



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, May 16, 2019
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations

Council Consideration of Agenda Items:

2. Library Advisory Board Appointment
3. Ordinance No. 1022 – Condemnation of Property for NW Relief Sewer Project 18-02
4. Executive Session – Economic Development

Reports:

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations:



- National Kids to Parks Day
- National Public Work Week

Other Items of Interest:

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator
THRU: Sarah Bodensteiner, City Clerk 
FROM: Shantel Scrogin, Assistant City Clerk 
DATE: May 7, 2019
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for May 2, 2019 are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for May 2, 2019 as presented.

AGENDA ITEM #

CITY OF LANSING

CITY COUNCIL MEETING

REGULAR MEETING MINUTES
May 2, 2019

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Gene Kirby and Dave Trinkle

Ward 2: Don Studnicka

Ward 3: Jesse Garvey

Ward 4: Tony McNeill

Councilmembers Absent: Kerry Brungardt, Andi Pawlowski and Gregg Buehler

OLD BUSINESS:

Approval of Minutes: Councilmember McNeill moved to approve the regular meeting minutes of April 18, 2019, as presented. Councilmember Garvey seconded the motion. The motion was approved with Councilmember Studnicka abstaining.

Audience Participation: Mayor Smith called for audience participation and 1 citizen came forward. Library Patron Joan complimented the library staff for making a difference in her life. She loves going to the library and the staff has greeted her with a smile, kind words and always goes the extra mile.

Presentations

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Election of Council President: Councilmember Trinkle moved to nominate Councilmember Kirby as President of the Council. Councilmember McNeill seconded the motion.

- City Clerk Sarah Bodensteiner asked are there any other nominations.
 - Mayor Smith stated if you don't have any other nominations, we'll close it.

The Council voted on the nomination of Councilmember Kirby as President of the Council. The motion was unanimously approved.

Approval of Bid – Capital Improvements Program 2019: Councilmember Trinkle moved to approve the bid of Little Joe's Asphalt in the amount of \$548,342.71 for Project 19-01: 2019 Capital Improvements Program. Councilmember Garvey seconded the motion.

- Councilmember McNeill stated I got a question on it.
 - Mayor Smith replied go ahead Tony.
 - Councilmember McNeill asked when you look on the line for the budget, it's like \$821k but that includes the Bittersweet part that was carried over from '18.
 - Public Works Director Jeff Rupp responded well, actually, yeah discuss another capital.
 - Councilmember McNeill responded under the other bid not counting Bittersweet right, by \$2,600 some than what we budgeted. Am I reading it right? I think it was budgeted for \$551k.
 - City Administrator Tim Vandall stated we had \$551k penciled in for this and it came in at \$548k.
 - Councilmember McNeill replied ok, yeah so, the Bittersweet thing is going to be separate.
 - Public Works Director Jeff Rupp responded well it's kind of split up out of a few things. It's part of this.
 - Councilmember McNeill replied alright.
 - City Administrator Tim Vandall stated you are correct, we had \$400,000 last year but

the timing didn't work out so we carried that over into this year. So if you are looking at your budget, we carried over \$656,000 in that fund last year. But the majority of that was for Bittersweet.

- Councilmember McNeill replied ok, thanks.

The motion was unanimously approved.

Conditional Use Permit Renewal Request – 23785 139th Street: Councilmember Kirby moved to approve the Conditional Use Permit for 23785 139th Street for a period not to exceed 5 years. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

Resolution No. B-5-19 – Water Service – Saddle Ridge Estates: Councilmember Trinkle moved to approve Resolution No. B-5-19, as presented. Councilmember Studnicka seconded the motion.

- City Administrator Tim Vandall stated just note that we did add a couple of maps on the dais for you all. Like we had verbally discussed a while back, even Consolidated's own website showed Saddle Ridge serviced by Lan-Del.
 - Mayor Smith responded it was always the intent Lan-Del would service Lansing.
 - City Administrator Tim Vandall replied exactly.
 - Councilmember Kirby asked does Phil got anything he wants to say.
 - Mayor Smith asked Phil did you want to say anything.
 - Phil Chiles, Chairman of Lan-Del Water District stated I had nothing formal planned. I appreciate you guys looking at this and if you vote to accept, to support this Resolution, it's not legally binding but it puts us in lock step I believe as we go forward because if this issue isn't resolved there will be others. So, we appreciate your support.
 - Mayor Smith replied thank you Phil.

The motion was unanimously approved.

Northwest Sewer Relief Project Change Order #1 Request: Councilmember Trinkle moved to approve Change Order #1 for the Northwest Relief Sewer Project in the amount of \$50,024.22. Councilmember Studnicka seconded the motion.

- Councilmember McNeill asked so the original design, who did the original design, GBA right.
 - Wastewater Utility Director Tony Zell replied GBA did, correct.
 - Councilmember Studnicka stated they had to cut across the property versus go along the boundary line.
 - Wastewater Utility Director Tony Zell replied correct.
 - Councilmember McNeill responded so then when we went through the whole process of acquisition, it was determined that would cost us more to do that.
 - Wastewater Utility Director Tony Zell answered yes.
 - Councilmember McNeill replied ok, alright, it doesn't really say that in here.
 - Councilmember Studnicka stated it implied it.
 - Mayor Smith asked anything else Tony.
 - Councilmember McNeill responded no.

The motion was unanimously approved.

Northwest Sewer Relief Project Change Order #2 Request: Councilmember McNeill moved to approve Change Order #2 for the Northwest Relief Sewer Project in the amount of \$299,092.50. Councilmember Trinkle seconded the motion. The motion was unanimously approved.

- Councilmember Trinkle asked Mr. Mayor, can I ask him a question. It has been brought to my attention or asked. They are talking about flood waters and stuff being tainted, being sewer mixed in with it; brought up another discussion, do the guys down there have to have a physical, be looked at since they are around the sewer stuff all the time. Is there a protocol for that?
 - Wastewater Utility Director Tony Zell responded we don't get routine regular physicals. We do when we're hired and the city does offer shots to all the employees that work there, you know, tetanus, hepatitis.
 - Councilmember Trinkle asked is that something we need to look at. I mean for safety sake or there's no problem. You being the superintendent, what do you believe?
 - Wastewater Utility Director Tony Zell replied I don't foresee it being an issue for us. We try to minimize our contact with raw influent on a regular basis. The solution to pollution is dilution. So, we have flood waters that dilutes sewage to a point there's really, it's rainwater at that point. It poses less of a health risk.
 - Councilmember Trinkle stated there was talk, I mean it was a conversation I was in and they were talking about staying away, how they put it in the paper. You know the sewer gets in the river water when the river flooding and it brought up. I didn't know, I was asked and I didn't know if you guys get a physical or have to be looked at because you're around all that nasty stuff.
 - Wastewater Utility Director Tony Zell responded not too many people want to look at it, but we do get that tetanus shot on a regular basis, whatever is required as well as the hepatitis series.
 - Mayor Smith asked Tony, don't you have a protocol to it in case you would come into contact.
 - Wastewater Utility Director Tony Zell replied if we have an exposure incident, we do have a protocol to do
 - Councilmember Trinkle stated I was going to say getting down in the man hole, I mean if you're, that's not necessarily all you have to plan. You're down in the man holes and stuff.
 - Wastewater Utility Director Tony Zell replied so normally the PPE that the guys wear when they are in those types of environments include tyvek suits, splash hoods, gloves, rubber boots, they are duct taped at all the seams. So, they kind of look like munchkin men so to speak.
 - Councilmember Trinkle stated well just as long as we, like I said it was brought up and I wanted to make sure.
 - Wastewater Utility Director Tony Zell responded no we take the appropriate precautions per industry standards.
 - Councilmember Trinkle replied thank you Tony.

REPORTS:

Department Heads: Community & Economic Development Director Matthew Schmitz let the Council know Lansing DAZE has been split between two locations due to the weather. The bbq contest will stay at Bernard Park with everything else moving to the high school parking lot. The fireworks have been cancelled and that money will go towards the 4th of July fireworks show. That show won't be longer but there will be more fireworks set off within the set time.

- Councilmember Kirby asked how many bbq teams will there be.
 - Community & Economic Development Director Matthew Schmitz stated there will be 37 teams, up six from last year.
 - Mayor Smith that's the largest number we've ever had.
 - Community & Economic Development Director Matthew Schmitz it's getting bigger.
 - Kirby said it seem like there for awhile it was getting smaller and smaller.
 - Community & Economic Development Director Matthew Schmitz stated these bbq contests tend to ebb and flow over time.

City Attorney: City Attorney had nothing to report.

City Engineer: City Engineer Matt Harding let Councilmember Trinkle know that it is common knowledge that people who work in Wastewater Treatment Plants have one of the best immune systems because they get challenged all the time, but had nothing else to report.

City Administrator: City Administrator Tim Vandall let the Council know there was a slight increase in health insurance. Most employees are happy with Aetna so staff recommends we continue with the current provider. Richard Fairbanks and Code Enforcement have been very busy in the last month giving notices for tall grass, outdoor storage, and other things. City Administrator Tim Vandall said he is very proud of the all they have done in the last month. An updated timeline will be given soon regarding some of the properties needing special attention.

Governing Body: Councilmember Trinkle stated let's give Lansing DAZE a boost.

Councilmember Kirby stated this is the only place he gets called Mister. He also brought up that Council elections are in November, they are sworn in in January and we elect the President in May. He questioned if it should be left the same or changed to elect a President when new people come on in January and is open for discussion on it.

- City Administrator Tim Vandall mentioned they could check and see if there is a state statute on it or not.

Councilmember Garvey thanked Joan for her comments on the library. He Congratulated Terri and her staff for doing a great job.

ADJOURNMENT:



Councilmember Garvey moved to adjourn. Councilmember Kirby seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:20 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Terri Wojtalewicz, Library Director 
DATE: April 29, 2019
SUBJECT: Library Advisory Board Appointment

Two (2) positions on the Library Advisory Board expire on April 30, 2019. The positions were advertised, and 1 application was received. Ellen Hannon has re-applied to continue serving on the Lansing Community Library Advisory Board. The Library Advisory Board met on April 23, 2019, and, recommends her re-appoint to the board.

Policy Consideration:

Financial Consideration:

Action: Staff recommends a motion to appoint Ellen Hannon to the Lansing Community Library Advisory Board for a 4-year term ending April 30, 2023.

CITY OF LANSING KANSAS

800 First Terrace, Lansing, Kansas 66043 - Telephone: 913-727-3036
Fax: 913-828-4579 - www.lansing.ks.us

APPLICATION FOR LIBRARY ADVISORY BOARD MEMBER

Name: Ellen Hannon
Lansing Address: 614 Pine Ridge Ct.
Home Phone: 913 727-6966
Secondary Phone: 913 306-6967
E-mail: ehannon@gmail.com

Please attach a written statement expressing your interest in being appointed to the Lansing Community Library Board. Your written statement should address the following three topics:

1. Qualifications for the position.
2. Desired accomplishments as a Board Member.
3. Willingness to attend board meetings and trustee training.

Also attach the name, address, and telephone number of three personal references.

This appointment is for a four (4) year term on the Lansing Community Library Advisory Board expiring April 30, 2023. Applicants must be a resident of Lansing Unified School District # 469, 18 years of age, a U.S. citizen, and registered to vote.

All applications should be returned to Lansing City Hall, marked to the "Attention of the City Clerk" no later than Friday, April 19, 2019 by 5pm.

RECEIVED

APR 04 2019

CITY OF LANSING

March 30, 2019

My name is Ellen Hannon. I am interested in continuing my appointment to the Lansing Community Library Board. I have been on the Lansing Library Board since 2015. My family has been a Lansing resident since 1996 when we moved here from Korea with the military. I am the wife of 40 years to Rich Hannon who is a Government employee on Ft. Leavenworth. Together we have three children. Justin at thirty-four years of age lives in Chandler, Arizona and will be graduating from medical school in May of 2019. He and his wife Chelsea have two children. Caden is five years old and Caley is two years old. Matthew at thirty-one years of age lives in Albuquerque, New Mexico and works as an electrical engineer. Our daughter Sarah lives in Overland Park, Kansas and is in her second year of teaching special education in the Blue Valley School District.

I have been an educator for the past forty years. I will be retiring at the end of the 2018-2019 school year. I have taught general education, special education and served as the school counselor. Currently, I am a special education teacher at Lansing Elementary School. All of these teaching assignments have taught me diversity and acceptance.

While attending college at Northeast Missouri State University (currently Truman State University), I worked in the library for four years. I graduated with a BSE degree in elementary education and special education in 1978. I graduated with a MS degree in counseling in 1980 from Texas A and M University in Killeen, Texas.

I believe that I am qualified for the open position on the Lansing Library Board. I am an avid reader and am organized and responsible. I serve as a mentor to a new special education teacher for the Lansing School District. I was honored this past year as the Lansing Elementary Teacher of the Year. In my interactions with others, I maintain the dignity and respect of all those individuals in which I come in contact. I am a team player focused on the goals of the organization.

As a Lansing Library Board member, I would bring ideas for future activities, support children and adults in becoming lifelong learners, and reinforce the joy of reading.

I am willing to attend the monthly board meetings and any necessary training sessions.

If you have any questions, please contact me by e-mail at ehannon0856@gmail.com or by phone at 913 727-6966.

References for Ellen Hannon

Tim Newton
Lansing Elementary School Principal
450 West Mary
Lansing, KS 66043
913 300-1679

Michaela Bremser
719 Brookwood
Lansing, KS 66043
913 683-4025

Mandy Stalter
612 Morgan Street
Lansing, KS 66043
913 702 -7710

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Anthony J. Zell, Jr., Wastewater Utility Director *AJZ*
DATE: May 7, 2019
SUBJECT: Ordinance No. 1022: An Ordinance for Condemnation of Property for the
Northwest Lansing Relief Sewer Project, (City Project 18-02)

After considerable staff and consultant time and effort to negotiate agreements for permanent and temporary easements for the referenced project, there are still properties that will need to be acquired through eminent domain. While we will continue to reach agreements with the remaining property owners, it is prudent to adopt this condemnation ordinance and file for condemnation with the court to avoid any unnecessary project delays.

If agreements are reached prior to the court award, the condemnation case may be dismissed.

Policy Consideration: None.

Financial Consideration: None.

Action: A motion to adopt Ordinance No. 1022, an ordinance for condemnation of property necessary for the construction of the Northwest Lansing Relief Sewer Project, City Project 18-02.

ORDINANCE NO. 1022

AN ORDINANCE AUTHORIZING THE CONDEMNATION AND APPROPRIATION OF INTERESTS IN REAL ESTATE IN LEAVENWORTH COUNTY, KANSAS FOR CONSTRUCTION, INSTALLATION, MAINTENANCE AND IMPROVEMENT OF A SANITARY SEWER INTERCEPTOR, PURSUANT TO THE EMINENT DOMAIN PROCEDURE ACT, K.S.A. CHAPTER 26, AND AMENDMENTS THERETO, AS THE SAME RELATE TO CONDEMNATION BY CITIES, AND FURTHER PURSUANT TO RESOLUTION B-4-2019 OF THE CITY OF LANSING, KANSAS; AND PROVIDING FOR PAYMENT OF THE COST THEREOF.

WHEREAS, the Governing Body of the City of Lansing, Kansas, has found and determined it necessary to appropriate for public use and purpose certain private property in Lansing, Leavenworth County, Kansas, needed for the construction and otherwise improving of a sanitary sewer interceptor, with attendant facilities, east of Main Street a/k/a 7/73 Highway, north and along Emile Street, west of Main Street a/k/a 7/73 Highway, generally west along the southern and western property line of Great Life Golf Course to Pebble Beach Drive, and south from Oakmont Drive to Holiday Drive.

WHEREAS, said Governing Body has heretofore authorized and ordered a survey to be made of such land by Andrew J. Riddle, R.L.S. #1530, a competent and licensed land surveyor with a description of the land or interest to be condemned and this had been filed with the City Clerk.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section I. The Governing Body hereby affirms all of its orders and declarations as to the necessity of appropriating interests in real estate for public use for improvements to a sanitary sewer interceptor, along with attendant facilities. The interests to be taken in the subject tracts of real estate by condemnation are permanent and temporary easements.

Section II. The interests in real estate required to be taken for public use in constructing and otherwise improving City Project 18-02, with attendant facilities, are described as follows, to wit:

TEMPORARY CONSTRUCTION EASEMENT No. 1

A temporary easement for sanitary sewer construction in, over, under, through, and upon the following described tract of real estate in the City of Lansing, Leavenworth County, Kansas, to wit:

A Temporary Construction Easement over part of a tract of land in the Southwest Quarter of Section 18, Township 9 South, Range 23 East of the 6th P.M., in the City of Lansing, Leavenworth County, Kansas, being more particularly described as follows:

COMMENCING at the Southwest corner of JAYHAWK SUBDIVISION, a subdivision of land in said City, County and State; thence South 88°25'25" West, along the North line of PARCEL NO. 1 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION, a subdivision of land in said City, County and State, said line also being the South line of Block 2 of said SANTA FE SUBDIVISION, a distance of 477.10 feet, to the POINT OF BEGINNING; thence South 02°05'32" East, departing said North line, a distance of 77.98 feet; thence South 48°26'30" East, a distance of 165.50 feet, to a point on the North line of PARCEL NO. 2 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION; thence South 88°52'13" West, along said North Parcel line, a distance of 147.26 feet; thence North 48°23'49" West, departing said North Parcel line, a distance of 33.66 feet; thence South 90°00'00" West, a distance of 100.17 feet, to a point on the East Right-of-Way line of North Main Street, as now established; thence North 21°56'51" East, along said East Right-of-Way line, a distance of 108.53 feet; thence North 01°30'28" West, continuing along said East Right-of-Way line, a distance of 9.23 feet; thence South 61°54'22" East, departing said East Right-of-Way Line, a distance of 31.96 feet; thence North 02°05'32" West, a distance of 71.27 feet, to a point on said North line of PARCEL NO. 1; thence North 88°25'25" East, along said North line, a distance of 80.00 feet, to the POINT OF BEGINNING. EXCEPT that part in Permanent Sanitary Sewer Easement, that part in Assumed Sanitary Sewer Easement, and that part in Assumed Sanitary Sewer Easement to be abandoned per separate document. Said Temporary Construction Easement is more particularly shown on Exhibit "A" which is attached hereto and is fully made a part hereof.

AND

TEMPORARY CONSTRUCTION EASEMENT No. 2

A Temporary Construction Easement over part of a tract of land in the Southwest Quarter of Section 18, Township 9 South, Range 23 East of the 6th P.M., in the City of Lansing, Leavenworth County, Kansas, being more particularly described as follows:

COMMENCING at the Southwest corner of JAYHAWK SUBDIVISION, a subdivision of land in said City, County and State; thence North 88°25'25" East, along the North line of PARCEL NO. 1 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION, a subdivision of land in said City, County and State, said line also being the South line of said JAYHAWK SUBDIVISION, a distance of 168.28 feet, to the POINT OF BEGINNING; thence North 88°25'25" East, continuing along said North line, a distance of 180.01 feet, to the Northeast corner of said PARCEL NO. 1, said point also being on the centerline of an abandoned railroad Right-of-Way described in Book 669 at Page 508; thence South 14°12'31" West, departing said North line, along said centerline, a distance of 50.40 feet; thence South 87°39'50" West, departing said centerline, a distance of 15.38 feet; thence South 16°53'59" West, a distance of 256.55 feet; thence South 84°12'48" West, a distance of 538.62 feet, to a point on the South line of said PARCEL NO. 1; thence South 88°52'13" West, along said South line, a distance of 0.13 feet, to the Southeast corner of PARCEL NO. 2 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION; thence North 01°30'28" West, departing said South line, along the East line of said PARCEL NO. 2, a distance of 100.27 feet; thence North 84°12'48" East, departing said East line, a distance of 464.69 feet; thence North 16°53'59" East, a distance of 173.68 feet; thence South 79°27'24" West, a distance of 48.90 feet; thence North 10°32'36" West, a distance of 40.00 feet; thence North 79°27'24" East, a distance of 3.66 feet, to the POINT OF BEGINNING. EXCEPT that part in Permanent Sanitary Sewer Easement, that part in Assumed Sanitary Sewer Easement, and that part in Assumed Sanitary Sewer Easement to be abandoned per separate document. Said Temporary Construction Easement is more particularly shown on Exhibit "A" which is attached hereto and is fully made a part hereof.

PERMANENT SANITARY SEWER EASEMENT No. 1

A permanent and perpetual easement of right-of-way in, over, under, through, and upon the following described real estate situated in the City of Lansing, Leavenworth County, Kansas, to wit:

A Permanent Sanitary Sewer Easement over part of a tract of land in the Southwest Quarter of Section 18, Township 9 South, Range 23 East of the 6th P.M., in the City of Lansing, Leavenworth County, Kansas, being more particularly described as follows:

COMMENCING at the Southwest corner of JAYHAWK SUBDIVISION, a subdivision of land in said City, County and State; thence South 88°25'25" West, along the North line of PARCEL NO. 1 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION, a subdivision of land, in said City, County and State, said line also being the South line of Block 2 of said SANTA FE SUBDIVISION, a distance of 517.10 feet, to the POINT OF BEGINNING; thence South 02°05'32" East, departing said North line, a distance of 137.53 feet; thence North 89°43'01" West, a distance of 48.29 feet; thence North 61°54'22" West, a distance of 47.16 feet, to the East Right-of-Way line of North Main Street, as now established; thence North 21°56'51" East, along said East Right-of-Way line, a distance of 20.12 feet; thence South 61°54'22" East, departing said East Right-of-Way line, a distance of 44.36 feet; thence South 89°43'01" East, a distance of 22.49 feet; thence North 02°05'32" West, a distance of 116.86 feet, to a point on said North line; thence North 88°25'25" East, along said North line, a distance of 20.00 feet, to the POINT OF BEGINNING. EXCEPT that part in Assumed Sanitary Sewer Easement. Said Permanent Sanitary Sewer Easement is more particularly shown on Exhibit "A" which is attached hereto and is fully made a part hereof.

AND

PERMANENT SANITARY SEWER EASEMENT No. 2

A Permanent Sanitary Sewer Easement over part of a tract of land in the Southwest Quarter of Section 18, Township 9 South, Range 24 East of the 6th P.M., in the City of Lansing, Leavenworth County, Kansas, being more particularly described as follows:

COMMENCING at the Southwest corner of JAYHAWK SUBDIVISION, a subdivision of land in said City, County and State; thence North 88°25'25" East, along the North line of PARCEL NO. 1, LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION, a subdivision of land in said City, County and State, said line also being the South line of said JAYHAWK SUBDIVISION, a distance of 293.26 feet, to the POINT OF BEGINNING; thence continuing North 88°25'25" East, along said North line, a distance of 21.08 feet; thence South 16°53'26" West, departing said North Line, a distance of 287.88 feet; thence South 84°12'48" West, a distance of 523.94 feet, to a point on the East line of PARCEL NO. 2 LOT SPLIT OF LOT OR BLOCK 3 SANTA FE SUBDIVISION; thence North 01°30'28" West, along said East line, a distance of 20.06 feet; thence North 84°12'48" East, a distance of 509.12 feet; thence North 16°53'26" East, a distance of 267.89 feet, to the POINT OF BEGINNING. EXCEPT that part in Assumed Sanitary Sewer Easement. Said Permanent Sanitary Sewer Easement is more particularly shown on Exhibit "A" which is attached hereto and is fully made a part hereof.

"Permanent Easement" The right and easement hereby granted as "PERMANENT EASEMENT" is permanent and is granted to the City of Lansing, Kansas, for the use and purpose of constructing, installing and maintaining on and upon said lands such sanitary sewer interceptor as may be necessary.

"Temporary Easement" The right and easement hereby granted as "TEMPORARY EASEMENT" shall expire 24 months from the date of construction and acceptance of Project 18-02, but not later than May 31, 2021.

Section III. The interests in said real estate described in Section II hereof are hereby ordered condemned for the purpose and use as set forth in Section I hereof.

Section IV. Greg C. Robinson, attorney for the City of Lansing, Kansas, for and on behalf of the Governing Body of the City of Lansing, Kansas, is hereby authorized to file a verified petition in the District Court of Leavenworth County, Kansas, for the condemnation and appropriation of the real estate described in Section II hereof, pursuant to the Eminent Domain Procedure Act, Chapter 26, of Kansas Statutes Annotated, as amended, and to do all things necessary for the condemnation and acquisition of said real estate for said public purposes and improvements.

Section V. This ordinance shall constitute the final order setting forth the condemnation of the lands described herein and for the purposes of which the same shall be used.

Section VI. That the costs of said acquisition, when ascertained, shall be paid from the Wastewater Utility Fund of the City of Lansing, Kansas; PROVIDED, however, that the City of Lansing, Kansas, hereby reserves its right to abandon the condemnation as to any or all of said tracts.

Section VII. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED by the Governing Body of the City of Lansing, Kansas, on this 16th day of May, 2019.

Signed: _____

Michael W. Smith, Mayor


ATTEST:

Sarah Bodensteiner, City Clerk

Published: Leavenworth Times

Date: _____

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Sarah Bodensteiner, City Clerk 
DATE: May 10, 2019
SUBJECT: Executive Session – Economic Development

Executive Session will be called for 15 minutes to provide an update on Economic Development activities in reference to confidential data relating to the financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorship.

AGENDA ITEM #

4



National Kids to Parks Day 2019 Proclamation

WHEREAS, May 18th, 2019 is the ninth Kids to Parks Day organized and launched by the National Park Trust, held annually on the third Saturday of May; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and outdoors; and

NOW THEREFORE, Michael W. Smith, Mayor of the City of Lansing, Kansas do hereby proclaim to participate in Kids to Parks Day. And I urge residents of Lansing to make time May 18th, 2019 to take the children in their lives to a neighborhood, state or national park.

Dated this 16th of May, 2019.

City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk



National Public Works Week 2019 Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Kansas; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Lansing, Kansas to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the American Public Works Association be it now,

NOW, THEREFORE, I, Michael W. Smith, Mayor of the city of Lansing, Kansas, do hereby proclaim May 19-25, 2019, as

National Public Works Week

in Lansing, Kansas, and I urge all our citizens to join with representatives of the American Public Works Association and government agencies in activities and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees, and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

In Witness Whereof, I have hereunto set my hand this 16th day of May, in the year Two Thousand Nineteen.

City of Lansing

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Comments
2007	Ford	Econoline	15 Passenger Wagon	19395	19,502	107	
						0	
						0	
						0	
						0	
Total						107	

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Comments
2018	Advance	SC1500	AutoScrubber Floor Machine	18.09	19.94	1.85	Community Center Cleaning
2018	Kubota	ZG227-A	Mower	53.5	60	6.5	
						0	
						0	
						0	
						0	
Total						8.35	

Parks and Recreation Fleet Report April 2019

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
2002	Ford	Explorer	SUV	128,470	128,544	74	Parks maintenance	
2011	Dodge	Charger	passenger car	77,519	77,576	57	Activity Center use	
2014	Ford	F-350	Dump truck	12118.4	12300.8	182.4	Parks maintenance	
2017	Chevrolet	Silverado	truck	9943	10226	283	Parks maintenance	
2018	Ford	F-350	4-dr crew	5447	6175	728	Parks maintenance	
Total						1324.4		

Equipment

Year	Make	Model	Description	Hours Start	Hours End	Hours Used	Current Use	Comments
1992	Massey Ferguson	1020	Tractor	1977	1977	0	Parks maintenance	
1996	Hustler	Range Wing	mower	1905	1905	0	Parks maintenance	
2005	Kubota	F3060	mower	281.3	283	1.7	Parks maintenance	
2007	Turbo Tool Cat	5600	utility vehicle	1029.5	1060.2	30.7	Parks maintenance	
2012	Wright	ZK	stander mower	993.5	1013.7	20.2	Parks maintenance	
2014	Kubota	ZD331LP-72	mower	1277	1278.6	1.6	Parks maintenance	
2016	ABI	Force	infield groomer	151.5	158.1	6.6	Parks maintenance	
2017	Kubota	ZD1211	mower	350.4	369.1	18.7	Parks maintenance	
2018	Polaris	Ranger	utility vehicle	80.6	82.9	2.3	Parks maintenance	
2019	Exmark	LZ 72	mower	0.5	17	16.5	Parks maintenance	
2019	Emark	LZ 96	mower	0.6	15.9	15.3	Parks maintenance	
Total						113.6		

Lansing Police Department
Vehicle Fleet End of Month Report

Apr-2019

Unit	Year	Make/Model	Last 5 VIN	Mileage as of 04/01	Mileage as of 05/01	Miles Driven	Current Use	Future Use	Comments
1	2013	Ford Explorer	40459	76549	77226	677	Detective	Detective	Limited Use - Detective
2	2012	Dodge Charger	07028	50701	50701	0	Sergeant	Sergeant	Down for repairs
3	2015	Ford Explorer	40975	51952	53545	1593	Patrol	Patrol	Fit for patrol duty
4	2015	Ford Explorer	40976	34707	36566	1859	Patrol	Patrol	Fit for patrol duty
5	2012	Dodge Charger	07027	37283	37773	490	Lieutenant	Lieutenant	Limited Use - Lieutenant
6	2019	Dodge Durango				0	Patrol	N/A	Being upfitted
7	2018	Ford Explorer	34004	3328	3588	260	Captain	Captain	Limited Use - Captain
8a	2017	Dodge Charger	86270	32508	33321	813	Patrol	Patrol	Fit for patrol duty
9	2018	Ford Explorer	34003	8995	10158	1163	Patrol	Patrol	Fit for patrol duty
10	2011	Dodge Charger	52349	48421	49419	998	Chief	Chief	Limited Use - Chief
11	2003	Ford F150	64639	81076	81656	580	Animal Control	Animal Control	Fit for animal control duty
13a	2017	Dodge Charger	96163	31380	32771	1391	Patrol	Patrol	Fit for patrol duty
15	2018	Ford Explorer	34002	10831	12021	1190	Patrol	Patrol	Fit for patrol duty
17	2016	Dodge Charger	23367	26452	27487	1035	Patrol	Patrol	Fit for patrol duty
					Mileage Total:	12049			

Lansing Public Works Department**Monthly Fleet Report**Month April Year 2019**Vehicles**

Year	Make	Model	Description	Mileage Starting	Mileage Ending	Miles Driven	Comments
2008	Ford	Ranger XLT	LT. Pick-up Ext	56,000	56,117	117	
2007	Ford	Ranger XLT	LT. Pick-up Ext	43,893	44,379	486	
1998	Ford	1/2 ton	Pick-up	64,935	65,061	126	
2001	Ford	Ranger	LT. Pick-up Ext	117,378	117,378	0	
2005	Ford	Ranger	LT. Pick-up Ext	43,070	43,269	199	
2000	Ford	Explorer	SUV	189,447	189,583	136	
2005	Sterling	LT 8500	Dump Truck	51,328	51,410	82	
2007	Elgin	Crosswind J+	Street Sweeper	5,772	5,772	0	in the shop
1992	Ford	700	Dump Truck	64,002	64,002	0	
2017	Chevrolet	3500	Pick-up Truck	10,445	10,877	432	
2002	Ford	F350 4x4	Dump Truck	75,600	75,678	78	
2011	International	7400	Dump Truck	16,778	16,781	3	
2016	Ford	F350 4x4	One-ton Dump Truck	8,159	8,675	516	
2006	Dodge	Charger	Sedan	123,792	123,862	70	
2013	Ford	Explorer	SUV	64,577	64,577	0	

Equipment

Year	Make	Model	Description	Hours Starting	Hours Ending	Hours Used	Comments
1997	JD	770BH	Grader	5,054	5,054	0	
2004	IR	DD-24	Asphalt Roller	273	273	0	
2006	IR	185	Air Compressor	198	198	0	
1993	Ford	5030	Tractor	523	523	0	
1997	Bobcat	763	Skid Steer	2,125	2,128	3	
2014	Case	580 SNWT	Backhoe	1,184	1,190	6	
2002	Crafco	110	Crack Sealer	808	808	0	
2003	Kubota	L3710	Tractor	1,598	1,598	0	
2009	Case	465	Skid Steer	610	614	4	
2018	John Deere	5065E	Tractor	2	4	2	

April

City Influent	37.63 MG	City Avg Daily	1.25 MGD
LCF Influent	13.37 MG	LCF Daily Avg	.446 MGD
Total Biosolids	1.09	Precip	3.66

Vehicles

Year	Make	Model	Description	Mileage Start	Mileage Ending	Miles Driven	Current Use	Comments
1999	Sterling	Vactor	Jet Truck	8174	8183	9	Collection System	
2002	Ford	350	Pick Up Truck	94300	94515	215	Ops/Maint.	
2012	Chevrolet	Tahoe	SUV	98097	98865	768	Ops/Maint.	
2005	Ford	550	Flatbed Truck	42903	42957	54	Ops/Maint.	
2019	Ford	F250	Pick Up Truck	939	1286	347	Ops/Maint.	
2005	Freightliner	M2106	Dump Truck	20424	20735	311	Biosolids Disposal	
Total						1704		

Equipment

Year	Make	Model	Description	Hours Start	Hours Ending	Hours Used	Current Use	Comments
1991	Case	1825	Uni-Loader	943	947	4	Plant Activities	
1999	Sterling	Vactor	Jet Truck	2238	2240	2	Collection System	
1999	Aries	Saturn III	Camera Trailer	344	344	0	Collection System	
2004	John Deere	7920	Tractor	1219	1219	0	Biosolids Disposal	
2005	Polaris	Ranger #1	Utility Vehicle	1242	1244	2	Operations	
2004	Case	621D	Loader	2299	2305	6	Operations	
2005	Polaris	Ranger #2	Utility Vehicle	1236	1243	7	Maintenance	
2006	JCB	531-70	Telehandler	571	578	7	Plant Activities	

**COMMUNITY AND ECONOMIC DEVELOPMENT
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR APRIL**

TO: Tim Vandall, City Administrator

FROM: Matthew R. Schmitz, Director, Community and Economic Development

DATE: May 1, 2019

MRS

PERMITS AND LICENSES:	<u>Current Month</u>	<u>Year to Date</u>
Number of permits issued.....	25	82
Number of permits for new single-family housing	0	1
Number of permits for new multi-family housing	0	0
Number of occupancy certificates issued	0	5
Total valuation of residential and commercial construction and remodeling for which permits were issued.....	\$120,500.57	\$725,553.74
Permit fees.....	\$2,034.00	\$11,876.50
Number of inspections performed	38	156
Number of trade licenses issued	11	266
Total trade contractor licenses issued	6	87
Number of occupational licenses issued	9	72

CODE ENFORCEMENT:	<u>Current Month</u>	<u>Year to Date</u>
<u><i>Nuisance Report</i></u>		
Three Day Warnings:.....	27	98
Certified Letters Sent:	0	0
Compliance:	16	77
Compliance Review:	19	84
<u><i>Vehicle Report</i></u>		
Warning Letters/Verbal:	4	20
Certified Letters Sent (20 Days):	0	0
Compliance:	2	11
Compliance Review:	4	15
<u><i>Weeds Report</i></u>		
Three Day Warnings:.....	65	65
Certified Letters Sent:	1	1
Compliance:	45	45
Compliance Review:	0	0
<u><i>Infiltration of Storm Water System</i></u>		
Three Day Warnings:.....	0	0
Certified Letters Sent:	0	0
Compliance:	0	0
Compliance Review:	0	0
<u><i>Additional Actions</i></u>		
Violation Publications:.....	0	0
Number of Court Actions:	0	0
Abated:	0	0
Citations:	0	0
Contracted for Work:.....	0	0