

CITY OF LANSING
Parks & Recreation Department
SCHOLARSHIP PROGRAM

Description: Qualifying individuals or families who live within the city limits of Lansing are eligible to apply for assistance for dependents to participate in Parks and Recreation programs free of charge.

Eligibility

- Applicants must be residents of the City of Lansing. Applicants residing outside the city limits are not eligible.
- To qualify for a Parks and Recreation Scholarship you must meet the requirements of the FDA.
- Applicant must be the legal guardian of the dependent.
- Dependents of qualified persons must be 18 years old or younger and attending school.

Application Procedures

1. The application must be completed and returned to the Parks and Recreation office by the date specified on the informational flyer for each individual program.
2. Applicant must provide proof of all household income for all individuals in the household from all the following sources:
 - Paycheck stubs of all persons in household for the most recent pay period (3 pay periods if available)
 - Copies of check stubs or award letters for any unemployment compensation for all persons in household
 - Copies of social security and/or disability determination or copy of latest check/deposit for all persons in household
 - Copies of award letters for all State assistance including Food Stamps and Cash Assistance for all persons in household
 - Copies of award letters for all child support for all children in household
 - Copies of award letters or lease information for housing assistance or discounts
 - Copies of letter of eligibility for retirement, annuity, and/or pension for all persons in household
 - Statement of interest earnings for last two years from all accounts for all persons in household
 - Copies of last filed IRS federal tax forms for all persons in household
 - Copies of award letter or check stub for all estate and/or trust income for all persons in household
 - Copies of check stubs for any dividends paid for all persons in householdInformation must be submitted to the Parks and Recreation Department office (Monday – Friday, 8:00 a.m. to 4:30 p.m.) in person.

3. After your application is approved:
 - a. To register for an activity the parent or guardian of the participant must go to the Parks and Recreation office during regular business hours.
 - b. Parents and or Legal Guardians must complete all applicable registration and waiver forms for each activity.

Other Information

- Scholarships are valid for one activity only. The application process must be completed for each registration period.
- Scholarship recipients must follow all Parks and Recreation Department rules, regulations and policies. Failure to do so will result in revocation of scholarship and loss of privileges.
- Qualifying individuals are required to pay a registration fee of \$10/registrant and are not eligible for a registration refund.

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SCHOLARSHIP APPLICATION

Application Date: _____

Applicants Name: _____

Address: _____

Phone: _____

PERSONAL INFORMATION:

Number of people residing at the above listed address: _____

Total annual household income: _____
(Attach all household income documents)

Dependent's Name(s) applying for scholarship: _____ Age
(Include last name if different)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

STATEMENT OF APPLICANT:

I do hereby solemnly swear, (or affirm) that the information provided herein is true and correct.

Applicant's Signature Date

OFFICE USE ONLY

Date Received: _____ By: _____

This application is: Approved Denied

Comments: _____

Authorized Signature

Date