

2022

City of Lansing

Volunteer of the Year Award

Nomination Packet



*800 First Terrace
Lansing, KS 66043*

Instructions and Criteria

The Volunteer of the Year award is to recognize a volunteer who demonstrates a commitment to volunteerism and who is actively engaged in serving the Lansing community. **Nominations must be received by Friday, September 9, 2022.**

The person chosen as the Volunteer of the Year will be recognized at the Volunteer Recognition Dinner scheduled for Tuesday, October 4, 2022.

Eligibility

The individual must be a resident of the City of Lansing and/or USD 469 or a volunteer at non-profit organization within the City of Lansing.

Selection Committee

The selection committee will consist of the Mayor, Council President, and the City Administrator. It will be a blind selection process where pertinent information will be excluded that may cause bias.

Nomination Form Instructions

- Return nomination packet to Christina Moberly at Parks & Recreation, 108 S 2nd St or email a copy to cmoberly@lansingks.org
- Each nomination must include Forms A & B
- Assume nothing is known about the nominee. Be as thorough but concise as possible. Include all volunteer activities that you are aware of.
- Receipt of the nomination form will be acknowledged by Christina Moberly.

Please read the information below to assist you in completing the nomination form:

- **Activity** – Describe outstanding volunteer service(s). Explain how the results were accomplished.
- **Initiative** – Describe any of the nominee's initiatives, such as starting a new activity or program, using innovative methods to solve problems, organizing an event, promoting collaboration with other units/organizations, or any other activities.
- **Impact** – Describe the difference the nominee's service made for the community. Who was positively affected and how? Who values the work of the nominee and why?
- **Team Player** – Describe any of the nominee's activities that required a team effort.
- **Leadership** – Describe any of the nominee's activities where the nominee exemplified leadership ability.
- **Reflection** – Offer your personal comments here – anything you wish to share that was not covered above.

**2022 CITY OF LANSING VOLUNTEER NOMINATION
FORM A**

*Recognize your volunteers! Nominate an outstanding volunteer for the
City of Lansing's Volunteer of the Year Award.*

Volunteers will be recognized at a City Council Meeting at Lansing City Hall. Read the instructions and criteria, complete Forms A & B.

A. Nominee Information (please print)

Name: _____

Mailing Address: _____ City/Zip: _____

Phone: _____ Email: _____

Organization the Nominee represents: _____

Is the Nominee able to be recognized the Volunteer Recognition Dinner?

Yes No

B. Nominator Information

Name: _____

Mailing Address: _____ City/Zip: _____

Daytime Phone: _____ Email: _____

**2022 CITY OF LANSING VOLUNTEER NOMINATION
FORM B**

Nominee Information (please print):

Name: _____

Community activities/contribution:

NOTE: An additional sheet(s) may be used to provide more information about community activities and contributions of the volunteer.