



CITY OF LANSING
Council Chambers
800 1st Terrace
Lansing, KS 66043

COUNCIL AGENDA
Regular Meeting
Thursday, August 2, 2018
7:00 P.M.

WELCOME TO YOUR CITY COUNCIL MEETING

Regular meetings are held on the first and third Thursday of each month at 7 pm and are televised on Cable Television Channel 2 on Monday 7 pm, Tuesday 10 am & 7 pm, Friday 5 pm, Saturday 1 pm and Sunday 7 pm.

Any person wishing to address the City Council, simply proceed to the microphone in front of the dais after the agenda item has been introduced and wait to be recognized by the Mayor. When called upon, please begin by stating your name and address. A time designated "Audience Participation" is listed on the agenda for any matter that does not appear on this agenda. The Mayor will call for audience participation. Please be aware that the city council and staff may not have had advance notice of your topic and that the city council may not be able to provide a decision at the meeting. If you require any special assistance, please notify the City Clerk prior to the meeting.

Call To Order

Pledge of Allegiance

Roll Call

OLD BUSINESS:

1. Approval of Minutes

NEW BUSINESS:

Audience Participation

Presentations:

2. Alliance Against Family Violence

Council Consideration of Agenda Items:

3. Public Hearing on and Consideration of the Proposed 2019 Budget
4. Ordinance No. 1001 – Sewer & Trash Disposal Assessment
5. Ordinance No. 1002 – Weed Removal Assessment
6. Executive Session – Non-Elected Personnel

Reports:



Department Heads: City Attorney; City Engineer; City Administrator; Councilmembers

Proclamations

Other Items of Interest

Adjournment

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Sarah Bodensteiner, City Clerk 
DATE: July 26, 2018
SUBJECT: Approval of Minutes

The Regular Meeting Minutes for July 19, 2018, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting Minutes for July 19, 2018, as presented.

AGENDA ITEM #

Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor Mike Smith at 7:00 p.m.

Roll Call:

Mayor Mike Smith called the roll and indicated which Councilmembers were in attendance.

Councilmembers Present:

Ward 1: Dave Trinkle and Gene Kirby
Ward 2: Andi Pawlowski and Don Studnicka
Ward 3: Jesse Garvey and Kerry Brungardt
Ward 4: Tony McNeill

Councilmembers Absent: Gregg Buehler

OLD BUSINESS:

Approval of Minutes: Councilmember Brungardt moved to approve the special meeting minutes of June 28, 2018 and the regular meeting minutes of July 5, 2018, as presented. Councilmember Garvey seconded the motion. The motion was approved with Councilmember McNeill and Councilmember Kirby abstaining from the vote.

Audience Participation: Mayor Smith called for audience participation and a community member came forward. Bob Donaldson at 708 Bellerive Ct first apologized to City Administrator Tim Vandall for the comments that were directed towards him regarding the Fire District decision, because as the Council stated, he was just doing his job as directed. He thanked City Administrator Tim Vandall for providing the information he requested and also going the extra mile to offer to review it with him. He stated he is still trying to figure out the 'why' of the situation that drove the City Council to pull out of the Fire District, even after reviewing the documents and video on the City website. Mr. Donaldson stated he would have liked to have seen this topic up for discussion outside of executive session and as a publicized topic. Mr. Donaldson addressed Councilmember McNeill about a rumor he heard that the decision to review the interlocal agreement and possible dissolution of the Fire District was predicated by votes upset with the mill levy.

- Councilmember McNeill replied it was a conversation with Marcus Majure, as Mr. Majure was discussing the mill levy. He continued that part of his job on the Council is to hold the mill levy down, and after discussing with residents a flat mill levy, and taxes still go up residents call the City to complain even though the Fire District is a taxing entity the City doesn't control. He concluded by saying he explained to Mr. Majure that the Fire District can raise their mill levy and are not beholden to the electorate and the citizens who are not happy about that do not have someone to complain to so they complain to the Council, which is frustrating because it's not a City controlled entity.

Mr. Donaldson also stated he has not heard from someone who supports the decision and wants them to come forward and speak up. He also wished that a poll or vote would be taken, or other solutions can be put forward. He then asked if the taxes are going to go up in order to pay for equipment, even though the City gets about 66% of the assets from the Fire District.

- City Administrator Tim Vandall replied a lot of that is dependent on what the townships want to do.

Mr. Donaldson stated he will be attending the meetings and staying for their entirety. He also stated he will be the Louis Klemp of the Council meetings and asking questions.

- Mayor Smith stated that as City Administrator for 16 years discussions were brought up to the Fire Board throughout the years that they were going to price themselves out of the market and make the City look at what they were doing. He also stated it wasn't just Councilmember Pawlowski who has brought up the Fire District, but other Councilmembers and so the City formed a committee and the Council has made the decision.
 - Councilmember Garvey stated while people may not have spoken up at a meeting in favor of the dissolution of the Fire District, he's had many people express their approval of the decision.

Presentation: Recognition Plaque Presentation – Brian Schwanz: Mayor Smith and Community and Economic Development Director Matthew Schmitz presented Brian Schwanz with a Recognition Plaque for his 12 years of service to the City on the Planning Commission. Brian Schwanz thanked the Council for the opportunity to service the citizens of Lansing.

COUNCIL CONSIDERATION OF AGENDA ITEMS:

Treasurer's Report for Quarter Ending June 30, 2018: Councilmember Studnicka moved to approve the treasurer's report for the Quarter ending June 30, 2018. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Design Services for 9 Mile Interceptor Sewer Extension:

- Councilmember Pawlowski stated I have a question.
 - Councilmember McNeill replied we need a motion first.

- City Administrator Tim Vandall stated you can discuss.
 - Mayor Smith stated you can discuss it now before you go for a motion.
- Councilmember Pawlowski asked so we aren't going out for a bid for this just because GBA did the previous design.
 - Wastewater Utility Director Tony Zell replied we're going to connect right to where they stopped, so we actually had all the data. It was a budget call two years ago whether we crossed East Mary or whether we don't, so they kind of have the inside scoop of what is going on there.
 - Councilmember Pawlowski asked you think they're cheaper than going to somebody else.
 - Wastewater Utility Director Tony Zell stated I think they are the most qualified, and that is the most important thing when we're looking at a condensed time schedule to keep development moving forward.
- Councilmember Studnicka asked this is in addition to the 9d that we already designed to go out to Sherwood Forest and all that.
 - Councilmember Pawlowski replied no.
 - Wastewater Utility Director Tony Zell replied this would be a separate contract for just this section of pipes, separate from the Northwest Relief Sewer that they are currently designing in conjunction with PEC's design going across.
 - Councilmember Studnicka replied ok, thanks Tony.
- Councilmember Pawlowski responded wasn't this like a huge amount of money to do this piece because, this was a part that was identified to be done in the future but we were going to hopefully do the flow metering, which, of course, it hasn't rained so we can't tell.
 - Wastewater Utility Director Tony Zell replied when we did the Sewer Masterplan, several projects had been identified. In fact, about \$30 million dollars' worth of projects that were on the books. This was on the South side of Mary Street all the way to Main and Gillman was considered what they called Relief Sewer Phase 1. And that was something that didn't need to be done immediately like the 7 Mile Project or 9 Mile Project and it was more driven by when we have someone willing to develop, we're willing to put this in. So as things develop upstream from here, we will continue to add to this sewer section all the way down to completely encompass all the elements of the relief sewer project to Gillman Road.
 - Councilmember Pawlowski asked so wasn't there a part of this identified as being a particular choke point.
 - Wastewater Utility Director Tony Zell stated just south of this location, yes.
 - Councilmember Pawlowski stated so why wouldn't we, I mean, I know it's more money but why wouldn't we go ahead and take care of that while we're doing this.
 - Wastewater Utility Director Tony Zell responded it's the next segment south of there. It adds to scope creep, it adds to cost. It's not necessary at this time. We could if that is what the Council chooses to do. The problem we're running into in this particular case is the current manhole right there at the little green dot, on the South side of Mary Street, is very shallow compared to the new sewer interceptor. So if that development was going to connect, it would have an aerial crossing going across the creek which is not favorable. And then in order to accommodate any future flows, we'd have to make our new sewer the 36 inch pipe deeper which means we'd tear out the aerial crossing and then we'd have to go back across the creek again below the flow line. And it's really a duplication of work. So let's do it right the first time and sign the check.
 - Councilmember Pawlowski asked so there's no way to connect this new subdivision to this sewer without doing this.
 - Wastewater Utility Director Tony Zell responded you can connect it with an aerial crossing today, right now. That's not ideal because as the first 14 homes that get built, we're go to go. The 15th home, we got to go in and do this.

Councilmember Pawlowski moved to approve the scope and services from George Butler Associates for design engineer services for 9 Mile Interceptor Sewer Extension, City Project 18-04, in an amount not to exceed \$60,878. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Agreement for DeSoto Road Inspection Services: Councilmember Kirby stated I just want to be clear Mike, because I think you said KDOT is not needed. It reads that it is needed.

- City Administrator Tim Vandall stated talking about the 3 way agreement.
 - Councilmember Kirby stated you said it's not needed.
 - Mayor Smith stated oh yes, I recognize, you're right, you're right. Thanks Gene. Good catch
 - Councilmember Kirby stated it's a technicality.
- Councilmember Pawlowski stated it just sounds like a lot of money.
 - City Administrator Tim Vandall stated it was the least.
 - Councilmember Pawlowski stated for a \$6 million dollar project.
 - City Administrator Tim Vandall stated you want quality on things like this but also this was the least out of the three we had spoken to.
- Councilmember Brungardt asked you guys are very pleased with them.
 - City Administrator Tim Vandall stated they do a lot of work for us. They do our bridge inspections every year.
 - Public Works Director Jeff Rupp responded they've done this kind of work a number of other times and they are on the State's recommended list.
 - Councilmember Brungardt responded great.
- Councilmember McNeill asked this is for the entire plan, it's not just Phase 1, correct?
 - Public Works Director Jeff Rupp responded no it's for both.
- Mayor Smith asked do we have a motion on this Sarah.
 - City Clerk Sarah Bodensteiner replied we do.
- Mayor Smith stated ok. Anymore discussion?

Councilmember McNeill moved to approve the agreement for DeSoto Road Inspection Services with Alfred Benesch & Company in an amount of \$649,710 and to execute the 3-way agreement between the City of Lansing, Alfred Benesch & Company, and the State of Kansas Department of Transportation. Councilmember Brungardt seconded the motion. The motion was unanimously approved.

Executive Session – Non-Elected Personnel: Councilmember Brungardt moved to recess into Executive Session to discuss an employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) for 45 minutes beginning at 7:23 PM and returning to the Council Chambers at 8:08 PM. Councilmember Pawlowski seconded the motion. The motion was unanimously approved.

Councilmember Pawlowski moved to return to Open Session at 8:08 PM. Councilmember Kirby seconded the motion. The motion was unanimously approved.

Councilmember Kirby moved to authorize the Mayor to sign an amendment to the City Administrator's Contract based on results of the performance evaluation. Councilmember Garvey seconded the motion. The motion was unanimously approved.

REPORTS:

Department Heads: Community & Economic Development Director Matthew Schmitz stated there is some interest in changing the city website URL from lansing.ks.us to lansingks.org. A website ending in .gov would be \$400 a year, where .org is \$12 a year. A .gov domain is more difficult to acquire because it's handled through the federal government and has additional requirements. Matthew Schmitz stated staff and Council email addresses would change. The new email address and website address would be set as default and run simultaneously with the current email addresses and website address during the transition period for about 6 months to a year.

City Attorney: City Attorney had nothing to report

City Engineer: City Engineer had nothing to report

City Administrator: City Administrator Tim Vandall stated a citizen had contacted him and wants the City to participate in a rental registrations and inspections program. Councilmember Pawlowski stated neighboring towns are participating and it hasn't been a popular topic. Tim Vandall commented staff would need to be added to manage a program like that.

Governing Body: Councilmember Pawlowski stated she has been contacted in regards to the sprinkler system on Cottonwood being damaged.

- City Administrator Tim Vandall responded it is on the homeowner if the sprinkler system was in the right of way and damaged.

Councilmember Pawlowski stated she had just been contacted about the trash being picked up on Friday instead of Saturday now.

- Finance Director Beth Sanford confirmed trash pickup is Saturday and extra bags will be picked up. Councilmember Garvey thanked Brian for his service to the city. Councilmember Garvey noted the grass in the Fawn Valley Street is tall.
- City Administrator Tim Vandall stated the Code Enforcement Officer will go by to inspect. Councilmember McNeill thanked Brian for all his work on the Planning Commission. Councilmember Trinkle asked if it was possible to get summaries of the number of building permits, inspection permits, occupancy permits per month added to the agenda packets. Councilmember Kirby stated it is nice to be back after hip replacement surgery.

ADJOURNMENT:



Councilmember Kirby moved to adjourn. Councilmember Pawlowski seconded the motion. The motion was unanimously approved. The meeting was adjourned at 8:27 p.m.

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

AGENDA ITEM

TO: Tim Vandall, City Administrator and Governing Body Members 
FROM: Sarah Bodensteiner, City Clerk 
DATE: July 25, 2018
SUBJECT: Alliance Against Family Violence

Stan Cherrie with Alliance Against Family Violence will provide a briefing to the Governing Body regarding the organization.

Policy Consideration: N/A

Financial Consideration: N/A

Action: None



**Alliance Against Family Violence
(AAFV)**



ABOUT AAFV

Alliance Against Family Violence (AAFV) is the first and only local sexual and domestic violence, victim advocacy service organization that serves all Leavenworth County communities (Leavenworth, Lansing, Tonganoxie, Basehor-Linwood, and Bonner Springs)

- Established in 1984

- Last Year:

- .1100 Crisis Line calls

- .800+ clients received advocacy services

- .150 persons (adults and children) provided safe shelter



MISSION, PURPOSES, AND SERVICES

Alliance Against Family Violence (AAFV)'s **Mission** is to offer services and programs, providing safety and security for: victims and survivors of sexual and/or domestic violence and the communities in which they live.

AAFV's **Purpose** is to provide direct services to victims of sexual and domestic violence and to raise community awareness about: family violence, sexual and domestic violence, available community resources, AAFV services and programs.

AAFV's **Services** include: a 24/7 emergency crisis hot line; emergency shelter; police response advocacy; court advocacy; sexual assault and medical advocacy; food, clothing, and transitional housing; access to support groups; and outreach services in the community.



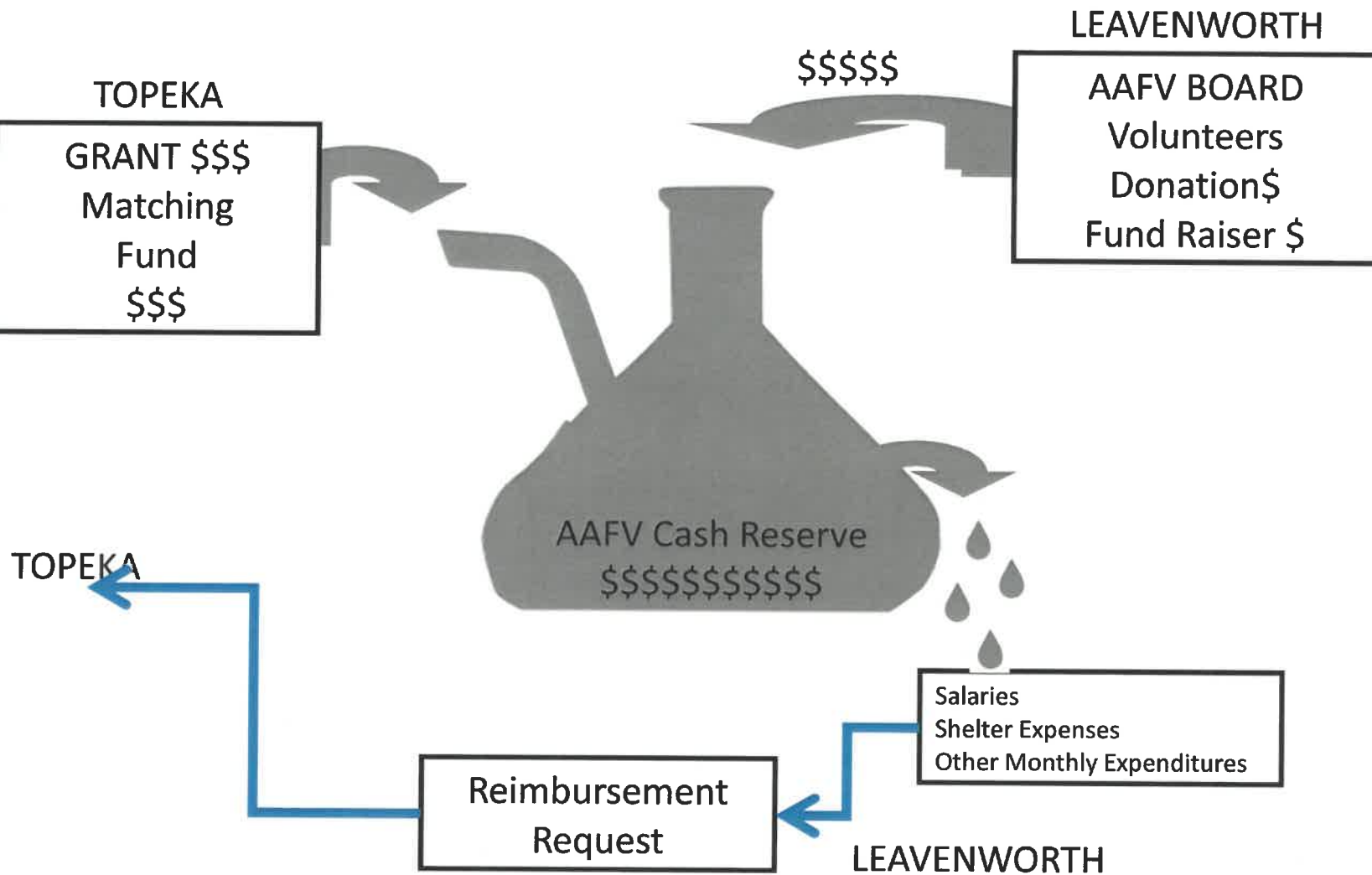
AAFV SERVICE INTERRUPTION RECAP NOVEMBER '17

AAFV had ample operational funding available through grants, but nearly all grant expenditures require the expenses be incurred and then reimbursed.

In November 2017, due to insufficient cash reserve and delay in reimbursement, cash flow was interrupted requiring AAFV to temporarily suspend services to the community.



REIMBURSEMENT FUNDING SCHEMATIC





AAFV ACTIONS SINCE APRIL RECONSTITUTION



Secured all AAFV Records

**Began Board Fund Raising
Activities**

Paid All Bills

**Received 2018 "Type" Budget
Approval (County)**



Secured Title for Shelter

First Leavenworth Times Article

Secured AAFV Shelter

**Began Community City
Government Outreach**

Secured \$50,000 County Grant



**Secured \$50,000 Leavenworth
City Grant**

**Began County Community
Outreach**

**Added \$15,000 + Donations to
AAFV Coffers**

**Began Community Civic Briefing
Program**

Began Shelter Reorganization

**Planned Initial Fundraiser
(Aug '18)**

Liquidated Extraneous Real Estate



**Began AAFV Public Relations
Campaign**



Recruited 8/9 Member Board



AAFV NEEDS ASSESSMENT

Additionally, law enforcement and courts report that in LV county there were:

-500 protection orders filed

-700 domestic violence incidents reported

-25 rapes reported

AAFV helps families in crisis
AAFV helps the community





HOW YOU CAN HELP

Spread the word that AAFV is working to open.

Spread the word that AAFV will come to your organization and brief on our efforts.

Donate personally and by group.

-Offline, mail check to:

Alliance Against Family Violence

PO Box 465

Leavenworth, KS 66048

-Securely on line:

.AAFV Homepage (www.aafv1984.com)




QUESTIONS



AAFV Board Accomplishments (April – July '18)

- **Secured all AAFV Records**
- **Secured AAFV Shelter**
- **Paid All Bills**
- **Liquidated extraneous Real Estate**
- **Secured Title for Shelter**
- **Recruited 8/9 Member Board**
- **Secured \$50,000 County Grant**
- **Secured \$50,000 Leavenworth City Grant**
- **Received 2018 “Type” Budget approval (County)**
- **Began Shelter reorganization**
- **Began AAFV Public Relations Campaign**
- **Began Board Fund Raising Activities**
- **Began County Community Outreach**
- **Began Community Civic Briefing Program**
- **Began Community City Government Outreach**
- **Added \$XXXX Donations to AAFV Cooffers**
- **First Leavenworth Times Article**
- **Planned Initial Fundraiser (Aug '18)**

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Elizabeth Sanford, Finance Director 
DATE: July 30, 2018
SUBJECT: Public Hearing on and Consideration of the Proposed 2019 Budget

Staff is pleased to present the Proposed 2019 Budget for the City of Lansing for consideration. The notice of public hearing summarizing the proposed 2019 budget was published in the *Leavenworth Times* on July 19, 2018.

The proposed 2019 Budget includes \$267,000 worth of *Capital and Supplemental Requests* as discussed at the June 28th and July 12th work sessions and summarized as follows:

- General Fund:
 - City-wide phone system
 - Police record management system
 - School Resource Officer
 - Municipal Court software upgrade
- Police Equipment Reserve Fund:
 - 5 digital portable radios
 - Fingerprint scanner

The proposed 2019 budget reflects no increase to the mill levy.

Action:

Staff recommends that the Council open, hold, and close the public hearing on the Proposed 2019 Budget, and make a motion to adopt the same as presented.

City of Lansing

2019

Computation to Determine Limit for 2019

	Amount of Levy
1. Total tax levy amount in 2018 budget	+ \$ 3,350,940
2. Library levy in 2018 budget	- \$
Other tax entity levy in 2018 budget	- \$
3. Net tax levy	\$ 3,350,940

2019 Budget Percentage Adjustments

4. New improvements for 2018 :	+ 1,332,275	
5. Increase in personal property for 2018 :		
5a. Personal property 2018	+ 798,433	
5b. Personal property 2017	- 1,044,097	
5c. Increase in personal property (5a minus 5b)	+ 0	
		(Use Only if > 0)
6. Valuation of annexed territory for 2018 :		
6a. Real estate	+ 0	
6b. State assessed	+ 0	
6c. New improvements	+ 0	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ 0	
7. Valuation of property that has changed in use during 2018 :	+ 155,138	
8. Expiration of property tax abatements	+ 0	
9. Expiration of TIF, Rural Housing, and NR Districts (Incremental assessed value over base)	+	
10. Total valuation adjustment (sum of 4, 5c, 6d, 7, 8 & 9)	1,487,413	
11. Total estimated valuation July 1, 2018	83,477,673	
12. Percentage adjustment factor - Line 10 / (Line 11 - Line 10))	0.0181	
13. Percentage adjustment increase (12 times 3)	+ \$ 60,791	
14. Consumer Price Index for all urban consumers for calendar year 2017 (5 year average)	1.40%	
15. Consumer Price Index adjustment (Line 3 times Line 14)	\$ 46,913	
16. Total Percentage Adjustments	\$ 107,704	

City of Lansing

2019

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2018	Ad Valorem Levy Tax Year 2017	Allocation for Year 2019				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	2,245,115	278,335	2,692	113	4,711	0
Debt Service	859,693	106,579	1,031	43	1,803	0
Library	246,132	30,514	295	12	516	0
TOTAL	3,350,940	415,428	4,018	168	7,030	0

County Treas Motor Vehicle Estimate	415,428					
County Treas Recreational Vehicle Estimate		4,018				
County Treas 16/20M Vehicle Estimate			168			
County Treas Commercial Vehicle Tax Estimate				7,030		
County Treas Watercraft Tax Estimate						0

Motor Vehicle Factor	0.12397					
Recreational Vehicle Factor		0.00120				
16/20M Vehicle Factor			0.00005			
Commercial Vehicle Factor				0.00210		
Watercraft Factor						0.00000

***Note:** Adjustments are required only if the transfer is being made in 2018 and/or 2019 from a non-budgeted fund.

City of Lansing

2019

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2018	Date Due		Amount Due 2018		Amount Due 2019	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
2008-A Refund & Improv	10/2/2008	9/1/2028	4.07	6,670,000	1,045,000	3/1 & 9/1	9/1	46,575	335,000	29,825	350,000
2010-A Refund & Improv	7/1/2010	9/1/2025	4.50	975,000	580,000	3/1 & 9/1	9/1	19,690	65,000	17,805	65,000
2012-B Refunding	11/1/2012	9/1/2028	3.27	9,575,000	6,995,000	3/1 & 9/1	9/1	140,613	990,000	120,813	1,005,000
2015-A Refund & Improv	9/10/2015	9/1/2030	1.97	7,130,000	6,865,000	3/1 & 9/1	9/1	223,425	160,000	217,025	315,000
2016-A Refund & Improv	8/10/2016	9/1/2036	2.30	8,135,000	7,495,000	3/1 & 9/1	9/1	224,850	670,000	204,750	545,000
Total G.O. Bonds					22,980,000			655,153	2,220,000	590,218	2,280,000
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					22,980,000			655,153	2,220,000	590,218	2,280,000

City of Lansing

2019

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2018	Payments Due 2018	Payments Due 2019
2 Police Cars, F-350 Truck	6/1/2016	24	1.88	126,819	42,268	42,268	0
2 F-350 Trucks, mower, trailer	4/11/2017	24	2.34	113,976	75,102	37,117	37,985
Totals					117,370	79,385	37,985

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2019

Library found in: City of Lansing
Leavenworth County

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year	Proposed Year
	<u>2018</u>	<u>2019</u>
Ad Valorem	\$246,132	\$286,594
Delinquent Tax	\$0	\$0
Motor Vehicle Tax	\$34,609	\$30,514
Recreational Vehicle Tax	\$353	\$295
16/20M Vehicle Tax	\$14	\$12
LAVTR	\$0	\$0
	\$0	\$0
TOTAL TAXES	\$281,108	\$317,415
Difference in Total Taxes:	\$36,307	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$80,636,411	\$83,477,673
Did Assessed Valuation Decrease?	No	
Levy Rate	3.052	3.433
Difference in Levy Rate:	0.381	
Qualify for grant:	Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Lansing

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	1,479,272	1,733,029	1,455,622
Receipts:			
Ad Valorem Tax	2,167,865	2,245,115	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	18,266	0	
Motor Vehicle Tax	272,471	262,189	278,335
Recreational Vehicle Tax	2,689	2,673	2,692
16/20M Vehicle Tax	164	160	113
Commercial Vehicle Tax	7,536	9,671	4,711
Watercraft Tax	0	0	0
Gross Earning (Intangible) Tax	0	0	0
LAVTR	0	0	0
City and County Revenue Sharing	0	0	0
Local Alcoholic Liquor	10,834	12,123	11,057
Local Sales Tax	846,980	816,000	845,000
Compensating Use Tax	138,227	124,000	138,000
County Sales Tax	876,040	831,000	850,000
County Use Tax	170,127	150,000	160,000
Franchise Tax	668,049	668,000	668,000
Licenses	41,387	40,000	40,000
Permits	47,891	55,000	55,000
Plan/Plat Review Fees	600	7,600	7,600
Police Fines & Fees	357,646	357,500	358,000
Court Fees	55,554	55,000	55,000
Animal Release Fees	21,357	18,000	20,000
City Service Charges	5,720	6,000	6,000
Community Center Fees	14,698	13,000	13,500
Activity Center Fees	908	1,200	1,200
Reimbursed Expenses	1,602	2,500	2,500
Museum Gift Shop	20	0	20
KS Humanities Council Grant	0	0	0
Transfer from Solid Waste	100,000	100,000	100,000
In Lieu of Taxes (IRB)		0	
Interest on Idle Funds	4,753	4,500	4,500
Neighborhood Revitalization Rebate	-52,426	-42,965	-19,215
Miscellaneous	4,187	11,000	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	5,783,145	5,749,266	3,602,013
Resources Available:	7,262,417	7,482,295	5,057,635

City of Lansing

FUND PAGE - GENERAL

CPA Summary

City of Lansing

2019

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Expenditures:			
Administration			
Salaries	75,027	100,956	111,565
Contractual	1,185	5,750	5,750
Commodities	1,296	1,400	1,400
Capital Outlay	142	400	600
Total	77,650	108,506	119,315
Police			
Salaries	1,287,594	1,445,954	1,538,793
Contractual	79,112	82,700	85,700
Commodities	62,639	70,150	72,250
Capital Outlay	56,826	83,000	133,000
Total	1,486,171	1,681,804	1,829,743
Municipal Court			
Salaries	83,466	88,604	89,725
Contractual	92,241	91,225	93,225
Commodities	1,196	1,600	1,700
Capital Outlay	4,791	5,100	14,500
Total	181,694	186,529	199,150
Emergency Preparedness			
Capital Outlay	0	3,000	3,000
Total	0	3,000	3,000
Streets			
Salaries	98,011	103,897	100,780
Contractual	48,464	52,500	90,300
Commodities	14,522	18,300	17,100
Capital Outlay	0	45,000	0
Total	160,997	219,697	208,180
Street Lighting			
Contractual	179,155	184,012	213,820
Total	179,155	184,012	213,820
Building Maintenance			
Salaries	39,686	42,506	48,793
Contractual	21,798	19,500	25,500
Commodities	536	750	850
Capital Outlay	17,000	7,000	0
Total	79,020	69,756	75,143
Community Development			
Salaries	141,542	150,993	148,880
Contractual	13,513	39,700	30,800
Commodities	7,447	14,200	21,450
Capital Outlay	45,527	25,000	5,000
Total	208,029	229,893	206,130
Finance			
Salaries	190,784	220,266	218,775
Contractual	24,704	26,200	30,200
Commodities	1,753	1,600	1,700
Capital Outlay	6,384	8,500	8,500
Total	223,625	256,566	259,175
Public Works			
Salaries	211,194	228,381	228,416
Contractual	63,538	59,900	70,200
Commodities	8,708	11,250	11,250
Capital Outlay	18,793	0	0
Total	302,233	299,531	309,866
Page 1 - Total	2,898,574	3,239,294	3,423,522

City of Lansing

2019

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Expenditures:			
City Administrator			
Salaries	138,441	136,843	137,546
Contractual	1,932	3,700	3,700
Commodities	640	1,600	1,600
Total	141,013	142,143	142,846
Community Center			
Salaries	241	770	750
Contractual	4,173	8,000	8,000
Commodities	0	0	0
Capital Outlay	1,271	1,500	3,500
Total	5,685	10,270	12,250
Parks			
Salaries	445,686	476,204	476,605
Contractual	44,919	51,050	51,550
Commodities	18,766	13,050	13,800
Capital Outlay	53,809	0	0
Total	563,180	540,304	541,955
Activity Center			
Salaries	72,117	80,790	81,314
Contractual	39,432	43,500	46,500
Commodities	1,130	1,100	1,100
Capital Outlay	0	0	0
Total	112,679	125,390	128,914
Economic Development			
Salaries	225,256	241,735	236,095
Contractual	259	3,250	28,500
Commodities	8,801	10,600	10,600
Capital Outlay	48,903	55,500	42,500
Total	283,219	311,085	317,695
Historical Museum			
Salaries	23,189	0	0
Contractual	5,821	8,550	8,550
Commodities	3,900	6,050	6,050
Capital Outlay	425	500	500
Total	33,335	15,100	15,100
Council Expenses			
Salaries	1,481	2,137	2,163
Contractual	35,793	46,000	46,000
Total	37,274	48,137	48,163
Human Resources			
Salaries	94,186	0	0
Contractual	4,726	0	0
Commodities	1,504	0	0
Total	100,416	0	0
Non-Departmental			
Salaries	0	0	123,000
Contractual	265,667	289,750	289,750
Commodities	13,675	11,200	11,200
Capital Outlay	45,314	100,000	170,200
Transfers	1,029,357	1,194,000	1,194,000
Contingency			900,000
Total	1,354,013	1,594,950	2,688,150
Page 2 - Total	2,630,814	2,787,379	3,895,073
Page 1 - Total	2,898,574	3,239,294	3,423,522
Grand Total	5,529,388	6,026,673	7,318,595

(Note: Should agree with general sub-totals.)

City of Lansing

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	700,457	534,111	269,478
Receipts:			
Ad Valorem Tax	831,727	859,693	XXXXXXXXXXXXXXXX
Delinquent Tax	8,483	0	
Motor Vehicle Tax	124,819	100,594	106,579
Recreational Vehicle Tax	1,229	1,026	1,031
16/20M Vehicle Tax	92	72	43
Commercial Vehicle Tax	3,642	3,710	1,803
Watercraft Tax	0	0	0
Special Assessments	256,714	256,915	257,015
Transfers from Other Funds	1,510,213	1,653,109	1,949,500
Interest on Idle Funds	1,825	2,000	2,000
Neighborhood Revitalization Rebate	(20,114)	-16,599	-7,608
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,718,630	2,860,520	2,310,363
Resources Available:	3,419,087	3,394,631	2,579,841
Expenditures:			
Bond Principal	2,150,000	2,470,000	2,579,600
Bond Interest	731,976	655,153	590,218
Temp Note Principal	0	0	
Temp Note Interest	0	0	
Bond Issuance Costs	3,000	0	
Bonds Refunded	0	0	
Cash Basis Reserve (2019 column)	0	0	300,000
Miscellaneous	0	0	
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,884,976	3,125,153	3,469,818
Unencumbered Cash Balance Dec 31	534,111	269,478	XXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	3,112,584	3,325,153	3,469,818
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			3,469,818
		Tax Required	889,977
Delinquent Comp Rate:	1.0%		8,900
Amount of 2018 Ad Valorem Tax			898,877

Adopted Budget Library	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	24,921	70,141	52,126
Receipts:			
Ad Valorem Tax	286,147	246,132	XXXXXXXXXXXXXXXX
Delinquent Tax	1,654		
Motor Vehicle Tax	24,851	34,609	30,514
Recreational Vehicle Tax	245	353	295
16/20M Vehicle Tax	15	14	12
Commercial Vehicle Tax	669	1,277	516
Watercraft Tax	0	0	0
Fines & Fees	4,173	5,000	5,000
Grants	0	0	0
Donations	246	200	200
KS State Library Grant	3,766	3,401	3,000
Interest on Idle Funds	148	200	200
Neighborhood Revitalization Rebate	(6,920)	-4,386	-2,426
Miscellaneous	5,192	2,500	3,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	320,186	289,300	40,311
Resources Available:	345,107	359,441	92,437
Expenditures:			
Salaries & Benefits	222,854	239,865	245,793
Contractual	7,595	8,450	9,450
Commodities	9,639	16,100	17,950
Capital Outlay	34,878	42,900	53,000
Contingency			50,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	274,966	307,315	376,193
Unencumbered Cash Balance Dec 31	70,141	52,126	XXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	324,696	339,522	376,193
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			376,193
		Tax Required	283,756
Delinquent Comp Rate:	1.0%		2,838
Amount of 2018 Ad Valorem Tax			286,594

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	418,662	451,157	426,302
Receipts:			
State of Kansas Gas Tax	329,314	320,070	321,240
County Transfers Gas	33,726	31,540	31,660
Permits	1,350	1,500	1,500
Transfer from General	120,000	120,000	120,000
Interest on Idle Funds	651	1,000	1,000
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	485,041	474,110	475,400
Resources Available:	903,703	925,267	901,702
Expenditures:			
Salaries & Benefits	259,090	269,765	283,402
Contractual	72,133	108,200	91,720
Commodities	43,905	56,000	56,000
Capital Outlay	77,418	65,000	70,000
Cash Forward (2019 column)			400,579
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	452,546	498,965	901,701
Unencumbered Cash Balance Dec 31	451,157	426,302	1
2017/2018/2019 Budget Authority Amount	760,136	837,723	901,701

Adopted Budget

Special Alcohol Liquor	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	25,149	36,070	45,563
Receipts:			
Local Alcoholic Liquor Tax	10,834	12,123	11,057
Interest on Idle Funds	87	120	120
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	10,921	12,243	11,177
Resources Available:	36,070	48,313	56,740
Expenditures:			
Contractual	0	750	750
Commodities	0	0	0
Capital Outlay	0	2,000	44,500
Cash Forward (2019 column)			11,489
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	2,750	56,739
Unencumbered Cash Balance Dec 31	36,070	45,563	1
2017/2018/2019 Budget Authority Amount	32,148	44,670	56,739

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Park Land Trust	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	35,200	21,580	19,980
Receipts:			
Park Land Fees	0	10,000	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	10,000	0
Resources Available:	35,200	31,580	19,980
Expenditures:			
Capital Outlay	13,620	11,600	19,980
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	13,620	11,600	19,980
Unencumbered Cash Balance Dec 31	21,580	19,980	0
2017/2018/2019 Budget Authority Amount	23,600	11,600	19,980

Adopted Budget

Mayor's Christmas Tree	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	10,483	10,938	10,438
Receipts:			
Donations	2,621	3,500	3,500
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,621	3,500	3,500
Resources Available:	13,104	14,438	13,938
Expenditures:			
Contractual	2,166	4,000	4,000
Cash Forward (2019 column)			9,938
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,166	4,000	13,938
Unencumbered Cash Balance Dec 31	10,938	10,438	0
2017/2018/2019 Budget Authority Amount	7,783	13,482	13,938

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
KS Regional Prisons Museum	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	137,017	137,782	138,382
Receipts:			
Gift Shop	179	100	100
Interest on Idle Funds	586	500	500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	765	600	600
Resources Available:	137,782	138,382	138,982
Expenditures:			
Commodities	0	0	0
Cash Forward (2019 column)			138,982
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	138,982
Unencumbered Cash Balance Dec 31	137,782	138,382	0
2017/2018/2019 Budget Authority Amount	137,118	137,357	138,982

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Transient Guest Tax	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	85,147	79,611	63,187
Receipts:			
Transient Guest Tax	89,946	95,000	95,000
Prior Year Transient Guest Tax	0	0	
Lansing Daze/BBQ	15,301	16,000	16,000
Fall Festival	2,673	2,000	2,000
CED Events	860	800	800
Fireworks Donations	1,051	1,000	1,000
Interest on Idle Funds	124	180	180
Miscellaneous	4,250	0	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	114,205	114,980	114,980
Resources Available:	199,352	194,591	178,167
Expenditures:			
Contractual	29,959	40,554	40,723
Commodities	3,400	12,750	12,750
Economic Development	4,975	10,000	43,690
Lansing Daze/BBQ	37,299	35,500	46,000
Fireworks	28,575	21,000	21,000
Business Appreciation Lunch	3,383	3,600	4,000
Fall Festival	8,534	7,000	7,000
CED Events	3,616	1,000	3,000
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	119,741	131,404	178,163
Unencumbered Cash Balance Dec 31	79,611	63,187	4
2017/2018/2019 Budget Authority Amount	180,054	180,434	178,163

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Sales Tax (\$.45)	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	0	36,282	285,082
Receipts:			
Local Sales Tax	31,111	368,000	368,000
Compensation Use Tax	5,171	60,000	60,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	36,282	428,000	428,000
Resources Available:	36,282	464,282	713,082
Expenditures:			
Transfer to Debt Service	0	0	550,000
Bernard Park	0	179,200	129,200
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	179,200	679,200
Unencumbered Cash Balance Dec 31	36,282	285,082	33,882
2017/2018/2019 Budget Authority Amount	0	429,200	679,200

Adopted Budget

Capital Improvements	Prior Year	Current Year	Proposed Budget
	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	194,116	60,784	299,134
Receipts:			
Reimbursed Expenses	14,548	0	
Transfer from General	775,357	940,000	940,000
Transfer from Sales Tax (\$.45)	0	0	
DeSoto Rd Project Reimbursement	205,858		
Interest on Idle Funds	231	350	350
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	995,994	940,350	940,350
Resources Available:	1,190,110	1,001,134	1,239,484
Expenditures:			
Signal Lights			
Trail Expenses	14,091		
Drainage Maintenance	20,660	80,000	65,000
Street Contract	481,788	282,000	839,000
Sidewalk Construction	100,000	25,000	25,000
DeSoto Rd Project	442,787	100,000	0
Curb Replacement	10,000	20,000	25,000
Drainage Contract	60,000	195,000	91,000
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,129,326	702,000	1,045,000
Unencumbered Cash Balance Dec 31	60,784	299,134	194,484
2017/2018/2019 Budget Authority Amount	1,130,000	1,130,000	1,045,000

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Equipment Reserve	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	184,918	199,652	133,165
Receipts:			
Sale of Assets	31,870	0	0
Reimbursed Expenses	0	0	0
Transfer from General	100,000	100,000	100,000
		0	0
Interest on Idle Funds	324	450	450
Miscellaneous	0	0	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	132,194	100,450	100,450
Resources Available:	317,112	300,102	233,615
Expenditures:			
Capital Outlay	37,098	87,552	195,630
Lease Payments - 2016 Lease	41,488	42,268	0
Lease Payments - 2017 Lease	38,874	37,117	37,985
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	117,460	166,937	233,615
Unencumbered Cash Balance Dec 31	199,652	133,165	0
2017/2018/2019 Budget Authority Amount	399,466	190,109	233,615

Adopted Budget

0	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2017/2018/2019 Budget Authority Amount	0	0	0

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Parks & Recreation	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	305,228	265,568	180,691
Receipts:			
Local Alcoholic Liquor Tax	10,834	12,123	11,057
Adult Activity Fees	0	0	0
Youth Activity Fees	58,085	58,500	58,500
Late Charges	35	0	0
Concession Stand	7,623	8,000	8,000
Activity Center Rental Fee	550	500	500
Donations	1,400	1,500	1,500
Transfer from General	34,000	34,000	34,000
Interest on Idle Funds	1,182	2,000	2,500
Miscellaneous	2,781	2,700	2,700
Does miscellaneous exceed 10% Total Rec			
Total Receipts	116,490	119,323	118,757
Resources Available:	421,718	384,891	299,448
Expenditures:			
Administration	99,412	124,300	21,800
Baseball/Softball	18,446	19,900	18,800
Basketball	10,474	15,500	15,000
Soccer	18,598	19,250	19,250
Cheerleading	1,375	4,500	3,200
Football	7,845	20,000	15,200
Adult Volleyball	0	750	750
Cash Forward (2019 column)			205,448
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	156,150	204,200	299,448
Unencumbered Cash Balance Dec 31	265,568	180,691	0
2017/2018/2019 Budget Authority Amount	379,872	379,828	299,448

CPA Summary

City of Lansing

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Sewer Utility	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	1,927,512	2,343,048	2,258,666
Receipts:			
Usage Charges	2,741,846	2,684,918	2,843,848
Late Charges	89,191	75,000	75,000
Sewer Connection Fees	38,330	50,000	50,000
City Service Charge	2,975	3,000	3,000
Collections Revenue	0	0	0
Interest on Idle Funds	1,137	2,500	2,500
Miscellaneous	0	0	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,873,479	2,815,418	2,974,348
Resources Available:	4,800,991	5,158,466	5,233,014
Expenditures:			
Salaries & Benefits	384,144	415,990	423,778
Contractual	544,896	794,840	670,840
Commodities	83,953	107,570	111,170
Capital Outlay	51,240	182,500	183,200
Non Operating Expenditures:			
Debt Service	1,393,710	1,398,900	1,399,500
Equipment Reserve			510,000
Depreciation			900,000
Cash Forward (2019 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,457,943	2,899,800	4,198,488
Unencumbered Cash Balance Dec 31	2,343,048	2,258,666	1,034,526
2017/2018/2019 Budget Authority Amount	3,911,390	3,692,991	4,198,488

CPA Summary

City of Lansing

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2017 is to be shown)

2019

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
7 Mile Creek		9 Mile Creek		Police Equip Reserve						
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	610,870	Cash Balance Jan 1	1,814,731	Cash Balance Jan 1	31,193	Cash Balance Jan 1		Cash Balance Jan 1		2,456,794
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
		Interest on Idle Funds	1,339	Fines & Fees	11,202					
Total Receipts	0	Total Receipts	1,339	Total Receipts	11,202	Total Receipts	0	Total Receipts	0	12,541
Resources Available:	610,870	Resources Available:	1,816,070	Resources Available:	42,395	Resources Available:	0	Resources Available:	0	2,469,335
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Construction Costs	494,367	Construction Costs	1,561,861	Acquisition	0					
Transfer to Debt Svc	116,503									
Total Expenditures	610,870	Total Expenditures	1,561,861	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	2,172,731
Cash Balance Dec 31	0	Cash Balance Dec 31	254,209	Cash Balance Dec 31	42,395	Cash Balance Dec 31	0	Cash Balance Dec 31	0	296,604 **
									296,604 **	

**Note: These two block figures should agree.

CPA Summary

The governing body of
City of Lansing

Detailed budget information is available at Lansing City Hall and will be available at this hearing.

Proposed Budget 2019 Expenditures and Amount of 2018 Ad Valorem Tax establish the maximum limits of the 2019 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

*Tax rates are expressed in mills

Page No.

City of Lansing

2019

2019 Neighborhood Revitalization Rebate

Budgeted Funds for 2019	2018 Ad Valorem before Rebate**	2018 Mil Rate before Rebate	Estimate 2019 NR Rebate
General	2,250,814	26.963	19,215
Debt Service	891,186	10.676	7,608
Library	284,143	3.404	2,426
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
0			0
TOTAL	3,426,143	41.043	29,249

2018 July 1 Valuation: 83,477,673


Valuation Factor: 83,477.673

Neighborhood Revitalization Subj to Rebate: 712,649

Neighborhood Revitalization factor: 712.649

**This information comes from the 2019 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.

AGENDA ITEM

TO: Tim Vandall, City Administrator 
FROM: Elizabeth Sanford, Finance Director
DATE: July 26, 2018
SUBJECT: Ordinance No. 1001 – Sewer and Trash Disposal Assessments

Pursuant to Chapter 16, Utilities, Section 16-116 and 16-209 (e) of the City's Code of Ordinances, a copy of Ordinance No. 983 listing the account name, property address, and delinquent amounts for customers whose accounts are at least two (2) months past due is attached for your review. Upon adoption by the City Council and subsequent publication in the Leavenworth Times, this Ordinance shall constitute a lien against the real estate for which service is supplied.

Residents are given the opportunity to be removed from the Ordinance by setting up a payment plan with the city. Unfortunately, some residents default on their payment plan after the Ordinance has been published and submitted to the County for assessment against the property. Staff has informed each resident interested in setting up a payment plan that the account will be submitted to a third party collection agency if the resident misses a payment.

This Ordinance will be distributed in final form at the August 2, 2018 city council meeting to allow for receipt of payments through 5:00 p.m. on Thursday, August 2, 2018.

Action:

Staff recommends a motion to adopt Ordinance No. 1001 for assessment of delinquent sewer and trash bills.

ORDINANCE NO. 1001

AN ORDINANCE LEVYING ASSESSMENTS FOR UNPAID CHARGES AGAINST EACH LOT & PARCEL OF GROUND AS A SPECIAL ASSESSMENT TO CONSTITUTE A LIEN UPON THE PROPERTY FOR THE AMOUNT OF DELINQUENT FEES FOR SOLID WASTE DISPOSAL & SEWER ASSESSMENT OF THE CITY OF LANSING, KANSAS.

WHEREAS, section 16-116 and 16-209 (e) of the City of Lansing, Kansas, Code of Ordinances require the Finance Department to compile a list of all customers who are at least two (2) months delinquent on their solid waste Disposal and sewer services bills; and the Governing Body shall, by ordinance, levy and assess the charges and/or penalties against each lot or parcel of ground served as a special assessment.

WHEREAS, said Governing Body of the City of Lansing, Kansas, has determined that the cost for said services rendered be levied and assessed against each lot or parcel of ground for the unpaid charges as a special assessment, which shall constitute a lien upon the property for the amount of said delinquent fees.

WHEREAS, the assessment shall be collected at the same time and in the same manner as ordinary county ad valorem property taxes, subject to the same penalties and procedures provided for such taxes, and all laws applicable to the collection, levy and enforcement of county ad valorem property taxes.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

SECTION 1. Special assessments to pay the cost, including late fees and accrued interest, of the solid waste collection and waste water collection, and treatment, of the City of Lansing, Kansas, be and the same are hereby levied against the several lots, pieces, and parcels of land liable for such special assessments as a result of their failure to pay the unpaid charges as delinquent fees, as follows, such lands being in the City of Lansing, Leavenworth County, Kansas:

ANDERSON, JORDAN 927 S VALLEY DR	\$1,423.19	HAWKINS, JASON 877 HOLIDAY DR	\$1043.43
ANDERSON, NATHAN 281 HOLIDAY DR	\$2,266.39	HIGENBOTHAM, JOSEPH	
BABCOCK, DAVID 109 N BROOKRIDGE ST	\$2,291.54	809 ENGLEWOOD ST	\$742.73
BAGBY, JOHN 513 CARAWAY PL	\$945.85	HOWLETT, GINA 831 BLUEBERRY ST	\$703.38
BAZIL, DERAUD 315 FAWN VALLEY CT	\$1,739.99	HUNLEY, ALPHONSO	
BECK, HEATHER 809 SOUTHFORK ST	\$2019.07	204 CANYON VIEW DR	\$867.44
BEEMAN-KLEMISH, KATHLEEN		HUTCHINSON, ERICK 904 OAKMONT DR	\$1,432.04
615 BROOKMEADOW RD	\$1,168.25	JACKSON, RICK 101 CRESTVIEW ST	\$917.60
BELL, RHYNE 801 ASH CT	\$402.27	JENNINGS, KEITH 119 KAREN LN	\$895.05
BERNARD, WILLIAM 119 E LOIS ST	\$1,842.84	JENSEN, VICKI 105 TIMBERCREEK CIR	\$1,657.61
BLAKLEY, RANDALL 407 MAPLE CT	\$434.62	JOHNSON, LESLIE 410 FAIRLANE ST	\$478.31
BOYD, MICHAEL C 102 KAREN LN	\$1,135.92	JOHNSON, TODD 14092 ROBIN RD	\$410.53
CARL, SAMANTHA 207 CARRIAGE CROSSING	\$1,344.91	JUSTICE, MARK 243 FAIRLANE ST	\$494.24
CARPENTER, JENNIFER 409 S DESOTO RD	\$410.53	KITTRELL, STACEY 913 STONECREST DR	\$1,934.37
CROOKS, JASON 113 CRESTVIEW CT	\$890.73	LEACH, ZACH 504 S 2ND ST	\$671.03
DEAN, TERI 124 CONTINENTAL DR	\$965.21	LEIHY, GAGE 508 FAIRLANE ST	\$1,086.19
DEETER, JUSTIN 307 FAWN VALLEY CT	\$761.81	LIVONIA, CHUCK 121 N BROOKRIDGE ST	\$288.45
DUBOIS, BRIAN 717 S DESOTO RD	\$410.53	LOCHOW, JEFFREY 1402 ROCK CREEK DR	\$554.74
DUPRAS, WILLIAM 908 COTTONWOOD DR	\$275.18	LOGAN, ALVIN 107 FERNCLIFF ST	\$1,719.37
ENGELMAN, CHRISTINA 410 FAIRLANE ST	\$1,854.39	LOGAN, KRISTIE 704 N 2ND ST	\$1,565.41
ENWISTLE, TISHA 297 ASH LN	\$625.93	MARTIN, EMMETT 806 ENGLEWOOD ST	\$1,269.01
FLORES-HEATH, GINNY		MARTIN, THOMAS 310 HIGHLAND RD	\$1,231.81
821 STONECREST DR	\$2,131.59	McKERNAN, JAMIE 825 STONECREST DR	\$890.65
FRY, KATRINA 127 WOODLAND RD	\$277.69	MCGUIRE, CINDY 605 FAIRLANE ST	\$1,289.64
GARCIA, PAMELA 512 CARAWAY PL	\$2,052.89	MIERS, MICHAEL 26895 155TH ST	\$410.53
GAUGER, WILLIAM 606 MORGAN ST	\$2,009.99	MITCHELL, BETTY 128 OAKRIDGE CT	\$1,466.38
GOODWIN, MARILYN 711 MORGAN ST	\$1,175.51	MOORE, ALLEN 624 S HICKORY TRAIL	\$410.53

MOPPIN, CARL DAVID 211 EMILE ST	\$1,413.39	TAVIS, STEPHANIE 121 J ST	\$976.52
MORTIZ, JUSTIN 216 E LOIS ST	\$789.76	THOMAS, RAYMOND JR	
MURRAY, JENNIFER 518 VALLEY DR	\$1,417.19	131 OAKRIDGE CT	\$1,140.39
ODOMS, NICKEY 606 PEBBLEBEACH DR	\$329.61	THOMPSON, RANDY 104 FERNCLIFF ST	\$463.34
OTTO, DAVID 213 E KAY ST	\$762.07	THOMPSON, ROBERT	
PARKER, JESSICA 110 S 4 TH ST	\$1778.37	412 HITHERGREEN DR	\$688.52
PARKS, MARY 593 E CONNIE ST	\$1,544.79	THORNTON, STEVEN 121 KAREN LN	\$1,581.59
PETERS, CYNTHIA 553 HITHERGREEN DR	\$504.30	VAN DE BERGHE, KELLY 124 FERN ST	\$1,739.99
ROUNDS, ADAM 202 W KAY ST	\$297.20	VROMAN, JAMES 1001 N 2 ND ST	\$286.04
RUIZ, KENDRA 523 CARAWAY PL	\$700.88	WACKER, TERRIE 308 E KANSAS	\$2103.76
SANTIAGO, DAVID 908 N 8TH ST	\$1,269.01	WALKER, JAMES 231 CARRIAGE CROSSING	\$1,269.01
SCHROEDER, KELLY 312 HOLIDAY DR	\$1529.51	WARDEN, LORI 304 S 2 ND ST	\$1604.90
SCHMALBECK, ANNIE 707 HOLIDAY DR	\$1181.41	WEDDLE, TIMOTHY 1008 N 4TH ST	\$1,685.54
SIMS, MANUEL 300 BROOKWOOD ST	\$1425.01	WOOD, CHARLES 220 E CONNIE ST	\$1,623.66
SMOTHERMAN, DAVID 724 N DESOTO	\$410.53	WOOLVEN, AARON 605 N 2 ND ST	\$1021.38
SPENCE, MELANIE 102 S 2ND ST	\$1,700.39	YOUNG, JACK 705 E CONNIE ST	\$1,409.77

SECTION 2. This ordinance shall take effect after publication once in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Lansing, County of Leavenworth, State of Kansas, this 2nd day of August 2018.

{SEAL}

ATTEST:

Michael W. Smith, Mayor

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Published: *Leavenworth Times*
Date Published:

Gregory C. Robinson, City Attorney

AGENDA ITEM

TO: Tim Vandall, City Administrator *P*
FROM: Elizabeth Sanford, Finance Director *ES*
DATE: July 26, 2018
SUBJECT: Ordinance No. 1002 – Weed Removal Assessments

Pursuant to Chapter 8, Health and Welfare, Section 7, Weeds of the Code of the City of Lansing, Kansas, a copy of Ordinance No. 1002 listing the account name, property address, and delinquent amounts for property owners who failed to pay weed removal fees. Upon adoption by the City Council and subsequent publication in the Leavenworth Times, this Ordinance shall constitute a lien against the real estate for which service was supplied.

Action:

Staff recommends a motion to adopt Ordinance No. 1002 for assessment of delinquent fees for weed removal.

ORDINANCE NO. 1002

AN ORDINANCE LEVYING ASSESSMENTS FOR UNPAID CHARGES AGAINST EACH LOT & PARCEL OF GROUND AS A SPECIAL ASSESSMENT TO CONSTITUTE A LIEN UPON THE PROPERTY FOR THE AMOUNT OF DELINQUENT FEES FOR WEED REMOVAL ASSESSMENTS OF THE CITY OF LANSING, KANSAS.

WHEREAS, said governing body of the city of Lansing, Kansas has determined that the cost for said services rendered be levied and assessed against each lot or parcel of ground for the unpaid charges as a special assessment, which shall constitute a lien upon the property for the amount of said delinquent fees, and after due notice, pursuant to Chapter VIII. Health and Welfare, Article 3 8-311, Weeds and Noxious Weeds of the Code of the City of Lansing, Kansas, said delinquent fees should be assessed against the property owners.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LANSING, KANSAS:

Section 1. Special assessments to pay the cost, including late fees and accrued interest, of the weed removal fees, of the city of Lansing, Kansas, be and the same are hereby levied against the several lots, pieces, and parcels of land liable for such special assessments as a result of their failure to pay the unpaid charges as delinquent fees, as follows, such lands being in the city of Lansing, Leavenworth County, Kansas:

James & Kathy Bobo \$200.00
101 Karen Lane
Legal: LT1 & E60' LT 29
Sub: Country Club Addition
Parcel ID: 052-106-13-0-40-05-001.00-0-01

Casey M. Worrall \$355.00
272 Holiday Drive
Legal: Block 2, Lot 23
Sub: Holiday Hills
Parcel ID: 052-106-24-0-10-01-014.00-0-01

Section 2. That this ordinance shall take effect from and after its adoption by the governing body and upon publication in the official city newspaper as provided by law.

PASSED AND APPROVED by the Governing Body of the City of Lansing, Kansas, on this 2nd day of August 2018.

{SEAL}

Michael W. Smith, Mayor

Attest:

Sarah Bodensteiner, City Clerk

APPROVED AS TO FORM:

Published: *Leavenworth Times*
Date Published:

Gregory C. Robinson, City Attorney

STATEMENT

CITY OF LANSING
PUBLIC WORKS DEPARTMENT
730 FIRST TERRACE, SUITE 3
LANSING, KS 66043

Date: March 01, 2018

Bobo, James & Kathy
101 Karen lane
Lansing, KS 66043

Terms: Payable upon receipt

TOTAL DUE: \$ 200.00

2.5 hours	101 Karen Lane, Lansing, KS 66043 Parcel ID #106-13-0-40-05-001-00-0 <i>Weed trimming and mowing- 06/05/2017</i> CW lawn	100.00
	First Remediation Administrative Fee	100.00
	<i>Warning- a 2nd abatement will put this property on "Chronic Nuisance" list (see enclosed habitual violator language.)</i>	
	Total	200.00

THANK YOU!

STATEMENT

CITY OF LANSING
PUBLIC WORKS DEPARTMENT
730 FIRST TERRACE, SUITE 3
LANSING, KS 66043

Date: July 9, 2018

Worrall, Casey M
272 Holiday Drive
Lansing, KS 66043


Terms: Payable upon receipt

TOTAL DUE: \$ 355.00

2.5 hours	272 Holiday Drive, Lansing, KS 66043 Parcel ID #106-24-0-10-01-014-00-0 <i>Weed trimming and mowing- 06/05/2017</i> 2 Men AAA Lawn	200.00
	First Remediation Administrative Fee	100.00
	<i>Warning- a 2nd abatement will put this property on "Chronic Nuisance" list (see enclosed habitual violator language.)</i>	
	Mower Blade Broke "replace"	55.00
	Total	355.00

THANK YOU!

AGENDA ITEM

TO: Tim Vandall, City Administrator
FROM: Sarah Bodensteiner, City Clerk 
DATE: July 30, 2018
SUBJECT: Executive Session – Non-Elected Personnel

Executive Session will be called to discuss personnel matters of non-elected personnel.

AGENDA ITEM # 
