



**CITY OF LANSING**  
**Council Chambers**  
800 1st Terrace  
Lansing, KS 66043

**COUNCIL AGENDA**  
**Regular Meeting**  
**Thursday, February 20, 2020**  
**7:00 P.M.**

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations***

***Council Consideration of Agenda Items:***

2. Resolution No. B-1-2020 – Parks Master Plan
3. Equipment Replacement – Public Works, Streets Division – Dump Truck with Plow
4. Equipment Replacement – Wastewater Department – SCADA Upgrades
5. Executive Session – Consultation with Attorney

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations***

***Other Items of Interest:***




- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

***Adjournment***

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
THRU: Sarah Bodensteiner, City Clerk   
FROM: Shantel Scrogin, Assistant City Clerk   
DATE: February 12, 2020  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes for February 6, 2020 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for February 6, 2020 as presented.

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**AGENDA ITEM #**

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**CITY OF LANSING**  
**CITY COUNCIL MEETING**

**REGULAR MEETING MINUTES**  
**February 6, 2020**

**Call To Order:**

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

**Roll Call:**

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Gene Kirby and Dave Trinkle  
**Ward 2:** Don Studnicka and Marcus Majure  
**Ward 3:** Jesse Garvey  
**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:** Kerry Brungardt

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**OLD BUSINESS:**

**Approval of Minutes:** Councilmember Studnicka moved to approve the special meeting minutes of January 13, 2020 and the regular meeting minutes of January 16, 2020, as presented. Councilmember McNeill seconded the motion. The motion was approved with Councilmember Garvey abstaining.

**Audience Participation:** Mayor Smith called for audience participation and no one came forward.

**Presentations:**

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Request to Use Activity Center After Hours – Boy Scouts:** Councilmember Studnicka moved to approve the request from the Boy Scouts for after-hours use of the Lansing Activity Center for their Anti-Campout event. Councilmember Buehler seconded the motion. The motion was unanimously approved.

**Approval of Bid – 2020 Fireworks Display:** Councilmember Trinkle moved to approve the bid from Victory Pyrotechnics & FFX, LLC to perform both fireworks displays in 2020 in a total amount not to exceed \$22,000.00. Councilmember Buehler seconded the motion.

- Councilmember McNeill stated I have a question on the contract it says 10PM. Is there any reason we're not doing it at 9:30 when the sun actually sets on that day, on both days honestly?
  - Event and Marketing Coordinator Tim Dossey replied well a lot of the time its not super dark until a little closer to 10:00 and it also allows a full period for rides and vendors to make their sales and for people to ride the rides because we shut that down at 10.
    - Councilmember Kirby stated my concern is that is awful late for people with little kids.
    - Councilmember McNeill stated last year people left, its too late for kids. I mean I got complaints. If you look at the, I think it's called Civil Twilight which is the end of, which means it's dark out at 9:30, 9:31 I think. You can actually look up the dates on the calendar and it'll tell you when sunrise and sunset is.
      - Mayor Smith responded Tim let me ask you this, can we set it for 9:30 and then if it stays light, we can delay it a bit, 10-15 minutes in case.
        - Event and Marketing Coordinator Tim Dossey replied ok.
          - Mayor Smith stated I mean if that is what the Council wants to do, I think that would be a good compromise if everyone is in favor of that.
            - Councilmember Kirby responded that was the only issue with the last one, the little kids.
              - Event and Marketing Coordinator Tim Dossey replied well I know with the last one they were

actually delayed getting started.

They had some issues.

- Mayor Smith stated I remember that.
- Councilmember Garvey responded they had technical problems; I remember that.
- Event and Marketing Coordinator Tim Dossey stated yes, they actually started about 10-15 mins after.
- Councilmember Studnicka replied let's shoot for 9:30 and go from that.
- Event and Marketing Coordinator Tim Dossey responded ok.
- Mayor Smith asked and if it's not dark yet, we can play some more music. How is that?
- Event and Marketing Coordinator Tim Dossey replied ok. That's alright I can just adjust the music upfront a little bit and maybe adjust the session a little bit.
- Mayor Smith asked any other questions.
- Councilmember Garvey asked do you plan on utilizing buses from the high school again.
- Event and Marketing Coordinator Tim Dossey responded yes both Friday night and Saturday night. We'll have shuttles going.
- Councilmember Majure asked what are they providing for Friday night. That's what I don't understand on the bid. What are they providing on Friday night for fireworks.
- Event and Marketing Coordinator Tim Dossey replied they will be doing a firework show both nights.
- Councilmember Majure stated both nights, ok.
- Event and Marketing Coordinator Tim Dossey responded yes. It'll be a smaller show on Friday night and probably not as carefully crafted.
- Councilmember Trinkle asked that is one that would have been for the BBQ.
- Event and Marketing Coordinator Tim Dossey replied it would have been the normal Lansing Daze show which is a shorter one.
- Councilmember Majure stated one other question. So, what happens if weather, what happens if it doesn't happen Friday night. Do we still pay regardless?
- Event and Marketing Coordinator Tim Dossey replied yes.
- Councilmember Majure stated we're still locked in because it's a contract.
- Event and Marketing Coordinator Tim Dossey responded yes.
- Councilmember Majure stated so he receives the money regardless if he fires a single round or not.
- Event and Marketing Coordinator Tim Dossey replied yes fireworks and music and sound and stage. And Fun Services either so you do your best to try to adjust to the situation.
- Councilmember McNeill stated they're on the hook to pick another date right. I mean rain date.
- Councilmember Garvey responded we usually see another date.
- Councilmember McNeill replied it says to be determined but we haven't determined one.
- Event and Marketing Coordinator Tim Dossey responded no.
- City Administrator Tim Vandall stated I think a few years ago we pushed it back a day or two when that happened. So, I think if there is a rain date, we could figure something out where we get value. We might not have as many people there.

- Councilmember McNeill responded I mean the contract says to be determined which means if it does rain, we can reschedule it for another day.
  - Event and Marketing Coordinator Tim Dossey stated I believe the company would be very flexible, but it probably would not be a true Independence Day show because the following weekend is Independence Day and they will already be contracted to do another show somewhere else. That's one reason why we get this.
- Councilmember McNeill replied we could do it the week before or the week after if we had to.
- Councilmember Majure responded I don't see him being too much flexible based on that.
- Event and Marketing Coordinator Tim Dossey replied they want to do the shows though because they're very hungry. They're trying to get the shows under their belt so they can advertise themselves, promote themselves.
- Mayor Smith stated and a lot of them like to repeat and come back the following year. Marcus, you're the newbie so you're in charge of the weather ok.
  - Councilmember Majure asked so you want me to get with the chaplain, make sure he is praying for weather.
    - Mayor Smith replied yes, I do. Yes, sir.
    - Police Chief Steve Wayman stated you don't want to start loading those mortars in the rain and stuff, when those shells come out of the tubes. That could be your other problem with trying to schedule this thing off a week or so, those rounds, if they get wet they won't fire, there will be nothing to play with.
      - Event and Marketing Coordinator Tim Dossey responded right, right.
        - Councilmember McNeill stated well they will call before they set up, I'm sure if it's raining.
          - Event and Marketing Coordinator Tim Dossey responded yeah, if there was a true freak rain shower, it could possibly damage the stuff when it's out.
            - Police Chief Steve Wayman stated they come the day before or the morning of and then just try to park them the best they can.
              - Event and Marketing Coordinator Tim Dossey stated and that might an example where insurance might come in to play, an act of God like that for both parties.

The motion was unanimously approved.

**Executive Session – Consultation with Attorney:** Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship, K.S.A. 75-4319(b)(2) for 15 minutes, beginning at 7:07PM and returning to the Council Chambers at 7:22PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to return to open session at 7:22PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to authorize the City Administrator and City Attorney to consult with legal counsel regarding on-going litigation as directed by the Governing Body. Councilmember Kirby seconded the motion. The motion was approved with Councilmember Majure voting against the motion.

## **REPORTS:**

**Department Heads:** Department Heads had nothing to report.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Engineer:** City Engineer Matt Harding had nothing to report.

**City Administrator:** City Administrator Tim Vandall stated sidewalks, particularly by schools, had been discussed in previous months. The one near the high school on 147<sup>th</sup> has been put on hold after the school board meeting. Another area that had been discussed was closer to the Intermediate School. Adams Acres is an older neighborhood without sidewalks. A survey could be conducted for the 150-200 homes in that neighborhood to gauge their interest/thoughts on having sidewalks installed.

- Councilmember Buehler stated there are a lot of children that walk in that neighborhood and this was previously discussed with homeowners not really interested. So, this would be a good idea.
  - Mayor Smith asked if the Safe Routes to School grant can be pushed further out.
    - City Administrator Tim Vandall responded where we are looking at would qualify under the grant and it maxes out at \$200,000. A previous estimate we received was \$1.1 million. We would have to break it up into different phases.
      - Councilmember Garvey stated it's a great idea. It shows transparency.
- Councilmember Kirby stated he isn't opposed to getting opinions but things keeping coming up. Does this push 4H and DeSoto Rd further down?
  - City Administrator Tim Vandall replied there isn't a date for when the sidewalks would be installed. It could be 2023, 2024 or even beyond that.
    - Councilmember Kirby responded he's not opposed to seeing what people think but he hates to see other worthwhile projects get pushed off.
- Councilmember McNeill stated it would be something like a 5-year plan.
  - City Administrator Tim Vandall replied this is listed in the CIP as an unfunded project for 2025 and beyond.
    - Councilmember McNeill stated we could do it in phases and if we have excess funding, we could knock out a phase.
- Councilmember Majure asked so do we have a list, a priority list.
  - City Administrator Tim Vandall responded we have a Capital Improvement Plan. During the budget season, if the Council wants to focus on one project over another, they can say we want to tackle this in this particular year and this other project will be delayed to another year.
    - Councilmember Garvey asked the CIP focuses on things that are already there and need repaired. Not new stuff like this, correct.
      - City Administrator Tim Vandall replied that's correct.
        - Councilmember Studnicka the CIP includes the curbs and gutters because its concrete vs the roadway. There were problems with that in the past where the CIP was only taking care of the roadway, but curbs were chipping out and showing rebar.

City Administrator Tim Vandall reminded everyone of the Business Appreciation Lunch the following day, February 7<sup>th</sup>.

**Governing Body:** Councilmember Buehler provided a fun fact, on this day in 1935, the board game Monopoly went on sale for the first time.

Councilmember McNeill asked about the petromat peeling and where else did we use it. It came up on 4H Road and now it's coming up on McIntyre.

- Public Works Director Mike Spickelmier replied there are some other roads with smaller sections of it used but it is something we won't consider using in the future.

He also asked about Sales Tax and the projected for 2020 for special use and is wondering if we can figure out the portion that goes to Parks. Can we bond a particular amount for the Parks Plan or is there a larger amount needed.



- City Administrator Tim Vandall replied we do have a rough number based off the \$5 million so we would need the money from sales tax. Sales tax started about a year/year and a half before Desoto Rd got started so there was a bit of a buffer in there. Also, the general fund does transfer money to the Special Parks & Rec fund. That would have to be increased a little bit.

Councilmember Studnicka asked about the land on West Mary to the South where a wooded area has been cleared about the size of a road.

- City Administrator stated Community & Economic Development Director Matthew Schmitz is out sick, but he will ask as soon as he is back in the office.

Councilmember Trinkle let Public Works know the culvert is collapsing at the Northeast corner of Carol and North 7<sup>th</sup>. It's narrowing the turn.

Councilmember Kirby asked about Kinder Kare being sold.

- City Administrator Tim Vandall stated it has been sold to another childcare facility. They haven't filed for anything with the City, but the building is sold.

Councilmember Majure referenced a letter the City received in regard to a pool. He asked if the \$7-10 million is the cost estimate we got.

- City Administrator Tim Vandall stated that is the amount we received from the consultant. If we got a good deal on land or if a sewer line is close by, it could be less than that.
  - Councilmember Garvey this includes slides and its commercial vs residential.
    - City Administrator Tim Vandall there is a lot of variables. Jason has been calling pools in terms of how they operate, trends in membership, if they are making money, etc.

Councilmember Garvey stated it's great the daycare is coming in but sad the bank will probably close once their new location is built. He congratulated the Chiefs on their Super Bowl win and said he went to the parade which was a madhouse.

**ADJOURNMENT:**

Councilmember Garvey moved to adjourn. Councilmember Buehler seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:40 p.m.

**ATTEST:**



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Michael W. Smith, Mayor

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Sarah Bodensteiner, City Clerk

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jason Crum, Parks and Recreation Director   
DATE: February 11, 2020  
SUBJECT: Park Master Plan resolution

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Attached is a resolution to adopt the Parks Master Plan. Included in the agenda email is a link to the Master Plan. In addition to what was included in the previous version, there is additional information about a pool as part of phase 2 included on pages 110 and 111 for review. If the City Council is comfortable with the plan as presented the resolution can then be adopted.

Policy Consideration: N/A

Financial Consideration: N/A

Action:

A motion to adopt resolution B-1-2020 Parks Master Plan.



## **RESOLUTION B-1-2020**

**A RESOLUTION ADOPTING THE 2020 PARKS MASTER PLAN FOR THE CITY OF LANSING, KANSAS; AND ESTABLISHING FUTURE RECOMMENDATIONS FOR THE PHYSICAL DEVELOPMENT OF THE PARK LAND IN THE CITY OF LANSING, KANSAS.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:**

**SECTION 1. TITLE.** This Resolution shall adopt the 2020 Parks Master Plan.

**SECTION 2. ADOPTION.** Whereas the Lansing Parks and Recreation Department surveyed the citizens of Lansing, published notices and held public input sessions on September 13, 2019, September 14, 2019 and October 12, 2019, to seek the comments of the general public for the 2020 Parks Master Plan. The Governing Body of the City of Lansing, Leavenworth County, Kansas, hereby approves the 2020 Parks Master Plan.

**SECTION 3. NUMBER OF COPIES.** There shall be not less than one (1) copy of the officially adopted 2020 Parks Master Plan kept on file in the office of the City Clerk and made available for inspection by the public at all reasonable hours. The file copy of the Parks Master Plan shall be marked or stamped, "Official Copy of the City of Lansing, Kansas."

**SECTION 4. REPEAL.** That all sections of Resolutions or portions thereof in conflict herewith be, and the same are hereby, repealed.

**SECTION 5. EFFECTIVE DATE.** This Resolution shall be in effect upon passage and approval of the governing body of the City of Lansing, Kansas.

**PASSED AND APPROVED** by the governing body of the City of Lansing, County of Leavenworth, State of Kansas, this 20<sup>th</sup> day of February 2020.

CITY OF LANSING

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Michael W. Smith, Mayor

ATTEST:

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Sarah Bodensteiner, City Clerk

{SEAL}

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# AGENDA ITEM

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TO: Tim Vandall, City Administrator

FROM: Mike Spickelmier, Director of Public Works *NEWS 2/13/2020*

DATE: February 13, 2020

SUBJECT: Replacement of 1-ton Dump with Plow

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## Policy Consideration:

This purchase was brought before the Council in October 2019. This is for the replacement of the existing 2002 F350 w/Dump Bed with approximately 75,700 miles. The truck is at the end of its service life and starting to rust due to exposure to de-icing chemicals. This truck is currently being utilized in winter operation. The order will be placed and expect the replacement in 60 to 90 days.



Bids were solicited and are listed below:

- |                     |             |
|---------------------|-------------|
| 1. Martin Chevrolet | \$62,039.40 |
| 2. Shawnee Ford     | \$63,904.00 |
| 3. Speedway Dodge   | \$70,587.50 |

Financial Consideration: The budget for this purchase is \$71,000.

Action: Approve the low bid from Martin Chevrolet of \$62,039.40 to be funded from the Equipment Reserve Fund.

CITY OF LANSING  
400 SANTA FE  
LANSING,KS 66043

BID DATE 1-31-2020

BID FOR 1 TON 4X4 DIESEL CHASSIS DW \$ 38,751.40

KNAPHEIDE EQUIPMENT \$ 23,288.00

TOTAL BID PRICE \$ 62,039.40

HENRY MARTENS CBG  
315 CHOCTAW  
LEAV,KS 66048  
913-682-3999

RANDY HILL





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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Anthony Zell, Jr., Wastewater Utility Director   
DATE: February 14, 2020  
SUBJECT: Equipment Replacement Request – SCADA Upgrades

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The 2019 base budget included funding to update the SCADA (Supervisory Control and Data Acquisition) hardware and software in use at the wastewater facility. The current backbone of the system that will be replaced is original equipment, installed in 2004. Needless to say, the components in use are legacy equipment that have a shortage of spare parts, products that are no longer serviceable, and a lack of technical support.

While assembling the quote with RE Pedrotti Company, (the utility's SCADA system integrator) in the fall of last year, we were notified that the manufacturer was working through some security updates and other changes to their products and programming. Without knowing the full extent of those changes, the integrator and Director felt it was appropriate to delay the project until 2020.

Attached is the quotation from RE Pedrotti to provide and install and program the system with the new software, transfer the existing records, update the maintenance management software, perform start up, testing, and training. Also included as part of this project is a quote to replace the PLC's (Programmable Logic Controllers) in each control unit within the facility. These PLC's communicate with the digital and analog signals being generated by all the different equipment, and pass them through to the SCADA program. This too is legacy equipment (16-bit) that is no longer supported. The existing input and output control cards will be kept in service, however, they are included in the five year plan to replace them as needed. This hardware that will be installed carries a one-year warranty. A copy of the proposal is attached.

The city will be purchasing the required server and desktop computers from Dell directly, as pricing is more favorable for government agencies.

Policy Consideration: Section 4-10 of the City's purchasing policy allows for sole source purchasing when only one vendor or manufacturer can provide the service. In this particular case, the utility has been working with this local integrator for the last 16 years and has received exceptional service. They are the local integrator licensed to provide the software to the water/wastewater industry.

Financial Consideration: Funds are available from the Utility's reserve fund, and have been programmed into the 2020 Acquisition account, 50-050-43301.

Action: A motion to approve the purchase and installation of the necessary SCADA upgrades as specified in the attached quotation, in the amount of \$134,315.00.

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**AGENDA ITEM #**

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# **REP** R.E. Pedrotti Co., Inc.

*Instrumentation, Controls & Computer Systems*  
 5855 BEVERLY AVENUE, SUITE A MISSION, KS 66202  
 (913) 677-3366 FAX (913)677-3460 Web: www.repedrotti.com

February 13, 2020

Mr. Anthony Zell, Jr.  
 City of Lansing  
 800 First Terrace  
 Lansing, KS 66043

RE: Lansing WWTP - SCADA System Upgrades  
 Pcode: LANKSAZ – **Rev. 3**

Dear Tony:

The **R.E. Pedrotti Company, Inc.** is pleased to provide you the following quotation for the project referenced above per your recent request:

The following materials and services will be furnished as part of this project:

Item	Qty.	Description
A.	1	<p><b>SCADA System Server Software Upgrades</b> (<i>server hardware and OS licensing are excluded and to be provided by others</i>):</p> <p>Software to include:</p> <p>Wonderware MuniPlatform Dev/Runtime 2017R2 Version Upgrade (License No. 734645) including subset components:</p> <ul style="list-style-type: none"> <li>○ InTouch Window Maker 2017R2, 5000 tags</li> <li>○ InTouch Runtime Upgrade 2017R2, 5000 tags with I/O</li> <li>○ Historian Server Std. Ed. 2017R2 Upgrade, 1000 tags</li> <li>○ Historian Client Upgrade 2017R2, 1000 tags</li> <li>○ Device Integration Server Upgrade 2017R2</li> <li>○ Win911 Interactive Professional Upgrade (Includes Mobile911)</li> </ul>
B.	3	<p><b>SCADA Supervisory Software Upgrades</b> (Typical for Operations, Maintenance &amp; Break Room workstation PCs; <i>workstation PC hardware and OS licensing are excluded and to be provided by others</i>):</p> <p>Software to include:</p> <ul style="list-style-type: none"> <li>• Wonderware InTouch Runtime 2017R2 Upgrade (License Nos. 732630, 734640 &amp; 734641), 3k tags with I/O</li> <li>• 2017R2 Historian Client Upgrade (License Nos. 1466938, 1466939 &amp; 1466940)</li> <li>• Wonderware CAL with MS CAL Runtime Upgrade for SQL Std. (License Nos. 1466934, 1466935 &amp; 1466936)</li> </ul>

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
C.	1	<b>Collections System Computer System Software Upgrades</b> (Read-Only application; <i>PC hardware and OS licensing are excluded and to be provided by others</i> ):  Software to include: <ul style="list-style-type: none"> <li>• Wonderware InTouch Runtime 2017R2 Upgrade (License No. 734643), 60K tags without I/O (Read Only)</li> <li>• 2017R2 Historian Client Upgrade (License No. 466941)</li> <li>• Wonderware CAL with MS CAL Runtime Upgrade for SQL Std. (License No. 1466937)</li> </ul>
D.	Lot	Transfer of Plant Reports, Historian Database and Job Cal Plus Application Licensing and Configuration Files
E.	Lot	HMI software loading, setup, startup, testing, documentation and training

**TOTAL PRICE FOR ITEMS A-E: \$ 78,845.00\*\***

#### **SCADA UPGRADE OPTION #1 – PLCS & CPU SOFTWARE UPGRADE**

This option includes converting the existing programming software, called Concept that is a 16-bit legacy program incompatible on newer Windows operating systems, to Modicon's latest software environment format, called Unity Pro.

The Plant's existing Modicon Momentum PLCs are only compatible with the Concept programming environment; therefore this update will replace each of the existing PLC processors with new Unity Pro compatible processors that are part of Schneider Electric's (Modicon) latest platform, the M340 CPU. The existing PLC I/O modules may continue to be used and will be compatible with the updated PLC CPUs therefore they will not need to be replaced as part of this upgrade (*Note: it is expected that the existing I/O modules will remain supported by the manufacturer thru 2024*):

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
F.	1	<b>Plant Control System PLC and PLC Software Updates:</b>  To include: <ul style="list-style-type: none"> <li>• (1) Unity Pro XL – Single License (UNYSPUYEFUV1X) <i>Software to be loaded on newly furnished server (Item A above)</i></li> <li>• (6) Schneider Electric M340 CPU (BMXP342020)</li> <li>• (6) Schneider Electric M340 4-Slot Backplane (BMXXBP0400)</li> <li>• (6) Schneider Electric M340 120 VAC Power Supply (BMXCPS3500)</li> </ul>
G.	1	Program conversion, installation of furnished components, loading and operational testing

<u>Item</u>	<u>Qty.</u>	<u>Description</u>
H.	1	Copy of PLC program files (post conversion) on USB flash drive

**TOTAL PRICE FOR OPTION #1 ITEMS F-H: \$ 55,470.00\*\***

**\*\*Clarifications/Exclusions**

1. Server, workstation PCs, and computer hardware including any productivity software or ancillary devices (such as monitors, keyboards, etc.) are excluded and provided by others.
2. Pricing is exclusive taxes, fees, permits, bonds and licenses unless noted above.
3. FOB Factory. **Freight included.**
4. Terms: Net 30 Days.
5. Hach JobCal licensing and software updates are excluded.
6. This proposal's pricing will be good for 45 days from the date listed above.

Thank you very much for this opportunity and if you have any questions or comments, please do not hesitate to call.

Sincerely,

**R. E. PEDROTTI COMPANY**





Ed McGrath



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Sarah Bodensteiner, City Clerk   
DATE: February 13, 2020  
SUBJECT: Executive Session – Consultation with Attorney

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Executive Session will be called for consultation with Attorney.

## City Clerk's Office/Building Maintenance Vehicle and Equipment Report

## Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	20207	20,277	70	
						0	
						0	
						0	
						0	
Total						70	

## Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	25.9	29.76	3.86	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	111.1	111.1	0	
						0	
						0	
						0	
						0	
Total						3.86	

## Parks and Recreation Fleet Report January 2020

### Vehicles:

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2011	Dodge	Charger	passenger car	77939	77953	14	AC/Parks use	
2014	Ford	F-350	Dump truck	13362.8	13645	282.2	Parks maintenance	
2016	Jeep	Patriot	SUV	64202	64373	171	Activity Center use	
2017	Chevrolet	Silverado	truck	12187	12745	558	Parks maintenance	
2018	Ford	F-350	4-dr crew	11743	12315	872	Parks maintenance	
Total						1897.20		

### Equipment:

Year	Make	Model	Description	Hours Start	Hours End	Hours used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1979	1979	0	Parks maintenance	
2005	Kubota	F3060	mower	298.4	298.4	0	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1108.1	1116.7	8.6	Parks maintenance	
2012	Wright	ZK	stander mower	1060.1	1060.4	0.3	Parks maintenance	
2014	Kubota	ZD331LP-72	mower	1377.4			Parks maintenance	Out for Serv.
2016	ABI	Force	infield groomer	216.2	216.2	0	Parks maintenance	
2017	Kubota	ZD1211	mower	491.1			Parks maintenance	Out for Serv.
2018	Polaris	Ranger	utility vehicle	118.6	121.5	2.9	Parks maintenance	
2019	Exmark	LZ 72	mower	154.5	154.5	0	Parks maintenance	
2019	Emark	LZ 96	mower	95.9	95.9	0	Parks maintenance	
Total						11.80		

Lansing Police Department  
Vehicle Fleet End of Month Report

Jan-2020

Unit	Year	Make/Model	Last 5 VIN	Mileage as of 01/02	Mileage as of 02/03	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	80414	80535	121	Detective	Detective	Limited Use - Detective
2	2012	Dodge Charger	07028	57518	58522	1004	Patrol	Patrol	Fit for patrol duty
3	2015	Ford Explorer	40975	59738	60659	921	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	45480	46571	1091	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	41054	41103	49	Lieutenant	Lieutenant	Limited Use - Lieutenant
6	2019	Dodge Durango	85334	10226	11969	1743	Sergeants	Sergeants	Limited Use - Sergeants
7	2018	Ford Explorer	34004	6163	6327	164	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	40150	41037	887	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	21281	22380	1099	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	52349	57900	58171	271	SRO/Training	SRO/Training	Fit for SRO/Training
11	2003	Ford F150	64639	83316	83427	111	Animal Control	Animal Control	Fit for animal control duty
12	2019	Dodge Durango	85335	3663	3976	313	Chief	Chief	Limited Use - Chief
13a	2017	Dodge Charger	96163	42433	43324	891	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	22489	23598	1109	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	35713	37458	1745	Patrol	Patrol	Fit for patrol duty
				0	0	0			
					<b>Mileage Total:</b>	11519			

**Lansing Public Works Department  
Monthly Fleet Report**

**Month** January **Year** 2020

**Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	57,005	57,260	255	
2007	Ford	Ranger XLT	LT. Pick-up Ext	47,235	47,554	319	
1998	Ford	1/2 ton	Pick-up	66,005	66,022	17	
2005	Ford	Ranger	LT. Pick-up Ext	44,939	45,195	256	
2005	Sterling	LT 8500	Dump Truck	52,994	53,518	524	
2007	Elgin	Crosswind J+	Street Sweeper	6,189	6,189	0	
1992	Ford	700	Dump Truck	64,112	64,320	208	
2017	Chevrolet	3500	Pick-up Truck	15,223	15,649	426	
2002	Ford	F350 4x4	Dump Truck	76,189	76,546	357	
2011	International	7400	Dump Truck	17,670	17,980	310	
2016	Ford	F350 4x4	One-ton Dump Truck	11,082	11,524	442	
2013	Ford	Explorer	SUV	66,420	66,610	190	
2019	Ford	Ecosport	SUV	2,019	2,268	249	

**Equipment**

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Description</b>	<b>Hours Starting</b>	<b>Hours Ending</b>	<b>Hours Used</b>	<b>Comments</b>
1997	JD	770BH	Grader	5,067	5,067	0	
2004	IR	DD-24	Asphalt Roller	288	288	0	
2006	IR	185	Air Compressor	205	206	1	
1997	Bobcat	763	Skid Steer	2,192	2,194	2	
2014	Case	580 SNWT	Backhoe	1,294	1,354	60	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,619	1,619	0	
2009	Case	465	Skid Steer	644	646	2	
2018	John Deere	5065E	Tractor	51	51	0	

Jan-20

City Influent	35.46 MG	City Avg Daily	1.14 MGD
LCF Influent	11.48 MG	LCF Daily Avg	.370 MGD
Total Biosolids	0.957	Precip	1.49 inches

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8252	8252	0	Collection System	
2012	Chevrolet	Tahoe	SUV	102185	102220	35	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	3674	4197	523	Ops/Maint.	
2019	Ford	F250	Flatbed Truck	1115	1184	69	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	23678	23760	82	Biosolids Disposal	
Total						709		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	955	955	0	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2253	2253	0	Collection System	
2004	John Deere	7920	Tractor	1219	1219	0	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1299	1305	6	Operations	
2004	Case	621D	Loader	2327	2331	4	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1323	1340	17	Maintenance	
2006	JCB	531-70	Telehandler	594	604	10	Plant Activities	



**COMMUNITY AND ECONOMIC DEVELOPMENT  
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR JANUARY**

**TO:** Tim Vandall, City Administrator

**FROM:** Matthew R. Schmitz, Director, Community and Economic Development

*MRS*

**DATE:** February 3, 2020

<b>PERMITS AND LICENSES:</b>	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	14	14
Number of permits for new single-family housing completed.....	0	0
Number of permits for new multi-family housing completed.....	0	0
Number of occupancy certificates issued.....	2	2
Number of permits for new single-family housing currently in process or pending issuance.....	2	2
Number of permits for new multi-family housing currently in process or pending issuance.....	1	1
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$191,166.00	\$191,166.00
Permit fees.....	\$1,784.50	\$1,784.50
Number of inspections performed.....	54	54
Number of trade licenses issued.....	261	261
Total trade contractor licenses issued.....	78	78
Number of occupational licenses issued.....	51	51

<b>CODE ENFORCEMENT:</b>	<u>Current Month</u>	<u>Year to Date</u>
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Nuisance Report

Three Day Warnings:.....	36	36
Certified Letters Sent:.....	0	0
Compliance:.....	33	33
Compliance Review:.....	34	34

Vehicle Report

Warning Letters/Verbal:.....	9	9
Certified Letters Sent (20 Days):.....	0	0
Compliance:.....	8	8
Compliance Review:.....	15	15

Weeds Report

Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0

Infiltration of Storm Water System

Three Day Warnings:.....	0	0
Certified Letters Sent:.....	0	0
Compliance:.....	0	0
Compliance Review:.....	0	0

Additional Actions

Violation Publications:.....	0	0
Number of Court Actions:.....	0	0
Abated:.....	0	0
Citations:.....	0	0
Contracted for Work:.....	0	0