



**CITY OF LANSING**  
*Council Chambers*  
800 1st Terrace  
Lansing, KS 66043

**COUNCIL AGENDA**  
*Regular Meeting*  
**Thursday, March 5, 2020**  
**7:00 P.M.**

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**AMENDED**

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations***

***Council Consideration of Agenda Items:***

2. Request for Cereal Malt Beverage License – Lansing Quike Stop
3. Parks & Recreation Football Program
4. Executive Session – Consultation with Attorney

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations:***

- Flood Safety Awareness Week




***Other Items of Interest***

***Adjournment***

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
THRU: Sarah Bodensteiner, City Clerk   
FROM: Shantel Scrogin, Assistant City Clerk   
DATE: February 25, 2020  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes for February 20, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for February 20, 2020 as presented.

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**AGENDA ITEM #**

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1

# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
February 20, 2020

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### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

### Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:** Tony McNeill and Gregg Buehler

### Councilmembers Absent:

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## OLD BUSINESS:

**Approval of Minutes:** Councilmember Buehler moved to approve the regular meeting minutes of February 6, 2020, as presented. Councilmember McNeill seconded the motion. The motion was unanimously approved.

**Audience Participation:** Mayor Smith called for audience participation and Jeff Coder, President of the NEKA Football League came forward. There is concern with Lansing Parks & Rec no longer offering 3-4<sup>th</sup> grade flag football. The number of participants is down but he believes with the Chiefs just winning the Super Bowl that numbers will increase once again. Parks & Recreation Director Jason Crum stated he had sent the Council the Parks & Rec Advisory Boards recommendation to move to Flag Football.

- Councilmember Majure asked why the numbers have declined and if injuries and concussion news reports have had anything to do with it.
  - Parks and Recreation Director Jason Crum responded he believes when those reports came out is when the department saw a decline in the number of participants.
    - City Administrator Tim Vandall stated a decision doesn't need to be made tonight.
      - Parks & Recreation Director Jason Crum replied they do want to let the league know soon because it does have a bearing on them. Parents also need to know so they can seek out a tackle program elsewhere. If the department is going to continue with tackle, then they'll need time to recondition helmets and take care of things that are time sensitive. So sooner, the better
        - Councilmember Brungardt stated that what they are seeing in the City is the same as what the Middle School is seeing. There are less kids going out for football.
          - Parks & Recreation Director Jason Crum replied it's hard not knowing from year to year what the numbers are going to be. Other communities are also seeing a reduction in numbers. It's a tough sport for a recreation department, it's tough to coach given some of the rules the department has to follow.
- Councilmember Buehler asked if the initial investment is known if we go to flag football.
  - Parks & Recreation Director Jason Crum responded he didn't, but it wouldn't be anymore than what is being spent with the 1<sup>st</sup>-2<sup>nd</sup> grade level of flag football. It would be cheaper than tackle because of the equipment cost.
- Councilmember Majure asked if other communities were going to flag football.
  - Parks & Recreation Director Jason Crum replied other communities with either recreational programs or municipal parks and rec have flag football or not offering football at all.
    - Jeff Coder stated NEKA is not a competitive league. He stated there are schools smaller than Lansing with teams.
- Councilmember McNeill stated he would like to know the interest within the community.

Darren Olson addressed the Council letting them know his son was on the team last year and he helped coached. He does know at least 8 kids would be interested in continuing to play tackle football so there isn't

concern of having enough for a team. He also stated he will volunteer to be the head coach. He feels the discussion on concussions with tackle football is a cop out since the risk of concussions occur in other sports, but those sports are still being played. He would really like Parks and Rec to continue with tackle football.

- Councilmember Trinkle asked if we continue with tackle football will that affect insurance at all.
  - Parks & Rec Director Jason Crum responded he doesn't believe it does.

## **Presentations**

### **COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Resolution No. B-1-2020 – Parks Master Plan:** Councilmember Buehler moved to adopt Resolution B-1-2020 – Parks Master Plan. Councilmember Garvey seconded the motion.

- Councilmember Kirby stated I know this has come up in some other areas where there is a plan or whatever, so I want to be very clear this is a plan. Let's be clear, it can be changed, adapted, it doesn't have to stay like it is today.
  - Mayor Smith responded absolutely.
    - Councilmember Kirby stated ok, it's a plan. It's not in concrete and I hope that everybody understands that. A lot of things can change between now and then. Finances being one of the big issues. That's all I got.
      - Councilmember Majure stated I got something. We're still looking into the pool. I thought, I talked to Tim before this meeting and it outlines in here, pages 110 and 111 and I've read the reviews and I'm good, I got it. But like Kirby said it is a plan and we're not discarding a pool. When we have our work session, I'd like to be part of discussing pool options and how we can go down that route since we own the land. Which cuts the majority of the costs of the pool. I'm with what Gene is saying, it's a plan.
        - Mayor Smith replied absolutely. Thank you, Marcus.

The motion was unanimously approved.

### **Equipment Replacement – Public Works, Street Division – Dump Truck with Plow:**

Councilmember Kirby moved to approve the bid from Henry Marten Chevrolet Buick GMC for a 1Ton 4X4 Diesel Truck with Plow in an amount not to exceed \$62,039.40. Councilmember Buehler seconded the motion.

- Councilmember Trinkle asked got electric windows.
  - Mayor Smith replied Davey, that's from 20 years ago, will you stop that.
    - Councilmember Garvey stated it's good seeing us purchasing semi-locally. It's still Leavenworth County. I'm not giving our tax dollars to Missouri.
      - Mayor Smith responded absolutely Jesse.

The motion was unanimously approved.

**Equipment Replacement – Wastewater Department – SCADA Upgrades:** Councilmember Buehler moved to approve the purchase and installation of the SCADA upgrades from R.E. Pedrotti Co., Inc. in an amount not to exceed \$134,315.00. Councilmember McNeill seconded the motion.

- Councilmember McNeill asked Tony, this is for everything like computers, data network, interface all that stuff.
  - Wastewater Utility Director Tony Zell replied this does not include the desktop computer, the servers. We'll be buying those ourselves because we can get a lot better pricing. New fibers have already been run; we did that internally. This is basically replacing the software and major programming that controls and communicates with all the equipment spread throughout the facility. It monitors 3,916 points so all those things get fed into everything. It keeps us abreast of what is going on.
    - Councilmember McNeill replied ok.
- Councilmember Majure asked what was it you showed me, we talked about this, what was the year of the last time this was updated.
  - Wastewater Utility Director Tony Zell stated this is original equipment from 2004

- Councilmember Majure replied 2004, that was it. I remember talking about this.
    - Wastewater Utility Director Tony Zell replied right.
- Councilmember Garvey asked what is the training program going to be for this. Is it similar to the old stuff?
  - Wastewater Utility Director Tony Zell stated it should be pretty seamless. There are not major changes that are being made because we're not adding a bunch of additional equipment that would require a lot of upload of personnel, so I don't think it'll be a problem.
- Councilmember Kirby stated all this to clean dirty water to dump into a dirty river.
  - Wastewater Utility Director Tony Zell replied they're polluting my effluent.
    - Councilmember Kirby responded play along with me Tony.
      - Wastewater Utility Director Tony Zell replied yes, sir.
- Councilmember Trinkle asked you like to tap ours, it's cleaner than theirs.
  - Wastewater Utility Director Tony Zell replied it is.

The motion was unanimously approved.

Councilmember Majure stated Tony you just keep bringing more and more cost to us.  
Wastewater Utility Director Tony Zell replied I'll try, sir.

**Executive Session – Consultation with Attorney:** Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A. 75-4319(b)(2) for 30 minutes, beginning at 7:20PM and returning to the Council Chambers at 7:50PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to open session at 7:50PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A. 75-4319(b)(2) for 15 minutes, beginning at 7:52PM and returning to the Council Chambers at 8:07PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to return to open session at 8:07PM. Councilmember Garvey seconded the motion. The motion was unanimously approved.

## **REPORTS:**

**Department Heads:** Community & Economic Development Director Matthew Schmitz announced Mutual Savings is building just south of Petro Deli. It will be done as a Site Plan, there's no platting, nothing needs to be done to the property itself. Because it is a Site Plan, it will go to the Planning & Commission for approval. If they were to deny it, the Plan would then come to the Council as the appealing body. This site is unique as it will be using an off-site drainage. The pond at the bottom of Fawn Valley is sufficient to provide detention for this development.

- Councilmember Studnicka asked where this pond is.
  - Community & Economic Development Director Matthew Schmitz stated it is on City property at the bottom of the hill in front of the Fawn Valley subdivision. It'll drain from where Mutual Savings will be built across 1<sup>st</sup> Terrace and at the bottom of that hill there is a detention basin. It was a pond at one time but now it functions as a dry bottom detention pond.

The Site Plan will go to the Planning Commission on March 18<sup>th</sup> and Mutual Savings would like to pull a building permit on March 19<sup>th</sup>.

- Mayor Smith stated he is impressed with what Community & Economic Development Director Matthew Schmitz and City Administrator Tim Vandall have done for the city. Businesses are coming in and spaces are being filled like on Eisenhower. Lansing is on the move and staff is responsible for a lot of that.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Engineer:** City Engineer Matt Harding had nothing to report.

**City Administrator:** City Administrator Tim Vandall pointed out the new format on the Lansing Connection.

- Councilmember Garvey stated it is a lot more modern looking.
- Councilmember Majure stated he liked City Administrator Tim Vandall's interview questions and answers.

City Administrator Tim Vandall stated he thought the meeting with Leavenworth County last week was really productive with everyone together talking and problem solving.

**Governing Body:** Councilmember Studnicka asked about the area that was cleared off of West Mary going south.

- Community & Economic Development Director Matthew Schmitz replied one property owner has purchased approx. 32 acres there and is building a house.

He also asked about the Mr. Murlock's shed/barn at the back of his property that needs to be cleaned up. Councilmember Kirby and himself have been in touch with Code Enforcement in regard to the mess but haven't heard anything back.

- Community & Economic Development Director Matthew Schmitz stated he will get with Code Enforcement in the morning and see what is going on with the property.

Councilmember Majure asked City Administrator Tim Vandall to add him to the pool discussion at the work session.

Councilmember Buehler said staff did a great job on the luncheon for city businesses and it's great to see them come together with the City and have discussions. He also provided a fun fact, on this day in 1792, the US Postal Service was founded.

**ADJOURNMENT:**

Councilmember McNeill moved to adjourn. Councilmember Brungardt seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:17 p.m.

**ATTEST:**



\_\_\_\_\_  
Michael W. Smith, Mayor

\_\_\_\_\_  
Sarah Bodensteiner, City Clerk

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Sarah Bodensteiner, City Clerk   
DATE: February 25, 2020  
SUBJECT: Request for Cereal Malt Beverage License – Lansing Quike Stop

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Petro Deli has sold its business to Lansing Quike Stop at 601 South Main Street, and due to the change in ownership, Lansing Quike Stop has applied for a new cereal malt beverage license. Per the State of Kansas Alcohol Beverage Control, licenses cannot be transferred/alterd, therefore a new license is required. The City Clerk, Police Chief, and City Inspector of the Community & Economic Development Departments have reviewed and approved the application. The licensing fee and Kansas State Stamp Tax have been paid.

Action: Staff recommends a motion to approve the Cereal Malt Beverage License for Lansing Quike Stop at 601 South Main Street.





# CITY OF LANSING

## BUSINESS LICENSE APPLICATION

### APPLICANT INFORMATION

Name: ASIF SARFANI Date of Birth: 08 / 14 / 1980  
Address: 16209 BALLENTINE STREET OVERLAND PARK KS 66221  
Street City State Zip Code  
Telephone (Day): 9137323459 Telephone (Evening): 9137323459 Driver's License #/State Issued: K02-88-6026 KS  
Attach Copy

Vehicle Information (If operating from vehicle): \_\_\_\_\_  
Year Make Model Color(s) State License #

Describe Product (Transient Vendor Only): \_\_\_\_\_

**Statement of Applicant (Ice Cream Vendor, Transient Vendor, Massage Establishment or Therapist Only):** I have ( ), have not ( X ), been convicted of any crime, misdemeanor, or violation of any municipal ordinances. If so, please provide the nature of the offense and the punishment or penalty assessed. \_\_\_\_\_

### BUSINESS INFORMATION

Name of Business: LANSING QUIKE STOP Business Telephone: 9137323459  
Type of Business: CONVENIENCE STORE Business Fax: NA Website: NA  
Would you prefer to receive correspondence by email? ☐ Yes ☒ No If yes, please provide email address: \_\_\_\_\_  
Business Address: 601 S. MAIN STREET LANSING KS 66043  
Street City State Zip Code  
Mailing Address (if different): 1111 MAIN STREET, STE 750 KANSAS CITY MO 64105  
Street City State Zip Code  
On-Site Manager Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Kansas Sales Tax Number: 004-844436354F-01 Federal Tax ID #: 84-4436354  
Owner Name: LANSING QUIKE STOP LLC Owner Telephone: 9137323459  
Owner Address: 912 E. 63RD STREET, STE 202 KANSAS CITY MO 64110  
Street City State Zip Code

### LICENSE INFORMATION

(LICENSE TYPES AND FEES ON REVERSE)

Type of License: General & Food License CEREAL MALT BEVERAGE RETAILER - CONSUMPTION OFF PREMISES Renewal: ☐ Yes ☒ No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Asif Sarfani Title: owner/member of LLC Date: 2/18/20

**No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Community Development Department may be contacted to schedule an inspection prior to license approval. The Police Department may also review this application prior to license approval.**

FOR OFFICIAL USE ONLY:			
Application Received By: <u>[Signature]</u>	Date: <u>2/25/2020</u>	Cost: <u>175</u>	License Period: <u>exp. Dec 31, 2020</u>
Police Signature: <u>[Signature]</u>	Date: <u>2/26/2020</u>	Amount Received: <u>175</u>	<input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit
Community Development Signature: <u>[Signature]</u>	Date: <u>2/26/2020</u>	Additional Information: <input type="checkbox"/> Insurance <input type="checkbox"/> Attachment B	
		<input type="checkbox"/> Cereal Malt Beverage Form <input type="checkbox"/> Articles of Incorporation	
		<input type="checkbox"/> Copy of Photo Identification <input type="checkbox"/> Copy of State License	
		<input type="checkbox"/> Additional Code Items <input type="checkbox"/> Late Fee	
Notify: <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Police <input type="checkbox"/> Economic Development			



# CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of **LANSING, KANSAS**

## SECTION 1 – LICENSE TYPE

Check One: ☒ New License ☐ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

## SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-844436354F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation LANSING QUIKE STOP LLC	Principal Place of Business 601 S. MAIN STREET, LANSING, KS 66043		
Corporation Street Address 912 E. 63RD STREET, STE 202	Corporation City KANSAS CITY	State MO	Zip Code 64110
Date of Incorporation 1/23/2020	Articles of Incorporation are on file with the Secretary of State.		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Agent Name ANDREW S. TALGE	Phone No. 8162219000		
Residence Street Address 3003 W. 89TH TERRACE	City LEAWOOD	State KS	Zip Code 66206

## SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name LANSING QUIKE STOP	Name RICHARD T. BRYANT & ASSOCIATES, P.C.
Business Location Address 601 S. MAIN STREET	Address 1111 MAIN STREET, SUITE 750
City LANSING	City KANSAS CITY
State KS	State MO
Zip 66043	Zip 64105
Business Phone No. 9137323459	<input type="checkbox"/> Applicant owns the proposed business location. <input checked="" type="checkbox"/> Applicant does not own the proposed business location.
Business Location Owner Name(s) LANSING HOLDINGS LLC	

## SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse\*, if applicable. Attach additional pages if necessary.

Name ASIF SARFANI	Position MEMBER	Date of Birth 08/14/1980
Residence Street Address 16209 BALLENTINE STREET	City OVERLAND PARK	State KS
		Zip Code 66221
Spouse Name MUNIRA SARFANI	Position SPOUSE	Date of Birth 06/20/1980
Residence Street Address 16209 BALLENTINE STREET	City OVERLAND PARK	State KS
		Zip Code 66221
Name RAJAN SOOD	Position MEMBER	Date of Birth 09/03/1972
Residence Street Address 12939 S. HAGAN STREET	City OLATHE	State KS
		Zip Code 66062
Spouse Name SHIPRA SOOD	Position SPOUSE	Age 09/03/1976
Residence Street Address 12939 S. HAGAN STREET	City OLATHE	State KS
		Zip Code 66062
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code

**SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)**

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
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Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

**SECTION 5 – MANAGER OR AGENT INFORMATION**

My place of business or special event will be conducted by a manager or agent.

☐ Yes ☒ No

If yes, provide the following:

Manager/Agent Name

Phone No.

Date of Birth

Residence Street Address

City

Zip Code

**Manager or Agent Spousal Information\***

Spouse Name

Phone No.

Date of Birth

Residence Street Address

City

Zip Code

**SECTION 6 – QUALIFICATIONS FOR LICENSURE**

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes\*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

☐ Yes ☒ No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:

(1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

☐ Yes ☒ No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age\*.

☒ Yes ☐ No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date

Time

☐ AM ☐ PM

End Date

Time

☐ AM ☐ PM

Proceed to Section 8 on the next page.

## SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☒ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE

*AK*

DATE

*2/14/20*

FOR CITY/COUNTY OFFICE USE ONLY:

☒ License Fee Received Amount \$ *21 \$50* Date *2/25/2020*  
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☒ \$25 CMB Stamp Fee Received Date *2/25/2020*

☒ Background Investigation

☒ Completed Date *2/25/2020*

☒ Qualified ☐ Disqualified

☒ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved

Valid From Date \_\_\_\_\_ to \_\_\_\_\_ By: \_\_\_\_\_

☐ License Renewed

Valid From Date \_\_\_\_\_ to \_\_\_\_\_ By: \_\_\_\_\_

☐ Special Event Permit Approved

Valid From Date \_\_\_\_\_ to \_\_\_\_\_ By: \_\_\_\_\_

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

\* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Freezer

Back Door

Beer

Cold Drinks

Cooler

Office space

Kitchen Area

Fountain space

Hot Line

Beer →

Stand alone cooler

Ashe Condola

Coffee Island

Cashier Area

Ashe Condola

Cold Delit

Rest room

Ashe Condola

Sitting Area

Parking spots

spots

Entrance door



Parking spots

Parking spots

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jason Crum, Parks and Recreation Director   
DATE: February 27, 2020  
SUBJECT: Football

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At the January 9<sup>th</sup>, 2020 meeting of the Lansing Parks and Recreation Advisory Board (PRAB), a recommendation was made to eliminate our existing tackle football program and explore replacing it with flag football. Attached are the minutes from that meeting for review. Below are some of the items that were discussed prior to the recommendation:

The number of teams that participate in the North East Kansas Athletic Association (NEKAA) league has diminished over the years. Due to the decline in participation, in the last few years it has been very near to the first game before we know if there will be enough teams to make a league. The issue with this is that our teams will have been formed and practicing for three weeks to a month prior to this when we could find out there is no league. The participants would then have missed the opportunity to play elsewhere.

Our numbers internally have dropped significantly, and we could be in a situation without enough participants to play. We have been told that there are kids that participated in our program last year that will be playing in a competitive league this year.

If we were to try and take our teams to another league in the area, we would be facing much more competitive teams. We would also likely be playing against recruited Lansing teams playing in those leagues.

Safety was an issue that was discussed briefly, as it has been a topic in the news for a while. The downward trend in participation seems to coincide with the perceived dangers associated with concussion. Tackle football has been the sport most often associated with this type of injury. From PRAB's perspective, the concern for our participants is playing our recreational teams in a league that sometimes has much more skilled opponents.

None of the municipal recreation departments that we currently work with in other sports offer tackle football, but some do offer flag.

It is difficult to coach tackle football in a recreational setting due to our rules concerning play time. There are many specialized positions in the game that not every participant can manage. This generates concerns for some parents, which in turn makes it difficult for coaches.

These are many of the items that were discussed by PRAB prior to making the recommendation. I will be available at the meeting to answer any questions that I can.

Policy Consideration: N/A

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## AGENDA ITEM #

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jason Crum, Parks and Recreation Director   
DATE: February 27, 2020  
SUBJECT: Football

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### Financial Consideration:

Football is a moving target when it comes to annual budgeting. It is costly to maintain equipment for this sport. There are annual costs that the City must incur to be prepared to offer this sport regardless of how many kids register. We have to keep an inventory of helmets on hand in order to be able to fit the kids that register. A portion of these helmets must be reconditioned each year prior to registration in order to have them on hand. There are also other pieces of equipment that need replacement annually or need to be purchased to fit a particular player. We do our best to make sure that the participants have good equipment to protect them from injury. Annually, I look at the revenues and expenditures for our activities with Finance Director, Beth Sanford prior to fee schedule recommendations. This sport usually costs more to operate than we recover, but if we were to make the jump in one year to cover the costs, we may lose a lot of players. We have been making incremental increases to the fees over time to fix this. For the 2019 season we charged \$105.00 for residents and \$115.00 for non-residents to participate. It cost the city approximately \$70.00 more than this per tackle football player to cover our expenses.

### Action:

A motion to accept or deny the PRAB recommendation to eliminate tackle football.



## **LANSING PARKS & RECREATION ADVISORY BOARD**

108 South Second Street - Lansing, KS 66043

### **MEETING MINUTES**

January 9, 2020 7:00 p.m.

#### **Call to Order:**

Tom Farris called the meeting to order at 7:02 p.m.

#### **Members Present:**

*Eric Caldwell  
Tom Farris  
Roy Foster  
Gahvin Frey  
Kevin Gardner  
Tricia Howell  
Gene Kirby  
Bob Lamborn  
Steve Lillard  
Dave Trinkle  
Mike Williams  
Casey Worrall*

#### **Members Absent:**

*Gregg Buehler*

#### **Parks and Recreation Staff:**

*Jason Crum  
Shawn Kinney  
Christina Moberly*

#### **Guests in Attendance:**

*Dana Fontenot*

#### **Approval of Minutes:**

Kevin Gardner made the motion to approve the minutes from the November 2019 meeting. The motion was seconded by Mike Williams and was approved with all in favor.

## **NEW BUSINESS**

### ***Election of Officers:***

Kevin Gardner made the motion to elect Mike Williams to be the chairperson of the board for the 2020 calendar year. Eric Caldwell seconded the motion and it was approved with Steve Lillard opposed.

Kevin Gardner made the motion to elect Tricia Howell as the vice chairperson for the 2020 calendar year. Casey Worrall seconded, and it was approved unanimously.

***Board Member Application:*** Kevin Gardner made a motion to accept the application submitted by Dana Fontenot to serve on the board. Bob Lamborn seconded the motion and it was approved with all in favor. The application will be forwarded to the City Council for approval. Jason Crum asked that Mrs. Fontenot attend the City Council meeting if available.

***Tackle Football:*** A discussion was held on the state of the tackle football program. Currently, there are no other recreational tackle football leagues available for us to join and participant numbers are declining in our community and others we play with. Player safety and costs associated with offering the program were also discussed. The board decided it would be best to no longer offer tackle football as a program. Flag football will be discussed as a program replacement at the February committee meeting. Casey Worrall suggested we consider the 7 on 7 program for this and will research the information for the February committee meeting. Tricia Howell made a motion to recommend the removal of tackle football from the recreational programs offered. Kevin Gardner seconded; the motion passed with Steve Lillard abstaining from the vote.

***Park Masterplan Update:*** Jason informed the board of the progress of the masterplan process. The final concept will be presented at the January 16<sup>th</sup> City Council meeting. All available board members are encouraged to attend.

## **ADJOURNMENT**

Mike Williams made motion to adjourn the meeting at 8:05 p.m. Kevin Gardner seconded the motion and it was approved with all in favor. The next Advisory Board meeting is scheduled for March 12, 2020 at 7:00pm at the Lansing Activity Center, Room 106.


Prepared by: *Christina Moberly*

Approved by: *Jason Crum*

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator  
FROM: Sarah Bodensteiner, City Clerk   
DATE: March 5, 2020  
SUBJECT: Executive Session – Consultation with Attorney

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Executive Session will be called for consultation with Attorney.

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AGENDA ITEM #

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# Flood Safety Awareness Week

## Proclamation

Whereas, Flood Safety Awareness Week is an opportunity to raise awareness about the importance of preparing for and understanding flooding in Kansas, and to encourage all citizens to better prepare their homes, businesses, and communities for the upcoming flood season; and

Whereas, the Kansas Hazard Mitigation Plan identifies flooding as one of the costliest types of natural disaster in Kansas, in terms of lives lost, injuries, and property damage; and

Whereas, floods threaten people, homes, and other property in every County in Kansas; and

Whereas, floods can happen anytime, anywhere, and without warning; and

Whereas, damage from a flood is not normally covered under a standard homeowners policy; and

Whereas, spring and summer flooding in 2013, 2015, and 2016 saw five flood deaths in Kansas and widespread flooding across the state; and

Whereas, the National Oceanic and Atmosphere Administration's National Weather Service will initiate Severe Weather Awareness Week on March 2:

Now, Therefore, I, Michael W. Smith, Mayor of the city of Lansing, Kansas, do hereby recognize March 2-6, 2020, as

## Flood Safety Awareness Week

in the city of Lansing, Kansas, and urge all citizens to recognize this observance and review their flood preparedness.

In Witness Whereof, I have hereunto set my hand this 5th day of March, in the year Two Thousand Twenty.



A handwritten signature in black ink, appearing to read "Michael W. Smith".

Michael W. Smith, Mayor

A handwritten signature in blue ink, appearing to read "Sarah Bodensteiner".

Sarah Bodensteiner, City Clerk