.1	111.1	0	Getting spring service
						0	
						0	
						0	
						0	
Total						1.29	

Parks and Recreation Fleet Report February 2020

Vehicles:

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	77953	77973	0	AC/Parks use	
2014	Ford	F-350	Dump truck	13645	13847	202	Parks maintenance	
2016	Jeep	Patriot	SUV	64373	64612	239	Activity Center use	
2017	Chevrolet	Silverado	truck	12745	12929	184	Parks maintenance	
2018	Ford	F-350	4-dr crew	12315	13118	803	Parks maintenance	
Total						1428.00		

Equipment:

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1979	1979	0	Parks maintenance	
2005	Kubota	F3060	mower	298.4	298.7	0.3	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1116.7	1119.3	2.6	Parks maintenance	
2012	Wright	ZK	stander mower	1060.4	1060.9	0.5	Parks maintenance	
2014	Kubota	ZD331LP-72	mower	1377.7	1377.7	0	Parks maintenance	
2016	ABI	Force	infield groomer	216.2	216.2	0	Parks maintenance	
2017	Kubota	ZD1211	mower	491.1	491.4	0.3	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	121.5	126	4.5	Parks maintenance	
2019	Exmark	LZ 72	mower	154.5	155.7	1.2	Parks maintenance	
2019	Emark	LZ 96	mower	95.9	97.1	1.2	Parks maintenance	
Total						10.60		

Lansing Police Department
Vehicle Fleet End of Month Report

Feb-2020

Unit	Year	Make/Model	Last 5 VIN	Mileage as of 02/03	Mileage as of 03/02	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	80535	80792	257	Detective	Detective	Limited Use - Detective
2	2012	Dodge Charger	07028	58522	58522	0			Awaiting downfit
3	2015	Ford Explorer	40975	60659	61583	924	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	46571	47397	826	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	41103	41297	194	Lieutenant	Lieutenant	Limited Use - Lieutenant
6	2019	Dodge Durango	85334	11969	13396	1427	Sergeants	Sergeants	Limited Use - Sergeants
7	2018	Ford Explorer	34004	6327	6531	204	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	41037	41857	820	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	22380	23455	1075	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	52349	58171	58646	475	SRO/Training	SRO/Training	Fit for SRO/Training
11	2003	Ford F150	64639	83427	83649	222	Animal Control	Animal Control	Fit for animal control duty
12	2019	Dodge Durango	85335	3976	4525	549	Chief	Chief	Limited Use - Chief
13a	2017	Dodge Charger	96163	43324	44176	852	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	23598	24719	1121	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	37458	39107	1649	Patrol	Patrol	Fit for patrol duty
				0	0	0			
					Mileage Total:	10595			

**Lansing Public Works Department
Monthly Fleet Report**

Month February **Year** 2020

Vehicles

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	57,260	57,332	72	
2007	Ford	Ranger XLT	LT. Pick-up Ext	47,554	47,937	383	
1998	Ford	1/2 ton	Pick-up	66,022	66,026	4	
2005	Ford	Ranger	LT. Pick-up Ext	45,195	45,433	238	
2005	Sterling	LT 8500	Dump Truck	53,518	53,996	478	
2007	Elgin	Crosswind J+	Street Sweeper	6,189	6,189	0	in the shop
1992	Ford	700	Dump Truck	64,320	64,361	41	
2017	Chevrolet	3500	Pick-up Truck	15,649	16,303	654	
2002	Ford	F350 4x4	Dump Truck	76,546	76,696	150	
2011	International	7400	Dump Truck	17,980	18,203	223	
2016	Ford	F350 4x4	One-ton Dump Truck	11,524	11,607	83	
2013	Ford	Explorer	SUV	66,610	66,833	223	
2019	Ford	Ecosport	SUV	2,268	2,588	320	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,067	5,073	6	
2004	IR	DD-24	Asphalt Roller	288	288	0	
2006	IR	185	Air Compressor	206	207	1	
1997	Bobcat	763	Skid Steer	2,194	2,195	1	
2014	Case	580 SNWT	Backhoe	1,354	1,392	38	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,619	1,619	0	
2009	Case	465	Skid Steer	646	648	2	
2018	John Deere	5065E	Tractor	51	51	0	

February			
City Influent	28.34 MG	City Avg Daily	.977 MGD
LCF Influent	10.01 MG	LCF Daily Avg	.345 MGD
Total Biosolids	0.842	Precip	0.5 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8252	8252	0	Collection System	
2012	Chevrolet	Tahoe	SUV	102220	102541	321	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	4197	4658	461	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	1184	1342	158	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	23760	23844	84	Biosolids Disposal	
Total						1024		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	955	956	1	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2253	2253	0	Collection System	
2004	John Deere	7920	Tractor	1219	1220	1	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1305	1315	10	Operations	
2004	Case	621D	Loader	2331	2333	2	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1340	1346	6	Maintenance	
2006	JCB	531-70	Telehandler	604	605	1	Plant Activities	

**COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR FEBRUARY**

TO: Tim Vandall, City Administrator

FROM: Matthew R. Schmitz, Director, Community and Economic Development

DATE: March 2, 2020

MRS

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued	29	43
Number of permits for new single-family housing completed	2	2
Number of permits for new multi-family housing completed	0	0
Number of occupancy certificates issued	8	10
Number of permits for new single-family housing currently in process or pending issuance	1	
Number of permits for new multi-family housing currently in process or pending issuance	1	
Total valuation of residential and commercial construction and remodeling for which permits were issued	\$793,517.27	\$984,683.27
Permit fees	\$12,322.00	\$14,106.50
Number of inspections performed	71	125
Number of trade licenses issued	19	280
Total trade contractor licenses issued	12	90
Number of occupational licenses issued	10	61
CODE ENFORCEMENT:	<u>Current Month</u>	<u>Year to Date</u>
<u>Nuisance Report</u>		
Three Day Warnings:	23	59
Certified Letters Sent:	2	2
Compliance:	16	49
Compliance Review:	16	50
<u>Vehicle Report</u>		
Warning Letters/Verbal:	2	11
Certified Letters Sent (20 Days):	0	0
Compliance:	2	10
Compliance Review:	2	17
<u>Weeds Report</u>		
Three Day Warnings:	0	0
Certified Letters Sent:	0	0
Compliance:	0	0
Compliance Review:	0	0
<u>Infiltration of Storm Water System</u>		
Three Day Warnings:	0	0
Certified Letters Sent:	0	0
Compliance:	0	0
Compliance Review:	0	0
<u>Additional Actions</u>		
Violation Publications:	0	0
Number of Court Actions:	0	0
Abated:	0	0
Citations:	0	0
Contracted for Work:	0	0