

**ORDINANCE NO. 906**

**AN ORDINANCE ESTABLISHING SERVICE CHARGES,  
AND FEES FOR ACTIVITY CENTER, ADMINISTRATION,  
COMMUNITY CENTER, COMMUNITY DEVELOPMENT,  
FINANCE, PARKS & RECREATION, POLICE, PUBLIC  
WORKS, AND FOR ADMINISTRATION THEREOF.**

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY  
OF LANSING, KANSAS:**

**Section 1.** That the service charges and fees for the departments and divisions of activity center, administration, community center, community development, finance, parks & recreation, public works, and for administration thereof are hereby established. (See attachment A Fee Schedule August 2012)

**Section 2.** Ordinance 891 is hereby repealed, it being the intent to supersede the repealed provisions.

**Section 2.** That this ordinance shall take effect and be in force from and after its approval, passage, and publication in the official city newspaper as provided by law.

**PASSED AND APPROVED** by the governing body of the City of Lansing, County of Leavenworth, State of Kansas, this 2<sup>nd</sup> day of August, 2012.

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Kenneth W. Bernard, Mayor

**ATTEST**

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Amber McCullough, City Clerk

APPROVED AS TO FORM:

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Gregory Robinson, City Attorney

Published: Leavenworth Times

Publication Date:

**ATTACHMENT A  
SCHEDULE OF FEES**

ACTIVITY CENTER		FEES
<b>Resident:</b>		
	Classroom	\$5.00 per hour
	Gym	\$15.00 per hour
	Deposit	\$75.00
<b>Non-Resident:</b>		
	Classroom	\$15.00 per hour
	Gym	\$30.00 per hour
	Deposit	\$150.00
<b>ADMINISTRATION</b>		<b>FEES</b>
Election Filing Fee if not filing by petition		\$10.00
Faxing		\$1.00 per page
<b>Open Records Fees:</b>		\$25.00 deposit
	Open Records Research/Inspection Fees	\$13.00 per hour
	Copies	\$0.25 per pg/\$5.00 min for 1st 5 pgs
	Electronic Documents on Disk	\$5.00
	Notary Stamp	\$3.00 per stamp
	Video Copies on Disk	\$25.00
<b>BUSINESS LICENSES</b>		<b>FEES</b>
	License Fee for all Home Based Businesses	\$25.00
	License Fee for all Non-Home Based Businesses	\$50.00
	Late Fee for all Business Licenses - 30 days past due	\$10.00 per day
License Fees for new businesses will be Prorated based on the date an Occupancy Permit is issued to the Business		
<b>Adult Retail Business Licensing Fees:</b>		
	Adult Business License	\$500.00
	Managers License	\$50.00
	Employee License	\$20.00
	Independent Contractor License	\$20.00
<b>Alarm Company Licenses:</b>		
	Alarm Responses (False):	
	1-3 False Alarms Responses	\$50.00 each
	4-5 False Alarm Responses	\$100.00 each
	Over 5 False Alarm Responses	\$200.00 each
<b>Alcoholic Beverages:</b>		
	Cereal Malt Beverages:	
	Consumption on Premises/General Retailer	\$200.00
	Not for Consumption on Premises/Limited Retailer	\$50.00
	State Stamp Tax	\$25.00
	Application Fee to Change Location	\$25.00
	Temporary CMB License	\$50.00
	Occupation Taxes Levied To Manufacture Alcohol & Spirits	\$2,500.00
	Occupation Taxes Levied To Manufacture Beer:	
	1-100 Barrel Daily Capacity or an part thereof	\$200.00
	100-150 Barrel Daily Capacity	\$400.00
	150-200 Barrel Daily Capacity	\$700.00
	200-300 Barrel Daily Capacity	\$1,000.00
	300-400 Barrel Daily Capacity	\$1,300.00
	400-500 Barrel Daily Capacity	\$1,400.00
	500 or More Barrel Daily Capacity	\$1,600.00
	Occupation Taxes Levied To Manufacture Wine:	
	First Year's Operation	\$1000 paid in advance
	Spirits, Wine, or Beer Distributor (first and each additional place of business operating in the city by the same license)	\$1,000.00
	<b>Non-Beverage User:</b>	
	Class 1 (not to exceed 100 gallons)	\$10.00
	Class 2 (not to exceed 1000 gallons)	\$50.00
	Class 3 (not to exceed 5000 gallons)	\$100.00
	Class 4 (not to exceed 10000 gallons)	\$200.00
	Class 5 (in excess of 10000 gallons)	\$500.00
	Temporary Alcohol Liquor Permit	\$25 per day
	Drinking Establishment	\$600.00
	Private Clubs	\$600.00

Retail Liquor	\$600.00
<b>Arborist:</b>	
Arborist Initial License Fee	\$60.00
Arborist License Fee (certified by KS Arborist Assoc.)	\$30.00
Arborist Renewal License Fee	\$30.00
Arborist Dead Tree Removal License Only	\$30.00
Arborist Dead Tree Removal Renewal License Only	\$30.00
<b>Animals:</b>	
Permit Fee for Dangerous Animals	\$20 for one animal plus \$5 for two or more (not to exceed \$25.00)
More than 4 Animals	\$25.00
Administrative Fee for Appeal	\$10.00
<b>Auction:</b>	
New Goods	\$25.00 per day
Other than New Goods	\$25.00 per day
<b>Bath House or Massage Establishment:</b>	
License Fee	\$300.00
Employee Permits	\$50.00
<b>Carnivals and Circuses:</b>	
Per Day	\$50.00
Per Week	\$250.00
<b>Fireworks Stands/Retail Sale</b>	\$300.00
<b>Food Establishment License Fee</b>	\$50.00
<b>Food Service (Mobile Vehicle or Cart)</b>	\$50.00
<b>Garage Sales</b>	NO CHARGE
<b>Ice Cream Vendor</b>	\$75.00 per vehicle
<b>Kennel License</b>	\$25.00
<b>Pawnbroker License Fee</b>	\$300.00
<b>Solid Waste &amp; Construction Disposal Refuse Collector</b>	\$25.00 per truck
<b>Special Use Permit</b>	\$50.00
<b>Temporary Special Event Permits:</b>	
Types requiring Administrative Approval	\$50.00
Type 5 Permit & others requiring Government Body Approval	\$100.00
<b>Tent Shows and Meetings</b>	\$25.00
<b>Tow Lot Conditional Use Permit</b>	\$500.00
<b>Transient Vendor License:</b>	
3 consecutive days	\$25.00 per vendor
7 consecutive days (one week)	\$60.00 per vendor
One month	\$125.00 per vendor
Other Vendors Operating from a Motor Vehicle	\$75.00 per vehicle
<b>Value Property Dealer's Licenses</b>	\$300.00
<b>COMMUNITY CENTER</b>	
<b>FEES</b>	
<b>Set up Fee</b>	\$25.00 per event
<b>Napkins</b>	\$2.00 per item
<b>Tableclothes</b>	\$5.00 per item
<b>Table Skirts</b>	\$5.00 per item
<b>Selling or Serving Alcohol - Off Duty Officer Retainer Fee</b>	\$35.00 per hour
<b>Tier I - Residential Rates:</b>	
Room 1	\$15.00 per hour
Room 2 with Kitchen	\$20.00 per hour
Room 1 & 2 with Kitchen	\$25.00 per hour
Deposit	\$75.00
<b>Tier II - Non-Residential Rates:</b>	
Room 1	\$30.00 per hour
Room 2 with Kitchen	\$40.00 per hour
Room 1 & 2 with Kitchen	\$50.00 per hour
Deposit	\$150.00
<b>Tier III - Lansing Civic Organizations***</b>	
Room 1	\$5.00 per hour
Room 2 with Kitchen	\$10.00 per hour
Room 1 & 2 with Kitchen	\$15.00 per hour
Deposit	\$75.00
***501c Designation Required	
<b>COMMUNITY DEVELOPMENT</b>	
<b>FEES</b>	
Appeals	\$75.00
Blasting Application Fee	\$500.00

Comprehensive Plan/Zoning Ordinance - Electronic Copy	\$35.00
Comprehensive Plan/Zoning Ordinance - Copies	\$45.00
Lot Split	\$100.00
Maps	\$25.00
Nuisance Administrative Fee	\$250.00
Rezone	\$150.00
Variances	\$75.00
<b>Conditional Use Permit:</b>	
Application (Renewed every 5 years)	\$150.00
<b>Occupational Licenses:</b>	
Occupational License Fee (for those not licensed under Electrical, Plumbing, or Mechanical)	\$100.00
<b>Electrical &amp; Plumbing:</b>	
Contractor plus Master	\$125.00
Master	\$25.00
Journeyman	\$10.00
Apprentice	\$5.00
<b>Mechanical:</b>	
Contractor plus Master	\$125.00
Master	\$25.00
Installer	\$10.00
Exam Sponsors - Trades Test	\$50.00
<b>Oil &amp; Gas:</b>	
Permit Filing Fee	\$300.00
Processing Fee (if permit is refused or withdrawn)	\$200.00
<b>Parkland Fees:</b>	
Residential Development Parkland Fee	\$400.00 per residential unit
Commercial/Industrial Development Parkland Fee	\$0.10 per sq. ft. of structure(s)
<b>Plats:</b>	
Preliminary Plats	\$5.00 per Lot/\$300.00 Minimum
Final Plats	\$5.00 per Lot/\$300.00 Minimum
<b>Permits:</b>	
Building Permits (Other)	\$15.00 minimum
Demolition Permits	\$150.00
Electrical Permit	150.00 (New Single Family)
Fence Permits	\$100.00
Lawn Sprinkler System Permit	\$17.00
Mechanical Permit	\$60.00 (New Single Family)
Moving of Structure	\$250.00
Plumbing Permit	\$75.00 (New Single Family)
Pool Permits	\$20 less than 1000 gal. \$100.00 1000 gal. or more
In-Ground Electrical	\$45.00
Above Ground Electrical	\$17.00
Sign Permits	\$100.00
Sign Permits with Electric	\$150.00
<b>Sewer Connection Fees:</b>	
Private Sewer Connection Fee (Septic)	\$400.00
Sewer Hook-up Residential	\$2,500.00
Sewer Hook-up Commercial	\$3,000.00
Sewer Hook-up Industrial	\$4,000.00
<b>In Addition to Permit Fee:</b>	
<b>SEE CODE FOR FEES</b>	
<b>FINANCE</b>	
<b>FEES</b>	
Return Check Fee	\$35.00
Residential Refuse Collection Service Charge	\$16.69
Residential Refuse Collection Service Charge (Senior)	\$13.69
Sewer Usage Fee (Residential)	See Ordinance No. 834
Sewer Usage Fee (Commercial)	See Ordinance No. 834
<b>PARKS AND RECREATION</b>	
<b>FEES</b>	
<b>Baseball:</b>	
Age 7-8	\$40.00/\$45.00 Non-Resident of USD 469
Age 9-10	\$40.00/\$45.00 Non-Resident of USD 469
Age 11-12	\$40.00/\$45.00 Non-Resident of USD 469
Age 13-15	\$40.00/\$45.00 Non-Resident of USD 469
<b>Basketball</b>	\$40.00/\$45.00 Non-Resident of USD 469

<b>Cheerleading</b>	\$65.00/\$75.00 Non-Resident of USD 469
<b>Football:</b>	
Age 6-7	\$50.00/\$60.00 Non-Resident of USD 469
Age 8-9	\$85.00/\$95.00 Non-Resident of USD 469
Age 10-11	\$85.00/\$95.00 Non-Resident of USD 469
<b>Soccer (Spring):</b>	
Under 6	\$35.00/\$40.00 Non-Resident of USD 469
Under 8	\$35.00/\$40.00 Non-Resident of USD 469
Under 10	\$35.00/\$40.00 Non-Resident of USD 469
Under 12	\$35.00/\$40.00 Non-Resident of USD 469
Under 14	\$35.00/\$40.00 Non-Resident of USD 469
<b>Soccer (Fall):</b>	
Under 6	\$35.00/\$40.00 Non-Resident of USD 469
Under 8	\$35.00/\$40.00 Non-Resident of USD 469
Under 10	\$35.00/\$40.00 Non-Resident of USD 469
Under 12	\$35.00/\$40.00 Non-Resident of USD 469
Under 14	\$35.00/\$40.00 Non-Resident of USD 469
<b>Softball:</b>	
Age 7-8	\$40.00/\$45.00 Non-Resident of USD 469
Age 9-10	\$40.00/\$45.00 Non-Resident of USD 469
Age 11-12	\$40.00/\$45.00 Non-Resident of USD 469
Age 13-15	\$40.00/\$45.00 Non-Resident of USD 469
<b>T-Ball (Co-ed):</b>	
Age 5-6	\$40.00/\$45.00 Non-Resident of USD 469
<b>Field Rental Fee per Day</b>	
Per Field/No Lights	\$75 per day
Per Field/With Lights	\$100 per day
Field Rental Deposit	\$75.00
<b>*Non-Residents pay \$5.00 more for programs under \$50.00 and \$10.00 more for programs over \$50.00. Late registration fees are \$5.00 per child up to a total of \$10.00 per family per sport.</b>	
<b>PUBLIC WORKS</b>	<b>FEES</b>
Activity that is Continuous Across Intersection(s)	\$25.00 per block
Driveway/Sidewalk in ROW	\$15.00
Floodplain Development Permit	\$100.00
Lawn Sprinkler System in ROW	\$150.00
Permit for Temporary Right-of-Way Use	\$100.00
Stormwater Discharge Application Filing Fee	\$100.00
Utility Permit (Work in ROW) ^	\$25.00
Emergency or other work done without having an approved permit	\$100.00
<b>^ No fee for work performed by Franchisee's own employees</b>	