



**CITY OF LANSING**  
**Council Chambers**  
800 1st Terrace  
Lansing, KS 66043

**COUNCIL AGENDA**  
**Regular Meeting**  
**Thursday, February 21, 2019**  
**7:00 P.M.**

**WELCOME TO YOUR CITY COUNCIL MEETING**

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

***Call To Order***

***Pledge of Allegiance***

***Roll Call***

**OLD BUSINESS:**

1. Approval of Minutes

**NEW BUSINESS:**

***Audience Participation***

***Presentations:***

2. Recognition for Exceptional Service – Police Officers

***Council Consideration of Agenda Items:***

3. Request to Advertise – City Project 18-03 Bittersweet Road & Bridge Improvement
4. Request to Advertise – City Project 19-01 2019 Capital Improvements Program
5. Approval of Bid – Street, Stormwater, and Sidewalk Repair - 2<sup>nd</sup> Street and E. Mary Street
6. Request to Purchase – Public Works Department – Truck Replacement
7. Request to Purchase – Public Works Department – Equipment Replacement
8. Request to Purchase – Wastewater Department – Pickup Truck
9. Structure Removal Cost Share Application – 1102 North 2nd Street
10. Special Use Permit Request – 515 Valley Dr. – More than 4 Animals

***Reports:***

Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

***Proclamations***

***Other Items of Interest:***

- Monthly Department Vehicle and Equipment Mileage Reports
- Community & Economic Development Permits/Licenses & Code Enforcement Report

***Adjournment***

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator *T*  
THRU: Sarah Bodensteiner, City Clerk *SB*  
FROM: Shantel Scrogin, Assistant City Clerk *SS*  
DATE: February 13, 2019  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes for February 7, 2019, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for February 7, 2019, as presented.

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**AGENDA ITEM #**

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**CITY OF LANSING**  
**CITY COUNCIL MEETING**

**REGULAR MEETING MINUTES**  
**February 7, 2019**

**Call To Order:**

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

**Roll Call:**

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

**Councilmembers Present:**

**Ward 1:** Gene Kirby and Dave Trinkle

**Ward 2:** Andi Pawlowski and Don Studnicka

**Ward 3:** Jesse Garvey and Kerry Brungardt

**Ward 4:** Tony McNeill and Gregg Buehler

**Councilmembers Absent:**

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**OLD BUSINESS:**

**Approval of Minutes:** Councilmember Brungardt moved to approve the regular meeting minutes of January 17, 2019, as presented. Councilmember Pawlowski seconded the motion. The motion was approved with Councilmember Buehler abstaining from the vote.

**Audience Participation:** Mayor Smith called for audience participation and there was none.

**Presentations:** Councilmember Studnicka read and presented the proclamation designating February 25 through March 2, 2019 as Military Saves Week to representatives from Armed Forces Bank.

**COUNCIL CONSIDERATION OF AGENDA ITEMS:**

**Meeting Date Reschedule:** Councilmember Buehler moved to reschedule the regular City Council meeting of July 4, 2019 to Tuesday, July 2, 2019. Councilmember Kirby seconded the motion. The motion was unanimously approved.

**Lansing Library Board Appointment:** Councilmember Brungardt moved to appoint Karen Averill to the Lansing Community Library Board for a term that will expire on April 30, 2021. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

- Mayor Smith stated welcome aboard.
  - Councilmember Brungardt asked do you want to make a speech Karen.
    - Councilmember McNeill stated speech.
      - Councilmember Pawlowski responded we could make her do a speech.
        - Mayor Smith replied we've already had her at one meeting so thank you, Karen for volunteering.

**Request to Approve Highland Park Improvements:** Councilmember Trinkle moved to approve Highland Park Improvements by Linaweaver Construction, Inc., in an amount not to exceed \$32,905.00. Councilmember Buehler seconded the motion.

- Councilmember McNeill stated I have a question on who we send these bids out to Jason. I mean I see it in here, it's not, it doesn't seem like we went way out to get a bunch of bids from outside the local. I mean if we just did it in the *Leavenworth Times*. I mean Leavenworth gets the Times and some Lansing people.
  - Parks & Recreation Director Jason Crum replied right.
    - Councilmember McNeill responded it doesn't seem like we get a good turnout.
      - Parks & Recreation Director Jason Crum stated so that is what the policy calls for is advertising in the *Leavenworth Times* so that is what we did. We did reach out to some others. I did reach out to some other construction companies. I was expecting to probably get some bids from them but did not. And I also, learned that, John help me with this if I am wrong, there is a company called Drexel, I believe that has online host if you want to pull down a set of plans and I believe our architect had put those plans up on that site. A lot of companies go to that to find potential projects to bid on. So,

I don't know if it just wasn't a big enough project that it brought a lot of interest.

- Councilmember McNeill stated I'll look at the policy.
    - City Administrator Tim Vandall responded that was my understanding of it that it was probably a small project and it didn't really drum up a lot of interest.
- Councilmember McNeill asked and was the original design, estimate, I thought we had an estimate by a company that was going to do it all for x amount.
  - Parks & Recreation Director Jason Crum replied the first time.
    - Councilmember McNeill asked did we split it out.
      - Parks & Recreation Director Jason Crum responded we split it out to try and save money. That's why we did it that way.
        - Councilmember McNeill replied alright.
          - Councilmember Buehler stated it was like for \$125,000.
            - Parks & Recreation Director Jason Crum responded when we did it all as one big package, it was \$125,000.
              - Councilmember Kirby stated I just know a local contractor, I won't mention any names but he serves on a board where I work. He won't start on a piece of equipment for less than \$50,000. It's just not worth his time.
                - Councilmember McNeill replied no I was more curious about the bid process and who we actually send them out to.
    - Mayor Smith asked any other questions. So ahead Andi.
      - Councilmember Pawlowski stated I just want to say I still question the wisdom of spending \$100,000 on a triangle in the middle of a street. I mean I understand that it was designed as a park way back when, but it's a park in the middle of a street.
        - Councilmember Buehler stated there were kids there on Saturday.
          - Councilmember Garvey replied I see people there all the time.
            - Councilmember Pawlowski responded I know, I know.
              - Councilmember McNeill stated you didn't have a problem when we redid the park in your ward there.
                - Councilmember Pawlowski asked what park in my ward.
                  - Councilmember Garvey replied Willow.
                    - Councilmember Pawlowski responded we've already done Willow park.
                  - Councilmember McNeill stated this one is an issue.
                  - Councilmember Garvey asked when was this park established, do you know?
                    - Councilmember Pawlowski replied a long time ago, the 40's.
                  - Parks & Recreation Director Jason Crum responded I think I looked at the original plat from 1950 when they did that subdivision.
                    - Councilmember Garvey stated it's almost a historic marker.
                  - Parks & Recreation Director Jason Crum replied maybe, most likely is the oldest park I have.
            - Councilmember Brungardt stated and people are going to use it.
            - Councilmember Garvey responded I take that short cut from my neighborhood over to Fairway Estates all the time.

- Councilmember Pawlowski stated I'm not disagreeing with any of that. I just still question the wisdom of doing it.
  - City Administrator Tim Vandall responded part of the other thing I guess with the cost that came up, I think when we did Willow that was pretty easy because the park was established whereas in this instance, you've got roadway on three different sides. So, we tried to make it safer, we put in those sidewalks, we put in the fencing, so kids don't run out into it, we put in the bollards. If this was an area where there was no traffic, it would be \$15-20,000 but we tried to make it safe for the families and the kids in that area.
    - Councilmember McNeill stated right now, it's pretty safe.
- Mayor Smith asked any other comments.
  - Councilmember Brungardt stated and guys this does draw people to our community, believe it or not.
    - Mayor Smith responded quality of life.
      - Councilmember Brungardt stated it does draw people to our community.

The motion was approved with Councilmember Pawlowski voting against the motion.

**Request to Approve Highland Park Playground Replacement:** Councilmember Trinkle moved to approve Highland Park Playground Replacement by Fry & Associates in an amount not to exceed \$52,662.08. Councilmember Buehler seconded the motion. The motion was approved with Councilmember Pawlowski voting against the motion.

**Request to Purchase – Police Department Portable Radios:** Councilmember Trinkle moved to approve the purchase of 5 portable radios and equipment from TBS Electronics in an amount not to exceed \$20,005.00. Councilmember Buehler seconded the motion.

- Councilmember Trinkle stated back years ago when they went to digital, we use to have scanners and a radio in a car. The scanners is it cheaper now to just go with the radio than trying to buy a scanner and have a scanner in a vehicle. Now everything the radio scans these days.
  - Police Chief Steve Wayman responded to answer your question you asked simply because the radios we currently have now have so many banks of channels that I could put basically everything in the County is put into that radio. To buy a scanner, you have to scan so many channels at one time. There's a good chance you're going to miss out on stuff. The digital scanner that is starting to come out a little bit cheaper now but, I mean they're just not efficient enough to put in a car like they used to be.
    - Councilmember Trinkle replied years ago when we had the scanner, you had to talk to another department through the scanner. We listened to what they said then talked to dispatch, dispatch relayed to them. The digital sure has made a difference.
      - Police Chief Steve Wayman stated our portables and base units now Leavenworth PD, they switched over to a digital two, three years ago. We have their channel on our portables so I can go direct with Leavenworth PD with the County and stuff. There are also other channels used in the greater Kansas City area we can click into and go direct with.
        - Councilmember Trinkle asked so this is the most frugal way to go.
          - Police Chief Steve Wayman responded yeah we don't buy scanners for the cars anymore. Nobody is transmitting on those channels anymore.
            - Councilmember Pawlowski stated you can just get CB's.
              - Police Chief Steve Wayman replied you know some days you think they might work a little bit better because nobody uses them as much.
                - Councilmember Garvey asked the Nextel's.

- Councilmember Trinkle stated the ones that's robbing, is the ones that got the scanner. Sorry you asked.
- Councilmember Pawlowski stated let's vote.

The motion was unanimously approved.

### **Request to Purchase – Police Department – Police Department Fingerprint System:**

Councilmember Brungardt moved to approve the purchase of a Desktop Fingerprint System with printer from Dataworks Plus in an amount not to exceed \$22,487.00. Councilmember McNeill seconded the motion. The motion was unanimously approved.

**Approval of Contract – 2019 Fireworks Displays:** Councilmember Trinkle moved to approve the contract with Victory Pyrotechnics, & FFX, LLC to perform both fireworks displays in 2019 in a total amount not to exceed \$22,000. Councilmember Buehler seconded the motion.

- Councilmember Buehler asked is this, now is that bid for what date? For the 4<sup>th</sup>, the Independence Day celebration?
  - Councilmember Pawlowski stated well it's not on the 4<sup>th</sup> because then it would be the 4<sup>th</sup> of July.
    - Councilmember Garvey responded it's the weekend before.
      - Community & Economic Development Director Matthew Schmitz replied it's the Friday before.
        - Councilmember Garvey responded the Friday before.
          - Councilmember Buehler asked so we're doing it on the 31<sup>st</sup> of June.
            - Councilmember Garvey replied the 30<sup>th</sup>.
              - Mayor Smith responded the 30<sup>th</sup>.
                - Councilmember Buehler stated the 30<sup>th</sup> of 2019 is on a Thursday. So, it's the 31<sup>st</sup> of June. Hang on.
              - City Clerk Sarah Bodensteiner stated it's Friday, the 28<sup>th</sup>.
            - Councilmember Buehler replied no, you're right. I'm looking at the wrong month.
              - Community & Economic Development Director Matthew Schmitz responded it's the 28<sup>th</sup>.
            - Mayor Smith replied it's the 28<sup>th</sup>.
          - Councilmember Brungardt stated thank you Sarah.
        - Councilmember Buehler stated thanks Sarah. I was looking at the wrong month.
      - City Clerk Sarah Bodensteiner responded it happens.
    - Councilmember Garvey asked this is a different company than we normally use. Correct?
      - Community & Economic Development Director Matthew Schmitz responded this is a new company for us, yes. The reason that we selected this company, they will do the pyrotechnic show but they also have a laser light show they will do with it at the same time.
        - Councilmember Garvey replied cool.
          - Community & Economic Development Director Matthew Schmitz stated so it's a little bit more for what we're spending.
            - Councilmember Garvey asked and they have the music and everything also.
              - Community & Economic Development Director Matthew Schmitz replied yes. Patriotic music yes.
                - Councilmember Garvey stated patriotic. They always say the music goes with the fireworks but I just think it's just something they say.

- Community & Economic Development Director Matthew Schmitz responded sometimes it does depend on how they set the shoot up.
- Mayor Smith asked any other comments.

The motion was approved with Councilmember Pawlowski voting against the motion.

**Ordinance No. 1017 – Rezone Request 00000 N. Main Street:** Councilmember Kirby asked where is 00000 N. Main.

- Community & Economic Development Director Matthew Schmitz responded so this is the undeveloped portion of 101 N. Main Street. They had, the Planning Commission had approved a lot split on that lot which was the old high school building, the apartment complex that is there on the corner of Kansas.
  - City Attorney Gregory Robinson stated Zinser's Apartments.
    - Community & Economic Development Director Matthew Schmitz asked sorry.
      - City Attorney Gregory Robinson stated Zinser's Apartments.
        - Community & Economic Development Director Matthew Schmitz responded yeah, Zinser's apartments. So they split that, the apartment piece off because they are leaving that as R-4 and the remainder of that parcel will be rezoned as B-3 with the approval of this Body.
- Councilmember McNeill stated yeah, I got some questions. So, is the owner of the apartments the same as this owner.
  - Community & Economic Development Director Matthew Schmitz replied yes.
    - Councilmember McNeill responded ok because, is the idea to do the office building, I guess, the business/gym thing first. I mean I don't think the car wash was in the, is the car wash in there.
      - Community & Economic Development Director Matthew Schmitz stated there was a car wash shown on the plan.
        - Councilmember McNeill asked where.
          - Community & Economic Development Director Matthew Schmitz stated the developer is here. Come on up.
            - Mayor Smith stated come on up. If you would, state your name for the record please.
              - Chad Schimke stated I'm Chad Schimke. To answer the question, that architectural group was challenged to come up with several different use cases as far as what the potential of the corner property could be. The idea is as far as phases go, building A which would have been on the site plan that hopefully everybody received which is the office space retail. The main reason this, the lot split occurred and obviously coming in front of Planning and Zoning and City Council was and I think it's being addressed now. We don't technically have the zoning as I understand it, even though we're working towards it to have more of a mixed use capability where you can have retail, office and multi family, you know, all in the same parcel. This was









if you did it under the UDO format, it would be a lot easier to say we're moving in this kind of mixed use. Right now, we've got two split lots and like I said, we've done it before. I mean we had owners who want to do it and it makes sense at the time but if you sell your property and they put, you know, somebody else comes in at B-3, knocks that stuff down, puts in a manufacturing plant right next to an apartment complex that doesn't make zoning sense in my view.

- Councilmember Pawlowski stated but I think what Matt is saying is the property to the North is already B-3.
- Councilmember McNeill replied yeah but there is a house there. It's not like there's a manufacturing plant.
- Councilmember Pawlowski responded but somebody could tear it down.
- Councilmember McNeill replied somebody could buy it.
- Community & Economic Development Director Matthew Schmitz stated but when you are looking, from a planning perspective, when you are looking at zoning, we're looking at uses around that zone whether or not it fits with the neighborhood. We're not necessarily looking at what's built on it today or what could be built on it in the future. We're looking at it from a perspective of this is what is zoned next to it. Does that fit in this neighborhood or in this area?
- Councilmember McNeill stated we know why it just...
  - Councilmember Brungardt asked what do you mean by, can you explain that.
    - Community & Economic Development Director Matthew Schmitz responded for instance you wouldn't want R-1 zoning next to industrial.
    - Councilmember Brungardt replied correct.
      - Community & Economic Development Director Matthew Schmitz responded they don't compliment each other but a R-4 which is heavy density district next to a business district. That is a more amicable situation.
      - Councilmember Pawlowski stated because they use R-4 as a buffer in a lot of places. And the other thing is, Main Street, when the school building was built which is now apartments, if that was vacant or we're building on it now it wouldn't be apartments probably. It would be a retail of some sort establishment, so I think that is what he is saying. Just because it's got apartments now doesn't mean that's the highest and best use for that property in the future.
      - Community & Economic Development Director Matthew Schmitz replied correct. Yeah, the future land use map for that area shows commercial development along Main Street, all the way through that whole area. So, if a developer was to come in and purchase that building and decide I want to take this out, put retail in, that would align with what the Comprehensive Plan says should be there.
        - Councilmember McNeill responded yeah it would align with what he's trying to do on the other side too. I don't have a problem with the you know, like I said we're moving on to a new zoning so this

is right in there, right before we move to that.

- Councilmember Trinkle asked that's in our Comprehensive Plan that we have for both sides of Main street, correct. I mean we're staying with what we, the Council in the past have decided we were going to do, right.
  - Community & Economic Development Director Matthew Schmitz responded we're not making any modifications in the Comprehensive Plan right now. That is something we will need to consider as we move forward with the UDO.
  - Councilmember Brungardt asked is the new zoning going to muddy things.
  - Community & Economic Development Director Matthew Schmitz responded the only modification to the zoning districts that could potentially modify things a little is the R-3 district changing that from duplex to higher density are scenarios in the City that are currently zoned R-3 that it may impact. When we bring that forward for this Body to approve, the UDO to approve, you'll have that outlined where those are at and what that specific impact is.
  - Councilmember Brungardt replied ok, thank you.
- Mayor Smith asked any other questions, comments, if not, we need a motion.

Councilmember Pawlowski moved adopt Ordinance No. 1017 as presented by approving the re-zoning request of 00000 N. Main Street to B-3. Councilmember Studnicka seconded the motion. The motion was unanimously approved.

**Resolution No. B-3-2019 – Long Range CIP Projects:** Councilmember Buehler moved adopt Resolution No. B-3-2019. Councilmember McNeill seconded the motion.

- Councilmember Pawlowski asked 2050.
  - City Administrator Tim Vandail responded twenty-fifty.
    - Councilmember Pawlowski replied yeah, I know, that's like really.
      - Councilmember Kirby stated that's her point.
        - Councilmember Pawlowski responded yeah 2050.
          - Councilmember Kirby replied 30 years from now.
            - Councilmember Pawlowski responded I would hope that some of these would have been built by then.
              - Councilmember McNeill stated it takes 10 years just to build the first piece so they're just adding that up.
                - Councilmember Pawlowski replied I know, that's true.

The motion was unanimously approved.

**Resolution No. B-4-2019 – Condemnation Resolution for Realignment of City Project 18-02:** Councilmember Studnicka moved adopt Resolution No. B-4-19. Councilmember Kirby seconded the motion. The motion was unanimously approved.

**Ordinance No. 1018 – Approval of Fee Schedule:** Councilmember Pawlowski moved adopt Ordinance No. 1018. Councilmember Kirby seconded the motion. The motion was approved with Councilmembers McNeill, Garvey and Buehler voting against the motion.

**Ordinance No. 1019 – City Code Text Amendment Chapter 2:** Councilmember Pawlowski moved adopt Ordinance No. 1019. Councilmember Kirby seconded the motion.

- Councilmember Pawlowski stated Steve.
  - Police Chief Steve Wayman replied ma'am.
    - Mayor Smith stated go ahead Andi.
      - Councilmember Pawlowski asked so living roosters are grandfathered?
        - Police Chief Steve Wayman responded we're not necessarily going to say they're grandfathered in.
          - Councilmember Pawlowski asked cause how long does a chicken live, I don't even know.
            - Police Chief Steve Wayman replied we looked that up awhile ago actually.
              - Councilmember Pawlowski asked did you?
                - Police Chief Steve Wayman replied a healthy rooster can be 5-7 or 8 years. I'm on it.
              - Mayor Smith stated that is a lot of crowing.
            - Police Chief Steve Wayman responded we're not, if the Police Department doesn't have anything better to do than go hunt down roosters that are in the City, I mean that's a two-edged sword. We need to find something else. We're pretty lucky that's all we got to do. But the bottom line is this, the rooster that is in question that brought this up over the last 2-3 weeks. It has been multiple times a day being called on that, responding out and it ran into the one that just, you know, he wouldn't shut up.
          - Councilmember Pawlowski stated somebody used him for target practice.
        - Police Chief Steve Wayman stated and I know there are several roosters throughout the city and a lot of people that have the chickens, they want them for the eggs and you don't need a rooster to have hens that lay eggs. So, Sarah did a lot of research and there are a lot of towns in Kansas that don't allow the roosters. They allow the hens but they don't allow the roosters. So, having it open like it was, we were kind of in the minority with having that.
      - Councilmember Pawlowski asked I thought we had done that. Don, didn't you?
        - Councilmember Studnicka replied I did too, yeah.
    - Councilmember Pawlowski responded I thought when we did the whole.
  - Councilmember Studnicka replied took care of that when we had the free-range chickens.
    - Councilmember Pawlowski stated we had the whole chicken thing. I thought we said.
      - Mayor Smith responded I thought Council discussed it but no one ever passed it. My question to you Steve, these roosters that are in there now disturbing the peace. Does this go into effect now?

- Police Chief Steve Wayman replied well the situation we are currently dealing with, she was in the process of applying for Special Use Permit, she didn't meet standards, the housing and stuff wasn't there. She's been, has been or is going to be getting a letter. She has 10 days to relocate this bird. I'm on it so.
  - Councilmember Pawlowski asked and is it a mean one. I mean I've been chased by those little birds.
    - Councilmember Trinkle asked is this the first complaint we've had on a rooster in Lansing.
      - Police Chief Steve Wayman responded oh you know, we get some places that complain on, you know it's not a problem until it is. And then when it is a problem, it's a big problem because, you know like I said we, I listen to the radio this weekend and the guys were going over there on Saturday, probably went over there 7 or 8 times for complaints on this.
        - Councilmember Trinkle asked on the same place.
          - Police Chief Steve Wayman replied on the same place.
        - Councilmember Trinkle responded I'm talking about city wide. Is this been the only instance city wide, do we have just one fowl?
      - Police Chief Steve Wayman stated and again, it's not a problem until it is and then when it is a problem, the people are absolutely furious that there is nothing we can do about it.
      - Councilmember Trinkle stated we're not going to have any way to prove how long anybody's had a rooster or gets an old rooster and brings it home. So, it's going to pass one way or the other.
      - Councilmember Pawlowski responded the neighbors are going to know how long they've had that rooster.
    - Police Chief Steve Wayman stated there's one around my house some place because I keep hearing it.
      - Mayor Smith replied there's one on Ida too.
  - Councilmember Trinkle asked I don't know, are we gonna start banning dogs next because they bark.
- Councilmember Pawlowski asked can a rooster make that little meter thing of yours, that noise.
  - Police Chief Steve Wayman responded well actually that would fall in noise ordinance where we have to send an officer out there for 30 mins and listen to see if it's continuously crowing for 30 mins and then that is what we have to issue the citation on. So, if we get a complaint, I have to put an officer out there and he has to sit there for 30 mins.
    - Mayor Smith replied but this will eliminate, from now on going forward, we're not allowing it. We got to do what's preexisting right now.
      - Police Chief Steve Wayman stated just don't bring roosters in. Some people can have chickens, up to four chickens as long as they are properly cared for.
        - Councilmember Trinkle stated those who have them, don't have to get rid of them. You said you don't want to use grandfathered.
          - Police Chief Steve Wayman stated they're going die by attrition basically. They are going to die by attrition. That's how we're going to treat these.



- Councilmember Buehler responded unless they become like this one and get so noisy, people complain about it all the time.
    - Councilmember Garvey replied then we can yank their Special Use Permit if we need to.
      - Police Chief Steve Wayman stated well a lot of people come in with special, I don't think I've seen to many roosters added in when they have a special, most of them are doing it for the eggs so.
    - Councilmember Pawlowski stated and you don't have to have a rooster to get eggs.
- Mayor Smith stated ok. Gene go ahead.
  - Councilmember Kirby stated I've got one more question and then we can put this sucker to the frying pan. People that got roosters now, if you know about them. Huh?
    - Police Chief Steve Wayman replied we're not going to actively go after them.
      - Councilmember Kirby responded I understand that. Are they going to be told, I mean how or if you've got one now that's it?
        - Police Chief Steve Wayman stated basically Wendy does a really good job keeping stuff and if she comes across it, she's going to tell them.
          - Councilmember Kirby responded alright I don't want them to come back, well I had one, I didn't know I couldn't have one so now you've got to let me.
            - Police Chief Steve Wayman stated when he goes to the big bird heaven then don't replace him.
              - Mayor Smith replied ok.
                - Councilmember Buehler responded or to the fryer.
              - Mayor Smith replied oh geez, I've lost control.
            - Councilmember Kirby stated time to move on.
      - Mayor Smith replied we've got a motion. Sarah.

The motion was unanimously approved.

**Executive Session: Consultation with Attorney:** Councilmember Buehler moved to recess into executive session to review economic development activities pursuant to the discussion of confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships exception, K.S.A. 75-4319(b)(4) for 30 minutes, beginning at 7:35 PM and returning to the Council Chambers at 8:05 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Buehler moved to return to Open Session at 8:05 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

**Executive Session: Consultation with Attorney:** Councilmember Buehler moved to recess into executive session for the consultation with an attorney for the City which would be deemed privileged in an attorney-client relationship. K.S.A. 75-4319(b)(2) for 15 minutes, beginning at 8:05 PM and returning to the Council Chambers at 8:20 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Studnicka moved to return to Open Session at 8:20 PM. Councilmember Buehler seconded the motion. The motion was unanimously approved.

**REPORTS:**

**Department Heads:** Community & Economic Development Director Matthew Schmitz stated proposals for a new phone system will be coming in around the beginning of March. Some Councilmembers will be needed for the committee to review the proposals.

Public Works Director Jeff Rupp updated the Council on 4-H Road not surviving the harsh winter. He stated there is a plan in the works to repair 4-H Road this summer and staff has taken traffic, residents and businesses into consideration with trying to get it resurfaced without too much of an inconvenience.

- Mayor Smith asked Public Works Director Jeff Rupp to pass along to the road crews they are doing a great job given this winter has been worse than previous years.

**City Attorney:** City Attorney had nothing to report.

**City Engineer:** City Engineer had nothing to report.

**City Administrator:** City Administrator Tim Vandall asked if some Councilmembers could attend the DeSoto Road meeting on February 19th from 7-9 pm at the Community Center. He would like the Council to hear the resident's concerns, get feedback from them and offer background knowledge on the project. Tim Vandall thanked Captain Ontiveros and Chief Wayman for securing a substantial grant that will help offset the costs of the Records Management System and the Fingerprint System.

**Governing Body:** Councilmember Trinkle asked Public Works Director Jeff Rupp if we are still ok on salt to clear the roads for the remaining winter.

- Public Works Director Jeff Rupp stated at this point we are ok on supplies.

Councilmember Kirby announced that on March 5th at 7 pm the League of Women Voters and the Give Me Five Committee will host a candidate forum for the three candidates for the Special Election on March 26<sup>th</sup> at City Hall in the Council Chambers.

Councilmember Pawlowski confirmed the time of the Town Hall meeting with State Senator Braun on Saturday, February 9th from 10-12pm.

Councilmember Brungardt echoed Mayor Smith's sentiment on the great job by the Street crew on clearing the roads during bad weather.

Councilmember Buehler stated on this day in 1935, the game of Monopoly was invented.

**ADJOURNMENT:**

Councilmember Brungardt moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:36 p.m.

**ATTEST:**

\_\_\_\_\_  
Michael W. Smith, Mayor


\_\_\_\_\_  
Sarah Bodensteiner, City Clerk



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Steve Wayman, Chief of Police  
DATE: February 13, 2019  
SUBJECT: Recognition for Exceptional Service

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The Lansing Police Department is recognizing 3 officers for a job well done in handling both the situation and investigation of an incident that occurred in October 2018. The Officers involved are Sergeant Billy Blackwell, Detective John Gable, and Officer Bill Linn.

Policy Consideration: None

Financial Consideration: None

Action: None by the council

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**AGENDA ITEM #**



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2

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jeff A. Rupp, Public Works Director   
DATE: February 11, 2019  
SUBJECT: Project No. 18-03: Bittersweet Road and Bridge Improvement Project – Permission to Advertise for Bids

---

This project is for bridge abutment repair and paving on Bittersweet Road from Mary Street to Ida Street.

Financial Consideration: Funding for this project is budgeted in Fund 70, lines 43337 and 43320.

Action: Authorize the Public Works Department to have contract documents prepared and advertise for bids for Project No. 18-03: Bittersweet Road and Bridge Improvement Project.

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**AGENDA ITEM #**



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3

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jeff A. Rupp, Public Works Director   
DATE: February 11, 2019  
SUBJECT: Project No. 19-01: 2019 Capital Improvements Program (Street Mill, Overlay, and Pavement Preservation Project) – Permission to Advertise

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Based on the revised 2019 Pavement Condition Inspection Rankings, eight streets are proposed for mill and overlay: Robin Road, Holiday Drive (Fairlane to Valley), Crestview Terrace, 146<sup>th</sup> Street, 4-H Road, Fawn Valley Court, Forest Glen Lane, and Bambi Court, as identified on the provided map. Also included are the middle and southern alleys between 7<sup>th</sup> Street and 8<sup>th</sup> Street, as well as three alternate streets.

Funding for this street overlay and milling recommendation is budgeted in Fund 70, line 43320.

Action: Authorize the Public Works Department to prepare contract documents and advertise for bids for Project No. 19-01: 2019 Capital Improvements Program as proposed above.

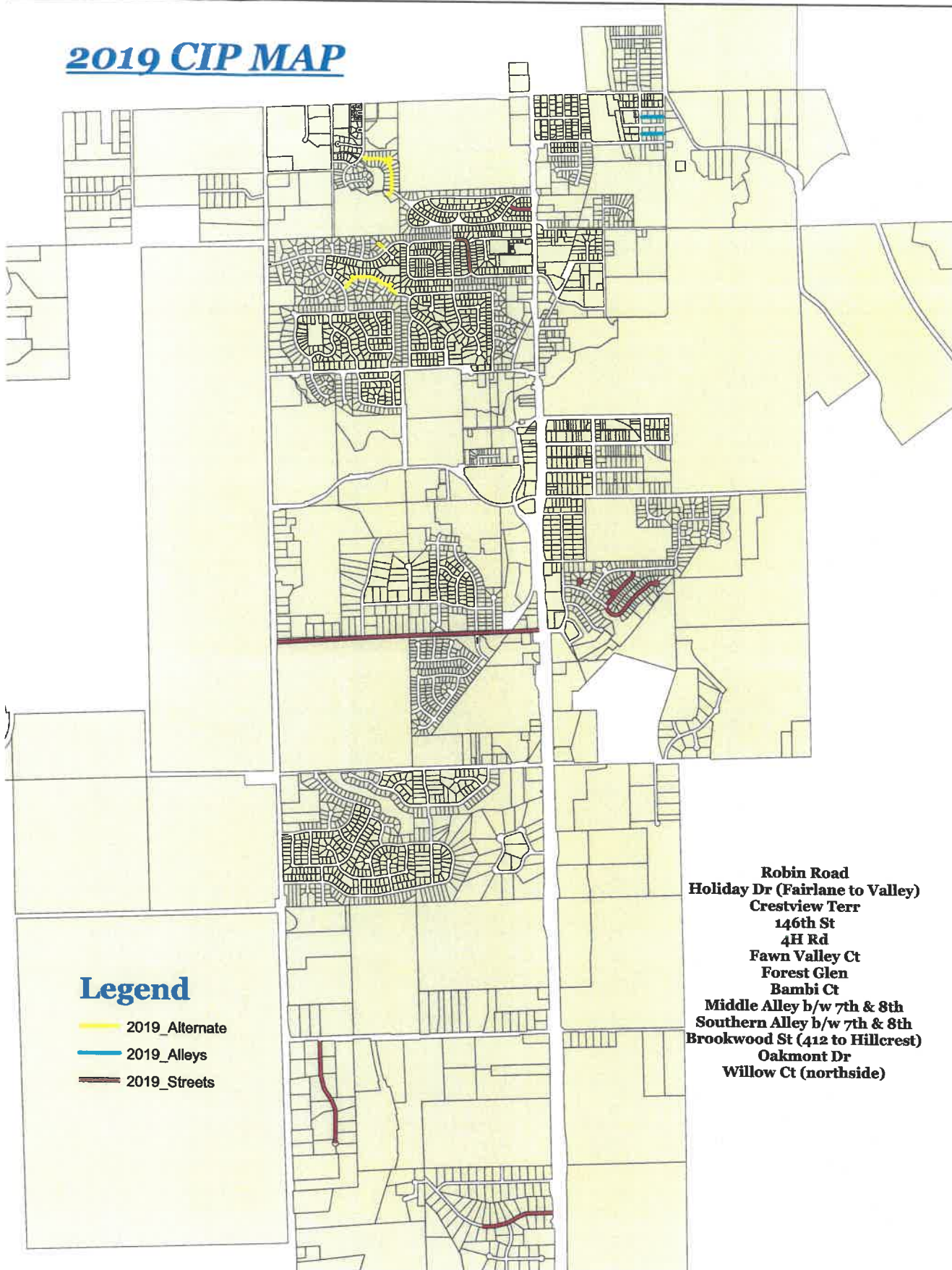
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AGENDA ITEM #

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4



# 2019 CIP MAP



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jeff A. Rupp, Director of Public Works   
DATE: February 11, 2019  
SUBJECT: Approval to Authorize Maintenance for Street and Stormwater Appurtenances and Sidewalk Repair

---

**Policy Consideration:** Bids for maintenance of street and stormwater appurtenances and sidewalk repair for Second Street and East Mary Street were received February 12, 2019, and reviewed. Three companies were contacted and two bids were received. The low bid was submitted by Frederick Excavating Inc. of Leavenworth, Kansas, in the amount of \$52,541.50. The second bid was submitted by Linaweaver Construction, Inc. of Lansing, Kansas, in the amount of \$55,130.00.

**Financial Consideration:** The bid, in the amount of \$52,541.50, is to perform removal and installation of stormwater piping and appurtenances, roadway surfacing, and sidewalk. This amount will be charged against Fund 70, line items 13316 and 13335.

**Action:** Authorize the amount of \$52,541.50 to perform removal and installation of stormwater piping and appurtenances, roadway surfacing, and sidewalk repairs by Frederick Excavating Inc.

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**AGENDA ITEM #**

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5



City of Lansing  
2nd and East Mary Street Bid Tabulations  
Project No.19-02

| ITEM NO | ITEM DESCRIPTION                                     | UNIT | QTY. | FREDERICK<br>EXCAVATING INC. |                    | LINAWEAVER<br>CONSTRUCTION, INC. |                    |
|---------|--|------|------|------------------------------|--------------------|----------------------------------|--------------------|
|         |  |      |      | UNIT PRICE                   | TOTAL              | UNIT PRICE                       | TOTAL              |
| 1       | Mobilization   | L.S. | 1    | \$1,500.00                   | \$1,500.00         | \$2,250.00                       | \$2,250.00         |
| 2       | Traffic Control                                      | L.S. | 1    | \$1,200.00                   | \$1,200.00         | \$1,200.00                       | \$1,200.00         |
| 3       | Demo Existing Appurtenances                          | L.S. | 1    | \$2,000.00                   | \$2,000.00         | \$1,250.00                       | \$1,250.00         |
| 4       | 5x5 Area Inlets                                      | EA   | 3    | \$4,200.00                   | \$12,600.00        | \$6,000.00                       | \$18,000.00        |
| 5       | 34x53" RCP   | L.F. | 40   | \$384.20                     | \$15,368.00        | \$310.00                         | \$12,400.00        |
| 6       | 24" HDPE   | L.F. | 50   | \$53.23                      | \$2,661.50         | \$80.00                          | \$4,000.00         |
| 7       | 12" HDPE   | L.F. | 70   | \$24.85                      | \$1,739.50         | \$60.00                          | \$4,200.00         |
| 8       | Grading  | L.F. | 1    | \$1,500.00                   | \$1,500.00         | \$2,500.00                       | \$2,500.00         |
| 9       | Street Repair  | L.S. | 1    | \$8,161.00                   | \$8,161.00         | \$2,500.00                       | \$2,500.00         |
| 10      | 6' to 4' Concrete Sidewalk (4") – Remove and Replace | L.F. | 102  | \$43.25                      | \$4,411.50         | \$40.00                          | \$4,080.00         |
| 11      | Seeding  | L.S. | 1    | \$600.00                     | \$600.00           | \$1,500.00                       | \$1,500.00         |
| 12      | Riprap   | L.S. | 1    | \$800.00                     | \$800.00           | \$1,250.00                       | \$1,250.00         |
|         | <b>TOTAL</b>   |      |      |                              | <b>\$52,541.50</b> |                                  | <b>\$55,130.00</b> |

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jeff A. Rupp, Public Works Director   
DATE: February 11, 2019  
SUBJECT: Truck Replacement

---

This request is to replace the Public Works Department's 2008 Ford Ranger, that is being transferred to the Street Division. The 2008 Ranger will replace a 2001 Ford Ranger which will be sold.

The 2008 Ranger will be replaced with an Eco Sport 4WD Ford Hatchback. This request was approved in the 2019 budget.

Financial Consideration: Three bids were solicited, with the best low bid being offered by Shawnee Mission Ford in the amount of \$20,495.00 . Purchase will be made from Fund 80-010-43301.

Action: Authorize the Public Works Department to purchase the 2019 Ford Eco Sport 4WD Hatchback. from Shawnee Mission Ford in the amount of \$20,495.00 .

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## AGENDA ITEM #

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6



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Jeff Focht, Street Superintendent  
THRU: Jeff A. Rupp, Public Works Director   
DATE: February 11, 2019  
SUBJECT: Equipment Replacement

---

This request is to replace the Public Works Street Division's 1992 5030 Ford tractor with a (2018 John Deere 5065E) tractor with cab. This request was approved in the 2019 budget.

Financial Consideration: Three bids were solicited, with the low bid being offered by John Deere from Heritage Tractor in the amount of \$39,373.86 . Purchase will be made from Fund 80-010-43301.

Action: Authorize the Public Works Department to purchase the 2018 John Deere 5065E tractor with cab from Heritage Tractor in the amount of \$39,373.86 .

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AGENDA ITEM #



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7

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Anthony J. Zell, Jr., Wastewater Utility Director   
DATE: February 13, 2019  
SUBJECT: Request to Purchase Replacement Pickup Truck

---

Staff briefed the city council regarding the benefits of this purchase at the equipment replacement work session in October 2018. This new truck will replace two aging vehicles, a 2002 Ford F350 pickup and a 2005 Ford F550 flatbed truck. Both vehicles will be sold on the auction site Purplewave later this year, and should sufficiently fund this purchase, depending on the auction market. Staff believes this will end up as a budget neutral transaction, with several benefits, including:

- A new vehicle will carry a 3-year warranty.
- Eliminates maintenance costs associated with two vehicles that are 14+ years old.
- The approximate value of the 2005 F550 is in excess of \$23,000.
- The approximate value of the 2002 F350 with plow is in excess of \$9,000.
- Downgrading to a gas engine will save on future fuel costs.
- Eliminating one vehicle will save vehicle insurance for the department.
- Capitalizing on the sale of both vehicles while still both mechanically AND cosmetically sound.

Request for Bids were sent to four Ford dealerships in the KC Metro area. The following qualified bids were received for a Ford F250 crew cab 4x4 gasoline pickup truck.

**Shawnee Mission Ford: \$36,201**

**Zeck Ford: NO BID**

**Midway Ford: NO BID**

**Victory Ford: NO BID**

Policy Consideration: N/A.

Financial Consideration: Funds are available in the WASTEWATER UTILITY FUND to cover the purchase and will be reimbursed once the two vehicles are sold.

Action: Staff recommends a motion to approve the bid from Shawnee Mission Ford for \$36,201 (Thirty-six thousand, two-hundred and one dollars).

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## AGENDA ITEM #

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**REQUEST FOR BIDS  
FORD F250 CREW CAB 4X4 SRW PICKUP TRUCK**

The City of Lansing, Kansas is accepting bids for a three-quarter ton "crew cab" (4 full size doors) cab with aftermarket utility bed. Bids should be received by Wednesday February 13<sup>th</sup>, 2019 at 1:00 p.m. Bids must be sealed and marked "Lansing Kansas Wastewater Truck Bid" and delivered to the office of the City Clerk, 800 First Terrace, Lansing, KS 66043 between the hours of 8 a.m. and 5 p.m. Monday – Friday. Bids must be signed and valid for a period of 90 days from the bid closing date.

Bids received must meet or exceed the minimum specifications listed on the following pages. Bids will be considered and approved by the Lansing City Council at a regularly scheduled city council meeting. The City of Lansing reserves the right to reject or accept any and all bids for any reason. Bidders are required to familiarize themselves with federal, state, and local laws, policies, procedures, purchasing guidelines, and any regulations related to this bid. Should you have any questions, or need further assistance, please contact Anthony J. Zell, Jr. @ (913) 727-2206 or via email [zell@lansing.ks.us](mailto:zell@lansing.ks.us)

The City of Lansing assures that no person shall on the grounds of race, color, national origin, sex, disability, age or low income status as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The City of Lansing further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

TOTAL BASE TRUCK PRICE:

31,010

TOTAL PLATFORM BED PRICE:

5,191

TOTAL BID PRICE:

36,201

ESTIMATED DELIVERY DATE

90-150 Days A.R.O

NAME OF DEALERSHIP

Shawnee Mission Ford

NAME OF RESPONSIBLE BIDDER

Jay Cooper

SIGNATURE OF BIDDER

[Signature]

DATE OF SIGNATURE



2.12.19



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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Matthew R. Schmitz, Community & Economic Development Director   
DATE: February 21, 2019  
SUBJECT: Structure Removal Cost Share Application – 1101 North 2<sup>nd</sup> St

---

**Explanation:** The property owner at 1101 North 2<sup>nd</sup> St is requesting that the city remove the structures and grade the site, at the sole cost of the city. The applicant has included a letter making the request to have the city cover the full costs of removal. Although the policy has not been utilized since 2017, staff continues to budget funds for structure removal and encourages owners of certain properties to participate in the cost share per council approval. Bids from two local contractors are included for review. It should be noted that neither bid covers asbestos identification and removal, which would be in addition to the bid costs.

**Policy Considerations:** Payment to the contractor would be released within thirty (30) days once the site has been cleared, and a final inspection has been completed by the City Building Inspector. The City's structure removal policy only offered to assist with half of the demolition costs up to \$4,000.

**Financial Consideration:** Although the policy has not been utilized or updated since 2017, there is \$10,000 budgeted for structure removal in 2019. The low bid was \$5,000; based on the previous standards, the Council could contribute 50% of the demolition costs for \$2,500.

**Action:** Approve the full \$5,000 removal, approval \$2,500 of removal costs (50%), or deny request for structure removal assistance at 1101 North 2<sup>nd</sup> Street, Lansing, Kansas.

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## AGENDA ITEM #

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9



## Matthew R. Schmitz

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**From:** Mark Linaweaver <mark@linaweaver.com>  
**Sent:** Wednesday, January 9, 2019 10:12 AM  
**To:** Matthew R. Schmitz  
**Subject:** RE: house demo

Matt,

I could not find the estimate but it would cost \$6,500.00 to tear it down and haul it off to a landfill, fill the hole and seed.

Asbestos inspection or removal would be an added cost. Unless we don't have to inspect.

Thanks,  
Mark Linaweaver

**From:** Matthew R. Schmitz <mschmitz@lansing.ks.us>  
**Sent:** Wednesday, January 09, 2019 9:31 AM  
**To:** Mark Linaweaver <mark@linaweaver.com>  
**Subject:** RE: house demo

Sure thing! 1101 N. 2<sup>nd</sup> Street Lansing, KS 66043

Thanks,

## Matthew R. Schmitz

Director, Community & Economic Development

This email transmission and any attachments are for the exclusive use of the intended recipient(s) to whom addressed and may contain information that is confidential, privileged or exempt from public disclosure and which is the sole property of the City of Lansing, Kansas. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient or believe you received this communication in error, please contact the sender at (913) 727-5488; permanently delete this message from your system, without first forwarding or replying to it; and destroy and delete any and all copies or printouts of this email and any attachments thereto.

**From:** Mark Linaweaver <[mark@linaweaver.com](mailto:mark@linaweaver.com)>  
**Sent:** Wednesday, January 9, 2019 9:26 AM  
**To:** Matthew R. Schmitz <[mschmitz@lansing.ks.us](mailto:mschmitz@lansing.ks.us)>  
**Subject:** house demo

Matt,

Can you give me the house address? Maybe I can find it that way?

Thank you,

Mark Linaweaver  
Linaweaver Construction, Inc.  
PH: 913.351.3474

## Rebecca Savidge

---

**From:** Christy Britz <christy@flatlandexcavating.com>  
**Sent:** Wednesday, February 13, 2019 4:26 PM  
**To:** Rebecca Savidge  
**Subject:** Residential Demolition

Becky-

I took a look at the house that you were wanting an estimate for cost of demolition. For demolition, removal of debris and grading the lot with dirt onsite not to pond water (no topsoil), seed and straw you are looking in the neighborhood of \$5,000.00.

Prior to our demolition, the transite siding would have to be removed and we would need a copy of an asbestos inspection showing that there are no other asbestos containing materials, household hazardous waste items or other environmental concerns.

We would be happy to provide you with a contact for to have an inspection done if you choose to proceed.

Please let me know if you have any other questions....

Have a great afternoon!

Christy

Christy Britz  
Flat Land Excavating, LLC  
13575 Gilman Road  
Lansing, Kansas 66043  
913-351-3772







# CITY OF LANSING

730 First Terrace, Suite 2  
Lansing, KS 66043  
(913) 727-5488/Fax (913) 351-3618

## APPLICATION FOR STRUCTURE REMOVAL COST SHARE

Applicant's Name (Property Owner): GEORGE E EISENRING Ruby M EISENRING

Authorized Agent (if applicable): N/A

Address of Property to be Considered for Cost Share: 1101 N. 2ND STREET

City: LANSING State: KS Zip: 66043

Telephone Number: (Daytime) 321-333-2271 (Evening) 321-333-2271

Was this property previously identified by city staff as unsafe and dilapidated and property owner notified in writing? YES/NO

If approved, will payment from the city be made to the owner or the contractor after completion of the project? CONTRACTOR

Has a demolition permit been approved by the Lansing Building Inspector (fee will be waived)? NO

Two written estimates from contractors for qualifying demolition expenses must be provided, to include:

1. Cost of Demolition (foundations, wood framing, brick or block walls, asphalt or metal roofing, dry wall, insulation, plumbing, electrical, or mechanical equipment)
2. Cost of environmental mitigation (e.g. asbestos or lead abatement)
3. Cost of capping sewer
4. Cost of earth fill, regrading, and seeding of the site

Structure removal must occur within 90 days of the approved application. If weather conditions impede the ability to meet this deadline, the Community and Economic Development Director may approve a 30-day extension. After completion of the structure removal, owner shall submit:

1. Proof that the owner's share of the payment has been made if payment is due to contractor; or
2. Proof that the owner has paid the contractor in full if payment is due to owner; and
3. Approval from the Building Inspector that the site has been cleared, graded, and reseeded.

I do hereby solemnly swear (or affirm) under penalty of law that the information provided herein is true and correct and that I understand what documents must be provided for consideration of structure removal under the Structure Removal Cost Share Policy of the city of Lansing.

George E Eisenring  
Signature of Applicant

JANUARY 22, 2019  
Date

## FOR COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT USE ONLY

Application Received By: \_\_\_\_\_  
Signature Date

Date Considered by City Council: \_\_\_\_\_ Approved or Disapproved: \_\_\_\_\_

Date of Property Owner/Authorized Agent Notification: \_\_\_\_\_ Amount Approved: \_\_\_\_\_

LETTER OF EXPLANATION ATTACHED

# EISENRING

---

P O Box 912  
Davenport, Florida 33836  
321-333-2271  
Collinseisenring1962@gmail.com

January 22, 2019

Mr. Schmitz  
Development Director  
City of Lansing  
730 First Street Terrace  
Lansing, Kansas 66043

RE: DEMOLITION: 1101 N. Second Street  
Lansing, Kansas 66043

Dear Mr. Schmitz:

Please find enclosed, the completed **APPLICATION FOR STRUCTURE REMOVAL COST SHARE** – along with the following statement.

When you submit this application to the committee please share with them the reasons that we are requesting the city pay the expense of removal of the home.

Per our conversation(s) with you and your associate, Ms. Savage the reason the home is NOT occupiable is because of the way the road has been re-constructed that affected rain off from the road through our property and into the basement. This caused the damage to the foundation. Otherwise the home is a very solid constructed structure. We came home in June with all intention of repairing the foundation to our homestead and even had the company (RAM JACK) ready to repair the foundation but was informed by your office that this would not happen because:

1. The property had been rezoned
2. We had not lived in the property for the last six months. **It is a matter known to the city that we live in Lansing for six months and in Florida six months. We did NOT abandon the property as it is our HOMESTEAD in Kansas.**
3. Ms. Savage toured the property and stated “that the basic construction of the home was extremely solid [to be nearly 115 years] but it was unsafe for habitation because of the damage [caused by rain runoff from the road on N. 2<sup>nd</sup>]. The previous administration knew about the situation and the engineer told us that they would remedy the situation. I have the

communication(s) i.e. Taped telephone conversation/emails/and verbal conversation(s) with different city officials – to include the previous mayor. **THIS HOMESTEAD has been in existence since 1902 and owned by the EISENRINGS for more than 90% of this time. The abstract is in our possession for proof.**

4. We also discussed the demolition of the home and the different contracts to sell the property – which was ALWAYS derailed by one property owner, who wanted more for her small parcels than the investors were willing to give for the entire block. We have had three (3) different contracts to sell that property but the investors WALKED away because they could NOT deal with that property owner. **THE CITY NEEDS TO DEAL WITH THAT PERSON AND TAKE HER PROPERTY FOR A FAIR PRICE.** The Chatterbox is being used illicitly and I personally can attest to that with as I witnessed it with my own eyes at eleven pm one evening. As we live across the alley from the Chatterbox, we KNOW that the income from there is next to nothing. There are many infractions to the parking spaces etc.
5. **Since that is our only homestead and we now must return to Lansing on a permanent basis we either need assistance in selling our property so that we can invest in another homestead and therefore, would ask the city fathers to demolish the home and landscape it so that we can sell in order to invest in another residence.**

Thank you for hearing our concerns and discussing our plight with the necessary committees in order to resolve our situation. We do not have the money to hire a fighter to be on our side but have looked in to other possibilities.

Sincerely,



George and Ruby Eisenring


attachment

**ALL THE PROPERTY OWNERS ON THAT COMPLETE BLOCK ARE WILLING TO SELL BUT, AT THIS TIME, REALTORS IN THE AREA HAVE THAT PARTICULAR BLOCK RED LINED BECAUSE OF THAT ONE PERSON. PLEASE TAKE ACTION – please!!!!!!!!!!!!!!**

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## AGENDA ITEM

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TO: Tim Vandall, City Administrator   
FROM: Steve L. Wayman, Chief of Police  
DATE: February 14, 2019  
SUBJECT: Request for Special Use Permit (515 Valley Drive)

---

Amy and Jennifer Marcel have submitted a renewal request for a special use permit to house more than 4 animals at 515 Valley Drive. Attached is ACO Wendy Burr's findings in this request.

Action:

A motion to approve or deny the special use permit for 515 Valley Drive



# CITY OF LANSING

## ANIMAL PERMIT APPLICATION

Applicant Name: Jennifer L Marcel

Address: 515 Valley Dr Lansing MI 48204

Proposed Location (if different): \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone (Day): 913-548-8658 Telephone (Evening): same Email: jthomps22@gmail.com

Property Owner Name: Jennifer L Marcel Property Owner Telephone: 913-548-8658

Property Owner Address: 515 Valley Dr Lansing MI 48204

Number of Each Type of Animal: 4 dogs, 2 cats (2 dogs temporary)

General Description of Each Animal: 1 70lb multicolored dog, 2 40lb dogs - 1 black, 1 brown, 1 50lb dog brown & white - 1 Siamese cat d/ orange tabby

Noises or Odors Anticipated: N/A

Housing Arrangements for All Such Animals including Safety or Structure, Locks, Fencing, etc.: fenced in back yard - all animals live indoors

Interest in Such Animal(s): 2 of them are niece dogs we are helping her while she is in college

Any Information Regarding Vicious or Dangerous Propensities of All Such Animals: N/A

Safety Precautions to be Taken: kennel trained

Prior Incidents Involving Public Health or Safety: N/A

### LICENSE INFORMATION

Type of License: ☒ More than 4 Animals (\$25.00)

☐ Other: \_\_\_\_\_ (\$25.00)

Renewal: ☐ Yes ☐ No

I declare under penalty of false statement that, to the best of my knowledge and belief, the statements made herein are true and correct.

Signature: Jennifer Marcel Date: 1/30/19

No license shall be issued until the applicant or premise complies with all codes and ordinances of the City of Lansing. The Police Department may also review this application and schedule an inspection prior to license approval.

### FOR OFFICIAL USE ONLY:

Application Received By: Shantel Sengn 1-30-19

Signature

Date

Cost: \$25 License Period: Jan-Dec 2019

Amount Received: \$25 ☐ Cash ☐ Check ☒ Credit

Additional Information Required: ☐ Copy of Insurance  
☐ Indemnity Statement ☐ Vaccination Information  
☐ Spay/Neuter Information ☐ Identification Photographs

Inspection Scheduled: 2/14/19 @ 0930

Police Signature: [Signature]

Council Meeting Date: 2/21/19 ☐ Approved ☐ Denied



2019 Permit Application ~ More Than 4 Animals

Amy & Jennifer Marcel

515 Valley Drive

Lansing, KS 66043

4 Dogs & 2 Cats

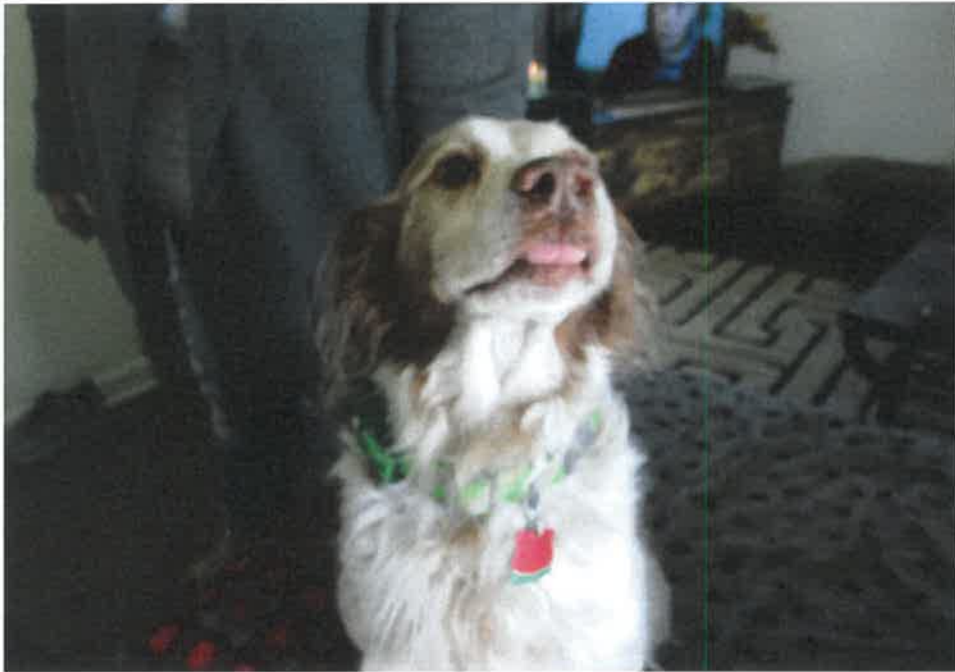
DOI: 02/14/2019

ACOW.Burr/1548

















Lansing Police Department  
800 1<sup>st</sup> Terrace  
Lansing, KS 66043

Animal Permit  
Review & Supplemental  
Narrative

|                 |   |  |
|-----------------|---|--|
| Type of Permit: | <input checked="" type="checkbox"/> More Than 4 Animals | <input type="checkbox"/> Dangerous Animal(s) |
|                 | <input type="checkbox"/> Kennel                         | <input type="checkbox"/> Other _____         |

|  |  |
|--|--|
| Applicant's Name (LAST, First MI.)<br><b>Marcel, Jennifer/Amy</b>                  | Report Date (MM/DD/YYYY):<br><b>02/14/19</b> |
| Applicant's Address (Street, City, Zip):<br><b>515 Valley Drive, Lansing 66043</b> |  |

|                                  |  |   |  |
|----------------------------------|--|---|--|
| Permit Application Initiated By: | <input checked="" type="checkbox"/> Voluntary Compliance | <input type="checkbox"/> Observed Violation | <input type="checkbox"/> Citizen Complaint |
|----------------------------------|--|---|--|

|   |                              |                        |   |                   |
|---|------------------------------|------------------------|---|-------------------|
| Adjoining Residential Contact Interview:<br><b>Contact #: 1</b> | Interview Date (MM/DD/YYYY): | Interview Time (HHMM): | Acquainted w/Applicant:<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Years Acquainted: |
|---|------------------------------|------------------------|---|-------------------|

|   |
|---|
| Contact's Comments/Concerns:<br><b>Courtesy letter mailed to Chris/Michelle Walker@513 Valley Drive</b> |
|---|

|   |                              |                        |   |                   |
|---|------------------------------|------------------------|---|-------------------|
| Adjoining Residential Contact Interview:<br><b>Contact #: 2</b> | Interview Date (MM/DD/YYYY): | Interview Time (HHMM): | Acquainted w/Applicant:<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Years Acquainted: |
|---|------------------------------|------------------------|---|-------------------|

|   |
|---|
| Contact's Comments/Concerns:<br><b>Courtesy letter mailed to Richard/Mandy Bowen@517 Valley Drive</b> |
|---|

|   |                              |                        |   |                   |
|---|------------------------------|------------------------|---|-------------------|
| Adjoining Residential Contact Interview:<br><b>Contact #: 3</b> | Interview Date (MM/DD/YYYY): | Interview Time (HHMM): | Acquainted w/Applicant:<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Years Acquainted: |
|---|------------------------------|------------------------|---|-------------------|

|  |
|--|
| Contact's Comments/Concerns:<br><b>Courtesy letter mailed to Aaron Edwards@516 Caraway Place</b> |
|--|


|   |                              |                        |   |                   |
|---|------------------------------|------------------------|---|-------------------|
| Adjoining Residential Contact Interview:<br><b>Contact #: 4</b> | Interview Date (MM/DD/YYYY): | Interview Time (HHMM): | Acquainted w/Applicant:<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Years Acquainted: |
|---|------------------------------|------------------------|---|-------------------|

|  |
|--|
| Contact's Comments/Concerns:<br><b>Courtesy letter mailed to Brian/Jennifer Garsow@514 Caraway Place</b> |
|--|

|   |   |                      |
|---|---|----------------------|
| In Current Ordinance Compliance:                                    | Areas Of Non-Compliance:  | Additional Comments: |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Animal Tags <input type="checkbox"/> Fencing       |                      |
| Photos Taken & Retained:  | <input type="checkbox"/> Insurance <input type="checkbox"/> Permit          |                      |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Vaccinations <input type="checkbox"/> Other: _____ |                      |
|   | <input type="checkbox"/> Signage <input type="checkbox"/> Other: _____      |                      |

|   |
|---|
| Results of Applicant Interview & Property Inspection / Officer's Narrative:<br><b>Inspection was initiated on 02/14/2019. No violations were observed. All animals are licensed and have current rabies vaccinations. Local records were checked from 01/01/2014 to current date and no associated complaints were found.</b> |
|---|

|   |  |
|---|--|
| Council Presentation (MM/DD/YYYY & HHMM):<br><b>02/21/2019@1900</b> | Applicant Notified (of Council Presentation) On (MM/DD/YYYY & HHMM):<br><b>02/14/2019@0945</b> |
|---|--|

|  |                         |              |       |
|--|-------------------------|--------------|-------|
| Submitted By:<br> <b>W. Burr/1528</b> | Date:<br><b>2/14/19</b> | Reviewed By: | Date: |
|--|-------------------------|--------------|-------|



**City of Lansing  
Police Department**



February 15, 2019

Dear Aaron,

This letter is to inform you that your neighbors, Amy and Jennifer Marcel at 515 Valley Drive, have submitted an application to own more than (4) four non-prohibited animals in the City of Lansing. The Marcel's are maintaining 4 dogs and 2 cats on the property. They have complied with City ordinance 2-507 by having their dogs and cats registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on February 21, 2019 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

W. Burr #1548  
Animal Control Officer  
Lansing Police Department

**COPY**



## City of Lansing Police Department



February 15, 2019

Dear Richard and Mandy ,

This letter is to inform you that your neighbors, Amy and Jennifer Marcel at 515 Valley Drive, have submitted an application to own more than (4) four non-prohibited animals in the City of Lansing. The Marcel's are maintaining 4 dogs and 2 cats on the property. They have complied with City ordinance 2-507 by having their dogs and cats registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on February 21, 2019 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,

A handwritten signature in blue ink, appearing to be "W. Burr".

W. Burr #1548  
Animal Control Officer  
Lansing Police Department

**COPY**





## City of Lansing Police Department



February 15, 2019

Dear Chris and Michelle ,

This letter is to inform you that your neighbors, Amy and Jennifer Marcel at 515 Valley Drive, have submitted an application to own more than (4) four non-prohibited animals in the City of Lansing. The Marcel's are maintaining 4 dogs and 2 cats on the property. They have complied with City ordinance 2-507 by having their dogs and cats registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on February 21, 2019 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,



W. Burr #1548  
Animal Control Officer  
Lansing Police Department

**COPY**



## City of Lansing Police Department



February 15, 2019

Dear Brian and Jennifer,

This letter is to inform you that your neighbors, Amy and Jennifer Marcel at 515 Valley Drive, have submitted an application to own more than (4) four non-prohibited animals in the City of Lansing. The Marcel's are maintaining 4 dogs and 2 cats on the property. They have complied with City ordinance 2-507 by having their dogs and cats registered with proof of current rabies vaccinations. The inspection for their permit has been completed.

You are welcome to attend the Lansing City Council Meeting being held on February 21, 2019 at 7:00pm. At that time, the Lansing City Council will be addressing any concerns or complaints regarding this permit application.

Respectfully,



W. Burr #1548  
Animal Control Officer  
Lansing Police Department

**COPY**

Other Items of Interest: Monthly Department Vehicle and Equipment Mileage Reports

City Clerk's Office/Building Maintenance Vehicle and Equipment Report

Vehicles

| Year  | Make | Model     | Description        | Mileage<br>Start | Mileage<br>Ending | Miles<br>Driven | Comments |
|-------|------|-----------|--------------------|------------------|-------------------|-----------------|----------|
| 2007  | Ford | Econoline | 15 Passenger Wagon | 19129            | 19,233            | 104             |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
|       |      |           |                    |                  |                   | 0               |          |
| Total |      |           |                    |                  |                   | 104             |          |

Equipment

| Year  | Make    | Model   | Description                | Hours<br>Start | Hours<br>End | Hours<br>Used | Comments |
|-------|---------|---------|----------------------------|----------------|--------------|---------------|----------|
| 2018  | Advance | SC1500  | AutoScrubber Floor Machine | 13.74          | 16.26        | 2.52          |          |
| 2018  | Kubota  | ZG227-A | Mower                      | 52             | 53.5         | 1.5           |          |
|       |         |         |                            |                |              | 0             |          |
|       |         |         |                            |                |              | 0             |          |
|       |         |         |                            |                |              | 0             |          |
|       |         |         |                            |                |              | 0             |          |
| Total |         |         |                            |                |              | 4.02          |          |

# Parks and Recreation Fleet Report January 2019

## Vehicles

| Year  | Make      | Model     | Description   | Mileage Start | Mileage Ending | Miles Driven | Current Use         | Comments |
|-------|-----------|-----------|---------------|---------------|----------------|--------------|---------------------|----------|
| 2002  | Ford      | Explorer  | SUV           | 128210        | 128,381        | 171          | Parks maintenance   |          |
| 2011  | Dodge     | Charger   | passenger car | 77326         | 77,419         | 93           | Activity Center use |          |
| 2014  | Ford      | F-350     | Dump truck    | 11422         | 11664.7        | 242.7        | Parks maintenance   |          |
| 2017  | Chevrolet | Silverado | truck         | 8886          | 9218           | 332          | Parks maintenance   |          |
| 2018  | Ford      | F-350     | 4-dr crew     | 2720          | 3789           | 1069         | Parks maintenance   |          |
| Total |           |           |               |               |                | 1907.7       |                     |          |

## Equipment

| Year  | Make            | Model      | Description     | Hours Start | Hours End | Hours Used | Current Use       | Comments              |
|-------|-----------------|------------|-----------------|-------------|-----------|------------|-------------------|-----------------------|
| 1992  | Massey Ferguson | 1020       | Tractor         | 1977        | 1977      | 0          | Parks maintenance |                       |
| 1996  | Hustler         | Range Wing | mower           | 1905        | 1905      | 0          | Parks maintenance |                       |
| 2005  | Kubota          | F3060      | mower           | 281.3       | 281.3     | 0          | Parks maintenance |                       |
| 2007  | Turbo Tool Cat  | 5600       | utility vehicle | 1015.6      | 1017.5    | 1.9        | Parks maintenance |                       |
| 2012  | Wright          | ZK         | stander mower   | 993.4       | 993.5     | 0.1        | Parks maintenance |                       |
| 2014  | Kubota          | ZD331LP-72 | mower           | 1276.6      | 1277      | 0.4        | Parks maintenance |                       |
| 2016  | ABI             | Force      | infield groomer | 149         | 149.1     | 0.1        | Parks maintenance |                       |
| 2017  | Kubota          | ZD1211     | mower           | 349.9       | 350.2     | 0.3        | Parks maintenance |                       |
| 2018  | Polaris         | Ranger     | utility vehicle | 72.6        | 76        | 3.4        | Parks maintenance |                       |
| 2019  | Exmark          | LZ72       | mower           | 0           | 0.5       | 0.5        | Parks maintenance | added to fleet 1/2019 |
| 2019  | Exmark          | LZ96       | mower           | 0           | 0.7       | 0.7        | Parks maintenance | added to fleet 1/2019 |
| Total |                 |            |                 |             |           | 7.4        |                   |                       |

Lansing Police Department  
Vehicle Fleet End of Month Report

Jan-2019

| Unit | Year | Make/Model    | Last 5 VIN | Mileage<br>as of 01/02 | Mileage<br>as of 02/04 | Miles<br>Driven | Current Use    | Future Use     | Comments                    |
|------|------|---------------|------------|------------------------|------------------------|-----------------|----------------|----------------|-----------------------------|
| 1    | 2013 | Ford Explorer | 40459      | 75078                  | 75446                  | 368             | Detective      | Detective      | Limited Use - Detective     |
| 2    | 2012 | Dodge Charger | 07028      | 49175                  | 49436                  | 261             | Sergeant       | Sergeant       | Fit for patrol duty         |
| 3    | 2015 | Ford Explorer | 40975      | 46552                  | 48567                  | 2015            | Patrol         | Patrol         | Fit for patrol duty         |
| 4    | 2015 | Ford Explorer | 40976      | 32578                  | 33313                  | 735             | Patrol         | Patrol         | Fit for patrol duty         |
| 5    | 2012 | Dodge Charger | 07027      | 36945                  | 37030                  | 85              | Lieutenant     | Lieutenant     | Limited Use - Lieutenant    |
| 6    | 2013 | Ford Explorer | 40458      | 61292                  | 62627                  | 1335            | Patrol         | Patrol         | Fit for patrol duty         |
| 7    | 2018 | Ford Explorer | 34004      | 2105                   | 2420                   | 315             | Captain        | Captain        | Limited Use - Captain       |
| 8a   | 2017 | Dodge Charger | 86270      | 28389                  | 30023                  | 1634            | Patrol         | Patrol         | Fit for patrol duty         |
| 9    | 2018 | Ford Explorer | 34003      | 6192                   | 7317                   | 1125            | Patrol         | Patrol         | Fit for patrol duty         |
| 10   | 2011 | Dodge Charger | 52349      | 47455                  | 47793                  | 338             | Chief          | Chief          | Limited Use - Chief         |
| 11   | 2003 | Ford F150     | 64639      | 80578                  | 80763                  | 185             | Animal Control | Animal Control | Fit for animal control duty |
| 13a  | 2017 | Dodge Charger | 96163      | 27235                  | 29140                  | 1905            | Patrol         | Patrol         | Fit for patrol duty         |
| 15   | 2018 | Ford Explorer | 34002      | 8068                   | 9260                   | 1192            | Patrol         | Patrol         | Fit for patrol duty         |
| 17   | 2016 | Dodge Charger |            | 24478                  | 25190                  | 712             | Patrol         | Patrol         | Fit for patrol duty         |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        |                        |                 |                |                |                             |
|      |      |               |            |                        | <b>Mileage Total:</b>  | 12205           |                |                |                             |

**Lansing Public Works Department****Monthly Fleet Report**Month January Year 2019**Vehicles**

| Year | Make          | Model        | Description        | Mileage Starting | Mileage Ending | Miles Driven | Comments |
|------|---------------|--------------|--------------------|------------------|----------------|--------------|----------|
| 2008 | Ford          | Ranger XLT   | LT. Pick-up Ext    | 55,445           | 55,700         | 255          |          |
| 2007 | Ford          | Ranger XLT   | LT. Pick-up Ext    | 43,151           | 43,397         | 246          |          |
| 1998 | Ford          | 1/2 ton      | Pick-up            | 64,393           | 64,652         | 259          |          |
| 2001 | Ford          | Ranger       | LT. Pick-up Ext    | 117,307          | 117,366        | 59           |          |
| 2005 | Ford          | Ranger       | LT. Pick-up Ext    | 42,443           | 42,615         | 172          |          |
| 2000 | Ford          | Explorer     | SUV                | 188,474          | 188,638        | 164          |          |
| 2005 | Sterling      | LT 8500      | Dump Truck         | 49,960           | 50,345         | 385          |          |
| 2007 | Elgin         | Crosswind J+ | Street Sweeper     | 5,766            | 5,766          | 0            |          |
| 1992 | Ford          | 700          | Dump Truck         | 63,605           | 63,807         | 202          |          |
| 2017 | Chevrolet     | 3500         | Pick-up Truck      | 8,810            | 9,369          | 559          |          |
| 2002 | Ford          | F350 4x4     | Dump Truck         | 74,159           | 74,699         | 540          |          |
| 2011 | International | 7400         | Dump Truck         | 14,509           | 14,948         | 439          |          |
| 2016 | Ford          | F350 4x4     | One-ton Dump Truck | 6,831            | 7,272          | 441          |          |
| 2006 | Dodge         | Charger      | Sedan              | 123,630          | 123,646        | 16           |          |



## Equipment

| Year | Make   | Model    | Description    | Hours Starting | Hours Ending | Hours Used | Comments           |
|------|--------|----------|----------------|----------------|--------------|------------|--------------------|
| 1997 | JD     | 770BH    | Grader         | 5,052          | 5,052        | 0          |                    |
| 2004 | IR     | DD-24    | Asphalt Roller | 271            | 271          | 0          |                    |
| 2006 | IR     | 185      | Air Compressor | 194            | 197          | 3          |                    |
| 1993 | Ford   | 5030     | Tractor        | 523            | 523          | 0          |                    |
| 1997 | Bobcat | 763      | Skid Steer     | 2,115          | 2,120        | 5          |                    |
| 2014 | Case   | 580 SNWT | Backhoe        | 972            | 1,031        | 59         |                    |
| 2002 | Crafco | 110      | Crack Sealer   | 808            | 808          | 0          |                    |
| 2003 | Kubota | L3710    | Tractor        | 1,573          | 1,573        | 0          |                    |
| 2009 | Case   | 465      | Skid Steer     | 599            | 603          | 4          |                    |
| 2004 | Case   | 621D     | Front Loader   | 2,186          | 2,186        | 0          | at treatment plant |

Jan-19

|                 |          |                |             |
|-----------------|----------|----------------|-------------|
| City Influent   | 36.65 MG | City Avg Daily | 1.18 MG     |
| LCF Influent    | 12.28 MG | LCF Daily Avg  | .428 MG     |
| Total Biosolids | .860 MG  | Precip         | 1.25 inches |

#### Vehicles

| Year  | Make         | Model  | Description   | Mileage Start | Mileage Ending | Miles Driven | Current Use        | Comments |
|-------|--------------|--------|---------------|---------------|----------------|--------------|--------------------|----------|
| 1999  | Sterling     | Vactor | Jet Truck     | 8174          | 8174           | 0            | Collection System  |          |
| 2002  | Ford         | 350    | Pick Up Truck | 94113         | 94208          | 95           | Ops/Maint.         |          |
| 2012  | Chevrolet    | Tahoe  | SUV           | 96953         | 97317          | 364          | Ops/Maint.         |          |
| 2005  | Ford         | 550    | Flatbed Truck | 42900         | 42900          | 0            | Ops/Maint.         |          |
| 2019  | Ford         | F250   | Pick Up Truck | 206           | 300            | 94           | Ops/Maint.         |          |
| 2005  | Freightliner | M2106  | Dump Truck    | 20198         | 20265          | 67           | Biosolids Disposal |          |
| Total |              |        |               |               |                | 620          |                    |          |

#### Equipment

| Year | Make       | Model      | Description     | Hours Start | Hours Ending | Hours Used | Current Use        | Comments |
|------|------------|------------|-----------------|-------------|--------------|------------|--------------------|----------|
| 1991 | Case       | 1825       | Uni-Loader      | 943         | 943          | 0          | Plant Activities   |          |
| 1999 | Sterling   | Vactor     | Jet Truck       | 2236        | 2236         | 0          | Collection System  |          |
| 1999 | Aries      | Saturn III | Camera Trailer  | 344         | 344          | 0          | Collection System  |          |
| 2004 | John Deere | 7920       | Tractor         | 1218        | 1218         | 0          | Biosolids Disposal |          |
| 2005 | Polaris    | Ranger #1  | Utility Vehicle | 1236        | 1241         | 5          | Operations         |          |
| 2004 | Case       | 621D       | Loader          | 2294        | 2294         | 0          |                    |          |
| 2005 | Polaris    | Ranger #2  | Utility Vehicle | 1216        | 1224         | 8          | Maintenance        |          |
| 2006 | JCB        | 531-70     | Telehandler     | 570         | 570          | 0          | Plant Activities   |          |

**COMMUNITY AND ECONOMIC DEVELOPMENT  
PERMITS/LICENSES AND CODE ENFORCEMENT REPORT FOR JANUARY**

**TO:** Tim Vandall, City Administrator

**FROM:** Matthew R. Schmitz, Director, Community and Economic Development

**DATE:** February 1, 2019

| <b>PERMITS AND LICENSES:</b>   | <b><u>Current Month</u></b> | <b><u>Year to Date</u></b> |
|--|-----------------------------|----------------------------|
| Number of permits issued.....  | 20                          | 20                         |
| Number of permits for new single-family housing .....  | 1                           | 1                          |
| Number of permits for new multi-family housing .....   | 0                           | 0                          |
| Number of occupancy certificates issued .....  | 0                           | 0                          |
| Total valuation of residential and commercial<br>construction and remodeling for which<br>permits were issued..... | \$406,310.60                | \$406,310.60               |
| Permit fees.....   | \$6,587.00                  | \$6,587.00                 |
| Number of inspections performed .....  | 25                          | 25                         |
| Number of trade licenses issued .....  | 217                         | 217                        |
| Total trade contractor licenses issued .....   | 66                          | 66                         |
| Number of occupational licenses issued .....   | 48                          | 48                         |

| <b>CODE ENFORCEMENT:</b>                  | <b><u>Current Month</u></b> | <b><u>Year to Date</u></b> |
|---|-----------------------------|----------------------------|
| <u>Nuisance Report</u>                    |                             |                            |
| Three Day Warnings:.....                  | 18                          | 18                         |
| Certified Letters Sent: .....             | 0                           | 0                          |
| Compliance: .....                         | 15                          | 15                         |
| Compliance Review: .....                  | 15                          | 15                         |
| <u>Vehicle Report</u>                     |                             |                            |
| Warning Letters/Verbal: .....             | 7                           | 7                          |
| Certified Letters Sent (20 Days): .....   | 0                           | 0                          |
| Compliance: .....                         | 4                           | 4                          |
| Compliance Review: .....                  | 4                           | 4                          |
| <u>Weeds Report</u>                       |                             |                            |
| Three Day Warnings:.....                  | 0                           | 0                          |
| Certified Letters Sent: .....             | 0                           | 0                          |
| Compliance: .....                         | 0                           | 0                          |
| Compliance Review: .....                  | 0                           | 0                          |
| <u>Infiltration of Storm Water System</u> |                             |                            |
| Three Day Warnings:.....                  | 0                           | 0                          |
| Certified Letters Sent: .....             | 0                           | 0                          |
| Compliance: .....                         | 0                           | 0                          |
| Compliance Review: .....                  | 0                           | 0                          |
| <u>Additional Actions</u>                 |                             |                            |
| Violation Publications:.....              | 0                           | 0                          |
| Number of Court Actions: .....            | 0                           | 0                          |
| Abated: .....                             | 0                           | 0                          |
| Citations: .....                          | 0                           | 0                          |
| Contracted for Work:.....                 | 0                           | 0                          |